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Please check with the administration to find out if any modification and/or withdrawals of subjects have been made.

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Due to the limited number of seats in the Council chambers, we recommend registering to attend a meeting in person. If you wish to reserve a seat, please contact the Clerk's office at 613-764-5444 extension 242 or by email at [ilanglois-caisse@nationmun.ca](mailto:ilanglois-caisse@nationmun.ca).

## QUESTIONS AND COMMENTS

Please submit your questions or comments relating to an agenda item by completing our online form by noon the day of the meeting: <https://nationmun.ca/en/council-staff/council/agendas-minutes#Questions>.



## **The Corporation of The Nation Municipality Agenda**

### **Meeting Information**

**Meeting Number:** 2023-15

**Type:** Regular

**Date:** July 10, 2023

**Time:** 4:30 p.m.

**Location:** Town Hall, 958 Route 500 West, Casselman, Ontario

**Chair:** Francis Brière, Mayor

**Prepared by:** Julie Langlois-Caisse, Administrative Assistant

**Video:** Council meetings are streamed live on [The Nation's YouTube channel](#).

### **Scheduled Agenda Items:**

**4:30 p.m.:** Closed session

### **Agenda Items**

- 1. Call to order**
- 2. Changes and Additions to Agenda**
- 3. Adoption of Agenda**
- 4. Disclosure of Conflict of Interest**
- 5. Closed session**

#### **5.1 Guylain Laflèche, Director of Planning**

- 5.1.1 Report PLA-10-2023, Release of a Repurchase option, land acquisition**

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

**(c)** a proposed or pending acquisition or disposition of land by the municipality or local board;

**(k)** a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

## **6. Adoptions of minutes from previous Council meetings**

**6.1** Minutes of regular Council meeting held on June 26, 2023

## **7. Adoption of the recommendations and minutes of the meetings of Council Committees**

## **8. Receiving of Monthly Reports from the Appointed Municipal Officials**

### **8.1 Marc Legault, Director of Public Works**

**8.1.1** Report TP-14-2023, Request for permission – Concession 16

**8.1.2** Report TP-15-2023, St-Isidore Fire Station – roof

**8.1.3** Report TP-16-2023, Appointment of Engineers Firm – bridge C001 on Latour Road (Route 800)

### **8.2 Guylain Laflèche, Director of Planning**

**8.2.1** Report PLA-11-2023, Update on the Limoges Water and Wastewater Master Plan 2014, *report to follow*

**8.2.2** Report PLA-12-2023, Street names, Cité Limoges Subdivision

### **8.3 Carol Ann Scott, Director of Recreation**

**8.3.1** Report RE-11-2023, User insurance

### **8.4 Eric Leroux, Superintendent of Drainage**

**8.4.1** Drainage report #2023-0605, June 2023

## **9. Notice of Proposed Motions**

## **10. Unfinished Business from Previous Meetings**

## **11. Delegations**

## **12. Municipal By-laws**

**12.1** By-law 85-2023, Part lot control, 54, 56, 58 & 60 Horizon Street, St-Albert

## **13. Approval of the Variance Report and Accounts Payable**

**13.1** Accounts payable

**14. Other Business**

**15. Various Monthly Reports**

**15.1** EOHU – Current outbreaks

**16. Correspondence**

**16.1** AMO – Watchfile

**16.2** City of Ottawa, Resident Notification – Land Application of Biosolids – Lots 7 & 8 Concession 3 - Caledonia

**16.3** Municipality of North Perth, resolution regarding the Proposed Provincial Policy Statement

**16.4** Township of South Glengarry – Resolution regarding Retaining Surplus Proceeds from Tax Sales

**16.5** City of Woodstock – Letter regarding Highway Traffic Act Amendments

**16.6** Municipality of North Perth – Resolution regarding vacant building official positions

**17. Coming Events**

**17.1** July 15, 2023 – Riceville Agricultural Society – Backyard BBQ

**17.2** July 24, 2023 – Regular Council Meeting

**17.3** July 30, 2023 – Open House, St-Bernard Church in Fournier

**18. Confirming By-law**

**19. Adjournment**



## **The Corporation of The Nation Municipality Minutes**

### **Meeting Information**

**Meeting Number:** 2023-14

**Type:** Regular

**Date:** June 26, 2023

**Time:** 4:30 p.m.

**Location:** Town Hall, 958 Route 500 West, Casselman, Ontario

**Chair:** Francis Brière, Mayor

**Prepared by:** Julie Langlois-Caisse, Administrative Assistant

**Video:** Council meetings are streamed live on [The Nation's YouTube channel](#).

### **Scheduled Agenda Items:**

**4:30 p.m.:** Closed session

**6:00 p.m.:** Julie Leroux, Delegation regarding the Caledonia Community Centre

### **Presence of Council Members**

Mayor Francis Brière, yes

Councillor ward 1 Tim Stewart, yes

Councillor ward 2 Alain Mainville, yes

Councillor ward 3 Danik Forgues, yes

Councillor ward 4 Raymond Lalande, yes

Councillor ward 5 Daniel Boisvenue, yes

Councillor ward 6 Marjorie Drolet, yes

### **Presence of Municipal Staff**

Josée Brizard, CAO-Clerk

Julie Langlois-Caisse, Administrative Assistant

Carol Ann Scott, Director of Recreation  
 Nicholas Pigeon, Director of Water and Wastewater (acting)  
 Guylain Laflèche, Director of Planning  
 Marc Legault, Director of Public Works  
 Hugo Pouliot, Deputy Director of Public Works  
 Amélie Deschamps, Communications and Marketing Coordinator  
 Alexandre Ranger, Deputy Treasurer

## **Presence of Members of the Public**

Julie Leroux

## **Agenda Items**

### **1. Call to order**

**Resolution:** 238-2023

**Moved by:** Danik Forgues

**Seconded by:** Marjorie Drolet

Be it resolved that the present meeting be opened.

Carried

### **2. Changes and Additions to Agenda**

#### **Addition:**

**Item 17.5:** July 15, 2023 – Riceville Agricultural Society Backyard BBQ

### **3. Adoption of Agenda**

**Resolution:** 239-2023

**Moved by:** Daniel Boisvenue

**Seconded by:** Tim Stewart

Be it resolved that the agenda be accepted, including the modifications made forthwith, as applicable.

Carried

### **4. Disclosure of Conflict of Interest**

None

### **5. Closed session**

#### **Adjournment for closed session**

**Resolution:** 240-2023

**Moved by:** Raymond Lalande

**Seconded by:** Alain Mainville

Be it resolved that the present meeting be adjourned at **4:31 p.m.** for a closed session under the following section(s) of the Municipal Act, 2001:

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

Re-opening after closed session

**Resolution:**241-2023

**Moved by:** Marjorie Drolet

**Seconded by:** Daniel Boisvenue

Be it resolved that the present meeting be re-opened at **5:34 p.m.**

Carried

## **5.1 Minutes of Closed session held on June 12, 2023**

### **5.1.1 Business arising from previous minutes**

## **5.2 Alexandre Ranger, Deputy Treasurer**

### **5.2.1 Report F-10-2023, Water & Sewer debenture on taxes**

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

**Resolution:**242-2023

**Moved by:** Marjorie Drolet

**Seconded by:** Daniel Boisvenue

Be it resolved that Council approve the recommendation as presented in closed session at its June 26, 2023 meeting by the Deputy Treasurer in the report F-10-2023.

Carried

### **5.3 Guylain Lafleche, Director of Planning**

#### **5.3.1 Report PLA-9-2023, Negotiation**

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

### **5.4 Nicholas Pigeon, Director of Water and Wastewater (acting)**

#### **5.4.1 Report WS-05-2023 – Potential litigation with contractor**

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

**Resolution:**243-2023

**Moved by:** Tim Stewart

**Seconded by:** Alain Mainville

Be it resolved that Council approve the recommendation as presented in closed session at its June 26, 2023 meeting by the Director of Water and Wastewater (acting) in the report WS-05-2023.

Carried

## **6. Adoptions of minutes from previous Council meetings**

### **6.1 Minutes of regular Council meeting held on June 12, 2023**

**Resolution:**244-2023

**Moved by:** Marjorie Drolet

**Seconded by:** Daniel Boisvenue



Be it resolved that the minutes of the following meeting be adopted as presented:

- Minutes of the regular Council meeting held on June 12, 2023

Carried

## **7. Adoption of the recommendations and minutes of the meetings of Council Committees**

## **8. Receiving of Monthly Reports from the Appointed Municipal Officials**

### **8.1 Marc Legault, Director of Public Works**

#### **8.1.1 Report TP-13-2023, Innovation Park II, land acquisition**

**Resolution:** 247-2023

**Moved by:** Daniel Boisvenue

**Seconded by:** Tim Stewart

Be it resolved that Council approves the recommendation as presented at its June 26, 2023 meeting by the Director of Public Works in his report TP-13-2023.

Carried

### **8.2 Amélie Deschamps, Communications and Marketing Coordinator**

#### **8.2.1 Policy RH-03-2023 – Social Media policy for employees**

**Resolution:** 245-2023

**Moved by:** Alain Mainville

**Seconded by:** Danik Forgues

Be it resolved that Council approves the Social Media Policy # RH-03-2023, as presented by the Communications and Marketing Coordinator at the June 26, 2023 Council meeting.

Carried

### **8.3 Josée Brizard, CAO-Clerk**

#### **8.3.1 Multi-Year Accessibility Plan 2023-2028**

**Resolution:** 246-2023

**Moved by:** Danik Forgues

**Seconded by:** Raymond Lalande

Be it resolved that Council approves the Multi-Year Accessibility Plan 2023-2028 as presented at its June 26, 2023 meeting by the CAO-Clerk.

Carried

## **9. Notice of Proposed Motions**

## **10. Unfinished Business from Previous Meetings**

## **11. Delegations**

**11.1** Julie Leroux, Delegation regarding the Caledonia Community Centre

## **12. Municipal By-laws**

**12.1** By-law 85-2023, Part lot control, 54, 56, 58 & 60 Horizon Street, St-Albert

**Item tabled, postponed to a further meeting**

## **13. Approval of the Variance Report and Accounts Payable**

**13.1** Accounts payable

**Resolution:**248-2023

**Moved by:** Daniel Boisvenue

**Seconded by:** Alain Mainville

Be it resolved that Council approves the accounts payable up to July 15, 2023.

Voucher 12: **\$3,780,820.57**

Carried

## **14. Other Business**

**14.1** Noise exemption request – Valérie Laplante et Matthieu Fortier  
Wedding reception

**Resolution:**249-2023

**Moved by:** Marjorie Drolet

**Seconded by:** Danik Forgues

Be it resolved that Council approves the request from Valérie Laplante and Mathieu Fortier for an exemption to the noise by-law starting on September 23, 2023 at 11:00 p.m. and ending on September 24, 2023 at 1:00 a.m. for a marriage reception on des Pins Street in Limoges.

Carried

**14.2** Request for special occasion permit – Riceville Agricultural Society  
Annual Agricultural Fair

**Resolution:** 250-2023

**Moved by:** Tim Stewart

**Seconded by:** Alain Mainville

**Be it resolved that** Council of The Nation Municipality endorses and supports the Riceville Agricultural Society for their application to the Province for a Special Occasion Permit for their event to be held from August 25, 26 and 27, 2023 in the Village of Riceville, this being a municipally significant event.

**Be it also resolved** that the municipality does not assume any liability for lawsuits or claims from these activities.

Carried

## **15. Various Monthly Reports**

**15.1** EOHU – Current outbreaks

**15.2** Approval of NASM Plan – 60570, 8635234 Canada Inc.

## **16. Correspondence**

**16.1** AMO – Watchfile

**16.2** Municipality of West Grey – letter regarding Bell-Hydro Infrastructure

**16.3** Municipality of West Grey – letter regarding Highway Traffic Act Amendments

**16.4** Township of Alfred et Plantagenet – Invitation to the annual Golf Tournament

**16.5** Ministry of the Solicitor General - Condolences on the lost of Sergeant Eric Mueller

**16.6** GFL Environmental – Notice of Submission of Environmental Assessment Study Report, Eastern Ontario Waste Handling Facility Future Development

**16.7** Town of Bradford West Gwillimbury – motion to endorse the “right-to-repair” movement

**Resolution:** 251-2023

**Moved by:** Marjorie Drolet

**Seconded by:** Danik Forgues

Be it resolved that the correspondence as listed on the June 26, 2023 agenda be received.

Carried

## **17. Coming Events**

**17.1** July 1<sup>st</sup>, 2023 – Canada Day (Office closed on July 3<sup>rd</sup>)

**17.2** July 10, 2023 – Regular Council Meeting

**17.3** July 24, 2023 – Regular Council Meeting

**17.4** July 30, 2023 – Open House, St-Bernard Church in Fournier

**17.5** July 15, 2023 – Riceville Agricultural Society – Backyard BBQ

**18. Confirming By-law**

**Resolution:** 252-2023

**Moved by:** Danik Forgues

**Seconded by:** Alain Mainville

Be it resolved that By-law no. 86-2023 to confirm the proceedings of Council at its regular meeting of June 26, 2023, be read and adopted in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

Carried

**19. Adjournment**

**Resolution:** 253-2023

**Moved by:** Raymond Lalande

**Seconded by:** Daniel Boisvenue

Be it resolved that the present meeting be adjourned at **6:41 p.m.**

Carried

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Francis Brière, Mayor

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Josée Brizard, CAO-Clerk



## **Report to Council**

**Report Number:** TP-14-2023

**Subject:** Request for permission – Concession 16 construction

**Prepared by:** Joanne Bougie-Normand, assistant

**Revised by:** Marc Legault, Public Works Director

**Revised by:** Josée Brizard, Chief Administrative Officer / Clerk

**Date of the meeting:** July 10, 2023

**Context**

Request for permission to construct part of road in concession 16 - 305 m (1000 feet) starting at the intersection of Leroux and Concession 16.

