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Due to the limited number of seats in the Council chambers, we recommend registering to attend a meeting in person. If you wish to reserve a seat, please contact the Clerk's office at 613-764-5444 extension 242 or by email at [jlanglois-caisse@nationmun.ca](mailto:jlanglois-caisse@nationmun.ca).

## QUESTIONS AND COMMENTS

Please submit your questions or comments relating to an agenda item by completing our online form by noon the day of the meeting: <https://nationmun.ca/en/council-staff/council/agendas-minutes#Questions>.



## **The Corporation of The Nation Municipality Agenda**

### **Meeting Information**

**Meeting Number:** 2024-02

**Type:** Regular

**Date:** January 29, 2024

**Time:** 4:30 p.m.

**Location:** Town Hall, 958 Route 500 West, Casselman, Ontario

**Chair:** Francis Brière, Mayor

**Prepared by:** Julie Langlois-Caisse, Administrative Assistant

**Video:** Council meetings are streamed live on [The Nation's YouTube channel](#).

### **Scheduled Agenda Items:**

**4:30 p.m.: Closed session**

### **Agenda Items**

- 1. Call to order**
- 2. Changes and Additions to Agenda**
- 3. Adoption of Agenda**
- 4. Disclosure of Conflict of Interest**
- 5. Closed session**
  - 5.1 Minutes of Closed sessions held on January 15, 2024**
    - 5.1.1 Business arising from previous closed session minutes**
  - 5.2 Chantal Lauzon, Human Resources Manager**

#### **5.2.1 Report RH-01-2024 – Changes to employee policy**

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(d) labour relations or employee negotiations;

#### **5.3 Guylain Laflèche, Director of Planning**

##### **5.3.1 Report PLA-2-2024 – Negotiations with an individual – Innovation Park**

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

#### **5.4 Nadia Knebel, Treasurer**

##### **5.4.1 Report F-03-2024 – Negotiations with a corporation**

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

### **6. Adoptions of minutes from previous Council meetings**

#### **6.1 Minutes of regular Council meeting held on January 15, 2024**

### **7. Adoption of the recommendations and minutes of the meetings of Council Committees**

### **8. Receiving of Monthly Reports from the Appointed Municipal Officials**

#### **8.1 Marc Legault, Director of Public Works**

##### **8.1.1 Report TP-02-2024 – Purchase of pick-up trucks, *report to follow***

##### **8.1.2 Report TP-03-2024 – Purchase of forestry mulcher, *report to follow***

**8.1.3** Report TP-04-2024 – Innovation Park Phase 2 – Geotechnical and Hydrogeological studies

**8.1.4** Report TP-05-2024 – Wilson Bridge

**8.2 Mario Villeneuve, Fire Chief**

**8.2.1** Report NFD-02-2024 – Annual 2023 Report to Council

**8.3 Carol Ann Scott, Director of Recreation**

**8.3.1** Report RE-03-2024 – Policies for the St-Isidore Recreation Centre

**8.4 Amélie Deschamps, Communications and Marketing Coordinator**

**8.4.1** Report COM-01-2024 – Communications Report

**9. Notice of Proposed Motions**

**10. Unfinished Business from Previous Meetings**

**11. Delegations**

**12. Municipal By-laws**

**12.1** By-law #4-2024 – To establish interim control provisions for the entirety of the Corporation of the Municipality of The Nation to prohibit the establishment of new large scale renewable energy facilities for a period of twelve months in order to allow for the appropriate completion of further research and consultations

**12.2** By-law # 8-2024 – Sewer maintenance fee

**12.3** By-law # 9-2024 – Water Maintenance Fee Limoges

**12.4** By-law # 10-2024 – Water Maintenance Fee St-Isidore

**12.5** By-law # 12-2024 – Interim Taxes

**12.6** By-law #13-2024 – Water & Sewer common charges

**13. Approval of the Variance Report and Accounts Payable**

**13.1** Accounts payable

**14. Other Business**

**14.1** Donation request – *Le bac à dons*  
Christmas Baskets

**14.2** Donation request – *Union Culturelle des Franco Ontariennes - St-Isidore*  
Activities for the year

**14.3** Donation request – Riceville Agricultural Society  
Activities for the year

**14.4** Donation request – TMJ Construction  
Fundraiser for Christmas presents for CHEO



**14.5** Donation request – *Comité de la Guignolée de Limoges*  
Christmas baskets

**14.6** Donation request – Union Culturelle des Franco Ontariennes - *St-Albert*  
Activities for the year

**14.7** Donation request – Limoges Recreation Committee  
Activities for the year

## **15. Various Monthly Reports**

**15.1** EOHU – Current outbreaks

## **16. Correspondence**

**16.1** AMO Watchfile

**16.2** Prince Edward County – Motion regarding support for the Province to expand  
the life span of the fire apparatus

**16.3** Resolutions regarding Cemetery Transfer/Abandonment Administration and  
Management Support Request

**16.3.1** Township of Wainfleet

**16.3.2** Town of Gore Bay

**16.4** City of Mississauga – Resolution regarding the Landlord and Tenant Board's  
decision to remove all in-person services

**16.5** Municipality of Tweed – Resolution requesting that the Licence Plate  
Renewal system be reinstated

**16.6** Hawkesbury Warming Centre – Temporary Shelter - information flyer

## **17. Coming Events**

**17.1** February 3, 2024 – Launch of St-Albert 150<sup>th</sup> Anniversary

**17.2** February 12, 2024 – Regular Council meeting

**17.3** February 16 and 17, 2024 - Limoges Winterfest

**17.4** February 26, 2024 – Regular Council meeting

## **18. Confirming By-law**

## **19. Adjournment**



## **The Corporation of The Nation Municipality Minutes**

### **Meeting Information**

**Meeting Number:** 2024-01

**Type:** Regular

**Date:** January 15, 2024

**Time:** 4:30 p.m.

**Location:** Town Hall, 958 route 500 West, Casselman, Ontario

**Chair:** Francis Brière, Mayor

**Prepared by:** Julie Langlois-Caisse, Administrative Assistant

**Video:** The recording of the meeting is available for viewing on [The Nation's YouTube channel](#).

### **Scheduled Agenda Items:**

**4:30 p.m.: Closed session**

**5:30 p.m.: Public Zoning Meeting zoning**

**Additional closed session at the end of the meeting**

### **Presence of Council Members**

Mayor Francis Brière, yes

Councillor ward 1 Tim Stewart, participation by telephone

Councillor ward 2 Alain Mainville, yes

Councillor ward 3 Danik Forgues, yes (arrived at 4:39 p.m.)

Councillor ward 4 Raymond Lalande, yes

Councillor ward 5 Daniel Boisvenue, yes

Councillor ward 6 Marjorie Drolet, yes

### **Presence of Municipal Staff**

Josée Brizard, CAO-Clerk  
 Aimée Roy, Deputy Clerk  
 Julie Langlois-Caisse, Administrative Assistant  
 Mario Villeneuve, Fire Chief  
 Daniel R. Desforbes, Manager of the Environmental Infrastructure  
 Marc Legault, Director of Public Works  
 Nadia Knebel, Treasurer  
 Carol Ann Scott, Director of Recreation  
 Guylain Laflèche, Director of Planning  
 Amélie Deschamps, Communications and Marketing Coordinator  
 Marc-Olivier Gratton, Civil Engineer  
 Nicholas Pigeon, Acting Director of Water and Wastewater

### **Presence of guests**

Eric Leroux, Drainage Superintendent

### **Agenda Items**

#### **1. Call to order**

**Resolution:** 1-2024

**Moved by:** Alain Mainville

**Seconded by:** Marjorie Drolet

Be it resolved that the present meeting be opened.

Carried

#### **2. Changes and Additions to Agenda**

##### **Addition:**

**8.5.2** Report RE-02-2024 Curd Festival Activities January 26<sup>th</sup> and January 27<sup>th</sup> 2024

##### **Deletion**

**5.2.1** Report RH-01-2024 – Change to the employee policy

##### **Correction**

**5.3.1** add “Report WS-01-2024” to item title

#### **3. Adoption of Agenda**

**Resolution:** 2-2024

**Moved by:** Daniel Boisvenue

**Seconded by:** Raymond Lalande

Be it resolved that the agenda be accepted, including the modifications made forthwith, as applicable.

Carried

#### **4. Disclosure of Conflict of Interest**

None

#### **5. Closed session**

##### **Adjournment for closed session**

**Resolution:** 3-2024

**Moved by:** Alain Mainville

**Seconded by:** Daniel Boisvenue

Be it resolved that the present meeting be adjourned at **16h34 p.m.** for a closed session under the following section(s) of the Municipal Act, 2001:

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

##### **Re-opening after closed session**

**Resolution:** 4-2024

**Moved by:** Raymond Lalande

**Seconded by:** Danik Forgues

Be it resolved that the present meeting be re-opened at **5:28 p.m.**

Carried

#### **5.1 Minutes of Closed session held on December 11, 2023**

##### **5.1.1 Business arising from minutes from previous meetings**

#### **5.2 Chantal Lauzon, Human Resources Manager**

##### **5.2.1 Report RH-01-2024 – Change to employee policy**

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(d) labour relations or employee negotiations;

**Item postponed to a further meeting.**

#### **5.3 Nicholas Pigeon, Acting Director of Water and Wastewater**

##### **5.3.1 Report WS-01-2024 - Update regarding a negotiation with a corporation**

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

#### **5.4 Josée Brizard, CAO-Clerk**

##### **5.4.1 Potential litigation with a corporation**

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

#### **Adjournment for closed session**

**Resolution:** 22-2024

**Moved by:** Danik Forgues

**Seconded by:** Daniel Boisvenue

Be it resolved that the present meeting be adjourned at **7:37 p.m.** for a closed session under the following section(s) of the Municipal Act, 2001:

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(d) labour relations or employee negotiations;

Carried

#### **Re-opening after closed session**

**Resolution:** 23-2024

**Moved by:** Danik Forgues

**Seconded by:** Alain Mainville

Be it resolved that the present meeting be re-opened at **8:09 p.m.**

Carried

##### **5.4.2 Verbal report - Employee (to be addressed at the end of the meeting)**

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(d) labour relations or employee negotiations;

## **6. Adoptions of minutes from previous Council meetings**

### **6.1 Minutes of regular Council meeting held on December 11<sup>th</sup>, 2023**

## 6.2 Minutes of public zoning meeting held on October 30<sup>th</sup>, 2023

**Resolution:** 5-2024

**Moved by:** Marjorie Drolet

**Seconded by:** Daniel Boisvenue

Be it resolved that the minutes of the following meetings be adopted as presented:

- Regular Council meeting held on December 11, 2023
- Public Zoning meeting held on October 30, 2023

Carried

### **Ajournement pour la réunion de zonage**

**Resolution:** 6-2024

**Moved by:** Alain Mainville

**Seconded by:** Raymond Lalande

Be it resolved that the Council meeting be adjourned at **5:29 p.m.** for a public zoning meeting.

Carried

### **Réouverture après la réunion de zonage**

**Resolution:** 9-2024

**Moved by:** Danik Forgues

**Seconded by:** Raymond Lalande

Be it resolved that the Council meeting be re-convened at **5:45 p.m.**

Carried

## 7. **Adoption of the recommendations and minutes of the meetings of Council Committees**

7.1 Minutes of the Heritage and Culture Steering Committee meeting held on October 10, 2023

7.2 Minutes of the Library Board meeting held October 19, 2023

**Resolution:** 10-2024

**Moved by:** Alain Mainville

**Seconded by:** Marjorie Drolet

Be it resolved that the minutes of the following meetings be adopted as presented:

- Meeting of the Heritage and Culture Steering Committee held on October 10, 2023
- Meeting of the Municipal Library Board held on October 19, 2023

Carried

## **8. Receiving of Monthly Reports from the Appointed Municipal Officials**

### **8.1 Eric Leroux, Drainage Superintendent**

#### **8.1.1 Report Drainage 01-2024 – Donat Laflèche Municipal Drain**

**Resolution:** 14-2024

**Moved by:** Alain Mainville

**Seconded by:** Raymond Lalande

Be it resolved that Council approve the recommendation as presented at its January 15, 2024 meeting by the Drainage Superintendent in his report Drainage 01-2024.

Carried

#### **8.1.2 Drainage report #2023-1205 for the month of December 2023**

**Resolution:** 11-2024

**Moved by:** Danik Forgues

**Seconded by:** Alain Mainville

Be it resolved that Council receive the report from the Superintendent of Drainage #2023-1205, as presented at its January 15, 2024 meeting, for the month of December 2023.

Carried

### **8.2 Marc Legault, Director of Public Works**

#### **8.2.1 Report TP-01-2024 – Overnight parking during winter season in Limoges**

**Resolution:** 13-2024

**Moved by:** Daniel Boisvenue

**Seconded by:** Marjorie Drolet

Be it resolved that Council approve the recommendation as presented at its January 15, 2024 meeting by the Director of Public Works in his report TP-01-2024.

Carried

### **8.3 Guylain Laflèche, Director of Planning**

#### **8.3.1 PLA-01-2024 – Wind turbine and battery storages facilities**

**Resolution:** 12-2024

**Moved by:** Danik Forgues

**Seconded by:** Alain Mainville

Be it resolved that Council receive report PLA-01-2024 as presented at its January 15, 2024 meeting by the Director of Planning.

Carried

#### **8.4 Nadia Knebel, Treasurer**

##### **8.4.1 F-01-2024 – Items excluded from the budget – O. Reg 284.09**

**Resolution:** 16-2024

**Moved by:** Marjorie Drolet

**Seconded by:** Alain Mainville

Be it resolved that Council receive report F-01-2024 as presented at its January 15, 2024 meeting by the Treasurer.

Carried

##### **8.4.2 F-02-2024 – Budget 2024 - 3<sup>rd</sup> Draft Changes**

#### **8.5 Carol Ann Scott, Director of Recreation**

##### **8.5.1 Report RE-01-2024 – St-Isidore Recreation Centre Sponsorship Campaign**

**Resolution:** 17-2024

**Moved by:** Daniel Boisvenue

**Seconded by:** Alain Mainville

Be it resolved that Council approve the recommendation as presented at the January 15, 2024 meeting by the Director of Recreation in her report RE-01-2024.

Carried

##### **8.5.2 Report RE-02-2024 – Activities for the St-Albert Curd Festival**

**Resolution:** 18-2024

**Moved by:** Danik Forgues

**Seconded by:** Alain Mainville

Be it resolved that Council approve the recommendations as presented at the January 15, 2024 meeting by the Director of Recreation in he report RE-02-2024.

Carried

#### **8.6 Daniel R. Desforges, Manager of Environmental Infrastructure**

##### **8.6.1 Report ENV-01-2024 – Food Cycler Program**

**Resolution:** 19-2024

**Moved by:** Marjorie Drolet

**Seconded by:** Danik Forgues



Be it resolved that Council approve the recommendation as presented at the January 15, 2024 meeting by the Manger of the Environmental Infrastructure in his report ENV-01-2024.

Carried

## **8.7 Josée Brizard, CAO-Clerk**

### **8.7.1 Request for support – Prescott-Russell Employment Services Centre**

**Resolution:** 20-2024

**Moved by:** Alain Mainville

**Seconded by:** Daniel Boisvenue

Be it resolved that Council authorize the Prescott-Russell Employment Services Centre to install their information kiosk in facilities of The Nation municipality during special events.

Carried

## **8.8 Todd Bayly, Chief Building Official**

### **8.8.1 2023 Building Permit Statistics Report**

**Resolution:** 21-2024

**Moved by:** Danik Forgues

**Seconded by:** Daniel Boisvenue

Be it resolved that Council receive the Building permit statistics report for the year 2023 as presented at its January 15, 2024 meeting.

Carried

## **9. Notice of Proposed Motions**

### **9.1 Municipality of Tweed – motion asking the Federal and Provincial Government to assist municipalities with limited access to funding except through municipal taxes to re-establish this very important funding stream.**

**Resolution:** 24-2024

**Moved by:** Alain Mainville

**Seconded by:** Daniel Boisvenue

Be it resolved that Council of The Nation Municipality supports the motion of the Municipality of Tweed lobbying the Federal and Provincial representatives to assist municipalities with limited access to funding except through municipal taxes to re-establish this very important funding stream.

Carried

## **10. Unfinished Business from Previous Meetings**

### **10.1 Julie Langlois-Caisse, Administrative Assistant**

**10.1.1 Amendments to the Municipal Donation Policy # AD-2018-01**

Business arising from Agenda item 8.6.1 on the minutes of December 11, 2023 meeting

**Resolution:** 25-2024

**Moved by:** Danik Forgues

**Seconded by:** Daniel Boisvenue

Be it resolved that Council approve the amendments to the Municipal Donations Policy # AD-2018-01, as amended at its January 15, 2024 meeting.

Carried

**11. Delegations**

**12. Municipal By-laws**

**12.1 By-law # 1-2024 – 2024 Budget**

**Resolution:** 15-2024

**Moved by:** Danik Forgues

**Seconded by:** Alain Mainville

Be it resolved that by-law number 1-2024 regarding the 2024 budget be read and adopted in first, second and third reading.

**Registered vote**

Tim Stewart, Councillor ward 1, Yea

Alain Mainville, Councillor ward 2, Yea

Danik Forgues, Councillor ward 3, Yea

Raymond Lalande, Councillor ward 4, Nay

Daniel Boisvenue, Councillor ward 5, Yea

Marjorie Drolet, Councillor ward 6, Yea

Carried

**12.2 By-law # 2-2024 – Amendment of zoning by-law # 2-2006, Part of Lot 29, Concession 3, former Cambridge**

**12.3 By-law #7-2024 To appoint an engineer for the replacement of the Prescott-Russell Recreational Trail culvert at Cross Creek Municipal Drain - under section 78(5) of the Ontario Drainage Act, 1990**

**Resolution:** 26-2024

**Moved by:** Alain Mainville

**Seconded by:** Danik Forgues

Be it resolved that by-laws number 2-2024, and 7-2024, as described on the January 15, 2024 agenda be read and adopted in first, second and third reading.

- By-law #2-2024 – Amendment of zoning by-law # 2-2006 – Part of Lot 29, Concession 3, former Cambridge
- By-law #7-2024 – To appoint an engineer for the replacement of the Prescott-Russell Recreational Trail culvert at Cross Creek Municipal Drain - under section 78(5) of the Ontario Drainage Act, 1990

Carried

### **13. Approval of the Variance Report and Accounts Payable**

#### **13.1 Accounts payable**

**Resolution:** 27-2024

**Moved by:** Daniel Boisvenue

**Seconded by:** Marjorie Drolet

Be it resolved that Council approves the accounts payable up to January 15, 2024.

Voucher 1: **\$622,589.92**

Carried

### **14. Other Business**

#### **14.1 Donation request – Paroisse St-Viateur** Fundraiser spaghetti dinner

#### **14.2 Donation request – *Société historique et culturelle de St-Bernardin*** Carnival 2024

**Resolution:** 28-2024

**Moved by:** Tim Stewart

**Seconded by:** Alain Mainville

Be it resolved that Council approves giving a donation of \$1,500.00 to *Société historique et culturelle de St-Bernardin*, \$500.00 to be taken from the Mayor's donation account, \$500.00 to be taken from the ward 1 donation account and \$500.00 to be taken from the ward 2 donation account.

Carried

#### **14.3 Liquor license permit request – Groupe Communautaire de St-Albert** 150<sup>th</sup> Anniversary Festival

**Resolution:** 29-2024

**Moved by:** Danik Forgues

**Seconded by:** Marjorie Drolet

Be it resolved that Council of The Nation Municipality endorses and supports the Groupe Communautaire de St-Albert for their application to the Province for a

Special Occasion Permit for their event to be held from June 20 to 23, 2024 in the Village of St-Albert, this being a municipally significant event.

