



THE NATION MUNICIPALITY ICE ALLOCATION & RENTAL POLICY

POLICY NO.: RE-15-2023
RECREATION DEPARTMENT

EFFECTIVE DATE: August 14th, 2023

AIM: To define a policy for ice rental allocation at the St-Isidore Recreation Centre

1. GENERAL ICE RENTAL POLICIES

- a) The St-Isidore Recreation Centre will be closed on December 24th - December 26th and January 1st. For all other statutory holidays, the arena will be closed unless there is a minimum of 3 hours rented, and there will be an additional charge of 25% added to the ice rental rates for that day.
- b) The renter must read and accept the Terms and Conditions before signing and agreeing to a contract.
- c) No lottery, (50/50) is permitted without the approval of the Nation Municipality.
- d) The Nation will not be responsible for damage, loss or theft of personal effects, equipment or supplies of the Client, their guests, attendees, and participants. All valuables should be kept in secure locations.
- e) The Nation will not assume any responsibility for injuries sustained by users or spectators at any time and under any circumstances.
- f) The recreation department will reserve a 1-hour block of time for public skating during the weekend and will offer other internal programming such as adult skating, Mom & tot skating, public skating, and shinny hockey sessions during the week.
- g) The recreation department reserves the right to cancel the public skating and internal programming with 24 hours' notice.

2. ICE RENTAL RATES FOR THE ST-ISIDORE ARENA

- a) Ice rental rates for the 2023/2024 season can be found in the Appendix at the end of this document.

3. ICE RENTAL PRIORITY

- a) All and any conflicts that may arise relating to the attribution of the recreation facilities will be resolved by the director of recreation.
- b) The ice time allocations will be assigned the following priority order.
 1. Local minor sports associations
 2. Local adult league
 3. Exterior minor sport association
 4. Exterior adult league
 5. All other requests
- c) The recreation department reserves the right to change the priority order mentioned above, only if change is considered essential to ensure effectiveness of the management of the facility. In addition, the recreation department reserves the right to give priority to adult leagues before minor sport associations after 8 PM
- d) The recreation department will also give priority to long-term contracts over short-term contracts.

4. INSURANCE

- a) The Nation Municipality requires all Clients (business owners, leagues, associations, clubs, individuals) to carry appropriate liability insurance. The Nation offers user insurance to the Lessee and the cost of insurance will be added onto the rental fee at the time of reservation. If the client has their own insurance and do not wish to use the insurance provided by the Nation, the Lessee must provide proof of insurance with a minimum of 2 million dollars of liability coverage to The Nation no later than seven (7) days after the invoice has been submitted to the Client. For rentals within 7 days, the insurance must be provided the day before the rental.

5. DEPOSIT & PAYMENT:

- a) For ice rentals a damage deposit of \$500.00 may be requested to be paid upon signing of the rental agreement. If there is no damage to the dressing rooms, washrooms, or any other area of the arena, it will be refunded at the end of the season. The deposit shall be kept if there is any sort of damage caused by the renter.
- b) In the case of minor hockey associations that have rental contracts for the season, postdated monthly cheques must be received before the start of the rentals.
- c) In the case of adult leagues that have rental contracts for the season, the September – December payment must be received by October 31st and the final payment for January till March must be received by December 31st.
- d) Full payment is due 30 days after the invoice has been issued by the Recreation Department to guarantee an upcoming reservation. For rentals within 30 days, full payment is required the day before the rental.
- e) Drop in rentals must be paid by cash or debit before the client will be allowed on the ice.

6. CANCELLATION

- a) For contracts with more than 30 hours of rented ice, the recreation department will allow a maximum of 4 hours of a no charge cancellations. Meaning that an organization can cancel without penalty for a total of 4 hours of ice rentals.
- b) After the 4 hours of cancellation without penalty are used, the renter must pay the full price of the rented ice time if the recreation department can't fill the allocated time.
- c) The renters may help find a replacement for their missed time; however, the recreation department must be advised of the new user and a new contract made for the allotted ice time.
- d) The renter will be responsible for the full price of the ice rental for no shows or unused times when no replacement can be found.

7. HOCKEY TOURNAMENT WITH HALL RENTAL

- a) An association hosting a hockey tournament may rent the large hall of the St-Isidore Recreation Centre at a special rate of \$150.00 + HST for two consecutive days during the tournament. An association hosting a one-day tournament of 7 hours or more may rent the hall for \$150.00 + HST.

Contact the Recreation Department for a copy of the tournament policy along with the applicable rules and guidelines.

APPENDIX – ICE RENTAL RATES

Adult Hockey

9:00 a.m. to 5:00 p.m. during the week (Non-prime time) \$140.00/hr. + HST

After 5:00 p.m. during the week, weekends and
statutory holidays (Prime time) \$225.00/hr. + HST

Outside Minor Sports Organizations and Junior “C”

Eastern Ontario Cobras, Eastern Ontario Wild
Rep. B, Minor Hockey Associations (other than St-Isidore) \$175.00/hr. + HST

St-Isidore Minor Hockey Association \$155.00/hr. + HST

Tournaments and Shows

St-Isidore Minor Hockey Association,
and Franco Tournament (High School) \$145.00/hr. + HST

Community tournament \$150.00/hr. + HST

Schools

Secondary School \$140.00/hr. + HST

Primary School \$60.00/hr. + HST

Summer/Spring Ice Rentals

August – mid September / April & May \$225.00 + HST

Drop-in

\$21/hr./person +HST

*The municipality reserves the right to cancel drop-in rentals should a league wish to rent the ice.