**Report**

Following a request from owners located on the SE Pt. Lot 23, concession 15, roll # 02-12-026-015-06805 to construct 305 m (1000 feet) of road to be able to build a house.

The owners would be responsible for carrying out and pay all construction costs according to the standards established by the Road Department of the municipality.

I recommend giving permission to the owners and having an agreement signed for this construction project. The work would be under the supervision of the Deputy Director. The municipality will then be responsible for the maintenance of this part of road 305 m (1000 feet) in concession 16.

**Financial Considerations**

The owners would be responsible for paying all construction costs according to the standards established by the roads.

**Recommendation**

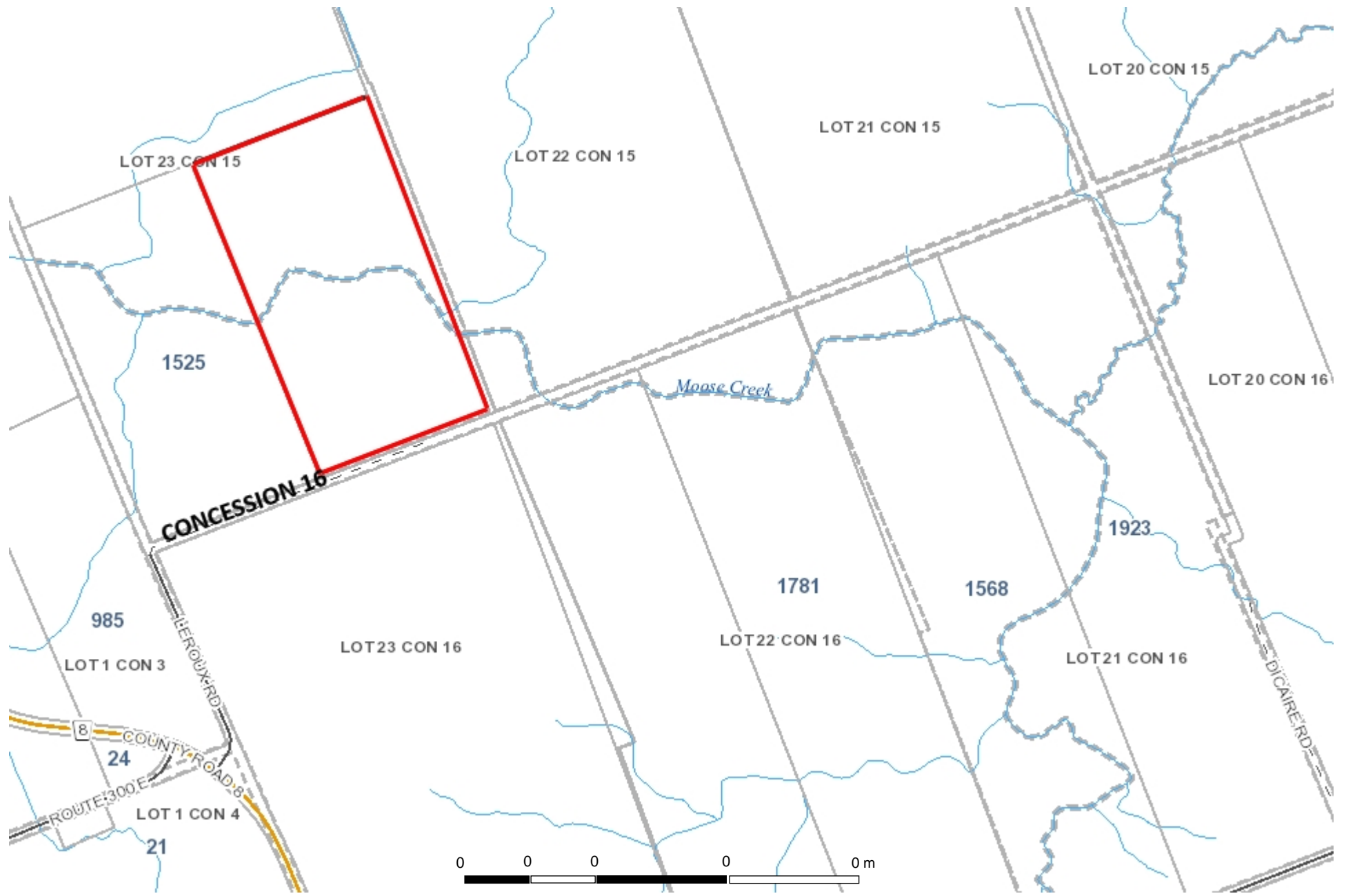
Be it resolved that Council receive report TP-14-2023 as presented by the Public Works Director and that permission be given to owners to carry out the construction work – 305 metres (1000 feet) from the intersection of Leroux Road and Concession 16 at 100% at their expense and according to the standards established by the roads.

That the agreement be prepared and signed by the Public Works Department and Chief Administrative Officer/Clerk.

**Attachments**

- Map

# CONCESSION 16 - 2023



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June 26, 2023  
9:03:04 AM

**Prescott**  
*Russell*



## **Report to Council**

**Report Number:** TP-16-2023

**Subject:** Appointment of Engineers firm - Bridge C001 on Latour Road (Route 800 E)

**Prepared by:** Joanne Bougie-Normand, Assistant to director.

**Reviewed by:** Marc Legault, Public Works Director

**Reviewed by:** Josée Brizard, DG/Clerk

**Reviewed by:** Nadia Knebel, Treasurer

**Date of the meeting:** July 10, 2023



## **Context**

The existing bridge (C001) that spans in the Butternut Creek on Latour Road has reached the end of its service life. Since 2018, the municipality is planning to replace the bridge on Latour Road (Route 800 E). To be prepared for the construction in 2024, the next step is to appoint engineers to undertake the detailed design of the replacement of Butternut Creek Bridge.

## **Report**

McIntosh Perry Consulting Engineers Ltd. started work on the replacement design for the structure in 2018 however the project was put on hold. In January 2023, Council accepted to move forward with alternative 3 being the replacement of the existing bridge and to enter into an agreement with the adjacent owner then do the construction in 2024.

Since McIntosh Perry has already a starting point with the design and some of the works have already been done, I propose to continue with McIntosh Perry. The cost submitted is very competitive and we also constrain with a tight schedule.

Also in 2022, the municipality and City of Ottawa went for a detail design for Indian Creek culvert replacement at a cost approximately \$ 160,000 so I am satisfied with the services offer from McIntosh Perry.

## **Financial Considerations**

In 2022, an amount of \$170,000 had been budgeted for the replacement of the bridge. Of this amount \$31,631.74 was spent on the project and the balance was left in reserve since the replacement had been postponed to 2024. Thus, the balance of \$138,368.26 is in reserve for this project and, with Council's approval, could be used to cover the cost of the detailed design in 2023. The balance will remain in reserve for the replacement of the bridge in 2024.

## **Recommendation**

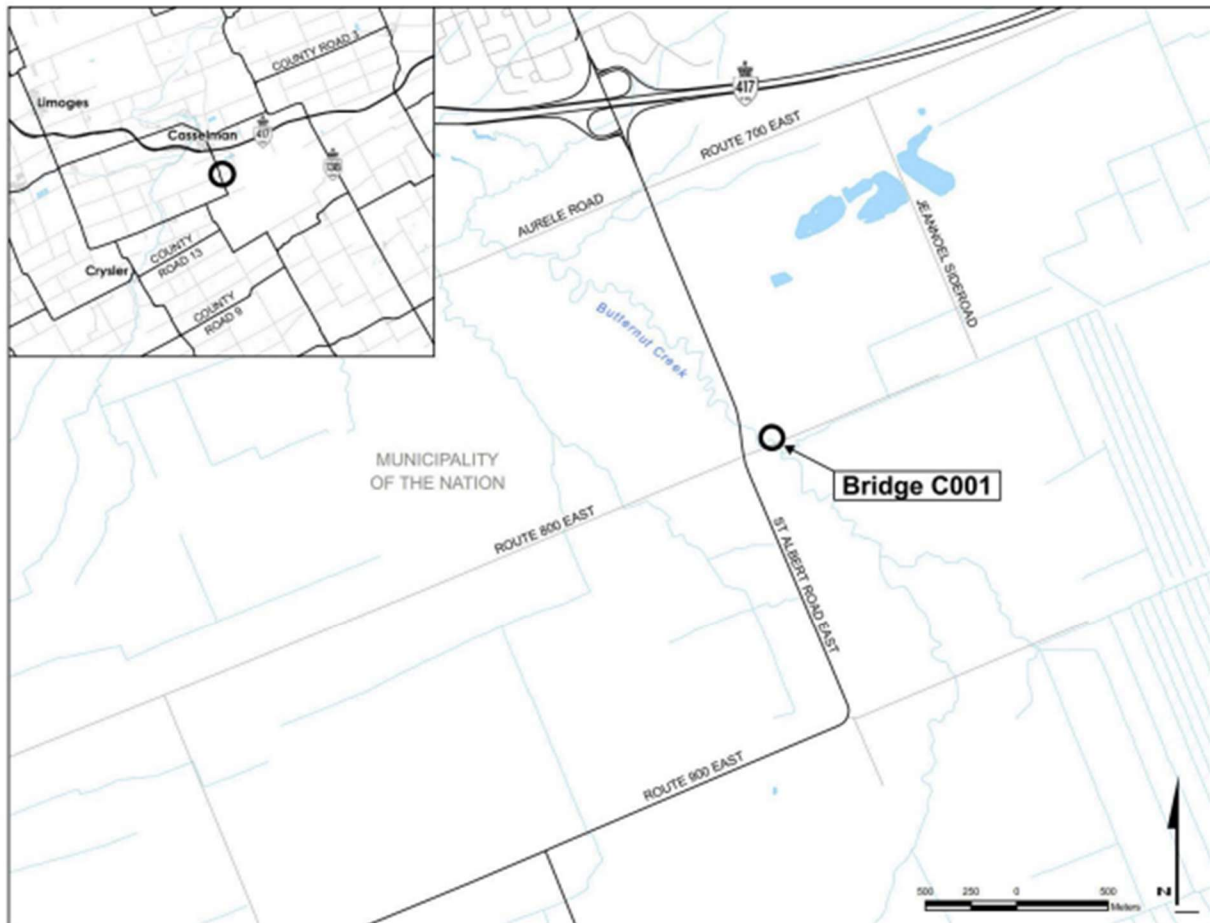
Be it resolved that Council accepts the recommendation presented by the Public Works Director in his report TP-16-2023 and McIntosh Perry Consulting Engineers Ltd. be appointed to undertake the detailed design of the replacement the Butternut Creek Bridge Replacement (Structure C001) on Latour Road for the sum of \$84,525.50 plus HST.

Be it resolved that the Public Works Director be authorized to sign the professional services agreement.

## **Attachment**

1- Map

## Bridge C001 on Latour Road (Route 800 E)





**Report to Council**

**Report Number: PLA-12-2023**

**Subject: Street names Cité Limoges Subdivision (SUB-02-2021)**

**Prepared by: Guylain Lafleche, Director of Planning Department**

**Revised by: Josée Brizard, CAO/Clerk**

**Date of the meeting: July 10<sup>th</sup>, 2023**

**INTRODUCTION:**

Within the subdivision procedure, file SUB-02-2021, the developer proposes the street names in Appendix 1.

**CONCEPT:**

The street names are left to the developer's choice, but the Planning Department would like Council's approval.

These street names have received the acceptance of the UCPR Emergency Service.

**FINANCIAL CONSIDERATION:**

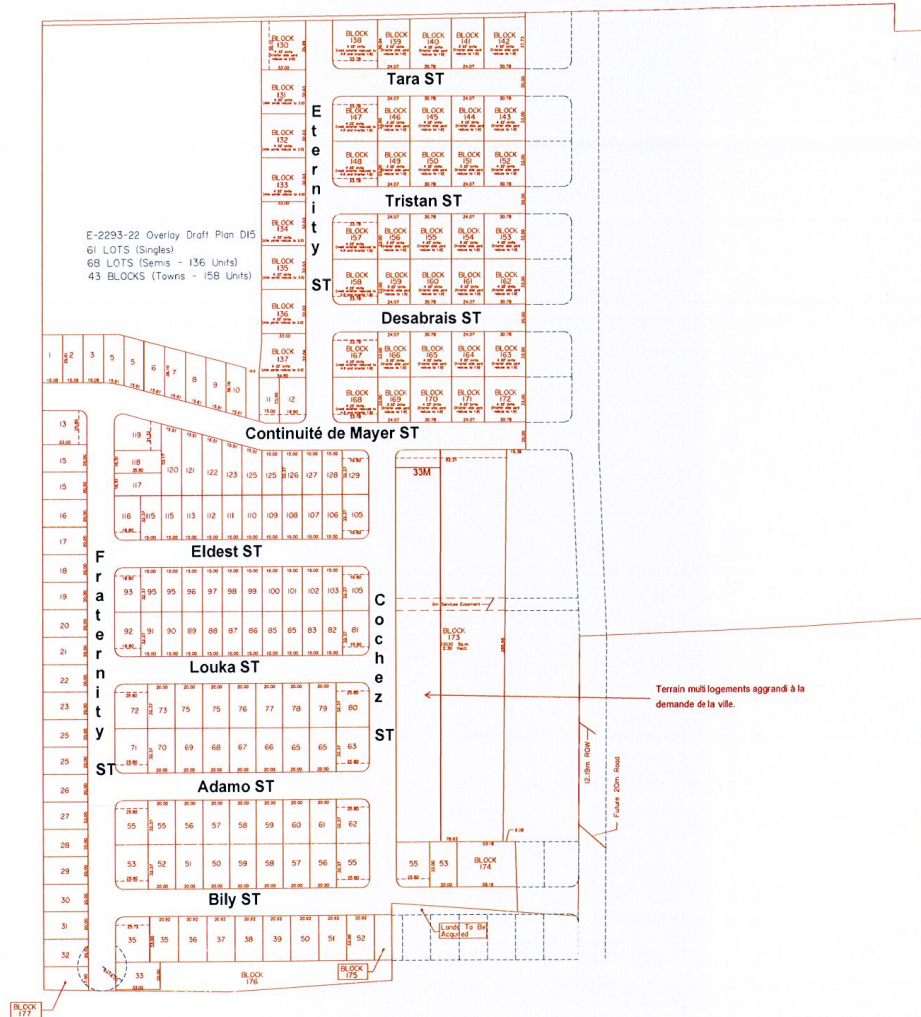
None

**RECOMMENDATIONS:**

The department recommends that the Council accepts the street names for the subdivision, file SUB-02-2021.