Be it also resolved that the municipality does not assume any liability for lawsuits or claims from these activities.

Carried

## **15. Various Monthly Reports**

### **15.1 EOHU – Current outbreaks**

## **16. Correspondence**

### **16.1 AMO Watchfile**

### **16.2 Town of Aurora – Resolution regarding Community Safety and Inciteful Speech**

### **16.3 South Nation Conservation – Memorandum regarding Watershed Advisory Committee Recruitment**

### **16.4 A Room For Everyone – Homelessness prevention Prescott-Russell Newsletter, December 2023 and January 2024**

### **16.5 South Nation Conservation – Notice of 2024 Public Consultation Sessions for New Natural Hazard Maps**

**Resolution:** 30-2024

**Moved by:** Daniel Boisvenue

**Seconded by:** Alain Mainville

Be it resolved that the correspondence as listed on the January 15, 2024 agenda be received.

Carried

## **17. Coming Events**

### **17.1 January 27, 2024 – St-Albert Snowmobile Show**

### **17.2 January 29, 2024 – Regular Council Meeting**

### **17.3 February 3<sup>rd</sup>, 2024 – Launch of St-Albert 150<sup>th</sup> Anniversary**

### **17.4 February 16<sup>th</sup> and 17<sup>th</sup>, 2024 - Limoges Winterfest**

## **18. Confirming By-law**

**Resolution:** 31-2024

**Moved by:** Danik Forgues

**Seconded by:** Marjorie Drolet

Be it resolved that By-law no. 5-2024 to confirm the proceedings of Council at its regular meeting of January 15, 2024, be read and adopted in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

Carried

**19. Adjournment**

**Resolution:** 32-2024

**Moved by:** Alain Mainville

**Seconded by:** Daniel Boisvenue

Be it resolved that the present meeting be adjourned at **8:18 p.m.**

Carried

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Francis Brière, Mayor

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Josée Brizard, CAO-Clerk



## **Report to Council**

**Report Number:** TP-04-2024

**Subject:** Innovation Park Phase 2 – Geotechnical and Hydrogeological studies

**Prepared by:** Marc-Olivier Gratton, P.Eng., Civil Engineer

**Prepared by:** Marc Legault, Director of Public Works

**Reviewed by:** Josée Brizard, CAO/Clerk

**Date of the meeting:** January 29, 2024

## Context

The Public Works and Planning departments have been working together on the preparation of Innovation Park phase 2 located on Pommerville Road in Limoges, south of the existing Innovation Park phase 1 development.

A total of four separate lots will be part of this development spanning over 200 acres. The development is planned in three main subphases (see figure 1 below). Considering that the tree clearing has been completed in November 2023 for the first 100-acre lot (see figure 2 below), the studies presented below are for this first portion of the development only (subphase 1 and part of subphase 2).

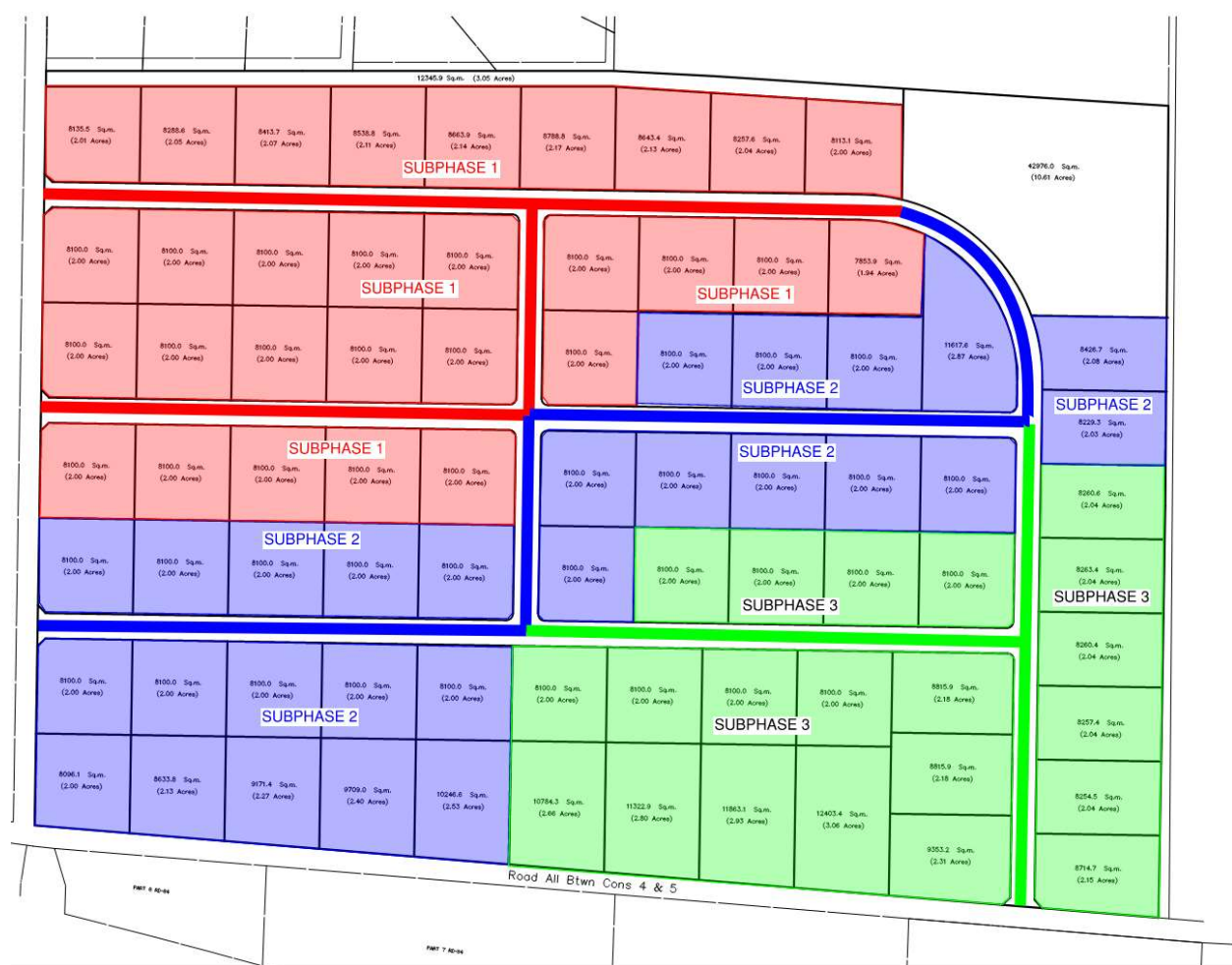


FIGURE 1 – PRELIMINARY SUBPHASING PLAN

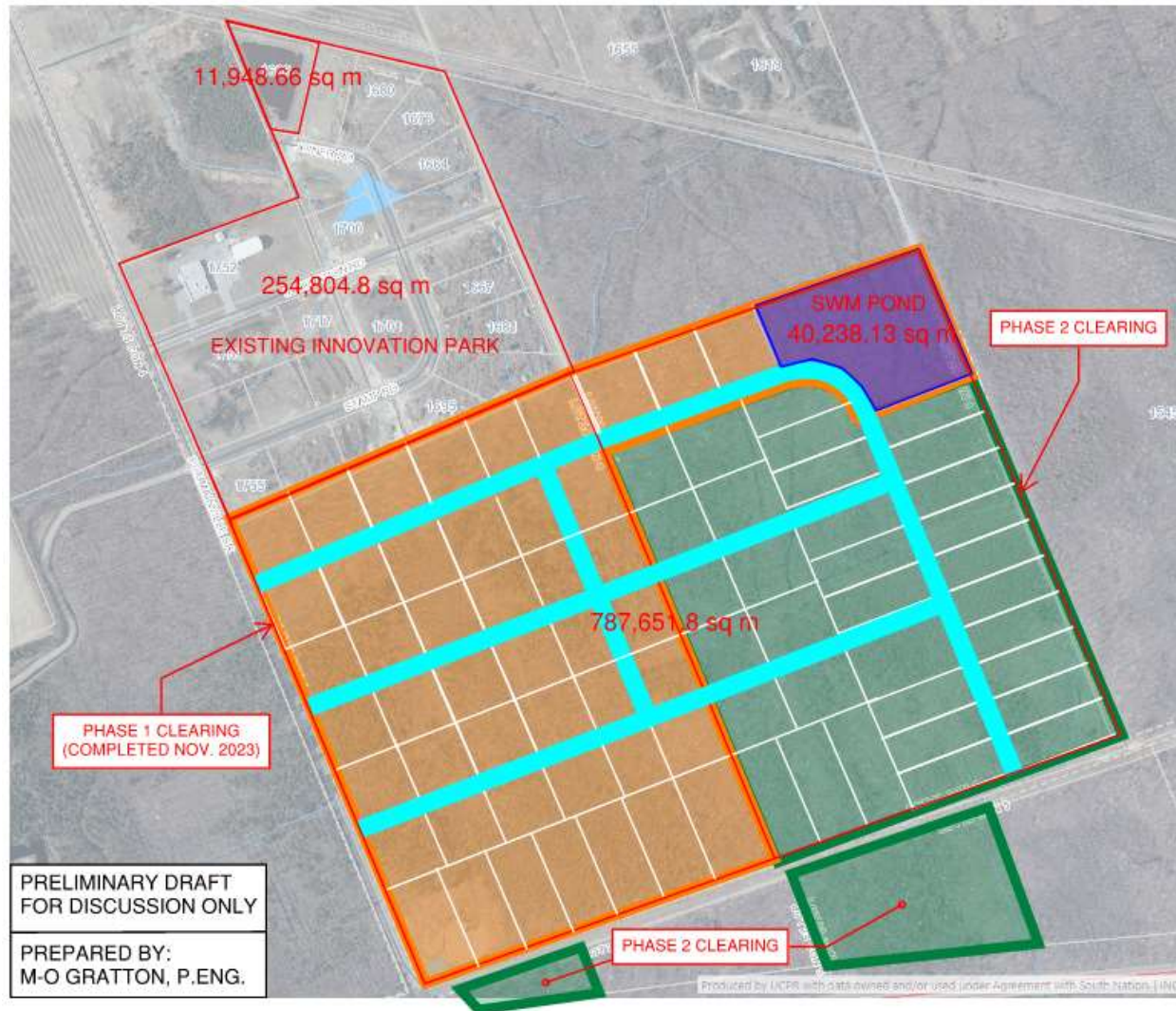


FIGURE 2 – TREE CLEARING PHASING PLAN

## Report

As per section 6.4 Request for Quotation of the Nation Municipality's Procurement Policy, a Department Head shall be authorized to make purchases of services for estimated expenditures exceeding 10,000.00 but not exceeding \$ 50,000.00 from a supplier subject to first obtaining three (3) written bids whenever possible.

## Geotechnical Investigation

In order to confirm the nature of the soils in place and to obtain recommendations for the construction methods (building foundations, roadway foundation, etc.), a geotechnical investigation report is required.



With section 6.4 of the Procurement Policy in mind, four (4) firms were invited to submit proposals for the Geotechnical investigation and two prices were submitted, the table below presents the prices received.

Submittal:	Date:	Proposed budget:
Morey Associates	2023-10-13	25,750.00\$
Englobe Corp.	2023-10-27	33,875.00\$

### **Hydrogeological Investigation**

In order to confirm the availability of drinking water and the quality of it, a Hydrogeological Investigation is required as defined by the MOE guidelines (D-5-5 for private wells).

With section 6.4 of the Procurement Policy in mind, five (5) firms were invited to submit proposals for the Hydrogeological investigation and three prices were submitted, the table below presents the prices received.

Submittal:	Date:	Proposed budget:
McIntosh Perry	2023-03-31	28,000.00\$
Englobe Corp.	2023-10-27	24,150.00\$
Lascelles Engineering	2023-12-01	22,500.00\$

We recommend retaining the services of Morey Associates for the Geotechnical investigation and Lascelles Engineering for the Hydrogeological investigation.

### **Financial Considerations**

Budget 2024:	\$ 500,000.00
Less – Hydro One	- \$ 4,859.00
Less – Geotechnical and Hydrogeological studies	- \$ 45,250.00
Balance remaining on account	\$ 449,891.00

### **Recommendation**

Be it resolved that the Council accepts the report TP-04-2024 presented by the Public Works Director and Marc-Olivier Gratton, P.Eng., Civil Engineer and approve proceeding with Morey Associates for the Geotechnical investigation as per the estimated cost of \$ 25,750.00 before HST and Lascelles Engineering for the Hydrogeological investigation in the amount of \$ 22,500.00 before HST.



## **Report to Council**

**Report Number:** TP-05-2024

**Subject:** To appoint Engineers firm - Wilson Bridge SP010

**Prepared by:** Joanne Bougie-Normand, Assistant to director.

**Reviewed by:** Marc Legault, Public Works Director

**Reviewed by:** Josée Brizard, DG/Clerk

**Reviewed by:** Nadia Knebel, Treasurer

**Date of the meeting:** January 29, 2024

## Context

This report is to update the Municipal Council of the following steps to extend the life of span of the Wilson Bridge (SP010), that is situated in the East sector within the municipality on Scotch River Road between lots 8 and 9 concession 12. The bridge was built in 1919.

## Report

After a discussion with our engineers, the municipality should be able to carry out the repairs for \$150,000. In the proposal is to complete a structural evaluation and design repair details and, we propose that the repairs be done next year and by doing so, which will extend the service life by ten years approximately.

The proposal is \$ 18,379.50 before taxes for the proposed work. I believe that the proposal is reasonable to save that bridge and I recommend appointing EGIS CANANDA LTD (former Mc Intosh Perry) to do the repairs according to proposal CCO-25-0205, dated January 16, 2024.

## Financial Considerations

1-	Proposal of EGIS CANANDA LTD to be done in 2024 operation budget	Amount
	Budget 2024 – N-4000-5900-5206 (Engineers account)	\$22,000.00
	Expense:	
	Price, 13% HST removed	\$18,37.50
	Non-refundable part of HST	<u>\$323.48</u>
	Total price to municipality for Engineers	\$18,702.98
	Remaining amount from Engineers account in 2024 operating budget	\$3,297.02
2-	BUDGET 2025	Amount
	Commit funds for the repairs in 2025 on the Wilson Bridge	\$150,000.00

## **Recommendation**

Be it resolved that Council accepts the recommendation presented by the Public Works Director in his report TP-05-2024 and that the engineers firm EGIS CANANDA LTD be appointed to complete a structural evaluation and drawing repair details for the Wilson Bridge (Structure SP010) for the sum of \$18,379.50 plus HST and to be paid in the operating 2024 budget from the account Engineers (N-4000-5900-5206).

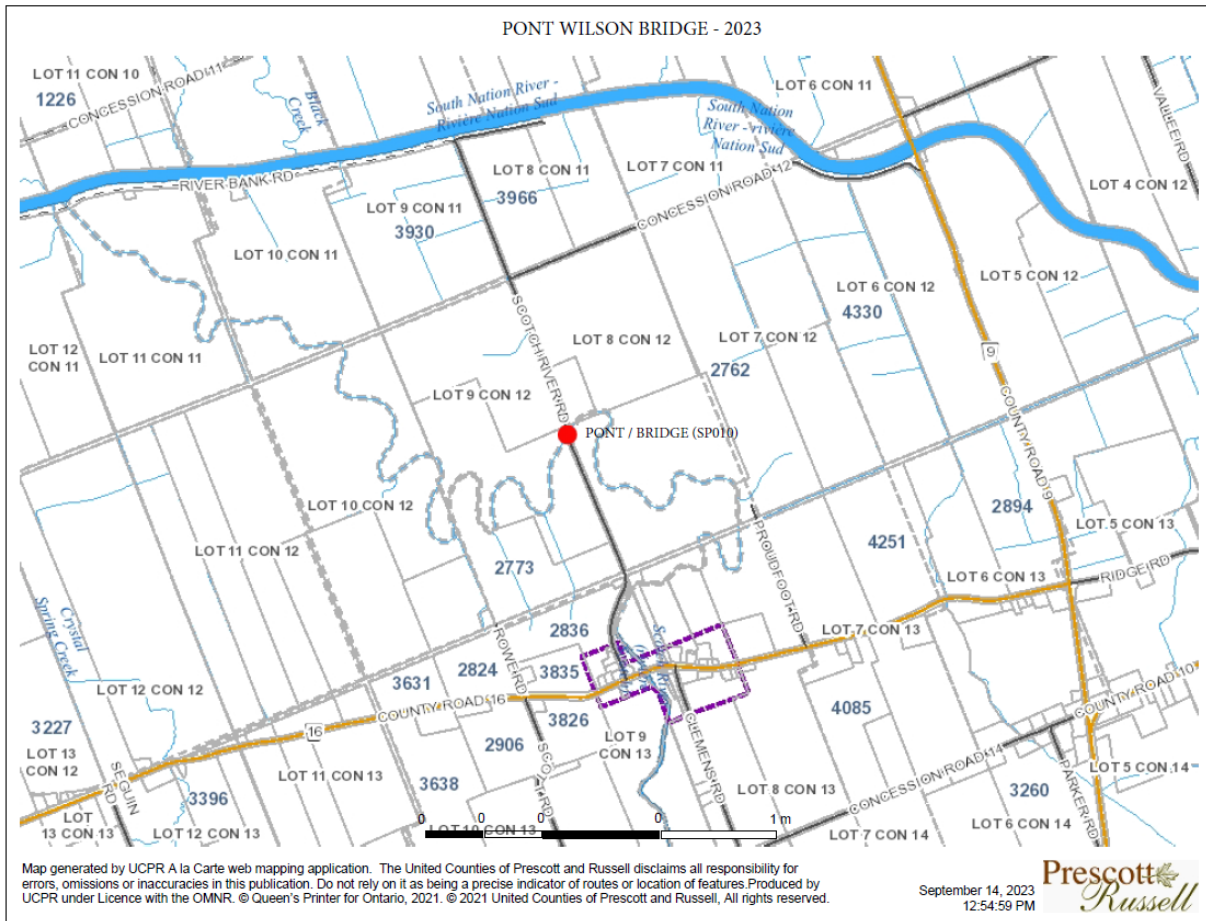
Be it resolved that Council accepts to commit the amount of \$ 150,000 to the 2025 budget for the repairs to be done on Wilson Bridge (SP0010) in 2025.

Be it resolved that the Public Works Director may sign the professional services agreement.

## **Attachment – Location of the bridge**

## APPENDIX 1

### Bridge WILSON (SP010) on Scotch River Road





## **Report to Council**

**Report Number:** NFD-02-2024

**Subject:** 2023 annual report

**Prepared by:** Mario Villeneuve, Fire Chief

**Revised by:** Josée Brizard, CAO-Clerk

**Date of the meeting:** January 29, 2024

## Context

This 2023 annual report is presented to council as required by section 14 of the Establishing & Regulating by-law number 113-2018. The report gives you information about the activities of the department and on the number and types of calls that The Nation Fire Department (NFD) responded to in 2023.

## Report

The year 2023 was another year of major changes for the NFD and the volunteer firefighters who are working out of the five fire stations. The Clarence-Rockland Fire Department was brought in under contract to ensure the proper management of The Nation Fire Department. A new Fire Chief was appointed, and a full-time Deputy Chief is now part of the management team.

