



**CORPORATION OF THE NATION MUNICIPALITY  
APPLICATION FOR PERMIT TO INSTALL A SIGN OR BILLBOARD**

Applicant \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Business Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Designer: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

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Type of sign (Indicate all that apply as per Section 2.24 of By-Law No. 48-2005)

\_\_\_\_\_

Construction Material: Wood \_\_\_\_\_ Plastic \_\_\_\_\_ Steel \_\_\_\_\_  
Other : \_\_\_\_\_ ( specify)

Fascia \_\_\_\_\_ Projecting \_\_\_\_\_ Ground \_\_\_\_\_ Pylon \_\_\_\_\_  
Merchandise Display \_\_\_\_\_

Illuminated: (Y/N) \_\_\_\_\_ Type of Illumination: \_\_\_\_\_  
Electrical Approval: \_\_\_\_\_ (please provide copy)

Location of Sign: \_\_\_\_\_ Zone: \_\_\_\_\_  
Size of Sign: \_\_\_\_\_ Height above ground: \_\_\_\_\_  
Width of Property: \_\_\_\_\_ Depth of Property: \_\_\_\_\_  
Types of Existing Signs: \_\_\_\_\_  
Number of Existing Signs: \_\_\_\_\_

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Two copies of plans for the proposed sign complete with size and location indicated must be submitted with this application. All relevant information shall be provided in order to avoid delays in issuing a Sign Permit. Failure to provide the required information will result in a delay of the application review.

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**DECLARATION**

I/We, the undersigned, am/are the owner or authorized agent named in the above application and I/We certify the truth of all statements made herein.

I/We understand that the issuance of a Sign Permit shall not be deemed a waiver of the provisions of any By-Laws or other regulations, notwithstanding anything included in or omitted from the plans or other material files in support of this application.

I/We acknowledge that in the event that a permit is issued, any departure from the plans, specifications or locations proposed in the application is prohibited and such could result in the permit being revoked. I/We further acknowledge that in the event that the permit is revoked for any cause or irregularity or non-conformity with the by-Laws or regulations, there shall be no right of claim whatsoever against the municipal corporation or any official thereof and any such claim is hereby expressly waived.

Signed at \_\_\_\_\_,

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Owner/Agent

\_\_\_\_\_  
Owner/Agent