Guylain Lafleche, MCIP RPP

Planning Department Director





## **Report to Council**

**Report Number:** RE-11-2023

**Subject:** User Insurance

**Prepared by:** Carol Ann Scott, Recreation Director

**Revised by:** Josée Brizard, CAO-Clerk

**Date of the meeting:** July 10<sup>th</sup>, 2023

## **Context**

The department is seeking approval to implement a user insurance program for all hall, field, ice and park rentals and asking for Council's direction on whether to make it mandatory to all users.

## **Report**

Staff worked with Halpenny Insurance Broker to obtain quotes for insurance rates for a variety of activities that take place in the municipality's facilities. These types of rentals include hall rentals for weddings or family reunions, ice rentals for family gatherings, garage leagues and facility rentals including outdoor space for vendor shows, baseball games, soccer field rentals etc. In December 2022, the department recommended phasing in insurance for all field, park and ice rentals in 2023. We saw however, that most private users are unfamiliar on how to proceed to obtain a certificate of liability or have cited a very high cost to insure their activity. Staff is regularly asked if the Municipality provides this type of insurance coverage as part of the rental.

Marsh/ Jardine Lloyd Thompson Canada Inc. offers an "Annual Low Risk User Group Program" which is in place to cover third party users of municipal facilities. The rates offer coverage for any individual or community group renting a municipal facility wishing to run an event or activity. The municipality is automatically added as additional insured.

The Rate guide attached shows the rate per type of occurrence for \$5,000,000 coverage. Halpenny requested that the municipality provided an estimate of the type and number of activities at the various facilities. An annual premium will be based on this list from July 1<sup>st</sup> 2023 – June 30<sup>th</sup> 2024.

Other municipalities such as North Glengarry and the Village of Casselman have made insurance mandatory for all rentals and add it directly to contracts. If the client provides proof of their own insurance, the contract is adjusted after. Our insurance company has also strongly recommended that it be mandatory. The department is looking for direction from the Council on Option 1: to make insurance mandatory with all rentals going forward and to add it directly onto invoices for all rentals (to be removed if customer provides proof of their own insurance) or 2) to offer it as an option to our clients. If option 1 is chosen, existing contracts would not be obliged to pay for the insurance but would still be contacted and offered it.

## **Relevance to priorities**

When the user has their own insurance policy, there is less risk to the municipality. The customer's insurance policy would kick in first in the event of an incident. An insurance policy offers protection to both the client and the municipality.

## **Financial Consideration**

This is cost neutral as the insurance premiums will be paid by the facility users. The Municipality will pay the estimated insurance premium after July 1<sup>st</sup> 2023 to the Insurance provider. Rates collected from users will be logged and calculated against the premium. At year end, in the event of an overpayment of the premium, funds would be returned by the insurance company to the municipality. In the event of an under payment, the premium would be reimbursed with the insurance rates that were collected from the users. The premium estimate for July 1<sup>st</sup> – June 30<sup>th</sup> 2024 is \$6,547.00 + 8% Ontario insurance tax.

## **Recommendation**

That Council reviews the report and the rate guide and approves to offer the user insurance to its clients. That Council decides whether to make insurance mandatory – option 1 effective July 10<sup>th</sup> 2023 and incorporates the insurance rate into the user fees and charges or chooses Option 2 and offers insurance to users but it is not mandatory.

## **Attachment**

Rate Guide Bordereaux Reporting (\$5M)



## Annual Event Liability - Bordereaux Policy

### LCIS / ENFP Facility User Rates \$5,000,000 Limits of Liability

The below does not include 8% sales tax that will need to be added

#### Non Sporting Events or Occasions

Anniversaries, arts, art shows and exhibits, auctions, banquets, bazaars, birthday parties, bridge, chess clubs, craft shows, health fairs, bingo, dance parties, dance recitals,

Number of People Attending Event/Rental Per Day	Rates						Alcohol					
	No Alcohol	Hourly Rate	1 Day Event	2 Day Event	3 Day Event	4+ Day Event	Hourly Rate	1 Day Event	2 Day Event	3 Day Event	4+ Day Event	
0-50		\$1.16	\$11.55	\$17.33	\$23.10	Refer	\$11.55	\$57.75	\$103.95	\$150.15	Refer	
51-100		\$2.31	\$17.33	\$23.10	\$28.88	Refer	\$13.86	\$69.30	\$127.05	\$184.80	Refer	
101-150		\$4.62	\$23.10	\$28.88	\$34.65	Refer	\$16.17	\$80.85	\$150.15	\$219.45	Refer	
151-200		\$9.24	\$28.88	\$34.65	\$40.43	Refer	\$18.48	\$92.40	\$173.25	\$254.10	Refer	
201-250		\$11.55	\$34.65	\$40.43	\$46.20	Refer	\$20.79	\$103.95	\$196.35	\$288.75	Refer	
251-350		\$13.86	\$40.43	\$46.20	\$51.98	Refer	\$23.10	\$115.50	\$219.45	\$323.40	Refer	
351-500		\$17.33	\$46.20	\$51.98	\$57.75	Refer	\$28.88	\$127.05	\$231.00	\$358.05	Refer	
501+		Refer	Refer	Refer	Refer	Refer	Refer	Refer	Refer	Refer	Refer	

Picnics (No Alcohol) Up to 250 attendees

\$2.63 per day

\* if alcohol, add on alcohol hourly rate from above

Meetings, seminars, speakers, workshops/classroom instruction (No Alcohol)

1-100 Per Hour \$1.73

\* if alcohol, add on alcohol hourly rate from above

101-250 \$2.89

250-500 \$6.07

500+ Refer

\*\* If hourly rate exceeds the 1 Day rate, charge the 1 day rate.

#### Sporting Events or Activities (Non Leagues & Tournaments)

##### Low Risk

Badminton, baton twirling, bowling, curling, dance lessons, horseshoes, lawn bowling, public skating, shuffle board, table tennis, tai chi, tennis, bocce.

##### Medium Risk

Roller skating, baseball, basketball, broomball, cheerleading, cricket, dodge ball, dry land training, field hockey, figure skating, fitness classes, frisbee, handball, pickle ball, racquet ball, ringette, slo-pitch, soccer, softball, squash, swimming with life guard, ultimate frisbee, synchronized swim, speed skating, synchronized skating, power skating, splash pad rentals, t-ball, track & field, dancing, volleyball, yoga.

##### High Risk

Soft touch martial arts, rugby, scuba diving, sledge hockey, skateboarding, BMX Biking, non-contact sports (pick up hockey, pick up lacrosse, touch/flag football), Ball/roller/floor hockey, kabaddi, rollerblading.

\*For any activities not indicated above, please refer to broker.

Number of Participants	Rates								
	Low Risk			Medium Risk			High Risk		
	Hourly	Per Day	Per Season	Hourly	Per Day	Per Season	Hourly	Per Day	Per Season
0-25	\$0.87	\$23.10	\$115.50	\$1.73	\$42.00	\$173.25	\$2.31	\$57.75	\$231.00
26-50	\$1.73	\$28.88	\$144.38	\$3.47	\$47.25	\$202.13	\$4.62	\$69.30	\$259.88
51-100	\$2.31	\$51.98	\$173.25	\$5.78	\$63.00	\$288.75	\$6.93	\$86.63	\$317.63
100-250	\$2.89	\$86.63	\$202.13	\$9.24	\$105.00	\$346.50	\$11.55	\$173.25	\$404.25
250 +	Refer	Refer	Refer	Refer	Refer	Refer	Refer	Refer	Refer

Any event over 3 consecutive days is a company referral

Page 1

#### Concessions, Kiosk and Vendors (Must be certified and approved by health board with proof of certificate if selling food or beverages)

	Sale of non food or drink items	Sale of food and drink items	Blanket cover for all vendors
Per Day	\$28.88	\$55.44	
Per Week	\$57.75	\$144.38	
Per Month	\$103.95	\$393.75	
3-6 Months	\$519.75	\$721.88	

#### Tournaments (rates are per tournament)\*

	Low Risk Only	Medium Risk Only	High Risk Only
0-8 Teams	\$231.00	\$420.00	\$577.50
9-16 Teams	\$323.40	\$588.00	\$808.50
16-21 Teams	\$462.00	\$840.00	\$1,155.00
21 Teams+	Refer	Refer	Refer

\*Maximum number per team is 25 as per the application

<b>Leagues (Municipal Facilities Only)</b>		
Up to 30 players per team	\$202.13 per team	
Up to 25 teams per league		
Anything above 30 players or 25 teams refer to Marsh		
<b>Camps / Schools (Low Risk &amp; Medium)</b>	\$2.60 per player with a minimum of \$130	Includes overnight
<b>Camps / Schools (High Risk)</b>		
Non- Contact	\$5.78 per player with minimum \$289	
Controlled Contact – No scrimmaging, 1 on 1 only- Hockey Only	\$11.55 per player minimum \$577.50	
<b>Concerts, fairs, circuses, walk a thons, other large events</b>	Refer to broker	
Exclusions: Alpine skiing, bike racing, boxing, climbing walls, contact sports (including hockey, lacrosse, martial arts), cycling,		
<i>*For any event excluded or not listed please contact Marsh Canada for a stand alone policy.</i>		
		Page 2

# **Leroux Consultant**

Eric Leroux

655, Rue Albert Plantagenet, Ontario K0B 1L0

Cell: (613) 223-9824

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June 30<sup>th</sup>, 2023

File Reference 2023-0605

The Nation Municipality

3248 county Road 9

Fournier, Ontario

K0A 1G0

Attention : Ms. Joanne Bougie-Normand

RE : Drainage Superintendent Duties

Dear Ms. Bougie-Normand

Please find enclosed a brief description of work performed for the period between from June 1<sup>st</sup> to June 30<sup>th</sup>, 2023.

## **General Drainage concerns**

- 1) I attended the D.S.A.O. meeting that we held at the Nation Golf club in Curran. The association's Chapter 6 second meeting at this site since Leroux Consultant has been appointed as Drainage Superintendent at Alfred-Plantagenet. We discuss different drainage issues in regards to different regulations under MECP, MNRF, SNCA, and DFO. We had a Drainage Course report for the one day Drainage Courses days held at the City of Clarence-Rockland on June 1<sup>st</sup> and second. The Chapter 6 had requested for OMAFRA and Ridgeway College to organise a drainage day course in the eastern Ontario area, but a not received a positive answer. Chapter 6 as organised a first Drainage Day, which added a second one-day course as the municipalities and South Nation CA in the area where we had diverse departments attending have very well received the response. We had 79 in-person attendees, and 8 online attendees only offered to people that would have been travelling further than two hours to attend the meeting. The courses had many different aspects that municipal staff would have to encounter either during development planning, drainage issues, common law or through the Ontario Drainage Act. The courses received many good comments as we had a great knowledgeable speaker. I attended both days and met with many municipal staff members from Prescott & Russell municipalities. I had great discussions with many different departments to discuss drainage issue and how every department as to deal with each different situation.
- 2) We have planned and organised a meeting to have a preliminary meeting with the landowners in the watershed of the Caledonia Creek municipal drain.

This meeting was to have an open discussion about having received a few calls and met with concerned owners this spring asking for maintenance and repairs to the drain. I wanted to give information to the landowners and to discuss the fact that the engineers report was old and outdated, and it would not be possible to be used to assess cost after maintenance would be performed. The latest engineer's report-giving jurisdiction was from 1957. We had to do a very intense search of the drainage files to find that the drain report had been accepted under a third reading by-law #10-1957. This gave us confirmation that the drain is a municipal drain as we had to go to the council meeting minutes to find all the documentation to provide every details. During our research of the drain, we noticed that the McMaster in the upper Nation, and MacMaster municipal drain in the North Glengarry municipality of the watershed had changed the upper end jurisdiction. This would mean that the schedule of assessments would need to be updated to reflect the benefit and outlet charges for this section. We also saw that the Alfred-Plantagenet area lots severances did not match the plan of the engineer's report, and also needed to be updated to be able to assess fair cost share with the exact information for each landowner.

We had invited the landowners of the whole watershed to inform everyone that they could be receiving notices or invoices for future procedures. There were approximately 15% of the watershed landowners in attendance. I received many calls from landowners that could not attend as they were asking for details and reason for the meeting. The owners were mostly people closer to the benefit area of the drain in the Nation. The Drainage Superintendents for North Glengarry assisted me by representing their constituents. I gave the owners three options that could be considered in regards to this municipal drain. The first options would be to abandon the municipal if nobody were for spending money to update the engineers report's plan and schedule of assessments. The second option was for the municipal council to appoint an engineering firm to update the plan and schedule of assessments to be able to at least perform maintenance and repairs where needed to keep flow levels at the lowest elevation possible. The third options would be for the municipal council to appoint an engineering firm to draft a new engineer's report including the review of the structural and numbers of the schedules to set the drain with safer stable slopes, and revise the entire schedule of assessment. I explained that the municipality had the liability of a legal municipal drain with no way to be able to perform work to it. This was not a position I would recommend to the municipality, as the municipal drain documentation as to be up to date. I proposed the second option being the least that could be done legally to continue to able to help concerned owners with blockages, repairs and provide support to keep the flow of the drain where nobody could install a restrictive structure without an engineering plan accepted by governing agencies and the municipality. Every landowner in the St-Bernardin area realises that the slopes are very steep, and could be unstable and it would cost millions to have an engineering firm design a new report and go to a construction to provide a safe structure that would prevent landslides or land loss.