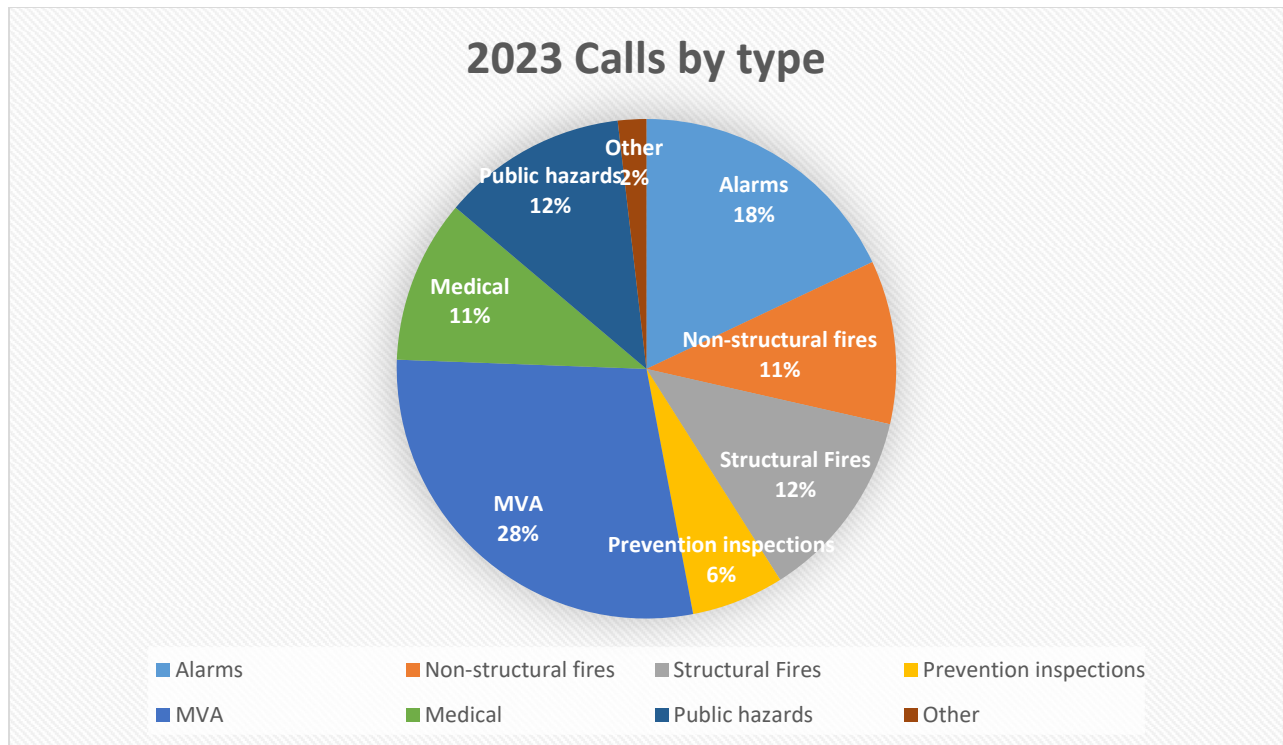
District Chiefs and Captains were confirmed in their positions last summer. The executive team comprised of the Fire Chief, the Deputy Chief and the District Chiefs meet monthly to discuss operation, training, and maintenance issues as one organization.

The Deputy Fire Chief has put in place a new website for the members of the fire service to give them all the tools and necessary documents to keep them informed. The website contains a calendar with all the training sessions, maintenance times and public events for the firefighter's information. By-weekly training sessions are now planned and delivered for all stations.

We have elaborated a work plan for the months and years to come. This gives us a clearer picture of what needs to be accomplished and when it needs to be done. A ten-year capital purchase plan was presented to council, and we worked with the other departments of the municipality on the development of the 2024 operating and capital budget.

In 2023, the volunteer firefighters of The Nation Fire Department responded to 217 calls. Those calls can be divided into the following categories:

Type of call	Number in 2023
Alarms	39
Non-structural fires – complaints, grass, investigate	23
Structural fires	27
Prevention inspections – Fire Chief or Fire Prevention Officer	13
MVA – motor vehicle accidents	62
Medical	23
Public Hazard – storm, gas leaks, hydro wires down	26
Other	4
TOTAL	217



The fire department produces this report annually as it serves various functions:

- Keeps the municipal council and the public informed of what is being accomplished by the fire department.
- Shows us trends, so we can tailor our fire prevention programs to where the bigger risks are for the population.
- Helps the fire service focus its training needs to prepare for our bigger risks.

### Relevance to priorities

This report is required to be produced as per the E&R by-law number 113-2018 section 14 (q).

### Recommendation

It is respectfully recommended that:

This report be received by Council for information only.





## **Report to Council**

**Report Number:** RE-03-2024

**Subject:** Policies for the St-Isidore Recreation Centre

**Prepared by:** Carol Ann Scott, Recreation Director

**Revised by:** Josée Brizard, CAO/Clerk

**Date of the meeting:** January 29<sup>th</sup>, 2024

## **Context**

Approval of the Public Skating and Shinny Policy, CSA Approved Helmet policy and Concussion Prevention and Management Policy for the St-Isidore Recreation Centre.

## **Report**

The Public Skating and Shinny policy and CSA Approved Helmet policies have been in existence and enforced in our facility for many years. The policies have been developed to ensure the safety of both our users and our employees. Since these two policies affect our clients, it is good practice however to have them formalized, approved by Council and published on our web site. The Concussion Prevention and Management Policy is a new policy that is being implemented by many municipalities. It is a formative document that is relevant to both staff and our users and is required for some grant applications.

## **Relevance to priorities**

The Parks and Recreation Master Plan encourages that policies be formalized, approved and posted publicly. Posting of these policies also makes it easier for staff to enforce them.

## **Financial Consideration**

These policies have no impact on the recreation budget.

## **Recommendation**

That the Public Skating and Shinny Policy, CSA Approved Helmet Policy and Concussion Prevention and Management Policy be reviewed and approved by Council.

## **Attachment**

Public Skating and Shinny Policy  
CSA Approved Helmet Policy  
Concussion Prevention and Management Policy



## **PUBLIC SKATING AND SHINNY HOCKEY POLICY**

**EFFECTIVE: JANUARY 29<sup>th</sup>, 2024**

### **OBJECTIVE**

Skaters of all levels, talents or abilities are welcomed at the St-Isidore arena. The following rules are to ensure that everyone has fun but remains safe.

Staff will ask that you leave the facility if any of the below rules and regulations are not followed.

### **GENERAL RULES**

- Always respect arena staff instructions and decisions
- Report any injuries or accidents to staff immediately.
- Only individuals wearing skates are permitted on the ice surface.
- No foul language, inappropriate behaviour, harassment, or rough play is permitted.
- No drinks or food are allowed on the ice surface.
- Specialized or modified safety equipment for skaters with medical conditions is allowed. Anyone with a condition affecting their ability to participate should be accompanied by a guardian or responsible person to ensure the safety of the participant.
- The use of cell phones, headsets or electronic devices is prohibited on the ice surface.

### **PUBLIC SKATING RULES**

- The Nation strongly recommends that all users wear a CSA approved helmet during public skating.
- It is mandatory that all users 12 years old and under wear a CSA approved helmet. These individuals must also be accompanied by a responsible adult over the age of 16 years old.
- Users must skate at a safe speed and always in the same direction.
- The middle of the ice surface is reserved for less confident skaters.
- Hockey sticks, pucks, toys, or any objects made for playing are prohibited.
- No games, like tag, racing or other are allowed.
- Leisure skating only, no figure skating or speed skating allowed.

### **SHINNY HOCKEY RULES**

- All users must wear a CSA approved helmet.
- Any individual that plays goalie, must wear full goalie equipment.
- Team play is encouraged.
- Using objects as an obstacle or goalie is prohibited.
- Users must wear gloves and use a hockey stick.



## **CSA APPROVED HELMET POLICY**

**EFFECTIVE: JANUARY 29<sup>th</sup>, 2024**

This policy applies to all users and employees that are on the ice.

### **1. OBJECTIVE**

The objective of this policy is to ensure that employees and facility users are safe during various activities on the ice surface.

### **2. DEFENITIONS**

#### **2.1 EMPLOYEE**

Defined as an employee is an individual that works for The Nation municipality either part time or full time.

#### **2.2 USERS ON SKATES**

Defined as a user on skates is an individual that enters the ice surface with skates on.

#### **2.3 USERS WITHOUT SKATES**

Defined as a user without skates is an individual that enters the ice surface with shoes, boots, on a sled, on a stroller, wheelchair.

#### **2.4 SPECIAL CEREMONY**

Carpets and safety measures must be taken during special ceremonies. Which include medal or trophy ceremonies. If needed, arena employees may give users the carpet(s).

### **3. APPLICATION OF THE POLICY**

- The Nation employees are responsible to wear a CSA approved helmets for all tasks or activities happening on the ice surface. The Zamboni driver must also always wear a helmet.
- For all hockey activities (shinny included) every user must wear gloves and a CSA approved helmet. All coaches, assistant coaches, and team responsible must wear a CSA approved helmet. Even if it is simply to cross the ice.
- During the Free Skating Ice time, helmet must be worn by users ages 12 years old and under. These individuals must also be accompanied by a responsible adult over the age of 16 years old.
- Anyone entering the ice surface without skates must be wearing a CSA approved helmet.
- Figure Skaters are not required to wear a CSA approved helmet.

### **4. APPLICATION OF THE POLICY / CONSEQUENCES**

**FIRST OFFENCE:** Individuals that do not respect the policy will be reminded of the rules, the individual at fault must comply with the policy or be refused access to the ice surface.

**SECOND OFFENCE:** The at fault individual will be refused access to the ice surface until further notice.



**Prepared by:** The Recreation Department  
**Effective Date:** January 29<sup>th</sup>, 2024

## **CONCUSSION PREVENTION AND MANAGEMENT POLICY**

### **POLICY STATEMENT**

The Nation Municipality recognizes the importance of health, safety and security of participants who choose to use park and recreation facilities in their communities. The Recreation Department is committed to ensuring the well-being of all employees, spectators and participants in sport and recreation programming.

All Nation Municipality parks and recreation staff members, directly involved in sport and recreation programming, will be made aware of signs and symptoms of concussions. They will also receive training on how to properly manage a concussion incident as well as how to minimize the occurrence of incidents relating to concussions.

### **POLICY PURPOSE**

This policy is to provide awareness to participants, group leaders, staff members, volunteers and community members about concussion prevention and management and the importance of recognizing signs and symptoms of a concussion.

The Government of Ontario Ministries of Education, Health and Long-Term Care and Tourism, Culture and Sport are working together to increase awareness of head injury prevention. The Nation Municipality will ensure that concussion resource information is available to all residents, staff, and visitors at municipal recreation facilities.

### **SCOPE**

This policy applies to all recreation and sport programs delivered by, and/or on behalf of, The Nation Municipality. The municipality is not responsible for implementing this policy for groups, leagues, associations or any independent entity or individual who utilise municipal facilities. The municipality will however provide these groups and/or individuals with the policy and associated pertinent information.

The Nation municipality encourages concussion prevention measures for all participants of sport and recreation programming as well as facility users. This includes:

- Proper use of protective equipment
- Avoiding or limiting certain activities or drills that promote contact between participants
- Avoiding techniques and situations with high change of injury
- Informing and education participants about the risks of concussion
- CSA Approved Helmet Policy

## DEFINITION

**Resource:** Government of Ontario Ministry of Tourism, Culture and Sport website:  
[Rowan's Law: Concussion safety | ontario.ca](https://www.ontario.ca/rowan-law/concussion-safety)

*A concussion is a brain injury. It can't be seen on X-rays, CT scans or MRIs. It may affect the way a person thinks, feels and acts.*

*Any blow to the head, face or neck may cause a concussion. A concussion may also be caused by a blow to the body if the force of the blow causes the brain to move around inside the skull. A concussion can happen to anyone – anywhere – including:*

- *at home, school or your workplace*
- *following a car, bike or pedestrian accident*
- *from participating in games, sports or other physical activity*

*A concussion is a serious injury. While the effects are typically short-term, a concussion can lead to long-lasting symptoms and even long-term effects.*

*There are many signs and symptoms of a concussion to look out for, including:*

- *headache*
- *dizziness*
- *ringing in the ears*
- *memory loss*
- *nausea*
- *light sensitivity*
- *drowsiness*
- *depression*

*If you notice signs of a concussion in others, or experience any of these symptoms yourself, consult with a physician or nurse practitioner.*

## PROCEDURES FOR SUSPECTED CONCUSSION

If an employee, representative or volunteer of the municipality suspects that a participant has a concussion, the participant will be removed from the activity or event immediately.

The employee, representative or volunteer will complete the appropriate documentation to report the suspected injury.

If the participant is under the age of majority (18), the employee, representative or volunteer will notify the parent or guardian of the suspected concussion and encourage them to seek medical advice from a qualified health care provider.

## **COMMUNICATION**

The Nation Municipality will communicate this policy in the following ways:

- The Nation Municipality website
- Distribution to sport and recreation groups, teams and instructors who facilitate programming in municipal facilities
- Distribution to all staff members and volunteers of the municipality
- Inclusion in facility rental terms and conditions
- Inclusion in program registration terms and conditions





## Report for Council

**Report number:** COM-01-2024

**Subject:** Communication Report

**Prepared by:** Amélie Deschamps, Communications & Marketing Coordinator

**Reviewed by:** Josée Brizard, CAO-Clerk / Aimée Roy, Deputy Clerk

**Date:** Monday, January 29<sup>th</sup>, 2024

## Context

The Communications Coordinator at The Nation Municipality is establishing objectives for the department, aiming to steer it in the right direction with a strategic approach to public communication. The primary goal is to ensure that the public is well-informed and to uphold transparency in the decision-making processes across various departments within the municipality. This proactive approach is geared towards fostering a more engaged and knowledgeable community. The objectives will undergo a review in approximately six months to ensure that progress is on track and goals are being reached.

## Report

### Objectives

The municipality's communication department is suggesting "Community Awareness" as the central theme for its 2024 communications strategy. Transparency stands as a fundamental principle in effective local governance, and sharing information is paramount. Without a clear understanding of the reasons behind decisions, residents may experience frustration. Emphasizing explanations not only alleviates the burden on councilors and department heads by preemptively addressing questions but also strengthens the bond between the municipality and the community.

To actualize these initiatives, we have outlined the following action plan:

**Newsletter Releases:** We aim to publish a newsletter four times this year, with the first edition focusing on the intricacies of the 2024 budget.

**Strengthened Social Media Engagement:** Our goal is to regularly post on our social media, providing insights into the roles and responsibilities of various municipal departments. These posts will include relevant statistics and detailed explanations.

Departments are encouraged to notify the communications coordinator about upcoming projects well in advance, providing ample time to develop appropriate communication strategies.

Following each Council meeting, we will share a summary of the key topics discussed during the session, providing a concise overview of the meeting's highlights.

Over the upcoming six months, our goal is to significantly expand our audience by acquiring an additional 300 followers, likes, or subscribers collectively across all our platforms.

**Website Optimization:** A pivotal step involves restructuring pages of our website to enhance user experience. This will streamline the process of residents finding crucial information seamlessly.

Over the next six months, we are strategically focusing our efforts on optimizing key pages, including those of the Environment, the Water & Sewer, and the Finance departments.

**Emergency Alert Platform Transition:** We plan to transition to an advanced emergency alert platform capable of delivering detailed messages. This will include links, maps, images, and more, ensuring residents receive comprehensive information during critical situations.

The new Emergency Alert solution has already received approval within the 2024 budget.

**Events Calendar New Features:** Leveraging our Events Calendar’s recently added features, we intend to present community activities and meetings in a systematic manner. This calendar will serve as a centralized resource for residents to stay fully informed about events within our municipality.

**Collaboration:** Engaging with communication agents from neighboring municipalities to understand their approaches and strategies in effective communication within their respective communities.

By implementing these measures, we aim to fortify communication channels, foster transparency, and ensure residents are well-informed about the workings and events within our municipality.

#### Audience

Platforms	January 2024	Previous Report
<b>X (Twitter)</b>	99 Followers	N/A
<b>Facebook</b>	5349 Likes	N/A
<b>LinkedIn</b>	224 Followers	N/A
<b>Instagram</b>	N/A	N/A
<b>YouTube</b>	245 Subscribers	N/A
<b>MailChimp</b>	229 Contacts	N/A
<b>Telmatik</b>	1574 Recipients	N/A

#### Relevance to Priorities

##### 2034 Strategic Plan

###### Mission Statement

“Sustaining a comprehensive, fully bilingual communications strategy that keeps all stakeholders informed as to the plans, programs, and projects that the municipality undertakes.”

###### Threats

“Residents have a poor understanding of municipal financial resources.”

##### Parks And Recreation Master Plan

###### Key Messages – Our Challenges

“Community groups and residents are looking for more communication and engagement.”

###### Local Observation

“Enhance communication between the municipality, stakeholders, and residents regarding programming, events, activities and potential partnerships.”

#### Recommendation

We recommend that the Council formally receive and acknowledge this report.

# **CORPORATION OF THE NATION MUNICIPALITY**

## **BY-LAW NO. 4-2024**

**BEING A BY-LAW** PASSED PURSUANT TO THE PROVISIONS OF SECTION 38 OF THE PLANNING ACT, R.S.O. 1990, AS AMENDED TO ESTABLISH INTERIM CONTROL PROVISIONS FOR THE ENTIRETY OF THE CORPORATION OF THE MUNICIPALITY OF THE NATION TO PROHIBIT THE ESTABLISHMENT OF NEW LARGE SCALE RENEWABLE ENERGY FACILITIES FOR A PERIOD OF TWELVE MONTHS IN ORDER TO ALLOW FOR THE APPROPRIATE COMPLETION OF FURTHER RESEARCH AND CONSULTATIONS.

**WHEREAS** Section 38.(1) of the Planning Act, R.S.O. 1990 as amended, permits the Council of a municipality to pass an Interim Control By-Law where Council has directed that a review or study be undertaken in respect of land use planning policies and regulations within the municipality or and defined areas thereof;

**AND WHEREAS** the Council of the Corporation of the Municipality of The Nation passed a resolution directing the necessary research and consultation be undertaken with respect to developing land use planning policies and regulations concerning new large scale “renewable energy facilities” on all lands located within The Nation Municipality.

**AND WHEREAS** the Council of the Corporation of the Municipality of The Nation deems it appropriate to now enact such an Interim Control By-law, in order to ensure that any new large scale “renewable energy facilities” and battery storage facility are appropriately situated and regulated within the Municipality;

**NOW THEREFORE** the Council of the Corporation of the Municipality of The Nation enacts as follows:

1) THAT in this By-law the following definitions shall apply:

-“Battery storage facility” means a battery storage facilities, or battery energy storage systems (BESS) or similar devices that enable energy from renewable sources, like solar and wind, to be stored and then released when power is needed most.

-“renewable energy facility” means a new large scale generation facility that generates electricity from any renewable energy sources and that meets such criteria as may be prescribed by regulation and includes associated or ancillary equipment, systems and technologies as may be prescribed by regulation and also include battery storage facilities, but does not include an associated waste disposal site, unless the site is prescribed by regulation for the purposes of this definition;

-“renewable energy project” means the construction, installation, use, operation, changing or retiring of a new large scale renewable energy generation facility.

-“Solar Farm Project” means a commercial project at which one or more photovoltaic collector panels or devices use light to generate electricity and is on a stand-alone structure. This does not include the project installed on existing structures.