The majority of the owners gave me a clear majority to ask for proposals to update the plan and schedule of assessments of the drain, and then recommend to the municipal council to appoint under Section 76 of the Ontario Drainage Act. They are also aware that there are no grants for this procedure.

- 3) We went to survey the last culverts in the Ranger municipal drain to be able to provide the inventory to the engineer appointed to complete the report.
- 4) We inspected the Sixth drain to prepare a work schedule and meeting with landowners to discuss a maintenance request received. We will propose to clean out the North Branch along the Sixth concession. We asked the road Superintendent to meet us to look at the road crossing structure as it was very difficult to know where the structure is. We see a culvert outlet, not seem to be connected to a large manhole on the upstream opposite side of the road. We see an old culvert almost collapsed where the north branch would be connected, but cannot see where it connect to the outlet culvert. The remaining culverts will be evaluated during maintenance as we can hardly see them under vegetation. We organised an onsite meeting with the owners that will be held on July 5<sup>th</sup> 2023 to plan for the maintenance to be possibly done this summer.
- 5) I received a request to clean the Clare drain by a landowner. I went to inspect the drain, and confirm the need to have this drain clean out. The drain is along the 2<sup>nd</sup>concession in a peat area. This type of soil have to be cleaned more often as it closes in as soon as you create a void being light weight with no hard structure.
- 6) We are working on the planning stages of many municipal by preparing owners list for future meetings to discuss maintenance. We already have a work list that we plan to perform work at this summer and fall.
- 7) We went to inspect the Duval Branch municipal drain along the fourth concession as Public Works will be upgrading the road to make sure the north municipal drain roadside ditch offers good drainage for many years. It was in good condition. I called the owner of the land where the Lepage municipal drain were it gets close to the fourth concession where the owner clear cut the bush land. I wanted to let him know to contact me if he wanted to start working on the drain, as he wasn't aware of the drains status.
- 8) I received a call from a landowner draining to the Henry main municipal drain asking if I could look at the drain. I went to met him the same day and looked at the drain starting at the outlet jurisdiction of the drain, and saw that the drain was due for maintenance by at least cleaning the bottom of the drain to lower the water table. The side slopes have many eroded sections being high and steep. The owner seemed to be satisfied if we can at least clean the drain. I researched the files, but did not have much on this drain. There was a culvert along the

section in the Nation, and the major part of this drain is in the Township of North Glengarry.

I sent a request to the North Glengarry Drainage Superintendent department to asking if they would have a more detailed file that would give me answers for this culvert. North Glengarry was the initiating Township of this municipal drain and the Nation as the outlet section. I will be planning maintenance just after I receive more information to move forward. The culvert item should be known, as I will have a discussion with the owner as I would propose to remove it, as it is not safe and did not seem to be used for many years. The same owner made me aware of a drainage issue causing high levels along concession 20. I was in the area and went to inspect the natural watercourse close to the road to see that a beaver dam was built causing a rise of over one meter along the road. I called the landowner to let him know, and he told me he would take care of it the same day and get a trapper if needed, as water was high enough to flood a short area on his agricultural land.

Hoping the above is to your satisfaction, I remain.

Yours truly,

A handwritten signature in black ink, appearing to read 'Eric Leroux', with a stylized, flowing script.

Eric Leroux  
Leroux Consultant

**BY-LAW NO. 85-2023**

**Part Lot Control By-Law**

**The Corporation of The Nation Municipality**

Lots 46 and 47, 50M316, being Parts 1 to 8, Plan 50R11476

prepared by

The Nation Municipality  
958, Road 500 west  
Casselman ON. K0A 1M0

THE CORPORATION OF THE NATION MUNICIPALITY

BY-LAW NO. 85-2023

"Being a By-law to exempt certain lands from Part Lot Control, in Registered Plan 50M316, on a Street legally named HORIZON STREET, in the Corporation of the Nation Municipality and in the County of Russell."

**WHEREAS** pursuant to the written request from BEEVAR HOME INC., dated June 20<sup>th</sup>, 2023, it is expedient to exempt from Part Lot Control certain lands being LOTS 46 and 47, Registered Plan 50M316;

**WHEREAS** the Planning Act, R.S.O. 1990, c.P.13, as amended, (the "Planning Act") subsection 50(5) provides that all lands within a plan of subdivision are subject to part lot control;

**WHEREAS** authority is vested in Council of municipalities by the Planning Act, subsection 50(7) to enact by-laws which provide that subsection 50(5) does not apply to lands that are within a registered plan of subdivision as are designated in the by-law;

**AND WHEREAS** the Planning Act, subsection 50(7.1) does not come into effect until approved by the United Counties of Prescott and Russell;

**NOW THEREFORE** THE COUNCIL OF THE CORPORATION OF THE NATION MUNICIPALITY ENACTS AS FOLLOWS:

1. a) THAT LOT 46, Registered Plan 50M316, being Parts 1, 2, 3 and 4 on Reference Plan 50R11476, in the Nation Municipality, County of Russell, designated for the purpose of this By-Law as Parcel "A", is/are hereby exempted from Part lot Control pursuant to subsection 50(5) of the Planning Act.  
  
b) THAT LOT 47, Registered Plan 50M316, being Parts 5, 6, 7 and 8 on Reference Plan 50R11476, in the Nation Municipality, County of Russell, designated for the purpose of this By-Law as Parcel "B", is/are hereby exempted from Part lot Control pursuant to subsection 50(5) of the Planning Act.
2. That this By-Law shall come into force upon approval and shall expire on June 26<sup>th</sup>, 2025, unless the Council of the Corporation of the Nation Municipality has provided an extension by amendment to this by-law prior to its expiry.
3. THAT this By-law comes into force and effect when it is approved by the United Counties of Prescott and Russell.
4. THAT this by-law shall not be construed as to permit the further resubdivision or severance of any such parcel.
5. Registration of this by-law in the proper land registry office is authorized and this by-law shall thereupon become effective.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 10<sup>th</sup> DAY OF JULY 2023.

Francis Briere  
Mayor

Josée Brizard  
Clerk

Pursuant to the United Counties of Prescott and Russell By-Law 2020-16, this by-law, having met the criteria for Part Lot Control exemption, is hereby APPROVED under Section 50(7) of the Planning Act, R.S.O. 1990, as amended.

\_\_\_\_\_, United Counties of Prescott and Russell



The map displays a residential neighborhood with various lots. Lot 46 and Lot 47 are highlighted in green. Lot 46 is located at the intersection of Hollyhock St and Gayer St, and is labeled 'Lot 46' and '54'. Lot 47 is located at the intersection of Hollyhock St and Gayer St, and is labeled 'Lot 47' and '58'. The map also shows other lots such as 43, 47, 49-51, 53-55, 55, 59, 62, 65, 66, 67, 71, 72, 73, 75, 76, 79, 80, 83, 87, 91, 95, 99, 101, 105, 109, 113, 117, 121, 125, 129, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200. The map also shows streets: Hollyhock St, Gayer St, and Adams St. A copyright notice is present at the bottom right: 'INCLUDES MATERIAL © 2023 OF THE KING'S PRINTER FOR ONTARIO. ALL RIGHTS RESERVED.'

INCLUDES MATERIAL © 2023 OF THE KING'S PRINTER FOR ONTARIO. ALL RIGHTS RESERVED.

**Accounts Payable Cheque Register Report - Caisse Populaire Nouvel-horizon Inc.-603910****For The Date Range From 2023-06-28 To 2023-07-11****For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, eCheque**

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
13644	C	2023-07-11	7	A.L. BLAIR CONSTRUCTION LTD	\$168.56	O
13645	C	2023-07-11	182	GARRY SURCH MULTI-SERVICES	\$1,375.40	O
13646	C	2023-07-11	212	JP DESIGN	\$362.90	O
13647	C	2023-07-11	268	BURELLE RENTTOOLS	\$678.00	O
13648	C	2023-07-11	348	PIERRE RICHER PLUMBING INC	\$254.24	O
13649	C	2023-07-11	801	HYDRO SILICA	\$197.16	O
13650	C	2023-07-11	1200	LE COIN DU LIVRE	\$407.11	O
13651	C	2023-07-11	1231	CLUB D'ACTIVITES FAMILIALES DE ST-BERNARDIN	\$558.40	O
13652	C	2023-07-11	1416	D.M.D PICARD ENTERPRISES INC	\$67.80	O
13653	C	2023-07-11	1942	GROUPE ARCHAMBAULT INC.	\$95.79	O
13654	C	2023-07-11	2156	4 x 4 HOCKEY	\$88.99	O
13655	C	2023-07-11	2733	ARBORIS EXPERT EN SOINS AUX ARBRES	\$1,496.12	O
13656	C	2023-07-11	2930	ERIKA SHERIDAN	\$46.60	O
13657	C	2023-07-11	3202	BARRY BRYAN ASSOCIATES	\$6,780.00	O
13658	C	2023-07-11	3241	C & C PLUMBING INC.	\$819.25	O
13659	C	2023-07-11	3263	PORTES DE GARAGE BOUCHER INC..	\$12,004.35	O
13660	C	2023-07-11	3314	PENNY LEE PREVOST	\$400.00	O
13661	C	2023-07-11	3317	BROECKX FANNY	\$1,500.00	O
13662	C	2023-07-11	3338	XOLAR INC C/O CHRIS ZARDO	\$1,000.00	O
13663	C	2023-07-11	3339	PROVOST JEAN-MICHEL	\$1,500.00	O
13664	C	2023-07-11	3340	GUT LESLI	\$100.00	O
13665	C	2023-07-11	3341	SOULIGNY LAURENT	\$100.00	O
13666	C	2023-07-11	3344	SERGE SAHAPIEUX NATOUA	\$500.00	O
13667	C	2023-07-11	3345	VAILLANCOURT MARC	\$1,500.00	O
13668	C	2023-07-11	3346	MACDONALD MELANIE	\$45.52	O
13669	C	2023-07-11	3349	BURNS RYAN	\$1,500.00	O
13670	C	2023-07-11	3350	AMANDA LARIVÉE	\$98.31	O
13671	C	2023-07-11	3351	COSTAIN STEPHEN	\$100.00	O
13672	C	2023-07-11	3353	TREMBLAY MICHEL	\$1,500.00	O
13673	C	2023-07-11	3354	CAMERON NOELLE	\$100.00	O
13674	C	2023-07-11	3359	REALTAX INC.	\$2,655.50	O
65202	E	2023-07-11	9	AALTO TECHNOLOGIES	\$967.34	O
65203	E	2023-07-11	12	A/C MECHANICAL REFRIGERATION LTD	\$7,627.50	O
65204	E	2023-07-11	30	AUTO PARTS EXTRA PIECES D'AUTO	\$338.04	O
65205	E	2023-07-11	65	BRAZEAU SANITATION INC	\$1,785.40	O

**Accounts Payable Cheque Register Report - Caisse Populaire Nouvel-horizon Inc.-603910***For The Date Range From 2023-06-28 To 2023-07-11**For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, eCheque*

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
65206	E	2023-07-11	66	BRENNTAG CANADA INC	\$6,161.28	O
65207	E	2023-07-11	68	BRODART CANADA COMPANY	\$211.43	O
65208	E	2023-07-11	71	BYTOWN LUMBER	\$280.90	O
65209	E	2023-07-11	75	CADUCEON ENTREPRISES INC	\$7,246.39	O
65212	E	2023-07-11	91	CASSELMAN GAS BAR	\$228.27	O
65213	E	2023-07-11	101	LBEL INC	\$175.15	O
65214	E	2023-07-11	110	COLACEM CANADA INC	\$448.97	O
65215	E	2023-07-11	116	UNIAG COOPERATIVE	\$702.73	O
65216	E	2023-07-11	117	COOPERATIVE AGRICOLE D'EMBRUN	\$3,502.50	O
65217	E	2023-07-11	125	DA-LEE	\$102,964.10	O
65218	E	2023-07-11	202	J.B. MOBILE MECHANIC INC	\$9,202.28	O
65219	E	2023-07-11	213	JUILLET DENIS	\$1,779.75	O
65220	E	2023-07-11	216	KEMIRA WATER SOLUTIONS CANADA INC	\$9,497.09	O
65221	E	2023-07-11	225	GFL ENVIRONMENTAL INC	\$7,904.01	O
65222	E	2023-07-11	256	LEROUX JOSEE	\$26.45	O
65223	E	2023-07-11	262	LES SERVICES EXP INC	\$24,078.14	O
65224	E	2023-07-11	264	LEVAC PROPANE INC	\$591.13	O
65225	E	2023-07-11	269	LOCATION SHALKA RENTAL LTD	\$152.22	O
65226	E	2023-07-11	323	PAPETERIE GERMAIN INC	\$337.91	O
65227	E	2023-07-11	351	PNEU LANDRIAULT TIRE	\$493.75	O
65228	E	2023-07-11	359	PUROLATOR COURRIER LTD	\$83.39	O
65229	E	2023-07-11	364	RAPCO EQUIPMENT INC	\$536.19	O
65230	E	2023-07-11	382	SANI-SOL INC	\$1,422.23	O
65231	E	2023-07-11	400	SOLENO INC	\$19,539.62	O
65232	E	2023-07-11	405	SPROULE POWERLINE	\$3,172.49	O
65233	E	2023-07-11	406	ST-AMOUR FRANCOIS	\$350.00	O
65234	E	2023-07-11	426	TECHNICAL STANDARDS & SAFETY AUTHORITY	\$250.00	O
65235	E	2023-07-11	453	UPPER CANADA ELEVATORS	\$300.00	O
65236	E	2023-07-11	459	VICE & HUNTER LLP	\$14,063.97	O
65237	E	2023-07-11	512	RECYCLE ACTION	\$5,610.45	O
65238	E	2023-07-11	577	EMCO WATERWORKS	\$172.89	O
65239	E	2023-07-11	841	KB MEDIA CORP	\$1,237.35	O
65240	E	2023-07-11	857	HUNEAULT PORTES DE GARAGE DOORS INC	\$268.38	O
65241	E	2023-07-11	899	EMOND HARNDEN LLP/S.R.L.	\$1,917.05	O
65242	E	2023-07-11	1063	MALBEUF TECH SOLUTIONS	\$1,159.49	O

**Accounts Payable Cheque Register Report - Caisse Populaire Nouvel-horizon Inc.-603910***For The Date Range From 2023-06-28 To 2023-07-11**For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, eCheque*

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
65243	E	2023-07-11	1095	PASCO EXCAVATION INC.	\$1,469.00	O
65244	E	2023-07-11	1280	JOE JOHNSON EQUIPMENT	\$194.62	O
65245	E	2023-07-11	1336	ON CALL CENTRE	\$313.62	O
65246	E	2023-07-11	1393	BEACON LITE (OTTAWA) LTD.	\$180.80	O
65247	E	2023-07-11	1773	A.D.R. DISTRIBUTION	\$121.50	O
65248	E	2023-07-11	1829	MAXI POWER ELECTRICAL SERVICES INC.	\$5,635.68	O
65249	E	2023-07-11	1842	SELECTCOM INC	\$12.74	O
65250	E	2023-07-11	2031	HACH SALES & SERVICE CANADA LP	\$4,786.53	O
65251	E	2023-07-11	2035	SUNBELT RENTALS, INC	\$9,913.92	O
65252	E	2023-07-11	2261	MD AUTO CARE INC	\$342.21	O
65253	E	2023-07-11	2423	W.O. STINSON & SON LTD.	\$21,089.68	O
65254	E	2023-07-11	2897	FIREFIXX FIRE EQUIPMENT SERVICES INC.	\$4,785.13	O
65255	E	2023-07-11	3214	DESCHAMPS, AMELIE	\$185.19	O
65256	E	2023-07-11	3218	AMAZON BUSINESS	\$148.24	O
65257	E	2023-07-11	3255	EMILIE PILON	\$1,250.00	O
65258	E	2023-07-11	3347	CHARBONNEAU PROPERTY MAINTENANCE INC.	\$6,305.40	O
65259	E	2023-07-11	3356	WJF INSTRUMENTATION (1990) LTD.	\$1,401.20	O
65260	E	2023-07-11	3358	DELHEY ELECTRIC LTD.	\$11,758.66	O
BELL CANADA	E	2023-07-11	43	BELL CANADA	\$700.29	O
BELL CANADA	E	2023-07-11	46	BELL CANADA	\$750.20	O
ENBRIDGE CONSUMER GAS	E	2023-07-11	146	ENBRIDGE CONSUMER GAS	\$942.08	O
HYDRO ONE NETWORKS INC	E	2023-07-11	198	HYDRO ONE NETWORKS INC	\$120.38	O
IMPERIAL OIL - ROAD- 188890	E	2023-07-11	479	IMPERIAL OIL - ROAD-188890	\$338.87	O
JOHN DEERE FINANCIAL	E	2023-07-11	16	JOHN DEERE FINANCIAL	\$1,113.54	O
MINISTER OF FINANCE	E	2023-07-11	291	MINISTER OF FINANCE	\$12,821.70	O
RECEVEUR GENERAL DU CANADA	E	2023-07-11	366	RECEVEUR GENERAL DU CANADA	\$69,849.37	O
SHAW DIRECT	E	2023-07-11	1729	SHAW DIRECT	\$89.24	O
THE BEER STORE	E	2023-07-11	42	THE BEER STORE	\$1,025.73	O
ULTRAMAR- PARKLAND FUEL CORPORATION	E	2023-07-11	3120	ULTRAMAR-PARKLAND FUEL CORPORATION	\$117.94	O
WORKPLACE SAFETY INSURANCE	E	2023-07-11	475	WORKPLACE SAFETY INSURANCE	\$838.16	O

Accounts Payable Cheque Register Report - Caisse Populaire Nouvel-horizon Inc.-603910

For The Date Range From 2023-06-28 To 2023-07-11

For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
Cleared					\$0.00	
TOTAL					\$433,387.85	

# Current Outbreaks

Please be advised that the following facilities are or were experiencing outbreaks.

**Date Format:** Year-Month-Day

**DATE:** 2023-07-05

FACILITY	LOCATION	TYPE OF OUTBREAK	ORGANISM	DATE REPORTED	DATE DECLARED OVER	DATE LAST MODIFIED
Residence Limoges	Limoges	Respiratory	COVID-19	2023-07-04		2023-07-04
Southbridge Cornwall (Cotton Mill Suites)	Cornwall	Respiratory	Unknown	2023-06-30		2023-06-30
Southbridge Cornwall (Cotton Mill Suites)	Cornwall	Respiratory	COVID-19	2023-06-21		2023-06-21
Maxville Manor	Maxville	Respiratory	COVID-19	2023-06-13		2023-06-13
Le Pavillon - Retirement Home	Embrun	Respiratory	COVID-19	2023-06-05	2023-06-26	2023-06-26
Pinecrest Nursing Home	Plantagenet	Other	Scabies	2023-05-11		2023-05-11

## COVID-19 Institutional Outbreak Definition

As of February 3rd 2022, the definition of a COVID-19 outbreak in an institution is two or more residents and/or staff/other visitors in a home (e.g., floor/unit) each with a positive PCR test OR rapid molecular test OR rapid antigen test result AND with an epidemiological link, within a 10-day period.

## Local Influenza Activity

Influenza A & B cases have been reported in our region.

- [For provincial influenza activity, click here.](#)
- [For national influenza activity, click here.](#)

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June 22, 2023

## In This Issue

- MPAC Board positions - Call for expressions of interest.
- EnAbling Change Program funding opportunity.
- Electrification and Energy Transition Panel - Call for feedback.
- Support for Municipal Disability Management Programs.
- Register for the AMO 2023 Annual General Meeting and Conference.
- Councillor training: Fall dates.
- AMO-OFIFC Indigenous Community Awareness: November limited availability.
- Human Rights and Equity Training: November workshop.
- LAS & IPE 2023 Risk Symposium, October 4-5, Casino Rama Orillia.
- Registration for AMO-LAS Energy Symposium is now open!
- Blog: My Journey to Net Zero Emissions.
- LAS lighting solutions for your sports fields.
- Canoe vendor spotlight: Rubicon.
- Share with your first responder services: PSPNET Families.
- Bereavement Authority of Ontario increases its renewal fees.
- Careers: AMO, Highland Shores Children's Aid and Ministry of Labour.

## AMO Matters

AMO has issued a call for expression of interests for building the AMO 2024 list of nominees for the Municipal Property Assessment Corporation (MPAC) Board of Directors. Applications are due June 30.

## Provincial Matters

The Ontario government is providing up to \$1.5 million through the 2023-2024 EnAbling Change Program for accessibility projects. Applications for this funding are open until June 29.

Organizations are invited to provide submissions to the Electrification and Energy Transition Panel via email at [energypanel@ontario.ca](mailto:energypanel@ontario.ca) until June 30 at 5:00 pm. Feedback will inform the Panel's report to the Minister of Energy.

## Federal Matters

A free assessment of disability management programs is available until June 2024. The assessment involves an interview and produces a report. For details, visit the National Institute of Disability Management and Research website.

## Eye on Events

AMO is excited about this year's Conference hosted by the City of London at RBC Place London and DoubleTree by Hilton, August 20-23. View the preliminary program and register now for this important event.

Secure your spot in AMO's iconic councillor training this fall. This training provides

councillors in all stages of their careers information, insights, and the necessary tools to be an effective local leader. [Register today](#).

Building on the Memorandum of Understanding (MOU) shared by AMO and the Ontario Federation of Indigenous Friendship Centres (OFIFC), we are offering training to help build indigenous cultural competency in municipal government. [Register](#) for the November 27 training - limited availability.

Understanding your role and responsibilities as an elected official when it comes to [Human Rights & Equity](#) is critical. This training examines your legislative responsibilities and understanding what equity means and how it can be implemented. [Register today](#) to build your knowledge in these complex areas.

Join Local Authority Services (LAS) and Intact Public Entities (IPE) in discussion on Navigating the Road to Resilience in examination of critical municipal risk issues such as climate resiliency, cyber security, risk data management and more. [Register today](#) as space is limited. Deadline to Register: September 27.

The Association of Municipalities of Ontario (AMO) and Local Authority Services (LAS) are pleased to be hosting the 2023 Municipal Energy Symposium on November 2- 3 at the Novotel Centre Toronto. [Registration](#) is now open. Space is limited.

### **LAS**

LAS' Municipal Program Specialist [writes about how he achieved net zero emissions](#) during his past employment with a municipality, and how he's doing his part as a resident.

Did you know LAS offers lighting solutions for your sports fields and ball diamonds? [Contact Christian](#) to learn how our turn-key [Facility Lighting Service](#) can help with your LED upgrade.

Looking for a solution for your heavy-duty fleets? LAS welcomes Rubicon to the [Fleet Management](#) category under the Canoe Procurement Group. They provide telematics, fleet optimization, work order management, and more for your heavy-duty vehicles. [Contact Sarah](#) to learn more.

### **Municipal Wire\***

[PSPNET Families](#) is a free online resource that provides information and strategies to help first responder families navigate daily life. Please share with your first responder services!

On July 1, the The Bereavement Authority of Ontario [BAO](#) is increasing operator licensing renewal fees to \$30 per interment, scattering, cremation, death registration, including under social services programs, per its [Notice to the Profession](#).

### **Careers**

[Senior Manager, Policy - AMO](#). This is a leadership role as a key contributor to AMO's overall policy and government relations strategy and activities. Submit cover letter and CV via confidential email to: [careers@amo.on.ca](mailto:careers@amo.on.ca), subject: Senior Manager, Policy by July 7.

[Senior Advisor - AMO](#). Advise Senior Management and Board of Directors on policy and government relations strategies related to housing, LUP and natural resource / environmental management. Submit cover letter and CV via confidential email



to: [careers@amo.on.ca](mailto:careers@amo.on.ca), subject: Senior Advisor by July 7.

Executive Director - Highland Shores Children's Aid. Lead the organization in achieving mission to enhance the lives of children and youth. Apply to [careers@highlandshorescas.com](mailto:careers@highlandshorescas.com) by June 26.

Occupational Health and Safety Inspector – Health Care - Ministry of Labour, Immigration, Training and Skills Development. Enforce the *Occupational Health and Safety Act*, including the workplace harassment provisions and the Act's regulations. Apply online by July 13.

Occupational Health and Safety Inspector – Industrial - Ministry of Labour, Immigration, Training and Skills Development. Enforce the *Occupational Health and Safety Act*, including the workplace harassment provisions and the Act's regulations. Apply online by July 13.

Occupational Health and Safety Inspector – Construction - Ministry of Labour, Immigration, Training and Skills Development. Enforce the *Occupational Health and Safety Act* and its regulations. Apply online by July 13.

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#### About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

#### AMO Contacts

AMO Watchfile Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries

Municipal Wire, Career/Employment and Council Resolution Distributions

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#### AMO's Partners



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June 29, 2023

## In This Issue

- MPAC Board positions - Call for expressions of interest.
- Anti-Hate Security and Prevention Grant program.
- Input sought on revisions to Cannabis Standards.
- Off-road vehicle consultation.
- Electrification and Energy Transition Panel - Call for feedback.
- Register for the AMO 2023 Annual General Meeting and Conference.
- Councillor training: Fall dates.
- AMO-OFIFC Indigenous Community Awareness: November limited availability.
- Human Rights and Equity Training: November workshop.
- LAS & IPE 2023 Risk Symposium, October 4-5, Casino Rama Orillia.
- Registration for AMO-LAS Energy Symposium is now open!
- Mini workshop: Uncovering Savings in Water/Wastewater Plants.
- Careers: AMO, OPS, York Region, Kawartha Lakes, Deseronto, and OCWA.

## AMO Matters

AMO has issued a call for expression of interests for building the AMO 2024 list of nominees for the Municipal Property Assessment Corporation (MPAC) Board of Directors. [Applications are due June 30.](#)

## Provincial Matters

The Ontario government is investing \$25.5 million to help address the rise of hate incidents against religious and minority groups. The [grant will provide](#) up to \$10,000 to help religious groups, Indigenous communities and cultural communities better protect and secure their facilities from hate-motivated incidents, graffiti, vandalism or other damage.

The Alcohol and Gaming Commission of Ontario (AGCO) is looking for input on proposed revisions to the Registrar's Standards for Cannabis Retail Stores. The deadline is July 11. [Register](#) to provide feedback.

The Ministry of Transportation is seeking feedback on Off-Road Vehicle safety enhancement proposals in a session on July 17. Materials will be distributed in advance. To register email [kemar.palmer@ontario.ca](mailto:kemar.palmer@ontario.ca).

Organizations are invited to provide submissions to the [Electrification and Energy Transition Panel](#) via email at [energypanel@ontario.ca](mailto:energypanel@ontario.ca) until June 30 at 5:00 pm. Feedback will inform the Panel's report to the Minister of Energy.

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## **LAS**

LAS and Stephen Dixon are hosting a 1-hr virtual mini workshop on July 19 at 10am. Find out how to determine energy savings potential at your Water/Wastewater Treatment Plants using RETScreen Expert. Attendees receive a 14-day RETScreen trial license. [Register here](#).

## **Careers**

[Senior Manager, Policy - AMO](#). This is a leadership role as a key contributor to AMO's overall policy and government relations strategy and activities. Submit cover letter and CV via confidential email to: [careers@amo.on.ca](mailto:careers@amo.on.ca), subject: Senior Manager, Policy by July 7.