2) That no new battery storage facility, renewable energy facility, renewable energy project or solar farm project shall be permitted on any lands within The Nation Municipality for a period of 12 months.

**READ A FIRST, SECOND AND THIRD TIME AND PASSED IN OPEN COUNCIL THIS 29<sup>th</sup> DAY OF JANUARY, 2024.**

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**Francis Briere, Mayor**

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**Josée Brizard, Clerk**

# CORPORATION OF THE NATION MUNICIPALITY

## BY-LAW NO. 8-2024

**BEING** a by-law to establish charges for the use of Nation Municipality Wastewater System by users in the areas of The Nation Municipality as listed in Schedule “A” to this By-Law.

**WHEREAS** pursuant to the authority granted by Sections 8, 9, and 11 and Part XII of *The Municipal Act, S.O. 2001, c.25*, as amended, the Council of The Nation Municipality may pass By-Laws for the setting of fees and charges for services;

**AND WHEREAS** section 391(1) of the *Municipal Act, 2001* provides that a municipality may impose fees and charges for services;

**AND WHEREAS** section 391(2) of the *Municipal Act, 2001* provides that a fee or charge may be imposed for capital costs related to services or activities for which persons are not receiving an immediate benefit from but who will receive a benefit at some later point in time;

**AND WHEREAS** subsection 398 (2) of the *Municipal Act, 2001* provides that a municipality may add fees and charges for the supply of wastewater to the tax roll and collect them in the same manner as municipal taxes;

**AND WHEREAS** *Ontario Regulation 581/06* provides that fees or charges imposed for the supply of wastewater under the Act and added to the tax roll under Subsection 398(2) of the Act have priority lien status as described in Section 1(3) of the Act;

**AND WHEREAS** wastewater usage rates are established annually by by-law to produce sufficient revenue to meet the estimated budget required for operation, maintenance and renewal of the wastewater system;

**AND WHEREAS** the Council deems it appropriate and beneficial to set such wastewater rates, and amend those rates from time to time;

### DEFINITIONS:

**“Act”** shall mean the *Municipal Act, 2001 S.O. 2001, C.25, as amended*

**“Backwash flow”** is defined as a step to remove sediment and debris from the water that is sent to the wastewater lagoon for treatment. The funds shall be transferred to the wastewater system where the sediment and debris are being treated.

**“Capital Costs”** is defined as an amount that is used for the capital infrastructure replacement and any surplus of the year is set in a reserve fund

for future capital cost.

**“Consumption”** is defined as the measured quantity of water flowing through a pipe that is used to supply a building.

**“Commercial, industrial, agricultural and or institutional uses”** is defined separately from a lot equivalency based on the usage or any number of buildings, which are used for commercial, industrial, agricultural, or institutional purposes, the lot shall be assigned a multi-lot equivalency, which shall be defined by an engineer appointed by The Nation Municipality. For calculating the number of equivalent units each 492.75 cubic meter shall be equivalent to one unit.

**“Lot Equivalency”** is defined as a lot whereby a single dwelling unit is or will be used for residential purposes.

**“Multiple Equivalency Unit”** is defined as a combination of lot equivalency for single dwelling and, commercial, industrial, agricultural and or institutional uses. The multiple Equivalency unit is established at the time of a building permit application or change of uses for the establishment as set out in By-Law 92-2018 as amended for time to time.

**“Unit”** is defined as a single quantity of occupancy regarded in calculation and determined as a standard of measurement. For calculating the number of units, the first unit, regardless of size, shall be one and any additional unit 700 square feet or less shall be set out as 0.50 of a unit per connection and any additional units 701 square feet or more shall be deemed as one unit.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of The Nation Municipality enacts as follows:

- 1) The wastewater service rate imposed upon the owners or occupants of lands which are supplied with wastewater service apply to the service areas as defined in Schedule “A” to this By-Law.
- 2) Wastewater service rate is hereby imposed as a quarterly flat rate of \$143.40 per equivalent unit for the year 2024 and subsequent years, including the capital cost, against each user in respect of such lands which are used for the purposes of domestic, commercial, or industrial uses.
- 3) For properties that have multiple equivalency units, the cubic meter consumption shall be multiplied by that same rate as set out in Section 2). For example, duplexes that have a multiplier of 1.65 shall be imposed the rates applicable to the consumption of 66 cubic meters. ( $40 \times 1.65 = 66$ ).
- 4) The charges as set out in Section 2) above shall apply to any property owner in the areas as set out Schedule “A” to this By-Law who receives a supplementary assessment thereby receiving benefit from the wastewater service during the year.

- 5) Any property owner who hooks up to a wastewater service within an area as set out in Schedule "A" to this By-Law shall be charged the rate as set out in Section 2) above for the service, prorated from the date of connection or at the latest three months after the building permit application date, whichever comes first, thereby receiving benefit for the wastewater service.
- 6) The charges set out above shall become due and payable in the following installments:
  - a) On or before the last working day of April for the period of January to March.
  - b) On or before the last working day of July for the period of April to June.
  - c) On or before the last working day of October for the period of July to September.
  - d) On or before the last working day of January for the period of October to December.
- 7) Payments made by mail shall be deemed received by the Municipality on the date it is received at the municipal office.
- 8) Payment made through Electronic Funds Transfer (EFT) shall be deemed received by the Municipality on the date the funds are received in the municipality's bank account.
- 9) Notwithstanding Section 6) above, the due dates for enrolled property owners in the pre-authorized payment plan method shall be in accordance with the pre-authorized payment plan and Section 10) does not apply on unpaid water if payments are in accordance to the plan.
- 10) Overdue accounts shall incur a penalty of 1.25 % per month calculated on the first day of each month and every month the default continues.
- 11) Partial payments on accounts which are in arrears shall be applied in each instance to the oldest arrears outstanding.
- 12) Penalties and interest added in default shall become due and payable and shall be collected as if same had originally been imposed and form part of such unpaid water service.
- 13) The Municipality may mail or cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll a written or printed notice specifying the amount of water service payable.
- 14) On all properties to which the public utility billing for the water service is provided, and for which amounts are outstanding as of February 1st of

the following year of the passing of this by-law, the amounts owing shall be added to the tax roll and shall become collectable in the same manner as municipal taxes as per Section 398 (2) of the Municipal Act 2001 as amended. An additional service charge of \$ 36.00 shall be added to each account number for transferring the data onto the municipal taxes.

- 15) Where an illegal connection to the wastewater service is found, the rates as set out in Section 2) above shall be retroactive up to when the presumed bypass took place as determined by the Treasurer.
- 16) In addition to Section 15) above there shall be a 25% additional administrative charge for the infraction.
- 17) Property owners in St-Albert connected to one of the municipal lagoons with metered discharge pursuant to written agreement with the Municipality shall be charged a fixed rate of \$1,250.00 per year and \$ 1.07 per cubic meter that is discharged into the lagoon.
- 18) St-Albert Cooperative Cheese Manufacturing Association shall be charged a fixed rate and cubic meter charge in accordance with the written agreement in force at the time of billing.
- 19) The cubic meter charges in Section 17) above shall be determined using the flow meter data received by the Treasurer.
- 20) The wastewater services are payable at The Nation Municipality Office, Casselman, ON, or at the Satellite Office, Fournier, ON, and electronically through a registered financial institution.

**EFFECTIVE DATE:**

- 21) By-Law 10-2023 is hereby repealed.
- 22) This By-law shall come into force and take effect on January 1, 2024.

**READ A FIRST, SECOND AND DULY PASSED UPON THE THIRD READING  
THIS 29<sup>TH</sup> DAY OF JANUARY 2024.**

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Francis Brière, Mayor

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Josée Brizard, CAO - Clerk

SEAL



# **SCHEDULE “A” TO BY-LAW 8-2024**

## Wastewater Service Areas

- Village of Fournier
- Village of St-Albert
- Village of St-Bernardin
- Village of St-Isidore
- Village of Limoges in The Nation Municipality
- Village of Limoges in The Township of Russell
- Limoges Industrial Park
- Forest Park

## CORPORATION OF THE NATION MUNICIPALITY

### BY-LAW NO. 9-2024

**BEING** a by-law to establish charges for the use of Nation Municipality Water System by users in the areas of The Nation Municipality as listed in Schedule “A” to this By-Law.

**WHEREAS** pursuant to the authority granted by Sections 8, 9, and 11 and Part XII of *The Municipal Act, S.O. 2001, c.25*, as amended, the Council of The Nation Municipality may pass By-Laws for the setting of fees and charges for services;

**AND WHEREAS** section 391(1) of the *Municipal Act, 2001* provides that a municipality may impose fees and charges for services;

**AND WHEREAS** section 391(2) of the *Municipal Act, 2001* provides that a fee or charge may be imposed for capital costs related to services or activities for which persons are not receiving an immediate benefit from but who will receive a benefit at some later point in time;

**AND WHEREAS** subsection 398 (2) of the *Municipal Act, 2001* provides that a municipality may add fees and charges for the supply of water to the tax roll and collect them in the same manner as municipal taxes;

**AND WHEREAS** *Ontario Regulation 581/06* provides that fees or charges imposed for the supply of water under the Act and added to the tax roll under Subsection 398(2) of the Act have priority lien status as described in Section 1(3) of the Act;

**AND WHEREAS** water usage rates are established annually by by-law to produce sufficient revenue to meet the estimated budget required for operation, maintenance and renewal of the water system;

**AND WHEREAS** the Council deems it appropriate and beneficial to set such water rates, and amend those rates from time to time;

#### DEFINITIONS:

**“Act”** shall mean the *Municipal Act, 2001 S.O. 2001, C.25, as amended*

**“Backwash flow”** is defined as a step to remove sediment and debris from the water that is sent to the wastewater lagoon for treatment. The funds shall be transferred to the wastewater system where the sediment and debris are being treated.

**“Capital Costs”** is defined as an amount that is used for the capital

infrastructure replacement and any surplus of the year is set in a reserve fund for future capital cost.

**“Consumption”** is defined as the measured quantity of water flowing through a pipe that is used to supply a building.

**“Commercial, industrial, agricultural and or institutional uses”** is defined separately from a lot equivalency based on the usage or any number of buildings, which are used for commercial, industrial, agricultural, or institutional purposes, the lot shall be assigned a multi-lot equivalency, which shall be defined by an engineer appointed by The Nation Municipality. For calculating the number of equivalent units each 492.75 cubic meter shall be equivalent to one unit.

**“Cubic Meters”** is defined as a type of measurement (volume) used for the purpose of calculating the quantity of water that goes through the water meter.

**“Lot Equivalency”** is defined as a lot whereby a single dwelling unit is or will be used for residential purposes.

**“Multiple Equivalency Unit”** is defined as a combination of lot equivalency for single dwelling and, commercial, industrial, agricultural and or institutional uses. The multiple Equivalency unit is established at the time of a building permit application or change of uses for the establishment as set out in By-Law 92-2018 as amended for time to time.

**“Normal Consumption”** is defined as 40 cubic meters used for a single-family dwelling, quarterly.

**“Unit”** is defined as a single quantity of occupancy regarded in calculation and determined as a standard of measurement. For calculating the number of units, the first unit, regardless of size, shall be one and any additional unit 700 square feet or less shall be set out as 0.50 of a unit per connection and any additional units 701 square feet or more shall be deemed as one unit.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of The Nation Municipality enacts as follows:

- 1) The water service rates imposed upon the owners or occupants of lands which are supplied with water service apply to the service areas as defined in Schedule “A” to this By-Law.
- 2) Water service rates are hereby imposed as defined in Schedule “B” to this By-Law.
- 3) The rates and charges imposed in Schedule “B” to this By-Law shall be billed on a quarterly basis.

- 4) For properties that have multiple equivalency units, the cubic meter consumption shall be multiplied by that same rate as set out in Schedule "B" to this By-Law. For example, duplexes that have a multiplier of 1.65 shall be imposed the rates applicable to the consumption of 66 cubic meters. ( $40 \times 1.65 = 66$ ).
- 5) The charges as set out in Schedule "B" to this By-Law above shall apply to any property owner who receives a supplementary assessment thereby receiving benefit from the water service during the year.
- 6) In the event of a change in property owner, the applicable charges as set out in Schedule "B" to this By-Law, including where there is not yet a meter installed, shall be prorated for the proportion of water consumption or period of ownership.
- 7) Any property owner who must install a water meter shall be imposed the prorated rates as set out in Schedule "B" to this By-Law no later than three months after being provided with a meter or at the date of the meter installation, whichever comes first, thereby receiving benefit for the water service.
- 8) If a property has more than one water meter, each meter shall be charged as set out in Schedule "B" to this By-Law.
- 9) If a meter fails to register, the consumer will be charged a minimum consumption based upon the average consumption of the last three months or, if such data is unavailable, then the cost shall be pro-rated annually based on the previous year's fee.
- 10) If a meter has never registered after installation, the property will be charged an estimated consumption of 40 cubic meters per equivalent unit quarterly until the actual consumption can be measured for a quarter, at which time it shall be adjusted to conform to the normal consumption for the property.
- 11) Where for any reason the consumption of water for a property has not been recorded or where in the opinion of the Treasurer the consumption of water has been incorrectly recorded, the Treasurer shall estimate the quantity of water consumed and the owner shall be liable to pay the rates applicable as set out in Schedule "B" to this By-Law.
- 12) Where because of frost penetration on the street it may be expedient to allow the consumer to run water at a continuous rate to prevent freezing the service pipe, the Treasurer shall estimate the quantity of water, shall authorize such usage, and shall adjust the billing to conform with normal consumption for the property.
- 13) The charges set out above shall become due and payable in the

following installments:

- a) On or before the last working day of April for the period of January to March.
  - b) On or before the last working day of July for the period of April to June.
  - c) On or before the last working day of October for the period of July to September.
  - d) On or before the last working day of January for the period of October to December.
- 14) Payments made by mail shall be deemed received by the Municipality on the date it is received at the municipal office.
  - 15) Payment made through Electronic Funds Transfer (EFT) shall be deemed received by the Municipality on the date the funds are received in the municipality's bank account.
  - 16) Notwithstanding Section 13) above, the due dates for enrolled property owners in the pre-authorized payment plan method shall be in accordance with the pre-authorized payment plan and Section 17) does not apply on unpaid water if payments are in accordance to the plan.
  - 17) Overdue accounts shall incur a penalty of 1.25 % per month calculated on the first day of each month and every month the default continues.
  - 18) Partial payments on accounts which are in arrears shall be applied in each instance to the oldest arrears outstanding.
  - 19) Penalties and interest added in default shall become due and payable and shall be collected as if same had originally been imposed and form part of such unpaid water service.
  - 20) The Municipality may mail or cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll a written or printed notice specifying the amount of water service payable.
  - 21) On all properties to which the public utility billing for the water service is provided, and for which amounts are outstanding as of February 1<sup>st</sup> of the following year of the passing of this by-law, the amounts owing shall be added to the tax roll and shall become collectable in the same manner as municipal taxes as per Section 398 (2) of the Act. An additional service charge of \$ 36.00 shall be added to each account number for transferring the data onto the municipal taxes.

- 22) Where an illegal connection to the water service is found, the rates as set out in Schedule "B" to this By-Law shall be retroactive up to when the presumed by-pass took place as determined by the Treasurer.
- 23) In addition to Section 22) above there shall be a 25% additional administrative charge for the infraction.
- 24) The water services are payable at The Nation Municipality Office, Casselman, ON, or at the Satellite Office, Fournier, ON, and electronically through a registered financial institution.

**EFFECTIVE DATE:**

- 25) The provisions of By-Law 53-2021 as amended apply to all water serviced properties.
- 26) By-Law 10-2023 is hereby repealed.
- 27) This By-law shall come into force and take effect on January 1, 2024.

**READ A FIRST, SECOND AND DULY PASSED UPON THE THIRD  
READING THIS 29<sup>TH</sup> DAY OF JANUARY 2024.**

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Francis Brière, Mayor

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Josée Brizard, CAO - Clerk

SEAL

## **SCHEDULE “A” TO BY-LAW 9-2024**

### Water Service Areas – Limoges Water System

- Village of Limoges in The Nation Municipality – with wastewater services
- Village of Limoges in The Nation Municipality – without wastewater services
- Village of Limoges in The Township of Russell – with wastewater services
- Village of Limoges in The Township of Russell – without wastewater services
- Limoges Industrial Park
- Brisson Project
- Forest Park
- Ben Tardiff Mobile Park
- Le Baron Project

## **SCHEDULE “B” TO BY-LAW 9-2024**

### **Water Service Rates – Limoges Water System**

The following rates are imposed on owners or tenants of each lot that is connected to the water system and is also connected to the wastewater system:

<b>Water Service Rate per cubic meter (m<sup>3</sup>) of metered water consumption</b>	
Billed per quarter – for connections to water & wastewater services	
Fixed quarterly charge	\$88.64
Variable charge per m <sup>3</sup>	
0 – 40 m <sup>3</sup>	\$2.09
41 – 50 m <sup>3</sup>	\$2.59
51 – 60 m <sup>3</sup>	\$3.59
> 61 m <sup>3</sup>	\$4.59

The following rates are imposed on owners or tenants of each lot that is connected to the water system and that is *not* connected to the wastewater system:

<b>Water Service Rate per cubic meter (m<sup>3</sup>) of metered water consumption</b>	
Billed per quarter – for connections to water service only	
Fixed quarterly charge	\$88.64
Variable charge per m <sup>3</sup>	
0 – 40 m <sup>3</sup>	\$2.09
41 – 50 m <sup>3</sup>	\$2.59
51 – 60 m <sup>3</sup>	\$3.59
> 61 m <sup>3</sup>	\$4.59
Backwash flow charge, as per metered consumption, per m <sup>3</sup>	\$0.21

Water charges are based on municipal water service provided, as measured by volumetric reading of a municipal water meter which has not be illegally tampered with, or as otherwise established by the Municipality.



## CORPORATION OF THE NATION MUNICIPALITY

### BY-LAW NO. 10-2024

**BEING** a by-law to establish charges for the use of Nation Municipality Water System by users in the Village of St-Isidore.

**WHEREAS** pursuant to the authority granted by Sections 8, 9, and 11 and Part XII of *The Municipal Act, S.O. 2001, c.25*, as amended, the Council of The Nation Municipality may pass By-Laws for the setting of fees and charges for services;

**AND WHEREAS** section 391(1) of the *Municipal Act, 2001* provides that a municipality may impose fees and charges for services;

**AND WHEREAS** section 391(2) of the *Municipal Act, 2001* provides that a fee or charge may be imposed for capital costs related to services or activities for which persons are not receiving an immediate benefit from but who will receive a benefit at some later point in time;

**AND WHEREAS** subsection 398 (2) of the *Municipal Act, 2001* provides that a municipality may add fees and charges for the supply of water to the tax roll and collect them in the same manner as municipal taxes;

**AND WHEREAS** *Ontario Regulation 581/06* provides that fees or charges imposed for the supply of water under the Act and added to the tax roll under Subsection 398(2) of the Act have priority lien status as described in Section 1(3) of the Act;

**AND WHEREAS** water usage rates are established annually by by-law to produce sufficient revenue to meet the estimated budget required for operation, maintenance and renewal of the water system;

**AND WHEREAS** the Council deems it appropriate and beneficial to set such water rates, and amend those rates from time to time;

#### **DEFINITIONS:**

**“Act”** shall mean the *Municipal Act, 2001 S.O. 2001, C.25, as amended*

**“Capital Costs”** is defined as an amount that is used for the capital infrastructure replacement and any surplus of the year is set in a reserve fund for future capital cost.