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[Senior Policy Advisor - Ministry of Education](#). Experienced policy professionals to lead education policy and program analysis, working across the ministry and education sector. Please [apply online only](#), by July 7.

[Investigator Analyst-Unilingual \(English\) and Bilingual \(English/French\) - Ministry of Labour, Immigration, Training and Skills Development](#). A role providing strong analytical and attention to detail skills to evaluate immigration applications. Please [apply online only](#), by July 10.

[Director, Strategies and Partnerships - York Region](#). Responsible for providing leadership and direction to management and staff to shape policy and programs. Applicants are encouraged to [apply online](#) only, by July 12.

Manager, Roads Operations - City of Kawartha Lakes. Leads field operations of municipal roads in accordance with approved levels of performance and accounting principles. Interested applicants, please [apply online](#) by July 16.

Municipal Manager/Clerk - Town of Deseronto. Responsible for to overseeing and directing the administration of municipal services consistent with government regulations and by-laws. Apply to [joe@palmercareers.com](mailto:joe@palmercareers.com) by July 19.

President and Chief Executive Officer - Ontario Clean Water Agency. Provide executive leadership and strategic direction and champion Ontario as a leader in the development and provision of sustainable clean water technologies, services, and innovative water solutions. Apply to [careers@waterhousesearch.net](mailto:careers@waterhousesearch.net) by July 14.

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#### **About AMO**

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# NOTIFICATION

28 June 2023

**SUBJECT: LAND APPLICATION OF BIOSOLIDS — AN ORGANIC-RICH SOIL AMENDMENT  
ALTERNATIVE TO COMMERCIAL FERTILIZERS.**

---

Dear Sir or Madam:

We wish to notify you that we plan to land-apply municipal biosolids on agricultural land located on Lots 7 & 8 Concession III Caledonia (see attached map). Biosolids are a fertilizer and soil-building material produced from treated wastewater at the City of Ottawa's Robert O. Pickard Environmental Centre.

Biosolids contain organic matter and nutrients such as nitrogen and phosphorus, which are essential for crop production. Biosolids also contain micronutrients such as calcium, magnesium, copper and zinc, which are also essential for plant growth.

Many steps are taken to ensure that land application of biosolids is both safe and beneficial. The Government of Ontario has regulations governing the treatment and application of biosolids - including the Nutrient Management Act. Further to these requirements, the City has implemented enhanced guidelines that incorporate additional safeguards recommended by Ottawa's Medical Officer of Health.

Like other organic fertilizers, including manure, biosolids land application may result in odour during spreading. To minimise the impact of odours on nearby residents, biosolids are incorporated into the soil within 2 hours of spreading. Please visit [ottawa.ca](http://ottawa.ca) and search biosolids to find additional information on the program.

GFL Environmental Inc. has been contracted by the City of Ottawa to manage the land application of biosolids, which includes hauling, spreading and incorporating the biosolids on agricultural land.

Land application activities (delivery, spreading) will take place this summer. Depending upon weather conditions, we expect to start this site no earlier than 12 July 2023 and we anticipate that it will take no more than 7 days to complete.

If your property abuts the land application site you may request a free well sample. Samples will be taken both before and after land application (within four weeks prior to application, and between 10 and 12 weeks following land application).

- To request well water sampling or for more information about the City's biosolids beneficial use program, please contact:

Erik Apedaile  
Office: 613-260-2411  
Toll Free: 1-877-360-3830  
[biosolids@apedaile.ca](mailto:biosolids@apedaile.ca)

- For more information about the City's biosolids beneficial use program, please contact:

Adriana Hulse  
Biosolids Program Coordinator  
613-580-2424 ext: 23364  
[adriana.hulse@ottawa.ca](mailto:adriana.hulse@ottawa.ca)

Cc: Mme. Josée Brizard, Clerk, Municipality of The Nation

Ref: 1811

le 28 juin 2023

**OBJET: ÉPANDAGE DE BIOSOLIDES — UNE SOLUTION D'AMENDEMENT DU SOL RICHE EN MATIÈRES ORGANIQUES QUI REMPLACE LES ENGRAIS COMMERCIAUX.**

---

Madame, Monsieur,

Nous tenons à vous aviser que nous avons l'intention d'épandre des biosolides municipaux sur les terres agricoles situées sur les lots 7 et 8 de la concession 3 Caledonia (voir la carte ci-jointe). Les biosolides, qui sont utilisés pour la fertilisation et l'amendement du sol, sont produits à partir d'eaux usées traitées au Centre Environnemental Robert-O.-Pickard de la Ville d'Ottawa.

Les biosolides contiennent des matières organiques et des éléments nutritifs comme l'azote et le phosphore, qui sont essentiels à la production agricole. Les biosolides contiennent également des oligoéléments comme le calcium, le magnésium, le cuivre et le zinc, qui sont aussi essentiels à la croissance des plantes.

De nombreuses mesures sont prises pour que l'épandage des biosolides soit à la fois bénéfique et sans risque. Le gouvernement de l'Ontario régit le traitement et l'épandage de biosolides, notamment grâce à la *Loi de 2002 sur la gestion des éléments nutritifs*. Outre cette réglementation, la Ville d'Ottawa a approuvé des lignes directrices encore plus rigoureuses, qui intègrent des mesures de sécurité supplémentaires recommandées par le médecin chef en santé publique de la Ville d'Ottawa.

Comme d'autres engrais organiques, dont le fumier, les biosolides peuvent dégager des odeurs lors de l'épandage. Pour minimiser l'impact des odeurs pour les résidents du voisinage, les biosolides sont incorporés dans le sol dans les deux heures suivant l'épandage. Rendez-vous à [ottawa.ca](http://ottawa.ca) et tapez « biosolides » dans l'outil de recherche pour obtenir de plus amples renseignements sur le programme.

La Ville a retenu les services de la société GFL Environmental Inc. pour gérer le programme d'épandage de biosolides, qui comprend le transport, l'épandage et l'incorporation des biosolides dans les terres agricoles.

Les activités d'épandage (livraison, épandage) se dérouleront cet été. Nous comptons commencer les travaux sur ce site au plus tôt le 12 juillet 2023, si le temps le permet. Ils ne devraient pas prendre plus de 7 jours.

Si votre terrain est adjacent au site, vous pouvez demander un échantillonnage gratuit de l'eau de votre puits. Le cas échéant, des échantillons seront prélevés avant et après l'épandage (soit dans les 4 semaines précédant les travaux et de 10 à 12 semaines après).

- Pour demander l'échantillonnage de l'eau de votre puits ou pour en savoir plus sur le programme d'épandage de biosolides de la Ville d'Ottawa, veuillez communiquer avec :

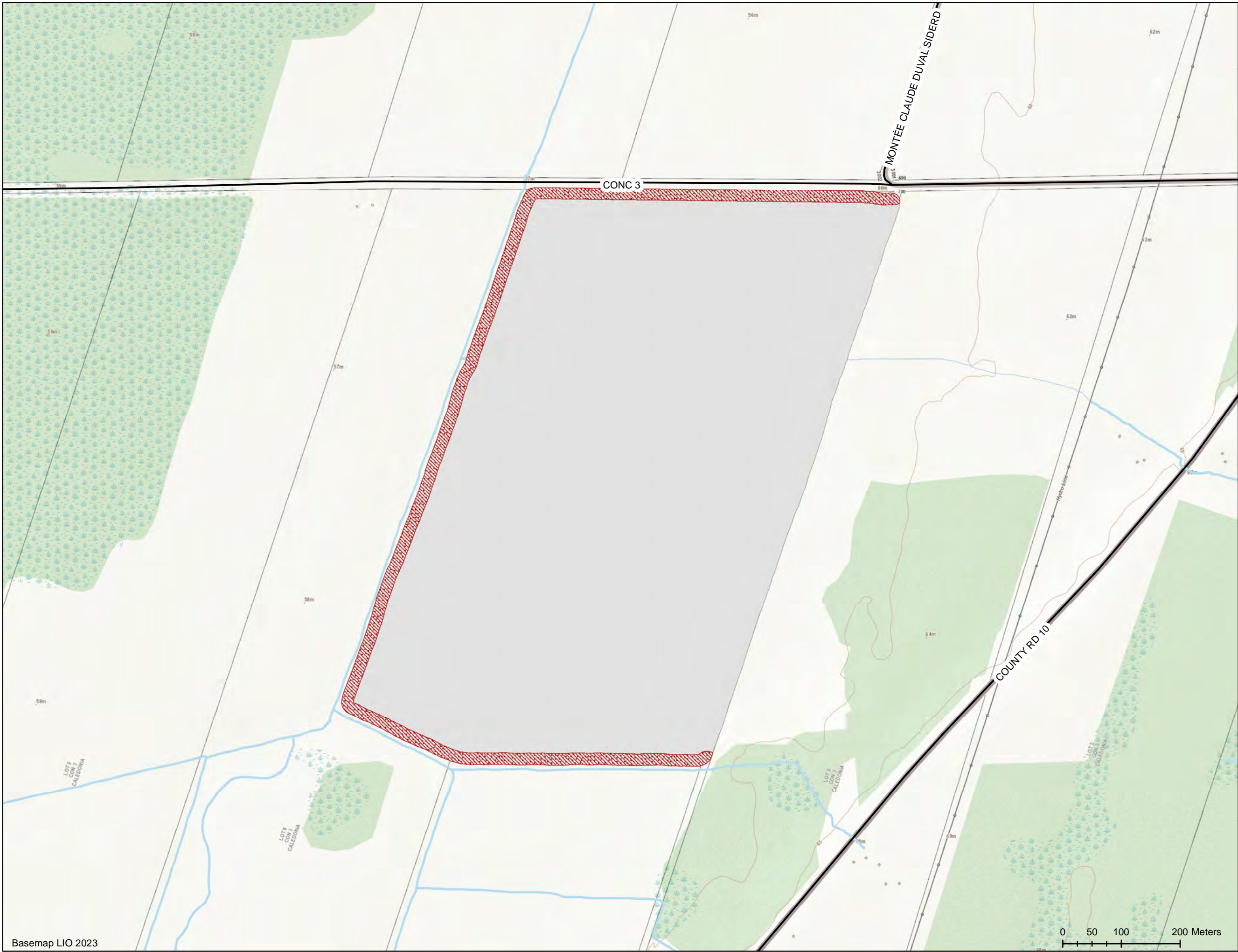
Erik Apedaile  
Bureau : 613-260-2411, Sans frais : 877-360-3830  
[biosolids@apedaile.ca](mailto:biosolids@apedaile.ca)

- Pour en savoir plus sur le programme d'épandage de biosolides de la Ville d'Ottawa, veuillez communiquer avec :

Adriana Hulse, Coordonnatrice du Programme des Biosolides  
613-580-2424 ext: 23364  
[adriana.hulse@ottawa.ca](mailto:adriana.hulse@ottawa.ca)

Cc: Mme. Josée Brizard, Greffière, Municipalité de La Nation  
Ref: 1811





SITE :  
1811  
Notification Map

- Road
- ~ Surface Water
- Spreadable Area
- ▨ Setback Area (No Spreading)

1:6,000

DATE: 27 June 2023



City of Ottawa Biosolids  
Land Application Program

DRAWING NUMBER  
1811-0623-01



1543 Botsford Street  
Ottawa Ontario K1G 0P8

# Resident Notification

Biosolids Land Application Program





MUNICIPALITY OF

# North Perth

[www.northperth.ca](http://www.northperth.ca)

A Community of Character

330 Wallace Ave. N., Listowel, ON N4W 1L3

Phone: 519-291-2950

Toll Free: 888-714-1993

June 26, 2023

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

**RE: Proposed New Provincial Policy Statement (PPS)**

Pleased be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held June 5, 2023 regarding the proposed new Provincial Policy Statement (PPS):

**Moved by** Councillor Rothwell **Seconded by** Councillor Blazek

**THAT:** The Council of the Municipality of North Perth supports consent agenda items 3.3 *Perth County Report – Perth County Comments on Proposed Provincial Policy Statement ERO Number 019-6813*, 3.4 *Perth County Report – Bill 97 (Helping Homebuyers, Protecting Tenants Act, 2023 and Draft Provincial Planning Statement April 6, 2023)*, and 3.17 *United Counties of Stormont, Dundas & Glengarry Resolution re: Proposed Changes to the PPS*;

**AND THAT:** A copy of this resolution be sent to all 444 municipalities, The Hon. Doug Ford – Premier of Ontario, The Hon. Steve Clark – Minister of Municipal Affairs and Housing, The Hon. Lisa Thompson – Minister of Agriculture, Food and Rural Affairs, The Hon. David Piccini – Minister of Environment, Conservation and Parks, Perth-Wellington MPP – Matthew Rae, the Association of Municipalities of Ontario and the Rural Ontario Municipal Association.

**CARRIED**

Attached please find a copy of Perth County Reports – Comments on Proposed Provincial Policy Statement ERO Number 019-6813 and Bill 97 (Helping Homebuyers, Protecting Tenants Act, 2023) and Draft Provincial Planning Statement, April 6, 2023, and United Counties of Stormont, Dundas & Glengarry Resolution, dated May 15, 2023.

If you have any questions regarding the above resolution, please do not hesitate to contact me at [lcline@northperth.ca](mailto:lcline@northperth.ca).

Sincerely,

A handwritten signature in black ink that reads "Lindsay Cline". The signature is written in a cursive, flowing style.

Lindsay Cline,  
Clerk/Legislative Services Supervisor  
Municipality of North Perth

cc.

Hon. Steve Clark, Minister of Municipal Affairs and Housing  
Hon. Lisa M. Thompson, Minister of Agriculture, Food and Rural Affairs  
Hon. David Piccini, Minister of the Environment, Conservation and  
Parks Perth-Wellington MPP Matthew Rea  
Association of Municipalities of Ontario (AMO)  
Rural Ontario Municipal Association (ROMA)  
All Ontario Municipalities

**To:** Warden Ehgoetz and Members of Council

**Meeting Date:** June 1, 2023

**Prepared By:**

**Subject:** Perth County Comments on Proposed Provincial Policy Statement ERO Number 019-6813

---

**Recommended Action:**

THAT Council receives the “Perth County Comments on Proposed Provincial Policy Statement ERO Number 019-6813” report; and

THAT Council direct staff to submit the attached letter to ERO posting number 019-6813 prior to end of day June 5, 2023.

---

**Background Information:**

As per Council's resolution on May 18, 2023 staff are providing a draft letter for their review at the June 1, 2023 Council meeting regarding changes proposed by the province to planning policy. It is proposed that the attached letter be submitted to ERO posting number 019-6813 by planning staff prior to end of day June 5th, 2023.

**Connection to Strategic Plan:**

Goal 1 – Growth & Economic Development

Goal 2 – Regionalization & Service Effectiveness

Goal 3 – Customer Service Excellence

Goal 4 – Community Development & Planning

**Attachments:**

[draft PPS comments 2023](#)

**Reviewed By:**

Lori Wolfe, CAO

**To:** Warden Ehgoetz and Members of Council  
**Meeting Date:** May 18, 2023  
**Prepared By:** Sally McMullen, Manager of Planning Services  
**Subject:** Bill 97 (Helping Homebuyers, Protecting Tenants Act, 2023) and Draft Provincial Planning Statement, April 6, 2023.

---

**Recommended Action:**

THAT Council receives the “Bill 97 (Helping Homebuyers, Protecting Tenants Act, 2023) and Draft Provincial Planning Statement, April 6, 2023.” report; and  
THAT Council direct staff to submit comments to the Ministry of Municipal Affairs and Housing on the Proposed changes to the Provincial Planning Statement, 2023 as outlined in the Comments Section of this report; and  
THAT the report be circulated to the Lower Tier Municipalities within Perth County for information.

---

**Executive Summary:**

Proposed Changes to the Planning Act through Bill 97 and to the Provincial Policy Statement represent a significant change in policy-led land use planning for the Province of Ontario. This report summarizes the Bill 97 and the Provincial Planning Statement changes that are most relevant to Perth County. The report recommends comments for Perth County Council to submit to the ERO posting which closes on June 6, 2023.

Staff have participated in the development of comments being submitted by the Western Ontario Warden’s Caucus and the County Planning Directors Group.

**Background Information:**

On Thursday April 6, 2023, the Ontario Government introduced Bill 97 including changes to the Planning Act, revoked the Provincial Policy Statement (PPS, 2020) and introduced the Proposed Provincial Planning Statement (PPPS) which is a singular document to replace the former PPS and the Growth Plan for the Greater Golden Horseshoe (2019). These changes are part of an ongoing set of revisions to implement the Ontario Government’s “More Homes, More Choice Housing Supply Action Plan”.

The PPS can be viewed at the ERO posting (#019-6813) at the following link:  
<https://ero.ontario.ca/notice/019-6813>

The posting remains open until June 6, 2023 for comment, which is a 60-day commenting period. Indications are that the Province is looking to implement a final version of the PPS in the fall of 2023.

Planning authorities will not be required to update their OPs immediately. The 'Approach to Implementation' states that the new policies will be implemented at the time of the next Official Plan (OP) review, and through any planning decisions made following the in-effect date (which is still to be determined). Bill 97 may come into effect sooner.

### Bill 97

The Bill proposes amendments to 7 different Provincial Acts including the Building Code Act, Development Charges Act, Municipal Act and Planning Act which are most notable from a municipal government perspective. The Planning Act changes are summarized as follows:

1. Area of Employment: Re-defining employment areas to specifically exclude commercial and institutional uses in favour of strictly including manufacturing, warehousing and uses related to the movement of goods as well as any accessory or related uses. Requiring that if a municipality wishes to protect uses currently located in Employment Areas that do not fit the new definition it will need to amend its OP to specifically allow the use to continue.
2. Transitional Matters: Bill 97 gives the Minister authority to make regulations about when new policy – presumably the PPS would have an effect on planning applications in progress. Traditionally such a date is known well in advance and the intake of applications tends to slow prior to the effective date and the transition to new rules takes place with relatively few active files. Applications that are unfolding at the time the effective date is known will need to be re-evaluated to some degree.
3. Refunding application fees for zoning bylaw amendments and site plan control applications is further amended in the Planning Act (from Bill 109 in 2022). The refunding will now apply to applications received after July 1, 2023. There is also a proposal to exempt certain municipalities from this requirement but it is unclear which municipalities will be prescribed.
4. Orders by the Minister under Section 47 of the Planning Act (MZO) will be given expanded power to disregard policy statements. In addition, powers

will include the ability to impose agreements on developers and municipalities when a Provincial Land Development Facilitator (a new role that came into being in 2020) is engaged in the process. An MZO cannot be appealed. The Facilitator helps resolve planning and development issues either as an impartial mediator or negotiator on behalf of the Province.

5. Additional Residential Units – references to a “parcel of urban residential land” have been replaced by a “parcel of land” so as to permit a second residential unit (for a total of 3 units per lot – primary and two accessory units) on parcels in and out of urban or serviced areas. In other words, a third unit would be permitted on lots that permit residential uses in villages, hamlets and on farms.
6. Site Plan Control would be reinstated for developments of 10 residential units or less that are within 120m of a shoreline or 300m of a rail line. Site Plan Control Bylaws need to be updated for each lower tier to reflect changes made by Bill 23 and Bill 97.
7. Clarification is provided by the Bill regarding parking spaces for additional residential units, more specifically that municipalities could not require more than one parking space per unit as introduced in Bill 23. It is now clear that the restriction on municipalities does not apply to the primary dwelling, only the additional residential units.

### Proposed Provincial Planning Statement

The PPS was last updated in 2020 following intensive consultation and in 2014 prior to that. While many areas of the PPS are proposed to remain, there is a considerable amount of change. Not all sections of the new policy directions have been released yet for comment as the Natural Heritage Policies are still under review. The policies as they are proposed to date are summarized here:

1. Lot Creation in the Agricultural Area – Residential lot creation has traditionally been discouraged or prohibited except for surplus farm dwelling severances. It is now proposed to be expanded in a significant way. The new PPS would allow up to three residential lots to be created by Section 4.3.3 from farm lots existing on January 1, 2023 provided that:
  - a. Agriculture is the principal use of the existing lot
  - b. The residential uses are compatible with and not hinder surrounding agricultural operations
  - c. The new lots are:
    - i. Not in specialty crop areas - there aren't currently any specialty crop areas in Perth County.

- ii. Comply with Minimum Separation Distances – this offers protection for existing livestock operations and additional residences will introduce new restrictions for locating new livestock operations.
- iii. Are limited to the minimum size needed to accommodate the use including water and septic – by putting additional private wells and septic systems in proximity to each other the minimum lot size will need to be larger as determined by the site specific soil and groundwater circumstances.
- iv. Has access to a public road – this will require that new non-farm residential lots front roadways. This will have the effect of pushing livestock operations further back into farm lots. Locating new livestock housing back from roads is more expensive for farmers to put in laneways, hydro service, water services etc. and reduces the efficient use of agricultural land.
- v. Is adjacent to existing non-ag land uses or is primarily on lower priority agricultural lands –the Canadian Soil Classification System places all Perth County Soils in Class 1 2 or 3. Further research could be done to further analyze soil types in Perth County to identify any lower priority ag lands (Class 4 through 7).

There is a discussion in the planning community as to whether the policy allows three new lots or a total of three lots including the retained farm parcel. This remains uncertain at this time.

The proposed policy raises the question of will municipalities be able to adequately evaluate the potential impact of non-farm residential development on agricultural operations? And if they do will today's context be enough to prevent hindering future agricultural operations? Generally speaking more people without an agricultural background who moving to the countryside will increase conflict related to normal farm practices (odour, dust, pesticide use, flies, farm equipment, etc). This will make it ever more challenging for farmers to conduct their normal farm practices on a day to day basis.

The second important question is 'what adjacent non-farm uses' are being considered and what exactly will the County require to demonstrate 'lower priority ag lands' in order to satisfy the 5<sup>th</sup> criteria?

The new PPS does not allow municipalities to put provisions in their OP or zoning bylaws that are more restrictive than Section 4.3.3.1 listed above, but perhaps some control can be sought through the interpretation of

‘adjacent non-farm uses’ and ‘lower priority ag lands’ in the context of Perth County’s highly productive farmland.

Perth County has been developing a growth plan for the New OP that accommodates the projected population growth for the next 25 years as directed by the 2020 PPS. The Watson and Associates Land Needs Assessment presented to Council on April 6, 2023 calculates that there will be demand for 290 new households per year for the next 25 years and that 238 hectares is needed in addition to our current inventory to accommodate that growth on public water and sanitary servicing.

Presumably demand for 290 households a year (as forecast by the 2023 Watson and Associate calculations) will largely be accommodated in the settlement areas but there will be interest in severing residential lots from farms and it is quite hard to estimate the impact of that in hectares or in the number of potential lots. It is an approximation, but assuming 1 hectare per new lot it is far less efficient land use than in serviced areas and comes with the addition of serious consequences for livestock farming and farming in general for Perth County farm operations.

Some other municipalities are simply taking the number of farm parcels and multiplying by 3 to get some scope on the issue. In Perth County that would be 8,080 farm parcels, with three new lots each being 24,240 lots at 1 ha each so the equivalent number of hectares. More realistically you would have to remove the lots that are smaller than 2 ha to begin with and consider the MDS calculations for all the existing livestock operations in order to have clarity about the long-term potential impact of the lot creation policies proposed by the new PPS in the County. What is easier to envision is that in each concession block there is probably 2 or 3 farm lots that could potentially meet the MDS criteria for new lot creation. Putting three new dwellings, plus any additional dwelling units on each new lot effectively sterilizes the block from having any new livestock operations and introduces upwards of 9 new lots and potential for 27 new dwelling units in that block at a maximum density of only 3 units per hectare if the soils are proven to be capable of dealing with the effluent from weeping beds, otherwise the units per hectare is further decreased.

2. Comprehensive Review and Settlement Boundary Expansions – The draft 2023PPS removes reference to a Comprehensive Review and instead allows for settlement boundary expansions, employment land conversions and the removal of Prime Agricultural Lands through an OP Amendment at any time. The Comprehensive Review has been a PPS requirement since 2005. The tests to be applied at the time of an OP Amendment are not as stringent as they were, but would still require consideration of adequate



servicing, phased progression of urban development, and impacts on agriculture including minimum distance separation through an Agricultural Impact Assessment.

These changes allow greater flexibility to manage settlement areas and consider changes in a more streamlined process. It requires greater intention and care from the municipalities to continue to focus the majority of growth to fully serviced areas while giving some flexibility for villages and hamlets.

3. Growth projections and land needs assessment remain critical tools for managing and planning for growth. The new PPS intends that municipalities continue to plan for and provide sufficient land to accommodate growth for at least 25-years instead of “up to” 25 years. Intensification targets would no longer be required while density targets are needed. County staff will need to consider revisions to the draft New OP in this regard and re-evaluate minimum density targets to include in the growth management policies.
4. References to affordability have been removed and replaced with ‘housing options’ which is a direction to incorporate a greater variety of dwelling types as well as variety in ownership and rental models. It is implied that greater ‘housing options’ is a suitable means to address affordability.
5. Employment Areas are being more strictly preserved for core industrial uses and prohibiting any mixing of commercial, recreational or institutional uses. Language continues to be present to ensure Planning Authorities are giving compatibility between employment uses and sensitive land uses adequate due diligence. While the policies are not specific about how employment areas should be updated it offers that at least a 25-year land supply is needed and planning for employment areas may go beyond this timeline. In addition, the conversion of employment lands for other uses would become easier without the requirement for a comprehensive review. The new PPS provides tests related to minimizing impacts on employment uses, adequate infrastructure and servicing for the proposed use and an identified need for the removal of the land over that of the need for the employment use.
6. The Natural Heritage (Natural Environment) policies and related definitions are still under consideration by the government and there are no indications what changes might be proposed or when they will be available for comment.

**Proposed Comments regarding Bill 97 (Helping Homebuyers, Protecting Tenants Act, 2023) and Draft Provincial Planning Statement, April 6, 2023 to be sent to the Province:**

Bill 97

1. Perth County is finalizing a draft new Official Plan (OP) prior to public engagement scheduled for later this year. The new OP provides many necessary updates in policy to accommodate growth, improve housing options and protect the agricultural, aggregate and natural environment resources. Much effort and many resources have been put into development of an OP that meets the needs of our community and thoughtfully plans for growth. The additional MZO powers proposed to be afforded to the Minister lack transparency and do not give sufficient certainty to the municipality or the public.

**Perth County requests that the new additional MZO powers be removed to ensure municipal planning authorities have the tools needed to right size the settlement areas, effectively plan for infrastructure, and protect our agricultural land base.**

2. Additional Residential Units on farms is an opportunity for affordable housing and for farm families to accommodate multiple generations on the farm within a minimum size footprint. **Perth County supports this direction.**

Proposed Provincial Planning Statement

1. Perth County is actively planning the accommodation of projected population growth and housing demand with clear intention to direct for that growth into settlement areas. Settlement areas are where complete communities are provided for the greatest amount of people and the most efficient use of land can be achieved. It is of utmost importance to Perth County to preserve highly productive farmland for food production and protect the limited natural heritage and aggregate resources found here.

The proposed Agricultural lot creation policies allowing the creation of three lots from a farm parcel undermines the growth management efforts of Perth County and Lower Tier Municipalities to be efficient with land consumption and maximizing investments in infrastructure.