**“Consumption”** is defined as the measured quantity of water flowing through a pipe that is used to supply a building.

**“Commercial, industrial, agricultural and or institutional uses”** is defined separately from a lot equivalency based on the usage or any number of buildings, which are used for commercial, industrial, agricultural, or institutional purposes, the lot shall be assigned a multi-lot equivalency, which shall be defined by an engineer appointed by The Nation Municipality. For calculating the number of equivalent units each 492.75 cubic meter shall be equivalent to one unit.

**“Cubic Meters”** is defined as a type of measurement (volume) used for the purpose of calculating the quantity of water that goes through the water meter.

**“Lot Equivalency”** is defined as a lot whereby a single dwelling unit is or will be used for residential purposes.

**“Multiple Equivalency Unit”** is defined as a combination of lot equivalency for single dwelling and, commercial, industrial, agricultural and or institutional uses. The multiple Equivalency unit is established at the time of a building permit application or change of uses for the establishment as set out in By-Law 92-2018 as amended for time to time.

**“Normal Consumption”** is defined as 40 cubic meters used for a single-family dwelling, quarterly.

**“Unit”** is defined as a single quantity of occupancy regarded in calculation and determined as a standard of measurement. For calculating the number of units, the first unit, regardless of size, shall be one and any additional unit 700 square feet or less shall be set out as 0.50 of a unit per connection and any additional units 701 square feet or more shall be deemed as one unit.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of The Nation Municipality enacts as follows:

- 1) The water service rates imposed upon the owners or occupants of lands which are supplied with water service in the Village of St-Isidore.
- 2) Water service rates are hereby imposed as defined in Schedule “A” to this By-Law.
- 3) The rates and charges imposed in Schedule “A” to this By-Law shall be billed on a quarterly basis.
- 4) For properties that have multiple equivalency units, the cubic meter consumption shall be multiplied by that same rate as set out in Schedule “A” to this By-Law. For example, duplexes that have a multiplier of 1.65 shall be imposed the rates applicable to the consumption of 66 cubic meters. (40 x 1.65 = 66).

- 5) The charges as set out in Schedule "A" to this By-Law above shall apply to any property owner who receives a supplementary assessment thereby receiving benefit from the water service during the year.
- 6) In the event of a change in property owner, the applicable charges as set out in Schedule "A" to this By-Law, including where there is not yet a meter installed, shall be prorated for the proportion of water consumption or period of ownership.
- 7) Any property owner who must install a water meter shall be imposed the prorated rates as set out in Schedule "A" to this By-Law no later than three months after being provided with a meter or at the date of the meter installation, whichever comes first, thereby receiving benefit for the water service.
- 8) If a property has more than one water meter, each meter shall be charged as set out in Schedule "A" to this By-Law.
- 9) If a meter fails to register, the consumer will be charged a minimum consumption based upon the average consumption of the last three months or, if such data is unavailable, then the cost shall be pro-rated annually based on the previous year's fee.
- 10) If a meter has never registered after installation, the property will be charged an estimated consumption of 40 cubic meters per equivalent unit quarterly until the actual consumption can be measured for a quarter, at which time it shall be adjusted to conform to the normal consumption for the property.
- 11) Where for any reason the consumption of water for a property has not been recorded or where in the opinion of the Treasurer the consumption of water has been incorrectly recorded, the Treasurer shall estimate the quantity of water consumed and the owner shall be liable to pay the rates applicable as set out in Schedule "A" to this By-Law.
- 12) Where because of frost penetration on the street it may be expedient to allow the consumer to run water at a continuous rate to prevent freezing the service pipe, the Treasurer shall estimate the quantity of water, shall authorize such usage, and shall adjust the billing to conform with normal consumption for the property.
- 13) The charges set out above shall become due and payable in the following installments:
  - a) On or before the last working day of April for the period of January to March.
  - b) On or before the last working day of July for the period of April to

June.

- c) On or before the last working day of October for the period of July to September.
  - d) On or before the last working day of January for the period of October to December.
- 14) Payments made by mail shall be deemed received by the Municipality on the date it is received at the municipal office.
  - 15) Payment made through Electronic Funds Transfer (EFT) shall be deemed received by the Municipality on the date the funds are received in the municipality's bank account.
  - 16) Notwithstanding Section 13) above, the due dates for enrolled property owners in the pre-authorized payment plan method shall be in accordance with the pre-authorized payment plan and Section 17) does not apply on unpaid water if payments are in accordance to the plan.
  - 17) Overdue accounts shall incur a penalty of 1.25 % per month calculated on the first day of each month and every month the default continues.
  - 18) Partial payments on accounts which are in arrears shall be applied in each instance to the oldest arrears outstanding.
  - 19) Penalties and interest added in default shall become due and payable and shall be collected as if same had originally been imposed and form part of such unpaid water service.
  - 20) The Municipality may mail or cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll a written or printed notice specifying the amount of water service payable.
  - 21) On all properties to which the public utility billing for the water service is provided, and for which amounts are outstanding as of February 1<sup>st</sup> of the following year of the passing of this by-law, the amounts owing shall be added to the tax roll and shall become collectable in the same manner as municipal taxes as per Section 398 (2) of the *Municipal Act 2001 as amended*. An additional service charge of \$ 36.00 shall be added to each account number for transferring the data onto the municipal taxes.
  - 22) Where an illegal connection to the water service is found, the rates as set out in Schedule "A" to this By-Law shall be retroactive up to when the presumed by-pass took place as determined by the Treasurer.

- 23) In addition to Section 22) above there shall be a 25% additional administrative charge for the infraction.
- 24) The water services are payable at The Nation Municipality Office, Casselman, ON, or at the Satellite Office, Fournier, ON, and electronically through a registered financial institution.

**EFFECTIVE DATE:**

- 25) The provisions of By-Law 53-2021 as amended apply to all water serviced properties.
- 26) By-Law 9-2023 is hereby repealed.
- 27) This By-law shall come into force and take effect on January 1, 2024.

**READ A FIRST, SECOND AND DULY PASSED UPON THE THIRD READING THIS 29<sup>TH</sup> DAY OF JANUARY 2024.**

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Francis Brière, Mayor

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Josée Brizard, CAO - Clerk

SEAL

## **SCHEDULE “A” TO BY-LAW 10-2024**

### **Water Service Rates – St-Isidore Water System**

The following rates are imposed on owners or tenants of each lot that is connected to the water system and is also connected to the wastewater system:

<b>Water Service Rate per cubic meter (m<sup>3</sup>) of metered water consumption</b>	
Billed per quarter – for connections to water & sewer services	
Fixed quarterly charge	\$137.18
Variable charge per m <sup>3</sup>	
0 – 40 m <sup>3</sup>	\$2.60
41 – 50 m <sup>3</sup>	\$3.10
51 – 60 m <sup>3</sup>	\$4.10
> 61 m <sup>3</sup>	\$5.10

Water charges are based on municipal water service provided, as measured by volumetric reading of a municipal water meter which has not be illegally tampered with, or as otherwise established by the Municipality.

## CORPORATION OF THE NATION MUNICIPALITY

### BY-LAW NO. 12-2024

**BEING** a by-law to provide for interim tax levies for the year 2024 for The Nation Municipality.

**WHEREAS** Section 8 of *The Municipal Act, S.O. 2001, c.25, as amended* states that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable to the municipality to govern its affairs as it considers appropriate;

**AND WHEREAS** Section 9 of *The Municipal Act, S.O. 2001, c.25, as amended* states that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 11 of *The Municipal Act, S.O. 2001, c.25, as amended* states that a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**AND WHEREAS** section 317 of the *Municipal Act, 2001, as amended*, provides that the council of a local municipality, before the adoption of estimates for the year under section 290, may pass a by-law levying amounts on the assessment of property in the local municipality ratable for local municipality purposes;

**AND WHEREAS** Section 342(1a) of the Act authorizes a municipality to provide for the payment of taxes in one amount or by instalments and the date or dates in the year for which the taxes are imposed on which the taxes or installments are due;

**AND WHEREAS** Section 342(1b) of the Act authorizes a local municipality to provide for alternative instalments and due dates in the year for which the taxes are imposed other than those established under the previous recital to allow taxpayers to spread the payment of taxes more evenly over the year;

**AND WHEREAS** Section 345 of the Act authorizes a local municipality to impose late payment charges for the non-payment of taxes or any instalment by the due date;

**AND WHEREAS** Council of The Nation Municipality deems it appropriate to levy an interim tax rate on all ratable properties using the previous year's annualized assessment for the tax year of 2024 before the adoption of the estimates on the assessment of property in this municipality;

In this by-law the following words shall be defined:

"Act" shall mean the *Municipal Act, 2001 S.O. 2001, C.25, as amended*

"Collector" shall mean the person who collects the taxes

"Minister" shall mean the Minister of Finance;

"MPAC" shall mean the Municipal Property Assessment Corporation;

"Tax Adjustment" shall mean that an amount added directly to the year for which the charge was set;

"Treasurer" means the treasurer of a lower-tier municipality, or a person delegated the treasurer's powers and duties under s.286(5) of the Act.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of The Nation Municipality enacts as follows:

1. This by-law shall be in force as of January 1, 2024.
2. The amounts levied shall be levied subject to the rules set out in section 317(3) as follows:
  - 2.1. The amount levied on a property shall not exceed the prescribed percentage, or 50 per cent if no percentage is prescribed, of the total amount of taxes for municipal, county, and school purposes levied on the property for the year 2023.
  - 2.2. The percentage under paragraph 2.1 may be different for different property classes but shall be the same for all properties in a property class.
  - 2.3. For the purposes of calculating the total amount of taxes for the previous year under paragraph 2.1, if any taxes for municipal, county, and school purposes were levied on a property for only part of the previous year because assessment was added to the tax roll during the year, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes for the municipal and school purposes had been levied for the entire year.
  - 2.4. The Treasurer shall use the previous year's annualized assessments which consist of the previous year's returned roll received from MPAC, as well as any changes in assessments occurring throughout the year.
3. The provisions of this by-law apply in the event that assessment is added for the previous year to the collector's roll after the date this by-law is passed, and an interim levy shall be imposed and collected.
4. For all properties that have outstanding fees and charges for the supply of a public utility, the outstanding fees and charges up to the date of the passing this by-law shall be added to the tax roll in a tax adjustment manner under *Section 398 (2) of the Municipal Act*.
5. All taxes levied under this by-law shall be payable in the hands of the Collector in accordance with the provisions of this by-law.
6. There shall be imposed on all taxes a penalty for non-payment or late payment of taxes in default of the installment dates set out below. The penalty shall be one and one-quarter percent (1¼%) of the amount in default on the first day of default and on the first day of each calendar month during which the default continues, but not after the end of the previous year.
7. The interim tax levy imposed by this by-law shall be paid in two installments due on the following dates:
  - 7.1. One-half (1/2) thereof on the 22<sup>nd</sup> day of March of 2024, for every class;
  - 7.2. One-half (1/2) thereof on the 24<sup>th</sup> day of May of 2024, for every class.
8. The Treasurer shall send a tax bill to every assessed property owner. The tax bill will be sent to the assessed property owner's residence or place of business or to the premises in respect of which the taxes are payable, unless the taxpayer directs the Treasurer in writing to send the bill to another address, in which case it shall be sent to that address.



9. Upon written request by the taxpayer, the Treasurer may send a tax bill electronically in the manner specified by the municipality.
10. The tax bill, to be mailed at least 21 days before any taxes shown on the tax bill are due, shall contain the particulars provided for in this by-law and the information required to be entered in the Collector's roll under Section 343 of the *Municipal Act, 2001*.
11. The subsequent levy for the year 2024 to be made under the *Municipal Act* shall be reduced by the amount to be raised by the levy imposed by this by-law.
12. The provisions of section 317 of the Act, as amended, apply to this by-law with necessary modifications.
13. The Collector shall be authorized to accept part payment from time to time on account of any taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under section 7 of this by-law in respect of non-payment or late payment of any taxes or any installment of taxes.
14. Under the provisions of section 347(3) of the Act, the Collector shall not accept a part payment on account of taxes in respect of which a tax arrears certificate is registered under this Act except under an extension agreement entered into under Section 378 of The Act.
15. Nothing in this by-law shall prevent the Collector from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes.
16. In the event of any conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail.
17. This by-law shall come into force and take effect on the day of the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND DULY PASSED IN  
OPEN COUNCIL THIS 29<sup>TH</sup> DAY OF JANUARY 2024.**

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Francis Brière  
Mayor

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Josée Brizard  
CAO-Clerk

SEAL

**CORPORATION OF THE NATION MUNICIPALITY**  
**BY-LAW NO. 13-2024**

**BEING A BY-LAW** for the Corporation of The Nation Municipality to amend By-Law 122-2015 regarding the Collection of Charges for Capital Costs to extend Water Distribution and Sanitary Sewer Services to Properties Serviced by the Village of Limoges.

**THEREFORE** the Council of the Corporation of The Nation Municipality **ENACTS AS FOLLOWS:**

- 1.0 That By-Law 122-2015 be amended to include the following changes:
  - 1.1 Section 3.1 be amended by deleting “\$5,612.00” and adding “\$9,112.00”.
  - 1.2 Section 3.2 be amended by deleting “\$5,752.00” and adding “\$8,652.00”.
- 2.0 All other provisions of the By-law remain.
- 3.0 This By-Law shall come into force and effect on the day of its final passing and hereby repeals By-law No. 14-2023 as of this date.

READ A FIRST, SECOND AND DULY PASSED UPON THE THIRD READING THIS 29<sup>TH</sup> DAY OF JANUARY 2024.

\_\_\_\_\_  
Francis Brière, Mayor

\_\_\_\_\_  
Josée Brizard, CAO - Clerk

SEAL

**Accounts Payable Cheque Register Report - Caisse Populaire Nouvel-horizon Inc.-603910***For The Date Range From 2024-01-17 To 2024-01-30**For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, eCheque*

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
14138	C	2024-01-30	7	A.L. BLAIR CONSTRUCTION LTD	\$7,981.50	O
14139	C	2024-01-30	160	FESTIVAL DE LA CURD	\$1,000.00	O
14140	C	2024-01-30	234	LALONDE SYLVAIN	\$900.00	O
14141	C	2024-01-30	288	MIKE'S LOCK SHOP	\$1,593.30	O
14142	C	2024-01-30	290	MINISTER OF FINANCE	\$139,156.00	O
14143	C	2024-01-30	311	OBOA GOLDEN TRIANGLE CHAPTER	\$25.00	O
14144	C	2024-01-30	315	ONTARIO AGGREGATE RESOURCES CORPORATION	\$5,120.21	O
14145	C	2024-01-30	430	WINDSOR SALT LTD.	\$41,302.74	O
14146	C	2024-01-30	433	THE NATION MUNICIPALITY	\$10,838.40	O
14147	C	2024-01-30	435	THE PEPSI BOTTLING GROUP (CANADA) ULC	\$372.47	O
14148	C	2024-01-30	757	SOCIETE HISTORIQUE ET CULTURELLE DE ST-BERNARDIN	\$1,500.00	O
14149	C	2024-01-30	939	SSQ INSURANCE COMPANY INC.	\$111.90	O
14150	C	2024-01-30	1195	JULIEN SAVAGE ELECTRIC INC.	\$475.73	O
14151	C	2024-01-30	1200	LE COIN DU LIVRE	\$218.69	O
14152	C	2024-01-30	1740	LANTHIER, PASCAL	\$200.00	O
14153	C	2024-01-30	1925	MAIN INDUSTRIAL SALES LTD	\$73.68	O
14154	C	2024-01-30	2078	NICHOLAS GÉNIER	\$100.00	O
14155	C	2024-01-30	2119	MARIO LAMOUREUX	\$1,000.00	O
14156	C	2024-01-30	2194	FLUENT INFORMATION MANAGEMENT SYSTEMS, INC	\$678.00	O
14157	C	2024-01-30	2559	RALPH LANDRY EXCAVATION INC.	\$7,262.96	O
14158	C	2024-01-30	2738	PASCAL DUPUIS	\$1,000.00	O
14159	C	2024-01-30	2792	LUC VALLIERES	\$100.00	O
14160	C	2024-01-30	3113	HAWKESBURY SERVICE TELECOM LTD.	\$496.30	O
14161	C	2024-01-30	3125	ACCESSEQUIP INC.	\$7,514.50	O
14162	C	2024-01-30	3217	QUESNEL EXCAVATION INC.	\$26,634.10	O
14163	C	2024-01-30	3298	EVb ENGINEERING	\$1,152.60	O
14164	C	2024-01-30	3311	MORGAN MCNAUGHTON	\$250.00	O
14165	C	2024-01-30	3314	PENNY LEE PREVOST	\$400.00	O
14166	C	2024-01-30	3317	BROECKX FANNY	\$200.00	O
14167	C	2024-01-30	3397	LIMOGES RECREATION COMMITTEE	\$1,430.47	O
14168	C	2024-01-30	3420	CANADIAN TIRE CASSELMAN #625	\$180.77	O
14169	C	2024-01-30	3426	JANICK MAINVILLE	\$300.00	O
14170	C	2024-01-30	3476	LANGEVIN ENTRETIEN	\$610.20	O
14171	C	2024-01-30	3489	MICHEL LEPAGE	\$250.00	O
14172	C	2024-01-30	3490	KAYOKO TONO	\$100.00	O

**Accounts Payable Cheque Register Report - Caisse Populaire Nouvel-horizon Inc.-603910***For The Date Range From 2024-01-17 To 2024-01-30**For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, eCheque*

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
14173	C	2024-01-30	3492	TANIA FORGUES	\$157.24	O
14174	C	2024-01-30	3493	ALLIED MEDICAL INSTRUMENTS INC	\$784.21	O
14175	C	2024-01-30	3495	JEREMY VAL	\$100.00	O
14176	C	2024-01-30	3497	FRANCOIS GOSSELIN	\$50.00	O
14177	C	2024-01-30	3498	LAPENSEE GILLES	\$50.00	O
14178	C	2024-01-30	3500	MARC LAUZON	\$100.00	O
14179	C	2024-01-30	3501	FERMES SOULIGNY FARMS	\$847.50	O
14180	C	2024-01-30	3505	UNIVERSAL WELDING (2846401 ONTARIO INC.)	\$35,000.00	O
66094	E	2024-01-30	9	AALTO TECHNOLOGIES	\$953.83	O
66095	E	2024-01-30	15	AFFUTAGE LEROUX H	\$40.04	O
66096	E	2024-01-30	30	AUTO PARTS EXTRA PIECES D'AUTO	\$2,576.75	O
66097	E	2024-01-30	71	BYTOWN LUMBER	\$211.55	O
66098	E	2024-01-30	75	CADUCEON ENTREPRISES INC	\$2,814.02	O
66100	E	2024-01-30	80	MAXIBURO LTEE	\$1,160.50	O
66101	E	2024-01-30	84	CARRIERE & POIRIER EQUIPMENT	\$825.02	O
66102	E	2024-01-30	101	LBEL INC	\$175.15	O
66103	E	2024-01-30	116	UNIAG COOPERATIVE	\$265.66	O
66104	E	2024-01-30	117	COOPERATIVE AGRICOLE D'EMBRUN	\$3,587.78	O
66105	E	2024-01-30	145	ELECTROTEK INC	\$2,532.19	O
66106	E	2024-01-30	151	AEBI SCHMIDT CANADA INC.	\$864.14	O
66107	E	2024-01-30	158	FERNAND DENIS INC	\$973.97	O
66108	E	2024-01-30	175	G.D.S HYDRAULIC INC	\$68.37	O
66109	E	2024-01-30	202	J.B. MOBILE MECHANIC INC	\$3,258.85	O
66110	E	2024-01-30	225	GFL ENVIRONMENTAL INC	\$16,457.86	O
66111	E	2024-01-30	237	LAPLANTE CHEVROLET BUICK GMC LIMITED	\$830.95	O
66112	E	2024-01-30	238	LAPOINTE DRAINAGE	\$2,884.33	O
66113	E	2024-01-30	264	LEVAC PROPANE INC	\$13,965.77	O
66114	E	2024-01-30	281	EGIS CANADA LTD	\$18,950.39	O
66115	E	2024-01-30	289	MIKE'S WASTE DISPOSAL INC	\$41,816.26	O
66116	E	2024-01-30	323	PAPETERIE GERMAIN INC	\$420.11	O
66117	E	2024-01-30	359	PUROLATOR COURRIER LTD	\$651.50	O
66118	E	2024-01-30	402	SOUTH NATION CONSERVATION DE LA NATION SUD	\$570.00	O
66119	E	2024-01-30	414	STELEM DIV. D'EMCO CORPORATION	\$6,482.82	O
66120	E	2024-01-30	444	TRAITEMENT D'EAU DESFORGES	\$420.42	O
66121	E	2024-01-30	450	UNITED COUNTIES OF PRESCOTT &	\$136,482.68	O

## Accounts Payable Cheque Register Report - Caisse Populaire Nouvel-horizon Inc.-603910

For The Date Range From 2024-01-17 To 2024-01-30

For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
66122	E	2024-01-30	455	USTI CANADA INC	\$345.51	O
66123	E	2024-01-30	458	VIA RAIL CANADA INC	\$1,635.00	O
66124	E	2024-01-30	459	VICE & HUNTER LLP	\$4,186.86	O
66125	E	2024-01-30	470	WALKERTON CLEAN WATER CENTRE	\$1,423.80	O
66126	E	2024-01-30	537	AUTO SELECT CASSELMAN	\$3,013.39	O
66127	E	2024-01-30	835	ACCESS COPYRIGHT	\$169.50	O
66128	E	2024-01-30	857	HUNEALT PORTES DE GARAGE DOORS INC	\$1,548.10	O
66129	E	2024-01-30	954	CDW CANADA INC.	\$891.87	O
66130	E	2024-01-30	1063	MALBEUF TECH SOLUTIONS	\$2,716.86	O
66131	E	2024-01-30	1259	SSC Maintenance Services Inc	\$846.09	O
66132	E	2024-01-30	1276	CAPITAL CONTROLS	\$2,070.73	O
66133	E	2024-01-30	1375	ALIMPLUS INC	\$1,139.01	O
66134	E	2024-01-30	1386	REGULVAR CANADA INC	\$186.45	O
66135	E	2024-01-30	1829	MAXI POWER ELECTRICAL SERVICES INC.	\$674.85	O
66136	E	2024-01-30	1868	ULINE CANADA CORPORATION	\$1,192.82	O
66137	E	2024-01-30	2019	QMI-SAI CANADA LIMITED	\$1,582.00	O
66138	E	2024-01-30	2261	MD AUTO CARE INC	\$639.64	O
66139	E	2024-01-30	2423	W.O. STINSON & SON LTD.	\$31,328.66	O
66140	E	2024-01-30	2534	CAROLINE PRÉVOST	\$350.00	O
66141	E	2024-01-30	3024	BOURDEAU METAL SHOP	\$226.00	O
66142	E	2024-01-30	3074	ONTARIO WASTE MANAGEMENT ASSOCIATION	\$657.66	O
66143	E	2024-01-30	3089	PITNEY BOWES LEASING	\$131.06	O
66144	E	2024-01-30	3218	AMAZON BUSINESS	\$2,216.06	O
66146	E	2024-01-30	3225	PITNEY WORKS	\$1,230.92	O
66147	E	2024-01-30	3444	CARRUTHERS JANICE	\$1,000.00	O
66148	E	2024-01-30	3506	ESCRIBE SOFTWARE LTD	\$14,271.90	O
BELL CANADA	E	2024-01-30	43	BELL CANADA	\$1,974.48	O
BELL CANADA	E	2024-01-30	46	BELL CANADA	\$1,511.79	O
BELL MOBILITY INC.	E	2024-01-30	47	BELL MOBILITY INC.	\$3,153.18	O
DESJARDINS SÉCURITÉ FINANCIÈRE	E	2024-01-30	3017	DESJARDINS SÉCURITÉ FINANCIÈRE	\$41,579.52	O
ENBRIDGE CONSUMER GAS	E	2024-01-30	146	ENBRIDGE CONSUMER GAS	\$151.74	O
HYDRO ONE NETWORKS INC	E	2024-01-30	198	HYDRO ONE NETWORKS INC	\$756.95	O
IMPERIAL OIL - ROAD- 188890	E	2024-01-30	479	IMPERIAL OIL - ROAD-188890	\$222.89	O

**Accounts Payable Cheque Register Report - Caisse Populaire Nouvel-horizon Inc.-603910***For The Date Range From 2024-01-17 To 2024-01-30**For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, eCheque*

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
PETRO-CANADA SUPERPASS	E	2024-01-30	3449	PETRO-CANADA SUPERPASS	\$286.08	O
RECEVEUR GENERAL DU CANADA	E	2024-01-30	366	RECEVEUR GENERAL DU CANADA	\$70,547.12	O
SHAW DIRECT	E	2024-01-30	1729	SHAW DIRECT	\$89.24	O
THE BEER STORE	E	2024-01-30	42	THE BEER STORE	\$4,049.97	O
VISA DESJARDINS	E	2024-01-30	465	VISA DESJARDINS	\$53,498.46	O
WORKPLACE SAFETY & INSURANCE	E	2024-01-30	474	WORKPLACE SAFETY & INSURANCE	\$20,111.23	O
WORKPLACE SAFETY INSURANCE	E	2024-01-30	475	WORKPLACE SAFETY INSURANCE	\$813.16	O
Cleared					<b>\$0.00</b>	
Total					<b>\$832,279.93</b>	

## Donation request form

### Organization's Name

Le Bac a dons

### Mailing Address

[REDACTED]  
[REDACTED]  
[REDACTED]

### Telephone

[REDACTED]

### Contact person's name

Karine rose

### Telephone

[REDACTED]

### Email

[REDACTED]

## Section B - Application Summary

### Your request is for

- One activity / event

### Amount Requested

1000

### Name of activity or list of activities

This request is to help support our yearly Christmas Baskets for 2024.  
Every year we spend between 10-12000\$ for local families and The Nation has always supported our projects.  
Thank you so much!

### Description of activity / activities' summary:

Christmas baskets for families in need in the st isidore area. They each get between 250-450\$ of food to last all of the holidays +

### Activity Start Date

12/14/2024

### Location of activity / activities

4563 Ste Catherine, St Isidore

### Is admission free?

- Yes

**Describe how The Nation will be recognized during your event(s)?**

Publicity on facebook and in every basket given.

**If applicable, the organism consents to sending a report to The Nation Council**

Yes



## Formulaire de demande de don

### Nom de l'organisation

Union Culturelles des Franco Ontarienne

### Adresse postale

[REDACTED]  
[REDACTED]  
[REDACTED]

### Téléphone

[REDACTED]

### Nom de la personne ressource

Nicole Beauchesne

### Téléphone

[REDACTED]

### Adresse courriel

[REDACTED]

## Section B - Sommaire de la demande

### Votre demande est pour:

- Activité pour l'année

### Montant demandé

500

### Cas échéant: si le montant demandé est plus que l'année précédente, veuillez justifier

Non c'est le même montant que l'année précédente.

### Nom de l'activité ou liste des activités

Pour aider a défrayer les coût de la location du local pour faire nos réunion.

### Description de l'activité ou liste des activités

Nous avons à peu près 15 réunions par année.

### Date de début de l'activité

01/24/2024

### Endroit(s) de l'activité / des activités

Église de St Isidore

### Est-ce que vous chargez un frais d'admission?

- Non

**Décrire comment la contribution de La Nation sera-t-elle reconnue**

Notre organiste fait beaucoup de bénévolat pour notre paroisse et informé les membres de toutes les nouveautés de notre municipalité. Grasse à se don nous allons pouvoir défrayer le coût de la salle pour nos rencontres et nos activités. Sa aide à sortir les membres de l isolement. Merci

**Le cas échéant, l'organisme consent à remettre un rapport au Conseil de La Nation**

Oui

## Julie Langlois-Caisse

**From:** Riceville Agricultural Society <info@cinnamontoast.ca>  
**Sent:** 18 janvier 2024 13:03  
**To:** Josée Brizard; Admin  
**Subject:** Externe-External: New submission from Donation Request

**ATTENTION:** Ce courriel provient de sources externes à l'organisation. Ne cliquez pas sur les liens ou n'ouvrez pas les pièces jointes à moins de reconnaître l'expéditeur et de savoir que le contenu est sûr.

**CAUTION:** This email comes from external sources of the organization. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

### Donation request form

#### Organization's Name

Riceville Agricultural Society

#### Mailing Address

[REDACTED]  
[REDACTED]  
[REDACTED]

#### Telephone

[REDACTED]

#### Contact person's name

Tobias Hovey

#### Telephone

[REDACTED]

#### Email

[REDACTED]

### Section B - Application Summary

#### Your request is for

- Activities for the year

#### Amount Requested

\$2500

#### Name of activity or list of activities

Riceville Fair, Valentine's and Mother's Day Brunch, Christmas Market, Back Yard BBQ, and new event that we are working on for 2024 is, Mini modified tractor pulls. This is a partnership with a new group starting a pulling circuit in Eastern Ontario and were looking for a place to host some of their pulls.

**Description of activity / activities' summary:**

First and fourth-most, we host activities/experiences for the citizens of The Nation to be able to take part in locally. Furthermore, we keep agriculture close to our hearts and promote all the goodness that comes out of agriculture. As of late, we have opened our ground to be available for persons, groups, and other associations to host their own events locally without the expense monetarily or in time to upkeep such a venue.

**Activity Start Date**

02/11/2024

**Location of activity / activities**

-Fair Grounds - 4029 County Road 16, Riceville  
-St-Bernadin Rec Center  
-Fournier Hall

**Is admission free?**

- Yes

**If yes, what is the admission fee?**

Various fees depending on the event and age of participant - \$5 - \$20

**Describe how The Nation will be recognized during your event(s)?**

Fair - 4'x8' sign, mention during our fair events  
Brunches, markets and other events on grounds, we have all supporters logos on a 4'x8' sign as a thank you for support.

**If the amount requested is more than \$1,000.00, please explain how the money will be used. A financial report may be requested by Council.**

Every year we re-invest in our grounds to make our grounds more accessible, safe, and versatile for a variety of events. This year we plan to work on ground leveling for our food court area, drainage for parts of the grounds that are experiencing light flooding and erosion, and new lighting in our Show Hall.

**If applicable, the organism consents to sending a report to The Nation Council**

Yes

## Julie Langlois-Caisse

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**From:** TMJ Construction Inc. <info@cinnamontoast.ca>  
**Sent:** 18 janvier 2024 10:20  
**To:** Josée Brizard; Admin  
**Subject:** Externe-External: New submission from Donation Request

**ATTENTION:** Ce courriel provient de sources externes à l'organisation. Ne cliquez pas sur les liens ou n'ouvrez pas les pièces jointes à moins de reconnaître l'expéditeur et de savoir que le contenu est sûr.

**CAUTION:** This email comes from sources external to the organization. Do not click on links or open attachments unless your recognize the sender and know the content is safe.

### Donation request form

#### Organization's Name

TMJ Construction Inc.

#### Mailing Address

[REDACTED]  
[REDACTED]  
[REDACTED]

#### Telephone

[REDACTED]

#### Contact person's name

Cedric Lavigne

#### Telephone

[REDACTED]

#### Email

[REDACTED]

### Section B - Application Summary

#### Your request is for

- One activity / event

#### Amount Requested

1000.00

#### Name of activity or list of activities

Comme les 3 dernières années, TMJ Construction fera la levée de fonds pour offrir des cadeaux de Noel aux enfants de l'hôpital CHEO en décembre 2024. La Municipalité de la Nation a été très généreuse de participer depuis plusieurs années et nous en sommes vraiment reconnaissants.

**Description of activity / activities' summary:**

Achat de cadeaux de Noel pour les enfants de l'hôpital CHEO selon leur liste de besoins immédiats. Parfois leur besoin est aussi des cartes cadeaux pour le bien être des premiers répondants de l'hôpital ou des items pour aider les parents des enfants malades (passes de stationnements, etc)

**Activity Start Date**

10/01/2024

**Location of activity / activities**

Limoges, Embrun, St-Isidore, Casselman.

**Is admission free?**

- Other

**If yes, what is the admission fee?**

n/a

**Describe how The Nation will be recognized during your event(s)?**

Pour 2023, nous avons fait un post Facebook pour remercier tout les donateurs.

**If applicable, the organism consents to sending a report to The Nation Council**

Yes

**CORPORATION DE LA MUNICIPALITÉ DE LA NATION**  
**POLITIQUE SUR LES DONS MUNICIPAUX**  
**POLITIQUE NUMÉRO: AD-2018-01**  
**DATE D'APPROBATION : 5 février 2018**

**Annexe B**

**Section A – Information de l'organisation**

Nom de l'organisation : Comité de la Guignolée de Limoges

Adresse postale : 1975 Rue Calypso, Limoges, On, K0A 2M0

Numéro de téléphone: 873-354-5723. Fax ou courriel: carl@dorbinar.ca

Nom de la personne ressource : Carl Létourneau

Numéro tél. de la personne ressource : 873-354-5723. Courriel : carl@dorbinar.ca

**Section B – Sommaire de la demande**

Votre demande est pour: ☒ Une activité / événement; ☐ Activités pour l'année;

*À noter qu'un seul don sera remis par organisation par année.*

Montant demandé : 2000.00 \$

Si le montant est plus que l'année précédente, veuillez justifier : Explosion de la demande d'aide alimentaire aux banques alimentaires et arrivée de nombreux immigrants en besoin d'aide alimentaire.

Nom de l'activité ou liste des activités : Paniers de Noel

Description de l'activité ou liste des activités : Nous préparons des paniers de Noel (Épicerie) et anges de Noel pour fournir de l'aide alimentaire pour la période des fêtes aux familles dans le besoin. En 2023, nous avons aidé 50 familles pour un total de 208 personnes.

Date de début / fin de l'activité ou dates des activités : 16 novembre au 23 décembre de chaque année..

Endroit(s) de l'activité / des activités : Limoges

Est-ce que vous chargez un frais d'admission? ☐ Oui / ☒ Non, le frais est Click here to enter text. \$.

Décrire comment la contribution de La Nation sera-t-elle reconnue : Nous effectuons publications Facebook en remerciant les organismes qui ont donné.

**Si la somme remise à l'organisme est plus de 500 \$, il est requis d'envoyer un rapport décrivant comment les fonds ont été utilisés pour votre événement ou vos événements.**

Le cas échéant, l'organisme consent à remettre un rapport au Conseil de La Nation : ☒ Oui / ☐ Non

  
Signature du requérant

2024-01-21  
Date

N'oubliez pas de soumettre votre activité à [communication@nationmun.ca](mailto:communication@nationmun.ca) afin qu'elle puisse être ajoutée à notre calendrier des événements communautaire!



**CORPORATION DE LA MUNICIPALITÉ DE LA NATION**  
**POLITIQUE SUR LES DONS MUNICIPAUX**  
**POLITIQUE NUMÉRO: AD-2018-01**  
**DATE D'APPROBATION : 5 février 2018**

**Annexe B**

**Section A – Information de l'organisation**

Nom de l'organisation : Click here to enter text. *UCFO St-Albert*  
Adresse postale : Click here to enter text. [REDACTED]  
Numéro de téléphone: Click here to enter text. Fax ou courriel: Click here to enter text.  
Nom de la personne ressource : Click here to enter text. *Ginette Quesnel*  
Numéro tél. de la personne ressource : Click here to enter text. Courriel : Click here to enter text.

**Section B – Sommaire de la demande**

Votre demande est pour: ☐ Une activité / événement; ☒ Activités pour l'année;

À noter qu'un seul don sera remis par organisation par année.

Montant demandé : Click here to enter text. *\$500.00*

Si le montant est plus que l'année précédente, veuillez justifier : Click here to enter text.

Nom de l'activité ou liste des activités : Click here to enter text. *Création d'articles pour dans*  
*aux hôpitaux + sans abris*  
Description de l'activité ou liste des activités : Click here to enter text. *Vos membres confectionnent*  
*des couvertures, tugues, mitaines, foulards*  
Date de début / fin de l'activité ou dates des activités : Click here to enter text. *Toute l'année*

Endroit(s) de l'activité / des activités : Click here to enter text.

Est-ce que vous chargez un frais d'admission? ☐ Oui / ☒ Non, le frais est Click here to enter text. \$.

Décrire comment la contribution de La Nation sera-t-elle reconnue : Click here to enter text. *Nous allons*  
*le mentionné lors de nos dons + exposition de nos travaux*  
**Si la somme remise à l'organisme est plus de 500 \$, il est requis d'envoyer un rapport**  
**décrivant comment les fonds ont été utilisés pour votre événement ou vos événements.**

Le cas échéant, l'organisme consent à remettre un rapport au Conseil de La Nation : ☐ Oui / ☐ Non

*Ginette Quesnel*  
Signature du requérant

*20 janvier 2024*  
Date

N'oubliez pas de soumettre votre activité à [communication@nationmun.ca](mailto:communication@nationmun.ca) afin qu'elle puisse être ajoutée à notre calendrier des événements communautaire!

*Pourquoi est-ce que UCFO ne fait pas partie des groupes s  
qui reçoivent un don annuellement?*



## Donation request form

### Organization's Name

Limoges Recreation Committee

### Mailing Address

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

### Telephone

[REDACTED]

### Contact person's name

Peggy O'Meara

### Telephone

[REDACTED]

### Email

[REDACTED]

## Section B - Application Summary

### Your request is for

- Activities for the year

### Amount Requested

2,500

### Name of activity or list of activities

June 22- Community Day in the Park  
Nov. 2 Casino Night

### Description of activity / activities' summary:

Community day-activities in Rodolphe Latreille Park for the community and surrounding area. Family activities such as bounce castles, face painting, Baseball tournament, live band, fireworks, Casino Night-a night out for adults, band, casino tables(no money gambling)

### Activity Start Date

06/22/2024

### Location of activity / activities

Community day-Rodolphe Latreille Park in Limoges  
Casino Night-The Nation Sports Complex (GFL Hall)

### Is admission free?

- Other

**If yes, what is the admission fee?**

no admission for community day, Admission for Casino night (\$25.00)

**Describe how The Nation will be recognized during your event(s)?**

our social media pages, signage at the events, during our "thank you to our sponsors" speech at the events.

**If the amount requested is more than \$1,000.00, please explain how the money will be used. A financial report may be requested by Council.**

\$2,000. for Community day to cover some of the cost for the youth activities (bounce castles, entertainment, and other planned activities.

\$500. for Casino night to cover cost some of the cost of food, casino table rentals,band

**If applicable, the organism consents to sending a report to The Nation Council**

Yes

# Current Outbreaks

Please be advised that the following facilities are or were experiencing outbreaks.

**Date Format:** Year-Month-Day

**DATE:** 2024-01-24

FACILITY	LOCATION	TYPE OF OUTBREAK	ORGANISM	DATE REPORTED	DATE DECLARED OVER	DATE LAST MODIFIED
Russell Meadows	Casselman	Respiratory	COVID-19	2024-01-22		2024-01-22
Residence Prescott-Russell	Hawkesbury	Respiratory	Influenza A	2024-01-22		2024-01-22
Southbridge Cornwall - Tree Haven	Cornwall	Respiratory	Influenza A	2024-01-22		2024-01-22
St Joseph Continuing Care Centre	Cornwall	Respiratory	COVID-19	2024-01-17		2024-01-17
Heartwood LTC	Cornwall	Respiratory	Influenza A	2024-01-16		2024-01-19
Riverfront Retirement Centre	Cornwall	Respiratory	Influenza B	2024-01-15		2024-01-15
Rockland Manor	Rockland	Respiratory	COVID-19	2024-01-15	2024-01-22	2024-01-22
Rockland Manor	Rockland	Respiratory	Influenza A	2024-01-11		2024-01-15
McGill Manor 2	Hawkesbury	Respiratory	Influenza A/Influenza B	2024-01-11		2024-01-15
Pinecrest Nursing Home	Plantagenet	Respiratory	Influenza A	2024-01-11		2024-01-15
Hawkesbury General Hospital - B2 North	Hawkesbury	Respiratory	COVID-19	2024-01-11	2024-01-19	2024-01-19
Le Pavillon - Retirement Home	Embrun	Respiratory	COVID-19	2024-01-10		2024-01-10
Maxville Manor	Maxville	Respiratory	Influenza A	2024-01-08	2024-01-15	2024-01-15
Centre d'Accueil Roger Séguin	Clarence-Creek	Respiratory	COVID-19	2024-01-05		2024-01-05
Residence Prescott-Russell	Hawkesbury	Respiratory	COVID-19	2024-01-04		2024-01-04
Dundas Manor	Winchester	Respiratory	Enterovirus/Rhinovirus	2024-01-03	2024-01-23	2024-01-23
Valoris Bertha	Hawkesbury	Enteric	Unknown	2024-01-03	2024-01-10	2024-01-10
The Palace Long Term Care	Alexandria	Respiratory	COVID-19	2024-01-03	2024-01-10	2024-01-10
Jardins Belle Rive	Rockland	Respiratory	COVID-19	2023-12-27	2024-01-10	2024-01-10
Auberge Plein Soleil	Alfred	Respiratory	COVID-19	2023-12-19	2024-01-15	2024-01-15
Lancaster Long Term Care	Lancaster	Respiratory	Parainfluenza	2023-12-18	2024-01-17	2024-01-17
Heartwood LTC	Cornwall	Enteric	Unknown	2023-12-18	2024-01-18	2024-01-18

## COVID-19 Institutional Outbreak Definition

As of May 2023, the definition of a COVID-19 outbreak in an institution is two or more residents/patients who are epidemiologically linked (e.g., floor/unit), both with a positive result from a PCR test OR rapid molecular test OR rapid antigen test within a 7-day period where both cases have reasonably acquired their infection in the setting.

## Local Influenza Activity

Influenza A and B cases have been reported in our region.

- [For provincial influenza activity, click here.](#)
- [For national influenza activity, click here.](#)

- 
- [Click here to return to the previous page.](#)
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January, 11 2024

### **In This Issue**

- AMO has moved!
- Survey: Help advance Ontario's modular housing sector.
- Applications open: Rural Transit Solutions Fund.
- ROMA Conference 2024: Pre-register by January 15.
- AMO Education 2024.
- Come to the City of Orillia for the 2024 OSUM Conference and Trade Show.
- Blog: Three Strategies to Streamline Ontario Municipal FOI Programs.
- Free webinar - Check out the latest version of RETScreen Expert!
- Helpful condo living tips for Ontario residents.
- Data standards for planning and development applications.
- IESO Procurement #2 - Feedback on proposed process.
- Register for IESO's energy webinars.
- Future of Aging Summit in May 2024.
- Careers: AMO, The Nation Municipality and City of Peterborough.

### **AMO Matters**

AMO's new address:

*Association of Municipalities of Ontario (AMO)*  
155 University Ave, Suite 800  
Toronto, ON, M5H 3B7

Telephone and fax remain the same. Please amend your records with our new address.

### **Provincial Matters**

The province is conducting a [survey](#) to shape the development of a modular housing strategy. Share your insights on barriers and opportunities for modular and innovative home construction by Feb 4, 2024.

### **Federal Matters**

Infrastructure Canada is now accepting applications for the Planning and Design Projects Stream of the Rural Transit Solutions Fund (up to \$50,000). Visit their [website](#) for information and [webinar dates](#).

### **Education Opportunities**

There is still time to register for the ROMA 2024 Conference! [View the program](#) and [register](#) before January 15th. On-site registration rates will apply as of Sunday, January 16.

AMO has developed a number of new educational opportunities for its members to continue to learn and advance your leadership skills and understanding of critical matters as municipally elected officials. You can see everything available to you in AMO Education [here](#).

Mark May 1 - 3 in your calendar for the OSUM 2024 Conference in Orillia. Check back [here](#) for more information soon.

**LAS**



As a municipal leader, you may have noticed that your front-line Freedom of Information staff are working harder than ever. This week's [blog](#) suggests ways to ease the process while staying on budget.

Thinking of a low carbon retrofit but need a software to model your project? [RETScreen International](#) and LAS are offering a free municipal-focused webinar to showcase the latest version of RETScreen Expert. Space is limited so be sure to [register today](#). Attendees will receive a free 14-day RETScreen trial license.

#### **Municipal Wire\***

The Condominium Authority of Ontario's [2024 Winter Information Kit](#) offers useful and shareable tips to help Ontario condo residents navigate the ins and out of condo living this season.

The Digital Governance Standards Institute has opened public review on [terminology](#) and planning application [data fields](#) that establishes consistency in data requirements for planning and development applications in Ontario.

IESO is [seeking feedback](#) on the proposed next round of procurements for energy projects including requirements for municipal support prior to applications being submitted.

The Independent Electricity System Operator will host [two webinars on January 15 & 17, 2024](#) for municipalities and Indigenous communities to learn about Ontario's energy transition and new initiatives underway.

The Future of Aging Summit in Toronto from May 15-17, 2024 will bring together policymakers and others focused on building age-friendly societies. See the speaker lineup and register at [agingsummit.ca](#).

#### **Careers**

[Policy Intern - AMO](#). Closing Date: January 22, 2024

[Chief Administrative Officer - The Nation Municipality](#). Closing Date: January 26, 2024

[Program Manager, Facilities Preventive Maintenance - City of Peterborough](#). Closing Date: January 17, 2024



January, 18 2024

### **In This Issue**

- AMO podcast: Looking back and moving forward.
- Webinars for New Housing Enabling Water Systems Fund.
- Survey: Help advance Ontario's modular housing sector.
- Applications open: Rural Transit Solutions Fund.
- AMO Education 2024 - February workshops.
- New Year's resolution - Upgrade LEDs in municipal buildings!
- Free webinar - Check out the latest version of RETScreen Expert!
- Climate change resources for residents.
- Helpful condo living tips for Ontario residents.
- Data standards for planning and development applications.
- IESO Procurement #2 - Feedback on proposed process.
- Future of Aging Summit in May 2024.
- Careers: AMO, Windsor and Simcoe.

### **AMO Matters**

[Listen to the AMO ON Topic podcast](#) for a look back at our work in 2023. In 2024, AMO is calling on the province to work with us on a social and economic prosperity review.

### **Provincial Matters**

Join free webinars to get [Housing Enabling Water Systems Fund](#) details. [Register](#) for the January 24 program overview session. Registration for the February session to be shared later.

The province is conducting a [survey](#) to shape the development of a modular housing strategy. Share your insights on barriers and opportunities for modular and innovative home construction by Feb 4, 2024.

### **Federal Matters**

Infrastructure Canada is now accepting applications for the Planning and Design Projects Stream of the Rural Transit Solutions Fund (up to \$50,000). Visit their [website](#) for information and [webinar dates](#).

### **Education Opportunities**

Registration is now open for the following February AMO Education workshops: Antisemitism: Then and Now, Municipal Codes of Conduct: Essential to Good Governance, Councillor Training 101. [View full details](#) on these and all the AMO Education offerings.

### **LAS**

Is updating your lighting systems on your list of New Year's resolutions? We've got a program for that! From interior lighting to baseball diamonds/outdoor lights, the [LAS Facility Lighting Service](#) is an easy choice. [Contact us](#) for a free quote.

Thinking of a low carbon retrofit but need a software to model your project? [RETScreen International](#) and LAS are offering a free municipal-focused webinar to showcase the latest version of RETScreen Expert. Space is limited so be sure to [register today](#). Attendees will receive a free 14-day RETScreen trial license.

#### **Municipal Wire\***

The Intact Centre for Climate Adaptation has [released resources for municipalities](#) on basement flooding, extreme heat and wildfire protection to be shared through municipal websites and tax notices.

The Condominium Authority of Ontario's [2024 Winter Information Kit](#) offers useful and shareable tips to help Ontario condo residents navigate the ins and out of condo living this season.

The Digital Governance Standards Institute has opened public review on [terminology](#) and planning application [data fields](#) that establishes consistency in data requirements for planning and development applications in Ontario.

IESO is [seeking feedback](#) on the proposed next round of procurements for energy projects including requirements for municipal support prior to applications being submitted.

The Future of Aging Summit in Toronto from May 15-17, 2024 will bring together policymakers and others focused on building age-friendly societies. See the speaker lineup and register at [agingsummit.ca](#).

#### **Careers**

[Policy Intern - AMO](#). Closing Date: January 22, 2024

[Commissioner, Corporate Services - City of Windsor](#). Closing Date: February 16, 2024

[City Engineer & Commissioner, Infrastructure Services - City of Windsor](#). Closing Date: February 16, 2024

[Senior Accounting Clerk - County of Simcoe](#). Closing Date: February 5, 2024

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#### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

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#### **AMO Contacts**

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

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This email was sent to [jlanglois-caisse@nationmun.ca](mailto:jlanglois-caisse@nationmun.ca).

*To continue receiving our emails, add us to your address book.*

January 22, 2024

Please be advised that during the regular Council meeting of January 16, 2024 the following motion regarding support for the Province to expand the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements was carried:

**RESOLUTION NO. 2024-46**

**DATE:** January 16, 2024

**MOVED BY:** Councillor Nieman

**SECONDED BY:** Councillor Branderhorst

**WHEREAS** By-Law 3256-2013, being a By-Law to Establish, Maintain, and Operate a Fire Department established service level standards for the Corporation of the County of Prince Edward Fire Department;

**AND WHEREAS** apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law 3256-2013, and a safe, reliable and diverse fleet is required to serve operational needs;

**AND WHEREAS** fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);

**AND WHEREAS** Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices;

**AND WHEREAS** on November 16, 2023, Council, received report FD-06-2023 regarding asset Management - Fire Apparatus Fleet Report and noted the budgetary pressures of meeting FUS replacement schedules;

**AND WHEREAS** no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of Prince Edward County direct the Mayor to draft a letter to MPP Minister Todd Smith requesting a meeting to discuss the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements; and

**THAT** the Mayor draft a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

**THAT** this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt; and

**THAT** this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

**CARRIED**

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Nieman, Councillor Branderhorst, Marcia Wallace, CAO and Fire Chief Chad Brown



January 10, 2024

Hon. Todd McCarthy  
Ministry of Public and Business Service Delivery  
777 Bay Street, 5th Floor  
Toronto ON M5B 2H7

**SENT ELECTRONICALLY**

[Todd.McCarthy@pc.ola.org](mailto:Todd.McCarthy@pc.ola.org)

**Re: Cemetery Transfer/Abandonment Administration & Management Support Request**

Please be advised that at its meeting of January 9, 2024, the Council of the Corporation of the Township of Wainfleet passed the following motion:

**"THAT** the Township of Wainfleet receive C-2023-430 from the Township of Clearview and C-2023-442 from the Township of Tay regarding cemeteries and that we send a resolution of support for their correspondences to all appropriate parties."

Should you have any questions, please contact me at [achrastina@wainfleet.ca](mailto:achrastina@wainfleet.ca) or 905-899-3463 ext. 224.

Regards,

A handwritten signature in blue ink that reads "A Chrastina".

Amber Chrastina  
Deputy Clerk

Cc: Jim Cassimatis, BAO Interim CEO/Registrar  
MPP Niagara West, Sam Oosterhoff  
Ontario Municipalities



## Staff Report

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**To:** Mayor and Council

**From:** Sasha Helmkey, Clerk/Director of Legislative Services

**Date:** December 11, 2023

**Subject:** Report # LS-032-2023 – Cemetery Transfer/Abandonment Administration & Management Support

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### Recommendation

Be It Resolved that Council of the Township of Clearview hereby receives Report LS-032-2023 (Cemetery Transfer/Abandonment Administration & Management Support) dated December 11, 2023; and,

Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

Now Therefore Be It Resolved that Council of the Township of Clearview requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Brian Saunderson and all Ontario municipalities.

## **Background**

Under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed.

Over the last decade there appears to be a trend where cemeteries in Ontario are being transferred, whether through abandonment or a mutually agreed upon transfer, to the care and control of municipalities. This is often seen when there is a breakdown in existing cemetery boards and/or when churches cease operations. For many existing private cemetery boards their board members and volunteers are aging and are unable to assist with the operations and maintenance of the cemetery any longer. Finding new members proves to be difficult for these boards to continue. In addition to aging board members, there are other issues that are contributing to the increase in cemetery transfers:

- high maintenance costs
- inaccuracy of records
- lack of financial and human resources to effectively operate and maintain the cemetery

- increased regulatory processes that require ongoing training for selling of interment rights, and the financial operation of the care and maintenance fund, etc.

### **Township Owned Cemeteries**

The Township of Clearview currently owns and operates nine (9) cemeteries within its geographic boundaries. Out of these nine cemeteries, four (4) are considered active meaning that there are still interment rights to be sold, or burials to take place. Below is a chart outlining these cemeteries and their status:

<b>Cemetery Name</b>	<b>Address</b>	<b>Status</b>
Batteau Hill Cemetery	2670 County Road 124, Duntroon	Inactive
Bethel Union Cemetery	2249 Creemore Avenue, New Lowell	Inactive
Dunedin Union Cemetery	9 Turkeyroost Lane, Dunedin	Active
Duntroon Pioneer Cemetery	2870 County Road 124, Duntroon	Inactive
Lavender Cemetery	827103 Mulmur/Nottawasaga Townline, Creemore	Active
Old Zion Presbyterian Church Cemetery	6130 Highway 26, Sunnidale Corners	Inactive
Second Line Nottawasaga Cemetery	2279 County Road 42, Stayner	Active
Stayner Union Cemetery	7661 Highway 26, Stayner	Active
Zion Presbyterian Church Cemetery	12358 County Road 10, Sunnidale Corners	Inactive

For the Dunedin and Stayner Union Cemetery, the Township looks after the maintenance and burials through a third-party contractor. The maintenance and burials for the Lavender Cemetery are conducted through the Board. For the Second Line Nottawasaga Cemetery all the interment rights have been sold, but there remains one burial to be completed. The cost to maintain an active cemetery is expensive. Although burial costs and the installation of markers, etc. are cost recovery through the purchaser, grounds maintenance is not.

Inactive cemeteries still require consistent grounds maintenance, which includes any monument restoration for health and safety, and record searches for the public register.

## Comments and Analysis

When analyzing the number of cemeteries that Clearview Township currently owns and operates, maintenance and administration is a large undertaking. To add any additional cemeteries by way of transfer or abandonment will only compound the issues the Township is already facing. In the past year, the Township has been approached by two separate entities regarding possible cemetery transfers. When a board or cemetery transfers ownership to the municipality, the issues are transferred with it. Municipalities are not immune to the same concerns. It becomes a strain on municipal resources, financially, administratively, and operationally.

### Administrative Impact

From an administrative perspective the management of four active cemeteries is both time consuming and complex. No interment is the same, and providing good customer service takes time especially for those making arrangements while also dealing with grief. Administrative tasks include but are not limited to: interment right sales and mapping, burial contracts and scheduling, monument placement, historical record searches, plot and monument staking, fees and charges review, family transfers of interment rights and annual reporting to the Bereavement Authority of Ontario (BAO).

- **Incomplete records**

Often the records accepted by the Township from a dissolved cemetery board or church are incomplete and disorganized. This is no fault of the previous board members, as they are also often operating with limited resources. However, it does make it difficult to manage the cemetery post-transfer when records are sparse. Understanding which plots are occupied and by who is critical to the sound management of a cemetery. Unfortunately, this is not made possible in all cases because of incomplete records. In addition, records received during a transfer usually are maintained under different records management standards and are often organized and named inconsistently. Adaptation to Township records keeping practices takes time.

- **Lack of human resources**

Cemetery management is a highly regulated professional field, with the responsibility of which is often placed on public sector employees who may have limited knowledge of cemeteries in general. With reduced resources within municipalities especially rural ones, the management of cemeteries often becomes a secondary responsibility to another position. There is also a lack of affordable training available for municipal employees who are required to abide by regulations set out by the FBCSA and the BAO.



- Increased regulatory processes

Annual reporting requirements of the BAO can be extensive and complex. This includes monitoring the number of interments, the transfers to the Care and Maintenance Fund (C&M), and how the C&M fund can be used. There are also regulations pertaining to maintaining a public register, how sales are to be conducted and strict guidelines on Cemetery By-law approvals, and expansions including the erection of columbaria structures.

- Inconsistent cemetery regulations

Cemeteries can have many different regulations related to plot size, number of burials allowed in a given plot, monument size, what types of flowers/shrubs are allowed to be installed near a headstone etc. The transfer of different cemeteries having inconsistent regulations can make it difficult to adapt management practices in order to maintain original cemetery operational standards.

## **Operational Impact**

Similarly, from an operational perspective the grounds maintenance of cemeteries, whether active or inactive, is both time consuming and complex. A key issue when analyzing the maintenance component of cemetery management is the lack of financial resources to support the operation. Cemetery maintenance includes, but is not limited to: grass cutting (whipper snipping around monuments), tree and shrub maintenance, monument and corner stone maintenance, water pipe and washroom monitoring, and general upkeep of cemetery grounds (removal of debris, etc.).

- High maintenance costs

As with many services, there are rising costs to contend with. Municipalities have adopted different models to address the maintenance of such, with third party contractors being commonly used or it becomes the responsibility of an internal department such as Parks & Recreation. Regardless the model, the costs have increased significantly over the last decade with equipment purchases/upgrades, insurance requirements for third-party contractors, and the time it takes to cut the grass and whipper snip around monuments. To put it into perspective, the Stayner Union Cemetery with the expansion is 25 acres with monuments to manoeuvre around during ground care. Other considerations for maintenance includes monument restoration and ensuring that they are not deteriorated to the point where they are unsafe. This is important for older cemeteries where restoration hasn't been provided in the past and there are many deteriorating monuments.

- Cost of cemetery management software

Cemetery Management Software can help municipalities manage cemetery records, including plot sale contracts, interment rights certificates, and regulatory reporting.

However, these software solutions are often expensive and require a large amount of staff time to implement especially with incomplete data and records. These software solutions range in price from \$5,000 to \$100,000 with annual maintenance costs. This investment in software can be a large budget request and one that would need to be supported from taxation with the limited funds in cemetery general accounts.

- **Inadequate Care and Maintenance funds**

When the Funeral, Burial and Cremation Services Act, 2002 (FBCSA) was enacted, it stipulated that a care and maintenance fund for a cemetery shall be established. A cemetery operator is required to make contributions to the fund from the sale of in-ground graves, crypts, tombs, niches, scattering rights and monument installation. The contribution is prescribed under the FBCSA and differs dependant on the interment type. The idea is that the fund (income earned from the fund - interest) pays for maintenance costs after a cemetery has stopped making sales. In reality, this concept does not produce enough funds to maintain a cemetery. Looking at the Stayner Union Cemetery as an example, for the very basics (grass cutting and whipper snipping) the interest from the care and maintenance fund does not provide enough monies to maintain the cemetery for the 7 months it's required. In addition, the care and maintenance fund is also to be utilized for the stabilization, maintenance and security of markers. Cemeteries are not self funding, and maintenance of such is becoming a larger budget concern.

## **Support Request**

Cemetery transfers and abandonments have been an ongoing concern for Clearview Township for many years. When you look at the large geography of the Township there are many cemeteries within the boundaries that have the potential to be transferred. To gauge the concern of other municipalities on this issue, staff addressed it at a Simcoe County Clerks group discussion. Many neighbouring municipalities expressed that they were dealing with the same issues and have also been approached by different external entities on possible transfers.

As result of the discussion, it was agreed that to assist with the real concerns with transfers and abandonments of cemeteries, it's vital that the Province provide assistance to adequately support this infrastructure. Support can be provided in many different forms, with staff making the following recommendations for the Ministry of Public and Business Service Delivery and the BAO:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;

- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

There is not one solution to solve all the issues, but at the very least it's important to identify the concerns and have open and real discussions at the provincial level on what support can be provided.

## **Clearview's Strategic Plan**

The above initiative supports the following strategic pillars:

- Governance

## **Financial Implications**

It is difficult to identify an exact dollar amount that can be attributed to a cemetery transfer/abandonment to the municipality. Every transfer is different and depends on a multitude of factors beginning with the cemetery status (active/inactive), acreage, care and maintenance fund (if any), maintenance of records, etc. What is being recommended by staff by way of support from the province is not meant to erase the costs entirely, but rather, to alleviate the financial burden in some capacity.

## **Report Appendices**

Not applicable.

## **Approvals**

<b>Submitted by:</b>	Sasha HelmKay, B.A., Dipl. M.A., AOMC, Clerk/Director of Legislative Services
<b>Reviewed by:</b>	Krista Pascoe, Deputy Clerk
<b>Financial Implications Reviewed by:</b>	Kelly McDonald, Treasurer
<b>Approved by:</b>	John Ferguson, CAO



**Clerk's Department**  
Township of Clearview  
Box 200, 217 Gideon Street  
Stayner, Ontario L0M 1S0  
[clerks@clearview.ca](mailto:clerks@clearview.ca) | [www.clearview.ca](http://www.clearview.ca)  
Phone: 705-428-6230

December 12, 2023

File: C00.2023

Hon. Todd McCarthy  
Ministry of Public and Business Service Delivery  
777 Bay Street, 5<sup>th</sup> Floor  
Toronto ON M5B 2H7

Sent by Email

**RE: Cemetery Transfer/Abandonment Administration & Management Support**

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Please be advised that Council of the Township of Clearview, at its meeting held on December 11, 2023, passed a resolution regarding Cemetery Transfer/Abandonment Administration & Management Support as follows:

Moved by Councillor Walker, Seconded by Councillor Broderick, Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;


Now Therefore Be It Resolved that Council of the Township of Clearview requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries; Page 6 of 7
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Brian Saunderson and all Ontario municipalities. Motion Carried.

For reference, please find attached the Staff Report LS-032-2023 that provides background for the above resolution. If you have any questions, please do not hesitate to contact the undersigned.

Regards,



Sasha HelmKay-Playter, B.A., Dipl. M.A., AOMC  
Clerk/Director of Legislative Services

cc: Jim Cassimatis, BAO Interim CEO/Registrar  
MPP Simcoe Grey, Brian Saunderson  
Ontario Municipalities

# TAY TOWNSHIP

450 Park Street  
PO Box 100  
Victoria Harbour, Ontario  
L0K 2A0



Received December 21, 2023  
C-2023-442

December 21, 2023

Hon. Todd McCarthy  
Minister of Public and Business Service Delivery  
5th Floor  
777 Bay St.  
Toronto, ON M7A 2J3

sent via email [Todd.McCarthy@pc.ola.org](mailto:Todd.McCarthy@pc.ola.org)

Dear Hon. Todd McCarthy,

## **Re: Provincial Cemetery Management Support Request – Tay Township**

Tay Township Council passed the following resolution during the December 20, 2023 Council Meeting regarding the Provincial Cemetery Management Support Request:

Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

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And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

Now Therefore Be It Resolved that Council of the Township of Tay requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amending the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost;

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Jill Dunlop and all Ontario municipalities.

Sent on behalf of Tay Township Council.

Yours truly,

A handwritten signature in black ink, appearing to read 'Katelyn Johns'.

Katelyn Johns, MPPA  
Municipal Clerk

Cc: Jim Cassimatis, BAO Interim CEO/Registrar, Hon. Jill Dunlop, Minister of Colleges and Universities/MPP, and all Ontario municipalities.

**From:** Stasia Carr <scarr@gorebay.ca>

**Sent:** Friday, January 19, 2024 3:53 PM

**Subject:** Externe-External: Cemetery Transfer/Abandonment Administration & Management Support

Please see the resolutions below passed by Gore Bay Council on January 8<sup>th</sup>, 2024.

15692

Moved by Dan Osborne

Seconded by Aaron Wright

WHEREAS, our municipality does not currently exclusively operate a cemetery, but does so in partnership with our neighboring municipality Gordon Barrie Island; AND WHEREAS, a letter has been received containing recommendations for support by Ontario municipalities; AND WHEREAS Gore Bay Council acknowledges the operation of a cemetery poses additional burdens; THEREFORE BE IT RESOLVED THAT Gore Bay supports the recommendations outlined in the received letter from Clearview Township pertaining to the operation of a cemetery in a municipality's jurisdiction and this resolution be circulated to Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Mike Mantha and all Ontario municipalities.

Carried

*Stasia Carr*

Clerk

Town of Gore Bay

15 Water Street

Gore Bay, Ontario

P0P 1H0

(705)282-2420 x.2

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## MISSISSAUGA

RESOLUTION 0001-2024  
adopted by the Council of  
The Corporation of the City of Mississauga  
at its meeting on January 17, 2024

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0001-2024

Moved by: D. Damerla

Seconded by: M. Reid

WHEREAS the administration of residential tenancies in Ontario is generally the prerogative of the Provincial Government;

AND WHEREAS Mississauga has over 71,000 tenant households and 27% of its population are tenants;

AND WHEREAS the Landlord and Tenant Board (LTB) is an adjudicative tribunal created by the Provincial Government to resolve disputes between landlords and tenants through mediation or adjudication, resolve eviction applications from co-ops, and provide information to landlords and tenants about their rights and responsibilities;

AND WHEREAS the LTB offered in-person services at its regional location at 3 Robert Speck Parkway in Mississauga, offering daily on-site mediation, tenant duty counsel services, counter staff services for Mississauga residents, and hearings were scheduled for addresses located in Mississauga and Brampton five days per week;

AND WHEREAS the LTB moved to a remote service model in September 2020 and two months later decided to permanently remove all in-person services post pandemic;

AND WHEREAS this decision has created a digital divide for people living in rural and remote areas, people living with poverty who do not have sufficient broadband or devices to participate, people who do not speak French or English, survivors of intimate partner violence where home is not a safe space to conduct a hearing, and individuals with disability, literacy, or numeracy challenges, with the Advocacy Centre of Tenants Ontario finding in 2021 that 55.6% of tenants participated by phone compared to only 26% of landlords;

AND WHEREAS the LTB in 2018 allowed the terms of experienced adjudicators to elapse which created an adjudicator shortage creating delays that drew the Ombudsman of Ontario to investigate the Board such that in January 2020, landlords were waiting 7 weeks and tenants 8 weeks for their hearings;

AND WHEREAS the backlog was 22,803 cases when the investigation was announced in January 2020, the removal of in-person services and other operational decisions increased the backlog to 53,057 cases by March 2023. Some of those operational decisions included;

1) Removing regional scheduling and having disputes from across the province heard at every hearing block which precluded adjudicators from understanding the local

housing conditions and becoming familiar with the parties in order to issue just decisions;

- 2) Toronto and Ottawa matters are heard most often at the LTB with Mississauga applications given less priority, and homelessness prevention programs could no longer efficiently help residents without a hearing block dedicated to them;
- 3) The permanent closure of the regional office in Mississauga and elsewhere has slowed the LTB's ability to address urgent matters, parties cannot easily access documents without overcoming several digital barriers, and residents can not ask questions from knowledgeable and experienced staff to ensure that simple mistakes are caught prior to the day of their hearing;
- 4) Only select virtual hearing blocks are assigned mediators and moderators (virtual concierge helps participants on the day of their hearing to navigate the process) leaving adjudicators by themselves to manage the virtual waiting area, move people to breakout rooms and adjudicate the complex matters before them;
- 5) Where there are multiple applications regarding the same address they are heard in separate hearing blocks and assigned to different adjudicators which is both inefficient and creates a situation where unfair and inconsistent outcomes may arise;
- 6) Hallway conversations that used to resolve a large number of applications before proceeding to adjudication are no longer possible with virtual hearings with most matters proceeding directly for adjudication and increasing the Board's backlog;

AND WHEREAS the Ombudsman released its report in May 2023 and found that

- 1) "A significant number of tenants, in contrast to landlords, do not have access to video technology and must participate in hearings by phone," while the landlord and the adjudicators are in a video hearing room. Some tenants lack access to phones, rendering their participation in virtual hearings impossible without accommodation (Ombudsman's report, para. 198);
- 2) Virtual hearings are "chaotic," with participants struggling and sometimes failing to join their hearing, or "losing audio connection part way through." Adjudicators reported being unable to find and share documents on screen during a hearing. People are inappropriately placed on mute. Tenants cannot review documents when the landlord presents them and cannot share their screen if they have relevant evidence to rebut the landlord's evidence (Ombudsman's report, para. 215-220);
- 3) Delays in issuing Orders. The former Associate Chair admitted, "this is not ideal – let me be clear. We used to do 4 [days to issue orders], now we're at 30. We have a serious problem." (Ombudsman's report, para. 238);
- 4) Landlord applications took an average of 6 to 9 months to be heard but tenant applications about maintenance and tenants' rights issues took up to 2 years with some applications from 2017 yet to be resolved. (Ombudsman's Report, para. 6);
- 5) It was unconscionable to permit tenant applications to lie dormant for up to six years. "The official said the Board generally prioritized scheduling of landlord applications to reduce the backlog, because it could hear more applications in the available time. While tenant applications may be more time intensive, this does not justify shelving them in order to process landlord matters that can be more expeditiously disposed of. The Board should immediately triage the outstanding tenant matters"; (Ombudsman's report, para. 148);

AND WHEREAS the Ombudsman concluded that “[d]espite the dozens of specific recommendations I have already made, addressed at improving efficiencies ... at virtually every stage, I believe that more is required...Over the past few years, the Board has proven itself unequipped for the task of reducing its extraordinary backlog of applications...[the] Board is fundamentally failing in its role of providing swift justice to those seeking resolution of residential landlord and tenant issues.” (para. 306)

AND WHEREAS delivering computers or flip phones to parties and introducing an IT support line this year is insufficient to overcome the digital divide experienced by self-represented tenants when in-person services were taken away from their communities;

AND WHEREAS we have a housing crisis that is evidenced by the following:

- 1) In Canada, more than 235,000 people experience homelessness in any given year, and 25,000 to 35,000 people may be experiencing homelessness on any given night;
- 2) From 2022 to 2023, “Asking Rents” have increased across Ontario by from 10% to 35%, with 31.4% of Ontario’s renters being in core housing need;
- 3) In Mississauga, 39% (compared to 38% in Ontario) of renters spend more than 30% of their household income on rent, 17% (compared to 15% in Ontario) spend more than 50% of their household income on rent;
- 4) There has been an increase in all notices of eviction because of rapidly escalating rental prices, vacancy decontrol, and the impact of financialized housing;
- 5) Hearing delays at the LTB create larger arrears, which results in tenants being ineligible for accessing rent banks and other programs for support. Larger rental arrears also increase operating debts for social housing providers placing their rent-geared-to-income program in jeopardy;
- 6) With the LTB in disarray, and our housing and preventing homelessness supports restricted due to the LTB’s dysfunction, sustainable tenancies are lost. If a tenant is evicted from an affordable unit, that affordable unit is lost forever from the community because of vacancy decontrol;

AND WHEREAS homelessness and the housing crisis is felt most at the level of local government and the residents that they serve;

AND WHEREAS the LTB has failed and continues to fail in its stated role and process which has had an impact on residents across the province and on municipal human services which cannot compensate for the services and gaps created by the tribunal;

AND WHEREAS the Ministries of the Attorney General and of Municipal Affairs and Housing, the Premier of Ontario, and all Members of Provincial Parliament are mandated to provide a fair and efficient landlord and tenant adjudicative process that does not contribute to increased homelessness, but supports all tenants and in particular low-income residents, vulnerable people, and other equity-seeking individuals escape poverty, precarious housing, and systemic disadvantage;

AND WHEREAS in 2019 the Provincial government cut Legal Aid Ontario funding in the amount of \$130 million;

NOW THEREFORE IT BE RESOLVED

- 1) Council send a letter to Mississauga MPPs, the Attorney General, the Minister of Municipal Affairs and Housing, the Premier of Ontario (and all municipalities in Ontario), Tribunals Ontario, and the Landlord and Tenant Board highlighting the impact that the LTB's decision to remove all in-person services has had on Mississauga residents and the current housing crisis;
- 2) Request that the Government of Ontario immediately move forward on all 61 recommendations of the Ombudsman's Report;
- 3) Request that Tribunals Ontario bring back in-person hearings to ensure effective access to justice for all participants, at the same time permitting digital access where both parties are agreeable;
- 4) Request that the LTB bring back regional scheduling to improve access to housing and homelessness supports, to provide better service for people living with poverty who do not have sufficient broadband or devices to participate in virtual hearings, people who do not speak French or English, survivors of intimate partner violence where home is not a safe space to conduct a hearing, and individuals with disability, literacy, or numeracy challenges, and so that Adjudicators will have increased familiarity with the community;
- 5) Request that the LTB reopen counter service at 3 Robert Speck Parkway and all LTB regional offices so that LTB staff can provide parties with documents on the day of the hearing, can provide immediate support to parties for emergency matters, can minimize delays as documents can be reviewed for minor errors when they are filed, and can provide support for applicants and respondents in-person and can refer parties to appropriate resources;
- 6) Request that LTB operations are improved by revising LTB Forms and Notices to ensure they are written in plain language, by mailing correspondence to parties in a timely manner as an alternative to logging on to the portal, by improving website navigation, by reinstating the essential participation of mediators at every LTB session, and by improving back-office processes to ensure relevant documents are included in the LTB Portal promptly;
- 7) Request that the LTB create a Navigator Program to assess remote hearing suitability, to inform tenants of Tenant Duty Counsel and other community supports (such as interpreters and homelessness prevention programs), and to offer mediation services prior to the LTB hearing, and;
- 8) Request that the LTB conduct an annual review of all of its processes to ensure that is providing fair and accessible services, and to publicly post the findings in a transparent manner.
- 9) That the Provincial government re-instate funding to Ontario Legal Aid services in the amount of \$130 million.

<b>Recorded Vote</b>	YES	NO	ABSENT	ABSTAIN
Councillor S. Dasko	X			
Councillor A. Tedjo	X			
Councillor C. Fonseca	X			
Councillor J. Kovac	X			
Councillor C. Parrish	X			
Councillor J. Horneck	X			
Councillor D. Damerla	X			
Councillor M. Mahoney	X			
Councillor M. Reid	X			
Councillor S. McFadden			X	
Councillor B. Butt	X			

Carried (10, 0, 1 Absent)

**Municipality of Tweed Council Meeting  
Council Meeting**



**Resolution No.**

**Title:**

3.  
Councillor J. Flieler

**Date:**

Tuesday, January 9, 2024

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**Moved by**

J. Flieler

**Seconded by**

P. Valiquette

WHEREAS the decision to eliminate licence plate renewal fees was made with the intention of easing the financial burden on hardworking Ontario Residents;

AND WHEREAS while the elimination of renewal fees has provided relief to residents, it has simultaneously deprived our Ontario infrastructure of vital funding, exacerbating the pressing issues we face;

AND WHEREAS the burden placed on our four hundred and forty-four Ontario municipalities is escalating, pushing them further into debt as they struggle to address critical infrastructure needs without the necessary financial support;

AND WHEREAS the elimination of these fees has resulted in the removal of over six billion dollars over six years, funds urgently needed for our failing Ontario infrastructure;

AND WHEREAS the burden on all four hundred and forty-four Ontario municipalities is pushing them further into debt;

AND WHEREAS reinstating licence plate renewal stickers (fees) and distributing the collected monies to all Ontario municipalities would significantly benefit the urgently required infrastructure upgrades and replacements;

AND WHEREAS redistributed licence plate renewal sticker fees divided equally among all four hundred and forty-four Municipalities would total \$2,252,252.25 every year for each Municipality;

NOW THEREFORE BE IT RESOLVED THAT we request that the Licence Plate Renewal system be reinstated to allocate these six billion lost infrastructure dollars where they rightfully belong;

AND FURTHER, we propose that all monies collected through the reinstated Licence Plate Renewal system be used in the best interests of all Ontarian's for infrastructure improvements, ensuring long-term prosperity and safety of our communities;

AND FURTHER, we trust that the Provincial Government will carefully consider this proposal and take the necessary steps to address the critical infrastructure needs that our Municipality currently faces.

**Carried**

# HAWKESBURY WARMING CENTER

To provide safe, secure, temporary shelter, basic necessities and immediate support to people experiencing homelessness during the winter months, while working on long-term, sustainable solutions to reduce homelessness in our region.

## OUR VISION

Hawkesbury Warming Center is located at **429 Abbott Street** in Hawkesbury, and is **open every evening** from **10 p.m. to 6 a.m.** until March 2024.

## SERVICES OFFERED

- ✓ Temporary emergency shelter and rest space on cold nights.
- ✓ Distribution of comfort items (socks, gloves, toques, blankets, etc.)
- ✓ Refreshments, coffee, tea.
- ✓ Access to washrooms, and distribution of basic necessities and hygiene products.
- ✓ A private security company ensures that everything runs smoothly at all times.



## WHO ARE WE ?

*Services aux victimes Prescott-Russell Victim Services is a non-profit charitable organization that provides support services and immediate assistance to victims of crime and tragic circumstances in Prescott-Russell, as well as guiding people in need facing issues such as homelessness and food insecurity to local resources and government programs appropriate to their situation.*

## WHAT IS NOT OFFERED

- ✗ Pets are not allowed.
- ✗ Harm-reduction services.
- ✗ Collection of community donations.
- ✗ Meals.

## ad hoc committee for homelessness

Prescott-Russell Victim Services, lead agency  
United Counties of Prescott-Russell, Social Services and Housing

**For more information, or to join  
our team of volunteers :**

**[info@svsprescott russell.ca](mailto:info@svsprescott russell.ca)**

613 632 5282

Canadian Mental Health Association  
OPP Hawkesbury  
Town of Hawkesbury  
Prescott-Russell Community Paramedics  
HGH Mobile Crisis Response Team (MCRT)  
Hawkesbury Central Food Bank  
Centre chrétien Viens et Vois  
United Way East Ontario