Perth County is 90% Prime Agricultural Lands and has a diverse, robust agriculture industry which is necessary for the production of safe food and in providing food security locally and beyond. Agriculture in Perth County is an economic pillar both in primary agriculture and indirectly in services,

inputs, transportation, and business supports. The proposed non-farm residential lot creation policies introduce a serious threat to the continued success of our highly productive agricultural area.

**Perth County requests the new policies which allow for the creation non-farm residential lots be removed.**

2. Perth County Council supports the removal of the strict Comprehensive Review requirement in the 2020 PPS. Perth County Council also supports the requirements for agricultural impact assessments and efficient use of municipal infrastructure for settlement area boundary expansions.
3. The removal of the definition of affordable with respect to housing from the PPS allows municipalities flexibility to accommodate affordable housing definitions that may be aligned with funding and incentive opportunities available to developers. The removal of affordability targets and reference to housing and homelessness plans from the PPS makes the province's expectations for the planning authority related to affordable/attainable housing unclear.

**Perth County Council requests clarity regarding the planning authority's roles and responsibilities for the provision of affordable housing options in our communities.**

4. Perth County has 11% Natural Heritage cover on a total land area basis and is a largely agricultural community. The Natural Heritage System is incredibly important to the health of the landscape, water systems and in the prevention of soil erosion. The Natural Heritage Policies in the PPS are a significant tool which informs the County's ability to adequately evaluate development proposals and prevent adverse effect on the existing Natural Heritage System.

The County of Perth is currently engaged in an extensive consultation with landowners related to Natural Heritage Systems mapping and is also reviewing policy regarding Natural Heritage in a draft of a New OP for the County. **Perth County requests timely action by the province to share proposed Natural Heritage Policies.**

**Others Consulted:**

County Planning Directors Group, Western Ontario Wardens Caucus Planning Working Group, Dr. Wayne Caldwell

**Connection to Strategic Plan:**

Goal 1 – Growth & Economic Development

Goal 2 – Regionalization & Service Effectiveness

## Goal 4 – Community Development & Planning

### **Reviewed By:**

Lori Wolfe, CAO



*United Counties of*  
**Stormont, Dundas & Glengarry**

**RESOLUTION**

**MOVED BY Councillor Williams**

**RESOLUTION NO 2023- 98**

**SECONDED BY Councillor Lang**

**DATE May 15, 2023**

WHEREAS the goal of increasing housing supply and reducing barriers in planning processes as set out in the recent legislative, regulatory and policy changes, including new provisions from Bill 23, More Homes Built Faster Act, 2022 is welcomed; and

WHEREAS the proposed PPS (sections 2.6 and 4.3) would dramatically remove municipal power and renders aspects of the County's Official Plan, and other official plans throughout Ontario inoperative, terminating some local planning autonomy, and directly interfering with municipalities' ability to meet local variation and unique community needs; and

WHEREAS the proposed PPS changes that would allow proliferation of lots with protection restricted to specialty crop areas only diminishes the purpose, uses, and integrity of rural and agricultural lands, thereby removing protection and restricting future uses of those lands; and

WHEREAS the proposed PPS changes encourage sprawl and rural roadway strip development, rather than more fiscally and environmentally sustainable practices like intensification in established settlement areas; and

WHEREAS the province has announced changes will be proposed to natural heritage (section 4.1) that have yet to be published.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the United Counties of Stormont, Dundas, and Glengarry urges the province to:

- pause proposed changes to the PPS, particularly regarding natural heritage (section 4.1) and agricultural lands (sections 2.6 and 4.3)
- reinvest trust in the local planning authority of all 444 municipalities, recognizing that each Ontario municipality has unique landscapes, different housing needs and differing visions for local planning matters

AND THAT our fellow municipalities be urged to voice their concerns regarding the proposed undermining of local planning authority;

AND FURTHER THAT a copy of this resolution be sent to all 444 municipalities, The Hon. Doug Ford, Premier of Ontario, The Hon. Steve Clark, Minister of Municipal Affairs

and Housing; The Hon. Lisa Thompson, Ministry of Agriculture, Food and Rural Affairs, The Hon. David Piccini, Minister of Environment, Conservation and Parks, Stormont-Dundas-South Glengarry MPP Nolan Quinn, Glengarry-Prescott-Russell MPP Stéphane Sarrazin , the Association of Municipalities of Ontario, the Rural Ontario Municipal Association, the Federation of Canadian Municipalities, and the Eastern Ontario Wardens Caucus.

☒ CARRIED

☐ DEFEATED

☐ DEFERRED



---

WARDEN



MUNICIPALITY OF  
**North Perth**  
[www.northperth.ca](http://www.northperth.ca)

A Community of Character

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Toll Free: 888-714-1993

June 26, 2023

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

**RE: Proposed New Provincial Policy Statement (PPS)**

Pleased be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held May 15, 2023 in support of the resolution from the County of Prince Edward regarding the proposed new Provincial Policy Statement (PPS):

**Moved by** Councillor Rothwell **Seconded by** Councillor Johnston

**THAT:** The Council of the Municipality of North Perth supports the resolution received from the County of Prince Edward;

**AND THAT:** This resolution be sent to all municipalities in Ontario, the Premier of Ontario, the Minister of Municipal Affairs and Housing, the Ministry of Agriculture, Food and Rural Affairs, Minister of Environment, Perth-Wellington MPP Matthew Rae, the Association of Municipalities of Ontario and the Federation of Canadian Municipalities.

**CARRIED**

Attached please find a copy of the County of Prince Edward's resolution dated May 10, 2023.

If you have any questions regarding the above resolution, please do not hesitate to contact me at [lcline@northperth.ca](mailto:lcline@northperth.ca).

Sincerely,

Lindsay Cline,  
Clerk/Legislative Services Supervisor  
Municipality of North Perth

cc.

Hon. Steve Clark, Minister of Municipal Affairs and Housing

Hon. Lisa M. Thompson, Minister of Agriculture, Food and Rural Affairs

Hon. David Piccini, Minister of the Environment, Conservation and

Parks Perth-Wellington MPP Matthew Rea

Association of Municipalities of Ontario (AMO)

Federation of Canadian Municipalities (FCM)

All Ontario Municipalities



May 10, 2023

Please be advised that during the Regular Council meeting of May 9, 2023 the following resolution regarding the proposed new Provincial Planning Statement (PPS) was carried:

**RESOLUTION NO. 2023-293**

**DATE: May 9, 2023**

**MOVED BY: Councillor Hirsch**

**SECONDED BY: Councillor MacNaughton**

**WHEREAS** the goal of increasing housing supply and reducing barriers in planning processes as set out in the recent legislative, regulatory and policy changes, including new provisions from Bill 23, More Homes Built Faster Act, 2022 is welcomed;

**WHEREAS** the proposed PPS (sections 2.6 and 4.3) would dramatically remove municipal power and renders aspects of the County's Official Plan, and other official plans throughout Ontario inoperative, terminating some local planning autonomy, and directly interfering with municipalities' ability to meet local variation and unique community needs;

**WHEREAS** the proposed PPS changes that would allow proliferation of lots with protection restricted to specialty crop areas only diminishes the purpose, uses, and integrity of rural and agricultural lands, thereby removing protection and restricting future uses of those lands;

**WHEREAS** the proposed PPS changes encourage sprawl and rural roadway strip development, rather than more fiscally and environmentally sustainable practices like intensification in established settlement areas; and

**WHEREAS** the province has announced changes will be proposed to natural heritage (section 4.1) that have yet to be published;

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the County of Prince Edward urges the province to:

- pause proposed changes to the PPS, particularly regarding natural heritage (section 4.1) and agricultural lands (sections 2.6 and 4.3)

- reinvest trust in the local planning authority of all 444 municipalities, recognizing that each Ontario municipality has unique landscapes, different housing needs and differing visions for local planning matters;

**THAT** our fellow municipalities be urged to voice their concerns regarding the proposed undermining of local planning authority;

**AND FURTHER THAT** a copy of this resolution be sent to all 444 municipalities, The Hon. Doug Ford, Premier of Ontario, The Hon. Steve Clark, Minister of Municipal Affairs and Housing; The Hon. Lisa Thompson, Ministry of Agriculture, Food and Rural Affairs, The Hon. David Piccini, Minister of Environment, Conservation and Parks, Bay of Quinte MPP, Todd Smith, the Association of Municipalities of Ontario, the Federation of Canadian Municipalities, and the Eastern Ontario Wardens Caucus.

**CARRIED**

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Ferguson, Councillor Hirsch, Councillor MacNaughton & Marcia Wallace, CAO



# SOUTH GLENGARRY

*Ontario's Celtic Heartland*

## CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

<b>MOVED BY</b>	<b>Stephanie Jaworski</b>	<b>RESOLUTION NO.</b>	<b>194-2023</b>
<b>SECONDED BY</b>	<b>Martin Lang</b>	<b>DATE</b>	<b>June 19 2023</b>

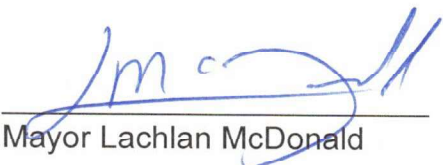
WHEREAS, the Council of the Township of South Glengarry received a resolution from the Tay Valley Township for the Minister of Municipal Affairs and Housing Letter to Retain Surplus Proceeds from Tax Sales.

NOW THEREFORE BE IT RESOLVED THAT, a letter be sent to all relevant taxation bodies, including the Ministry of Municipal Affairs and Housing, the Ministry of Finance, John Jordan, MPP, the Association of the Municipalities of Ontario and all other municipalities in Ontario urging them to re-instate previous legislation that permitted a Municipality to apply for and retain the surplus proceeds from a tax sale in their jurisdiction.

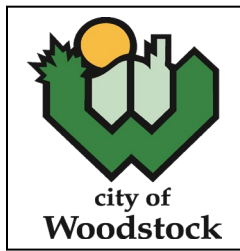
☒ CARRIED

☐ DEFEATED

☐ POSTPONED

  
\_\_\_\_\_  
Mayor Lachlan McDonald

Recorded Vote:	Yes	No
Mayor McDonald	___	___
Deputy Lang	___	___
Councillor Jaworski	___	___
Councillor McDonell	___	___
Councillor Bougie	___	___



Office of the City Clerk  
Woodstock City Hall  
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Woodstock, ON  
N4S 0A7  
Telephone (519) 539-1291

June 27, 2023

Honourable Caroline Mulroney  
Ministry of Transportation  
777 Bay Street, 5<sup>th</sup> floor  
Toronto, Ontario M7A 1Z8

Via e-mail – [minister.mto@ontario.ca](mailto:minister.mto@ontario.ca)

#### Highway Traffic Act Amendments

At the regular Council meeting held on June 15, 2023, the following resolution was passed.

“WHEREAS speeding on our roads is a major concern in our community,

AND WHEREAS speeding can occur in all areas of our community,

AND WHEREAS barriers and delays to enforcement pose a danger to our community,

AND WHEREAS our municipality has limited resources to implement speed mitigation road design and re-design,

AND WHEREAS our local police service has limited resources to undertake speed enforcement,

AND WHEREAS s.205.1 of the Highway Traffic Act (HTA) provides that Automated Speed Enforcement systems (ASE) may only be placed in designated community safety zones and school safety zones,

THEREFORE BE IT RESOLVED THAT, the City of Woodstock request that the Ontario Government amend s.205.1 of the HTA to permit municipalities to locate an ASE system permanently or temporarily on any roadway under the jurisdiction of municipalities and as determined by municipalities and not be restricted to only community safety zones and school safety zones;

AND THAT a copy of this resolution be forwarded to the Ontario Minister of Transportation, the Ontario Minister of Municipal Affairs and Housing, Oxford MPP, Ernie Hardeman, the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.

Yours Truly,

A handwritten signature in black ink, appearing to read 'Sunayana', written in a cursive style.

Sunayana Katikapalli  
Deputy City Clerk

Cc: (via email)

Honourable Steve Clark, Ontario Minister of Municipal Affairs and Housing

Honourable Ernie Hardeman, Oxford County MPP

All Ontario Municipalities



MUNICIPALITY OF

# North Perth

[www.northperth.ca](http://www.northperth.ca)

A Community of Character

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June 26, 2023

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

## **RE: Vacant Building Official Positions**

Pleased be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held June 5, 2023 regarding vacant building official positions:

**Moved by** Councillor Rothwell **Seconded by** Councillor Duncan

**WHEREAS** building officials in Ontario examine building plans and inspect building construction to ensure compliance with the Ontario Building Code to ensure public safety;

**AND WHEREAS** in October 2022, Premier Doug Ford and the Ontario government announced their intent to build 1.5 million homes in the next ten years in an effort to generate enough supply to meet a high demand for now and in the future;

**AND WHEREAS** according to the Ontario Building Officials Association over 50 per cent of existing building officials are eligible to retire;

**AND WHEREAS** according to the Ontario Building Officials Association building officials are in high demand;

**AND WHEREAS** many municipalities across Ontario have job postings for building officials that remain unfilled;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of North Perth urges the Provincial Government to provide support to municipalities to fill vacant building official positions;

**AND FURTHER THAT** this resolution be circulated to Premier Doug Ford, Steve Clark, Minister of Municipal Affairs and Housing, Provincial opposition parties, Matthew Rea MPP, all municipalities in Ontario and AMO.

**CARRIED**

If you have any questions regarding the above resolution, please do not hesitate to contact me at [lcline@northperth.ca](mailto:lcline@northperth.ca).

Sincerely,

A handwritten signature in black ink, appearing to read "Lindsay Cline". The signature is fluid and cursive, with the first name "Lindsay" and last name "Cline" clearly distinguishable.

Lindsay Cline,  
Clerk/Legislative Services Supervisor  
Municipality of North Perth

cc.

Hon. Steve Clark, Minister of Municipal Affairs and Housing  
Provincial Opposition Parties  
Perth-Wellington MPP Matthew Rea  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities