

# **GENERAL NOTICE**

The documents attached to the following agenda have a legal binding only if they have been confirmed by the Municipal Council.

Please check with the administration to find out if any modification and/or withdrawals of subjects have been made.

# **YOUTUBE LIVE STREAMING**

We highly recommend that all members of the public remain in the comfort of their homes and watch the Council deliberations live streamed on The Nation's YouTube channel.

You can visit The Nation Municipality's YouTube channel to view the meetings.

Due to the limited number of seats in the Council chambers, we recommend registering to attend a meeting in person. If you wish to reserve a seat, please contact the Clerk's office at 613-764-5444 or by email at <u>admin@nationmun.ca</u>.

# QUESTIONS AND COMMENTS

Please submit your questions or comments relating to an agenda item by completing our online form by noon the day of the meeting: <u>https://nationmun.ca/en/council-staff/council/agendas-minutes#Questions.</u>



# The Corporation of The Nation Municipality

# Agenda

# **Meeting Information**

Meeting Number: 2024-03

Type: Regular

Date: February 12, 2024

Time: 4:30 p.m.

Location: Town Hall, 958 Route 500 West, Casselman, Ontario

Chair: Francis Brière, Mayor

Prepared by: Julie Langlois-Caisse, Administrative Assistant

Video: Council meetings are streamed live on The Nation's YouTube channel.

# Scheduled Agenda Items:

4:30 p.m.: 11.1 Delegation, South Nation Conservation, Potential Retrogressive Landslide Areas

# Agenda Items

- 1. Call to order
- 2. Changes and Additions to Agenda
- 3. Adoption of Agenda
- 4. Disclosure of Conflict of Interest
- 5. Closed session
  - 5.1 Minutes of closed session held on January 29, 2024

5.1.1 Business arising from previous minutes

# 5.2 Chantal Lauzon, Human Resources Manager

5.2.1 Follow up on report RH-01-2024 Changes to employee policy

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(d) labour relations or employee negotiations;

## 6. Adoptions of minutes from previous Council meetings

- 6.1 Minutes of regular Council meeting held on January 29, 2024
- 6.2 Minutes of public zoning meeting held on January 15, 2024

## 7. Adoption of the recommendations and minutes of the meetings of Council Committees

#### 8. Receiving of Monthly Reports from the Appointed Municipal Officials

#### 8.1 Mario Villeneuve, Fire Chief

8.1.1 Report NFD-01-2024 Application to Firehouse Subs Grants for a set of Jaws of Life

#### 8.2 Marc Legault, Director of Public Works

8.2.1 Report TP-06-2024 Change of dealer for the purchase of five new pickup trucks

#### 8.3 Carol Ann Scott, Director of Recreation

- 8.3.1 Report RE-05-2024 Application of Ontario Trillium Foundation Capital Grant
- 8.3.2 Report RE-06-2024 Application for a permanent liquor licence for the GFL Hall

#### 8.4 Nadia Knebel, Treasurer

- 8.4.1 Report F-04-2024 Council remuneration for 2023
- 8.4.2 Report F-05-2024 Other disbursements for 2023
- 8.4.3 WSIB for firefighters

# 8.5 Aimée Roy, Deputy Clerk

- 8.5.1 Report CL-01-2024 Proposed changes to the Council procedural By-law
- 8.5.2 Report CL-02-2024 Donations to Optimist Clubs and Senior Clubs

#### 8.6 Eric Leroux, Superintendent of Drainage

8.6.1 Drainage Report #2024-0104 for the month of January 2024

**8.6.2** Notice of decision regarding the realignment of the Donat Laflèche Municipal Drain under 78(5) of the Drainage Act

# 8.7 Josée Brizard, CAO-Clerk

8.7.1 Report CL-03-2024 Police Services Board, Resolution to appoint a representative

# 9. Notice of Proposed Motions

- **9.1** Prince Edward County, Motion regarding support for the Province to expand the life span of the fire apparatus
- **9.2** Resolutions regarding Cemetery Transfer/Abandonment Administration and Management Support Request

9.2.1 Township of Wainfleet

9.2.2 Town of Gore Bay

# 10. Unfinished Business from Previous Meetings

#### 10.1 Guylain Laflèche, Director of Planning

#### 10.1.1 Report PLA-1-2024-2

Service note regarding By-law #4-2024 To establish interim control provisions for the entirety of the Corporation of the Municipality of The Nation to prohibit the establishment of new large scale renewable energy facilities for a period of twelve months in order to allow for the appropriate completion of further research and consultations.

Report to follow

#### 11. Delegations

11.1 South Nation Conservation, Potential Retrogressive Landslide Areas (4:30 pm)

#### 12. Municipal By-laws

12.1 By-law #4-2024 To establish interim control provisions for the entirety of the Corporation of the Municipality of The Nation to prohibit the establishment of new large scale renewable energy facilities for a period of twelve months in order to allow for the appropriate completion of further research and consultations

# 13. Approval of the Variance Report and Accounts Payable

**13.1** Accounts payable

#### 14. Other Business

- **14.1** Donation request, Prescott Russell Recreational Trail Activities for the year
- **14.2** Donation request, 2804 Royal Canadian Army Cadet Corps Casselman Activities for the year
- 14.3 Donation request, Journée familiale Boboul
- **14.4** Donation request, *Association du Hockey Mineur de St-Isidore* Activities for the year

# **15. Various Monthly Reports**

- 15.1 EOHU, Current outbreaks
- 15.2 Integrity Commissioner Annual Report 2022-2023

#### 16. Correspondence

- 16.1 AMO Watchfile
- **16.2** Interlude House, Invitation to a Conference by Kim Thúy, International Women's Day
- 16.3 Circular Innovation Council, Membership brochure
- 16.4 South Nation Conservation, Memorandum, Community Free Tree Days
- **16.5** A room for everyone, Homelessness prevention Prescott-Russell, February 2024
- 16.6 Statistics report Halte-Chaleur Hawkesbury Shelter
- **16.7** Town of South Bruce Peninsula, Correspondance regarding support for comprehensive review of social and economic prosperity

# 17. Coming Events

- **17.1** February 16 and 17, 2024, Limoges Winterfest
- 17.2 February 19, 2024, Family Day Activities., in partnership with Kawabunga

From 9:00 a.m. to 5 p.m. at the St-Isidore Recreation Centre

From 10:00 a.m. to 6:00 p.m. at The Nation Sports Complex in Limoges

- 17.3 February 26, 2024, Regular Council meeting
- **17.4** March 11, 2024, Regular Council meeting

# 18. Confirming By-law

19. Adjournment



# The Corporation of The Nation Municipality

# Minutes

#### **Meeting Information**

Meeting Number: 2024-02

Type: Regular

Date: January 29, 2024

Time: 4:30 p.m.

Location: Town Hall, 958 route 500 West, Casselman, Ontario

Chair: Francis Brière, Mayor

Prepared by: Aimée Roy, Deputy Clerk

Video: The recording of the meeting is available for viewing on <u>The Nation's YouTube</u> <u>channel.</u>

# Scheduled Agenda Items:

# 4:30 p.m.: Closed session

# **Presence of Council Members**

Mayor Francis Brière, yes Councillor ward 1 Tim Stewart, participation by telephone Councillor ward 2 Alain Mainville, yes Councillor ward 3 Danik Forgues, yes Councillor ward 4 Raymond Lalande, yes Councillor ward 5 Daniel Boisvenue, yes Councillor ward 6 Marjorie Drolet, motivated absence

# Presence of Municipal Staff

Josée Brizard, CAO-Clerk Aimée Roy, Deputy Clerk Amélie Deschamps, Communications and Marketing Coordinator Guylain Laflèche, Director of Planning Marc Legault, Director of Public Works Marc-Olivier Gratton, Civil Engineer Nadia Knebel, Treasurer Nathalie Legault, Payroll and Human Resources Technician Mario Villeneuve, Fire Chief Carol Ann Scott, Director of Recreation Justin Lafrance, Deputy Director of Recreation

# **Presence of guests**

None

#### Agenda Items

1. Call to order

Resolution: 33-2024 Moved by: Danik Forgues Seconded by: Alain Mainville

Be it resolved that the present meeting be opened.

Carried

#### 2. Changes and Additions to Agenda

#### Additions:

#### - 5.5 Francis Brière, Mayor

5.5.1 Verbal report – Labour Relation

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(d) labour relations or employee negotiations;

- 8.3.2 Report RE-04-2024 Camp Kawabunga rates for special days
- 14.8 Request for an amendment to the donation policy

#### **Deletion**

#### **Correction**

3. Adoption of Agenda

Resolution: 34-2024 Moved by: Daniel Boisvenue Seconded by: Alain Mainville Be it resolved that the agenda be accepted, including the modifications made forthwith, as applicable.

Carried

# 4. Disclosure of Conflict of Interest

None

5. Closed session

# Adjournment for closed session

Resolution: 35-2024 Moved by: Danik Forgues Seconded by: Raymond Lalande

Be it resolved that the present meeting be adjourned at **16h32 p.m.** for a closed session under the following section(s) of the Municipal Act, 2001:

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(d) labour relations or employee negotiations;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

# Re-opening after closed session

Resolution: 36-2024 Moved by: Danik Forgues Seconded by: Daniel Boisvenue

Be it resolved that the present meeting be re-opened at **5:43 p.m.** 

Carried

5.1 Minutes of Closed session held on January 15, 2024

5.1.1 Business arising from minutes from previous minutes

# 5.2 Chantal Lauzon, Human Resources Manager

5.2.1 Report RH-01-2024 – Change to employee policy

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(d) labour relations or employee negotiations;

Resolution: 37-2024 Moved by: Alain Mainville Seconded by: Daniel Boisvenue

Be it resolved that Council approves the recommendation as presented in closed session on January 29, 2024 by the Human Resources Manager in her report RH-01-2024.

Carried

#### 5.3 Guylain Laflèche, Director of Planning

5.3.1 Report PLA-2-2024 – Negotiations with an individual – Innovation Park

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

**(b)** personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(**k**) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

#### 5.4 Nadia Knebel, Treasurer

5.4.1 Report F-03-2024 – Negotiations with a corporation

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

**(b)** personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Resolution: 38-2024 Moved by: Danik Forgues Seconded by: Raymond Lalande Be it resolved that Council approve the recommendation as presented in closed session on January 29, 2024 by the Treasurer in her report F-03-2024.

Carried

# 5.5 Francis Brière, Mayor

5.5.1 Verbal report, Labour Relation

**Section 239(2)** A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(d) labour relations or employee negotiations;

# 6. Adoptions of minutes from previous Council meetings

6.1 Minutes of regular Council meeting held on January 15, 2024

Resolution: 39-2024 Moved by: Alain Mainville Seconded by: Danik Forgues

Be it resolved that the minutes of the following meeting be adopted as presented:

- Regular Council meeting held on January 15, 2024

Carried

- 7. Adoption of the recommendations and minutes of the meetings of Council Committees
- 8. Receiving of Monthly Reports from the Appointed Municipal Officials

# 8.1 Marc Legault, Director of Public Works

8.1.1 Report TP-02-2024 – Purchase of pick-up trucks

Resolution: 40-2024 Moved by: Danik Forgues Seconded by: Daniel Boisvenue

Be it resolved that the Council accepts the report TP-02-2024 presented by the Public Works Director and the tender from Surgenor Chevrolet Buick GMC Cadillac be accepted for the purchase five new pick-up trucks for the total sum of \$ 266,605.00 plus taxes as per the specifications in Tender Road-01-2024.

Carried

8.1.2 Report TP-03-2024 - Purchase of forestry mulcher

**Resolution:** 41 -2024 **Moved by:** Raymond Lalande

#### Seconded by: Alain Mainville

Be it resolved that Council accepts the recommendation presented by the Public Works Director in his report TP-03-2024 and that the tender Road-02-2024, be awarded to Terapro Construction to purchase of a Forestry Mulcher FAE 125 BL3-EX in the sum of \$ 49,128 plus taxes including the trade-in as per the specifications requested.

Carried

**8.1.3** Report TP-04-2024 – Innovation Park Phase 2 – Geotechnical and Hydrogeological studies

Resolution: 42-2024 Moved by: Raymond Lalande Seconded by: Daniel Boisvenue

Be it resolved that Council receive report TP-04-2024 presented by the Director of Public Works the Civil Engineer and approve proceeding with Morey Associates for the geotechnical study at an estimated cost of \$25,750.00 before HST and Lascelles Engineering for the hydrogeological study in the amount of \$22,500.00 before HST.

Carried

8.1.4 Report TP-05-2024 - Wilson Bridge

Resolution: 43-2024 Moved by: Alain Mainville Seconded by: Danik Forgues

Be it resolved that Council approve the recommendation in report TP-05-2024 and so the engineers firm EGIS CANANDA LTD be appointed to complete a structural evaluation and drawing repair details for the Wilson Bridge (Structure SP010) for the sum of \$18,379.50 plus HST and to be paid in the operating 2024 budget from the account Engineers (N-4000-5900-5206).

Be it also resolved that Council approves to commit the amount of \$ 150,000 to the 2025 for this project.

Be it also resolved that Council authorizes the Public Works Director to sign the professional services agreement.

Carried

# 8.2 Mario Villeneuve, Fire Chief

8.2.1 Report NFD-02-2024 - Annual 2023 Report to Council

Resolution: 44-2024 Moved by: Daniel Boisvenue Seconded by: Alain Mainville Be it resolved that Council receive the 2023 Annual Report for the Fire Department # NFD-02-2024, as presented by the Fire Chief at the January 29, 2024 meeting.

Carried

# 8.3 Carol Ann Scott, Director of Recreation

8.3.1 Report RE-03-2024 – Policies for the St-Isidore Recreation Centre

**Resolution:** 45-2024 **Moved by:** Alain Mainville **Seconded by:** Danik Forgues

Be it resolved that Council approve the policies below, for the St-Isidore Recreation Centre, as presented in report RE-03-2024 at the January 29, 2024 meeting:

- Public Skating Policy
- CSA Approved Helmet Policy
- Concussion Prevention and Management Policy

Carried

8.3.2 Report RE-04-2024 – Camp Kawabunga rates for special days

Resolution: 46-2024 Moved by: Danik Forgues Seconded by: Daniel Boisvenue

Be it resolved that Council approve the daily rate of \$120.07(taxes included) for Camp Kawabunga rentals for special days such as March break and pedagogic days within The Nation facilities for 2024.

Carried

# 8.4 Amélie Deschamps, Communications and Marketing Coordinator

8.4.1 Report COM-01-2024 - Communications Report

**Resolution:** 47-2024 **Moved by:** Raymond Lalande **Seconded by:** Alain Mainville

Be it resolved that Council receive the Communications report #COM-01-2024, as presented by the Communications and Marketing Coordinator at the January 29, 2024 meeting.

Carried

#### 9. Notice of Proposed Motions

#### 10. Unfinished Business from Previous Meetings

#### 11. Delegations

#### 12. Municipal By-laws

12.1 By-law #4-2024 – To establish interim control provisions for the entirety of the Corporation of the Municipality of The Nation to prohibit the establishment of new large scale renewable energy facilities for a period of twelve months in order to allow for the appropriate completion of further research and consultations

#### Item tabled.

- 12.2 By-law # 8-2024 Sewer maintenance fee
- **12.3** By-law # 9-2024 Water Maintenance Fee Limoges
- 12.4 By-law # 10-2024 Water Maintenance Fee St-Isidore
- 12.5 By-law # 12-2024 Interim Taxes
- 12.6 By-law #13-2024 Water & Sewer common charges

Resolution:48-2024 Moved by: Alain Mainville Seconded by: Danik Forgues

Be it resolved that the By-laws below, as described on the January 29, 2024 agenda be read and adopted in first, second and third reading:

- By-law # 8-2024 Sewer maintenance fee
- By-law # 9-2024 Water Maintenance Fee Limoges
- By-law # 10-2024 Water Maintenance Fee St-Isidore
- By-law # 12-2024 Interim Taxes
- By-law #13-2024 Water and Sewer common charges

Carried

#### **13. Approval of the Variance Report and Accounts Payable**

**13.1** Accounts payable

Resolution: 49-2024 Moved by: Daniel Boisvenue Seconded by: Raymond Lalande

Be it resolved that Council approves the accounts payable up to January 31, 2024.

Voucher 2: \$832,279.93

Carried

#### 14. Other Business

14.1 Donation request – Le bac à dons Christmas Baskets

> Resolution: 50-2024 Moved by: Alain Mainville Seconded by: Raymond Lalande

Be it resolved that Council approves giving a donation of \$1,000.00 to *Le bac à don,* \$500.00 to be taken from the Mayor's donation account and \$500.00 to be taken from the ward 1 donation account.

Carried

**14.2** Donation request – Union Culturelle des Franco Ontariennes - St-Isidore Activities for the year

Resolution: 51-2024 Moved by: Alain Mainville Seconded by: Raymond Lalande

Be it resolved that Council approves giving a donation of \$500.00 to *Union Culturelle des Franco Ontariennes – St-Isidore*, \$250.00 to be taken from the ward 1 donation account and \$250.00 to be taken from the ward 2 donation account.

Carried

**14.3** Donation request – Riceville Agricultural Society Activities for the year

Resolution: 52-2024 Moved by: Alain Mainville Seconded by: Danik Forgues

Be it resolved that Council approves giving a donation of \$2,000.00 to Riceville Agricultural society, \$1,000.00 to be taken from the Mayor's donation account, \$500.00 to be taken from the ward 1 donation account and \$500.00 to be taken from the ward 2 donation account.

Carried

**14.4** Donation request – TMJ Construction Fundraiser for Christmas presents for CHEO

> Resolution: 53-2024 Moved by: Raymond Lalande Seconded by: Danik Forgues

Be it resolved that Council approves giving a donation of \$1,000.00 to TMJ Construction, for the Fundraiser for Christmas Presents for CHEO, \$150.00 to be

taken from the ward 1 donation account, \$150.00 to be taken from the ward 2 donation account, \$150.00 to be taken from the ward 3 donation account, \$500.00 to be taken from the ward 4 donation account and \$50.00 to be taken from the ward 5 donation account.

Carried

**14.5** Donation request – *Comité de la Guignolée de Limoges* Christmas baskets

**Resolution:** 54-2024 **Moved by:** Daniel Boisvenue **Seconded by:** Alain Mainville

Be it resolved that Council approves giving a donation of \$2,000.00 to *Comité de la Guignolée de Limoges*, \$250.00 to be taken from the ward 4 donation account, \$750.00 to be taken from the ward 5 donation account and \$1,000.00 to be taken from the ward 6 donation account.

Carried

**14.6** Donation request – Union Culturelle des Franco Ontariennes - St-Albert Activities for the year

Resolution: 55-2024 Moved by: Danik Forgues Seconded by: Raymond Lalande

Be it resolved that Council approves giving a donation of \$500.00 to *Union Culturelle des Franco Ontariennes – St-Albert*, to be taken from the ward 3 donation account.

Carried

**14.7** Donation request – Limoges Recreation Committee Activities for the year

Resolution: 56-2024 Moved by: Daniel Boisvenue Seconded by: Alain Mainville

Be it resolved that Council approves giving a donation of \$2,500.00 to the Limoges Recreation Committee, \$750.00 to be taken from the United Counties of Prescott-Russell donation account, \$1,000.00 to be taken from the ward 5 donation account.

Carried

14.8 Request for an amendment to the donation policy

# **15. Various Monthly Reports**

15.1 EOHU – Current outbreaks

### 16. Correspondence

#### 16.1 AMO Watchfile

- **16.2** Prince Edward County Motion regarding support for the Province to expand the life span of the fire apparatus
- **16.3** Resolutions regarding Cemetery Transfer/Abandonment Administration and Management Support Request

**16.3.1** Township of Wainfleet

16.3.2 Town of Gore Bay

- **16.4** City of Mississauga Resolution regarding the Landlord and Tenant Board's decision to remove all in-person services
- **16.5** Municipality of Tweed Resolution requesting that the Licence Plate Renewal system be reinstated
- **16.6** Hawkesbury Warming Centre Temporary Shelter information flyer

Resolution: 57-2024 Moved by: Alain Mainville Seconded by: Daniel Boisvenue

Be it resolved that the correspondence as listed on the January 29, 2024 agenda be received.

Carried

# 17. Coming Events

- **17.1** February 3, 2024 Launch of St-Albert 150<sup>th</sup> Anniversary
- 17.2 February 12, 2024 Regular Council meeting
- 17.3 February 16 and 17, 2024 Limoges Winterfest
- 17.4 February 26, 2024 Regular Council meeting

# 18. Confirming By-law

Resolution: 58-2024 Moved by: Daniel Boisvenue Seconded by: Alain Mainville

Be it resolved that By-law no. 14-2024 to confirm the proceedings of Council at its regular meeting of January 29, 2024, be read and adopted in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

Carried

19. Adjournment

Resolution: 59-2024

Moved by: Danik Forgues Seconded by: Raymond Lalande

Be it resolved that the present meeting be adjourned at 7:37 p.m.

Carried

Francis Brière, Mayor

Aimée Roy, Deputy Clerk



# The Corporation of The Nation Municipality

# **Minutes**

#### **Meeting Information**

Meeting Number: 2024-01

Type: Zoning

Date: January 15, 2024

Time: 5:30 p.m.

Location: Town hall, 958 Route 500 West, Casselman

Chair: Francis Brière, Mayor

Prepared by: Julie Langlois-Caisse, Administrative Assistant

Video: https://youtu.be/c6GSURcEPzg?t=3521

# **Presence of Council Members**

Mayor Francis Brière, yes Councillor Ward 1 Tim Stewart, participation by telephone Councillor Ward 2 Alain Mainville, yes Councillor Ward 3 Danik Forgues, yes Councillor Ward 4 Raymond Lalande, yes Councillor Ward 5 Daniel Boisvenue, yes Councillor Ward 6 Marjorie Drolet, yes

# Presence of Municipal Staff

Josée Brizard, CAO-Clerk Aimée Roy, Deputy Clerk Guylain Laflèche, Director of Planning Julie Langlois-Caisse, Administrative Assistant

# **Public Registration:**

#### In person attendees:

- None

#### Virtual attendees:

- Hugh Lecuyer
- Mena Guirguis, Managing Director, Proparms Ltd.
- Benjamin Vachet, Journaliste à la Francophonie et aux langues officielles, Radio-Canada

#### Agena Items

#### 1. Opening of the public meeting

Resolution: 7-2024 Moved by: Danik Forgues Seconded by: Marjorie Drolet

Be it resolved that the public meeting convened under Section 34 of the Planning Act (1990) be opened at **5:30 p.m.** 

Carried

#### 2. Presentation of the proposed amendments

- 2.1 2133 Calypso Street, Limoges ZBL-12-2023 (by-law 2-2024)
- 2.2 7951 County Road 10, Vankleek Hill (Wilson Farms) ZBL-13-2023 (by-law 3-2024)

#### 3. Comments

**3.1** 2133 Calypso Street, Limoges ZBL-12-2023 (by-law 2-2024)

#### No comments received from the public.

**3.2** 7951 County Road 10, Vankleek Hill (Wilson Farms) ZBL-13-2023 (by-law 3-2024)

Written comments submitted in advance by Chris Zerter,

- See appendix A for written comments submitted by Chris Zerter

## 4. Adjournment

Resolution: 8-2024 Moved by: Alain Mainville Seconded by: Daniel Boisvenue

Be it resolved that the public meeting convened under Section 34 of the Planning Act (1990) be adjourned at **5:45 p.m.** 

Carried

Francis Brière, Mayor

Josée Brizard, CAO-Clerk

### **Annex A** Minutes of the public zoning meeting held on January 15, 2024

From: Sent: Friday, December 29, 2023 5:34 PM To: Guylain Lafleche <<u>GLafleche@nationmun.ca</u>> Subject: Re: Property 7951 Sot bean transformation plant

I am at a solution of the second seco



# **Report to Council**

Report Number: NFD-01-2024 Subject: Firehouse Subs grant application Prepared by: Mario Villeneuve Revised by: Josée Brizard, CAO, Clerk Date of the meeting: February 12, 2024

# Context

The purpose of this report is to get the support from the municipal Council in order to submit a grant application to Firehouse Subs Canada for the acquisition of extrication equipment.

# Report

As part of an efficient fire service, we are always looking for ways to benefit from alternative sources of revenue and grant moneys. Firehouse Subs is a recognized and generous partner for fire departments in the province and has just recently given a grant of \$19K for various equipment to our neighbours at Russell FD. <u>Firehouse Subs - Subs</u>, <u>Sub Sandwiches, Salads, Catering - Firehouse Subs</u>

As a Canadian registered charity, Firehouse Subs mission is to impact the lifesaving capabilities, and the lives, of local heroes and their communities.

Firehouse Subs Public Safety Foundation of Canada allocates funding in four distinct areas:

- Lifesaving equipment to benefit emergency service organizations and public safety
- Prevention education tools for public safety and natural disaster preparedness
- Scholarships and continued education for public safety officers
- Natural disaster support

We have until March 14<sup>th</sup> to submit our proposal for funding. Our intent is to ask for \$35K for a set of battery-operated extrication tools (jaws of life) to start the replacement of obsolete equipment in our stations.

As indicated below in our recommendation to Council, we are also asking permission to deviate from the purchasing policy and allow the Fire Chief to purchase a set of e-draulics from Hurst Jaws of Life; a spreader, a cutter and a ram. Hurst is a recognized and reputable supplier of extrication tools, and two of our three sets of existing tools are Hurst Jaws of Life. <u>Built to Extend Lives | HURST Jaws of Life</u> The Hurst e-draulics are widely used in the fire service, they are reliable and after sale service is fast and efficient.

# **Financial Considerations**

There will be no impact on the current budget as we had already budgeted \$56,375.00 for a set of jaws in the 2024 capital budget. If we do get the grant from Fire house subs, the difference between the reserve and the grant will stay in the fire reserve.

### Recommendation

It is respectfully recommended that:

Council authorises the Fire Chief to apply for a grant with Firehouse Subs in the amount of \$35,000 for a set of extrication tools and;

That the council authorises the Fire Chief to deviate from the purchasing policy and purchase the set of battery operated extrication tools from Hurst Jaws of Life if The Nation fire department receives the grant money from Firehouse subs.

# Attachments





(800) 387-2286

# Quote

Quote #	QT1782699
Date	01/29/2024
Expires	03/30/2024
Sales Rep	Defosse, Jason
Shipping Method	Shipping
Customer	NATION FIRE DEPT (ON)
Customer #	C259426

**Bill To** The Nation Municipality Nation Fire Department 958 ROUTE 500 WEST CASSELMAN ON K0A 1M0

#### Ship To

Nation Fire Department (ON) 958 Route 500 West Casselman ON K0A 1M0

ltem	Alt. Item #	Units	Description	QTY		Unit Price	Amount	
272489000-1			S 789 E3 Cutter - TOOL ONLY-(E3F)		1	C\$19,995.00	C\$19,995.00	
271455000-1			SP 555 E3 Spreader - TOOL ONLY-(E3F)		1	C\$20,495.00	C\$20,495.00	
274487000-1			CR 522 E3 (Tool Only)-(E3F)		1	C\$14,995.00	C\$14,995.00	
90-53-15			EWXT 9 Ah battery		6	C\$0.00	C\$0.00	
90-53-37			EWXT/E3 Charger 110-240V		3	C\$0.00	0 C\$0.00	
MES List Price 59,985.00 Nation Discount -\$4,500.00 This is our most popular set of tools. Each tool comes with 2 x 9amp batteries plus 1 x Smart Charger.						oing Cost 61284108	C\$55,485.00 C\$0.00 C\$7,213.05 C\$62,698.05	

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.





# **Report to Council**

Report Number: TP-06-2024 (in reference to TP-02-2024)
Subject: Change of dealer for the purchase of five new pick-up trucks
Prepared by: Joanne Bougie-Normand, assistant to the Public Works Director
Revised by: Hugo Pouliot, Public Works Deputy Director
Reviewed by: Marc Legault, Public Works Director
Reviewed by: Josée Brizard, Chief Administrative Officer/Clerk
Reviewed by: Nadia Knebel, Treasurer
Date of the meeting: February 12, 2024

#### Context

Change of dealer for the purchase of 5 pick-up trucks.

#### Rapport

After the Council approval on January 29, 2024, we sent the results for the tender Road 01-2024 to the bidders and the winning bidder, Surgenor Chev Buick GMC Cadillac, informed us that he couldn't deliver within 90 days the 5 pick-up trucks as stipulated in his bid submission.

Therefore, we recommend that we award the contract to the lowest bidder, Laplante Chev Buick GMC of Casselman at \$ 263,390.60 plus taxes, being (5) - 2024 pick-ups. The road department will sell the 2018 Silverado pick-up truck on its own. For the fire department, there is a pick-up truck readily available on the lot at \$799.78 more (being at 53,379.50) than in the submitted bid but it is still under second lower bidder Surgenor. The fire chief recommends accepting the new bid.

Description	(5) pick-up trucks
Purchase of (5) pick-ups (new revision)	\$264,190.38
13% HST	<u>\$34,344.75</u>
Total cost of equipment w/13% HST	\$298,535.13
	Ç
Price of 5 pick-ups, 13% HST removed	\$264,190.38
Non-refundable part of HST	\$4,649.75
Total price of equipment to municipality (A)	\$268,840.13
Amount budgeted in 2024 budget	\$335,375.00
Remaining balance after purchases	(\$66,534.87)

The breakdown per department is in Annex A – page 2.

#### G/L accounts:

Roads: N-4000-8054-7500	Environment: N-5800-8054-7500
By-Law: N-3210-8054-7500	Fire: N-3000-8054-7500

#### Recommendation

Resolved that resolution # 40-2024 be repealed regarding report TP-02-2024.

Be it resolved that the Council accepts the recommendation presented by the Public Works Director of his report TP-06-2024 and the tender Road-01-2024 to purchase of 5 pick-up trucks, be awarded to the lowest bidder, Laplante Chevrolet Buick GMC Ltd. of Casselman for the total sum of \$ 264,190.38 plus taxes as per the requested specifications.

#### Purchase Policy – F-2016-03

As per section 6.5.2 - Request for Tender

- A Department Head or Designate shall not purchase goods or services exceeding \$50,000.00 without requesting and obtaining sealed tenders unless specifically authorized by Council resolution to do otherwise. A least three (3) bids shall be obtained whenever possible.

#### Attachments

Annexe A – Result of bids and breakdown per department

Tender closing date: January 26, 202							PAGE 1 OF 2					
Description: Five New 2023 or 2024 F	ull Size Pick-up	Trucks										
Tender: Road-01-2024												
ANNEXE - A												
Dealers - Bids received	First pick-up	Second Pick-up	Trade-in - 2018 Silverado	Third Pick-up	Fourth Pick-up	Fifth Pick-up						
						Fire pick-up truck instead of a SUV .	<b>Fire</b> pick-up on site					
	Price	Price	Price	Price	Price	Price						
Laplante Chevrolet Buick GMC - CASS	\$ 52,702.72	\$ 52,702.72	\$ 4,500.00	\$ 52,702.22	\$ 52,702.72	<del>\$ 52,579.72</del>	\$ 53,379.50					
Model	2024 SILVERADO	2024 SILVERADO		2024 SILVERADO	2024 SILVERADO	2024 SILVERADO	Sierra 1500					
Embrun Ford	\$ 62,224.00	\$ 62,224.00	\$ 2,500.00	\$ 62,224.00	\$ 62,224.00	\$ 62,224.00						
Model	F-150	F-150		F-150	F-150	F-150						
Rockland Ford Sales Ltd.	kland Ford Sales Ltd. rejected rejected			rejected	rejected	rejected						
Model	They did meet o	ur requirements fo	r V8.									
Laplante, Chrysler Dodge RAM Jeep-Emb	\$ 59,096.75	\$ 67,805.45	\$ 11,000.00	\$ 65,338.45	n/a	n/a						
Model	2024 RAM 1500	2024 RAM 1500		2024 RAM 1500								
Bélanger, Chrysler,Dodge Jeep IncRocl	\$ 59,031.00	\$ 59,031.00	\$ 7,000.00	\$ 59,031.00	\$ 56,031.00	n/a						
Model	2024 RAM 1500	2024 RAM 1500		2024 RAM 1500	2024 RAM 1500							
Blue Mountain Chrysler Ltd.	\$ 66,385.00	\$ 66,385.00	\$ 1,500.00	\$ 66,385.00	\$ 66,385.00	\$ 61,557.00						
Model	2024 RAM 1500	2024 RAM 1500		2024 RAM 1500	2024 RAM 1500	2024 RAM 1500						

Tender closing date: January 26, 2024, at	11:0	0											PAG	6E 2 OF 2
Description: Five New 2023 or 2024 Full S	Size F	Pick-up Truck	s											
Tender: Road-01-2024														
Dealers - Bids received	First Pick-up		Second Pick-up		Trade-in - 2018 Silverado			Third Pick-up		Fourth Pick- up		Fifth Pick-up		
		Price		Price		Price		Price		Price		Price		
Surgenor Chev Buick GMC Cadillac	\$	53,265.00	\$	53,265.00	N/A		\$	53,265.00	\$	53,265.00	\$	53,545.00		
Model	2024	4 SILVERAD	202	4 SILVERADO	)		202	24 SILVERADO	2024	4 SILVERADO	202	4 SILVERADO		
2445612 Ontario Inc.														
Model	\$	57,215.00	\$	57,660.00	N/A		\$	58,265.00	\$	57,404.00	ΝΙ/Λ			
				4 RAM 1500			-	4 RAM 1500	-	RAM 1500				
Financiel Considerations	2024	RAW 1500	2024	4 KAWI 1500			202	4 KAM 1500	2024	RAIN 1500				
TP-06-2024	Bidd	Bidder Laplante Chev E		plante Chev E	Buick GMC Ltd.			BE AWARDED						
Pick-ups	Road -1 ID6025 PICK-UP		Road - 1 ID 6052 PICK-UP		TRADE-IN Environment - 2018 ID6050 Silverado PICK-UP			By-Law - 1 ID6059 PICK-UP			Fire -1 PICK-UP		Total	
Price of Pick-ups	\$	52,702.72	\$	52,702.72	\$	4,500.00	\$	52,702.72	\$	52,702.72	\$	53,379.50	\$	264,190.38
Price of pick-ups, 13% HST	\$	6,851.35	\$	6,851.35		585.00	\$	6,851.35		6,851.35		6,939.34	-	34,344.75
Total	\$	59,554.07	\$	59,554.07	\$	5,085.00	\$	59,554.07	\$	59,554.07	\$	60,318.84	\$	298,535.13
Price, pre-tax	\$	52,702.72	\$	52,702.72	\$	4,500.00	\$	52,702.72	\$	52,702.72	\$	53,379.50	\$	264,190.38
Non-refundable portion of HST	\$	927.57	\$	927.57	\$	79.20	\$	927.57	\$	927.57	\$	939.48	\$	4,649.75
Total price of truck to municipality	\$	53,630.29	\$	53,630.29	\$	4,579.20	\$	53,630.29	\$	53,630.29	\$	54,318.98	\$	268,840.13
Budget 2024	\$	59,000.00	\$	59,000.00			\$	60,000.00	\$	60,000.00	\$	97,375.00	\$	335,375.00
Remaining amount available:	\$	(5,369.71)	\$	(5,369.71)			\$	(6,369.71)	\$	(6,369.71)	\$	(43,056.02)	\$	(66,534.87)
G/L ACCOUNT: N- xxxx-8054-7500		N-4000		N-4000	no	t accepted		N-5800		N-3210		N-3000		
revised January 30-2024.														



# **Report to Council**

Report Number: RE-05-2024
Subject: Ontario Trillium Foundation Capital Grant Application
Prepared by: Carol Ann Scott, Recreation Director
Revised by: Josée Brizard, CAO-Clerk
Date of the meeting: February 12<sup>th</sup> 2024

# Context

Approval for the grant writing team to apply to the Ontario Trillium Foundation for a capital grant for the St-Isidore recreation centre arena for purchase of new rink boards and acrylic glass.

#### Report

Municipalities can apply for up to \$200,000 for projects that foster physically active lifestyles. Extending the life of a facility or space, purchasing equipment, repair, renovate and/or retrofit are project objectives that are identified in the grant guidelines. The purchase of new rink boards and glass fits perfectly with this grant and the approximate cost is \$264,000. The Ontario Trillium Foundation Capital Grant application deadline is March 6<sup>th</sup> 2024, and if funding is approved the project would need to be completed in 2025, which coincides well with our arena floor replacement project timeline. The arena floor replacement plans are completed, and include replacement of the brine tubing, cement floor, the arena boards, the glass and a new electronic scoreboard, and everything is ready to go to tender.

#### **Relevance to priorities**

The facility condition assessments identified the need to change the arena boards and glass as a priority to ensure the safety of our users. The arena floor replacement was also identified as a priority and it is more cost effective to change all components at the same time.

#### **Financial Consideration**

The department has been putting funds in the reserves in anticipation of the project and there is \$481,290 in the reserves for the arena floor replacement project. A fundraising campaign is also being launched.

#### **Purchase Policy**

The anticipated cost for the rink boards and acrylic glass is over \$50,000 so a tender would be put out for the purchasing if the grant is received.

#### Recommendation

That an application for funding be submitted to the Ontario Trillium Foundation for the new rink boards and acrylic glass



# **Report to Council**

Report Number: RE-06-2024
Subject: Application for a permanent liquor license GFL Hall
Prepared by: Carol Ann Scott, Recreation Director
Revised by: Josée Brizard, CAO-Clerk
Date of the meeting: February 12<sup>th</sup> 2024

# Context

Approval to apply for a permanent liquor license with a catering endorsement for the GFL Hall in the Nation Sports Complex.

## Report

Presently, to serve alcohol in the GFL hall, we must advise the Alcohol and Gaming Commission of Ontario (AGCO) a minimum of 10 days in advance of the event and use the catering endorsement option of the St-Isidore recreation centre or the Caledonia community centre liquor permits. The event must be hosted by a client or organization and alcohol also must be purchased and then transferred from the centres to the GFL hall. A permanent liquor license will eliminate this paperwork process and will allow for permanent storage of alcohol onsite.

#### **Relevance to priorities**

We have many reservations for the hall and most of them request that the municipality offers a bar service. We are seeing more requests now for bar service during small private parties as fewer individuals are interested in being responsible for obtaining a no sale liquor permits in their name. The sale of alcohol also brings in additional revenue for the building.

#### **Financial Consideration**

The initial cost of the liquor license application is \$1355 for a 4-year term and will be taken out of the operating budget.

#### **Purchase Policy**

N/A

#### Recommendation

That Council approves the request to apply to the AGCO for a permanent liquor license with a catering endorsement for the GFL hall in the Nation Sports Complex.



# **Report to Council**

Report Number: F-04-2024 Subject: 2023 Remuneration & expenses Prepared by: Nadia Lockhart-Knebel, Treasurer Reviewed by: Josée Brizard, CAO-Clerk Date of the meeting: February 12, 2024

# Context

Pursuant to Section 284(1) of the Municipal Act, S.O. 2001, c. 25 and amendment thereto, the Treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year.

(a) Each member of council in respect of his or her services as member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;

# Report

The detail of the remuneration and expenses for Members of Council and for members of a local board for the year 2023 are included in the attached schedules.

The report will be posted on the municipality's website.

#### **Relevance to priorities**

n/a

#### **Financial Considerations**

n/a

#### **Purchase Policy**

n/a

#### Recommendation

It is recommended that Council receives and approves the remuneration and expenses for Members of Council and for members of a local board for the year 2023.

#### Attachments

Schedule A – Remuneration and expenses for Members of Council.

Schedule B – Remuneration and expenses for members of a local board.

Au rapport / To report F-04-2024

#### SALAIRES ET ALLOCATIONS DES MEMBRES DU CONSEIL POUR 2023

#### 2023 MEMBERS OF COUNCIL SALARIES AND ALLOWANCES

NOM / NAME	SALAIRE DE BASE / BASE SALARY BY-LAW 14-2020	ALLOCATION COMMUNICATION ALLOWANCE	DÉPLACEMENT / MILEAGE	INSCRIPTION CONVENTION REGISTRATION	DÉPENSES CONVENTIONS EXPENSES	TOTAL
FRANCIS BRIERE	53,988.22		873.93	<u> </u>		54,862.15
ALAIN MAINVILLE	29,909.62		127.86	839.52	1,195.01	32,072.01
DANIK FORGUES	29,909.62			839.52	1,032.45	31,781.59
DANIEL BOISVENUE	29,909.62			1,363.59	1,633.30	32,906.51
MARJORIE DROLET	29.909.62			1,363.59	1,633.30	32,906.51
RAYMOND LALANDE	29,909.62		140.92	839.52	1,287.78	32,177.84
TIMOTHY STEWART	29,909.62			839.52	678.07	31,427.21
Total	233,445.94	-	1,142.71	6,085.25	7,459.91	248,133.81

Au rapport / To report F-04-2024

## RÉMUNÉRATION ET DES INDEMNITÉS DES MEMBRES D'UN CONSEIL LOCAL POUR 2023

#### 2023 MEMBERS OF A LOCAL BOARD REMUNERATION AND EXPENSES

MEMBRE	DÉPLACEMENT / MILEAGE
PIERRETTE LAVERGNE	210.00
NATHALIE GENDRON	180.00
FRANCE LAMOUREUX	180.00
CHANTAL NORMAND	120.00
SUZANNE LEBLANC	180.00
YVON QUESNEL	210.00
Total	1,080.00



# **Report to Council**

Report Number: F-05-2024 Subject: Other disbursements 2023 Prepared by: Nadia Lockhart-Knebel, Treasurer Reviewed by: Josée Brizard, CAO-Clerk Date of the meeting: February 12, 2024

## Context

During the year, some payments are drawn from the bank account by pre-authorized withdrawals. Most of these payments are for payroll, loans, or leases such as equipment rentals. Details of these other disbursements for 2023 can be found in Schedule A. All other payments made by the municipality were included in the accounts payable vouchers submitted during the year.

#### Report

n/a

#### **Relevance to priorities**

n/a

#### **Financial Considerations**

n/a

#### **Purchase Policy**

n/a

#### Recommendation

It is recommended that Council approve the list of other disbursements for 2023.

#### Attachments

Schedule A – Other disbursements for 2023

Au rapport / To report F-05-2024

Autres déboursés 2023 Other disbursments

DATE		DESCRIPTION	MONTANT / AMOUNT	TOTAL	COMMENTAIRES / COMMENTS
PAIE - 2023 -F	PAYROLL				
01/12/23		12/24/2022 - 01/06/2023	139,660.68		
01/26/23		01/07/2023 - 01/20/2023	130,174.84		
02/09/23		01/21/2023 - 02/03/2023	135,778.42		
02/23/23	Payroll Run 712:	02/04/2023 - 02/17/2023	136,968.99		
03/06/23	Payroll Run 717:	01/01/2023 - 02/17/2023	7,153.40		
03/09/23		02/18/2023 - 03/03/2023	136,529.90		
03/23/23	Payroll Run 720:	03/04/2023 - 03/17/2023	134,510.20		
04/06/23	Payroll Run 722:	03/18/2023 - 03/31/2023	136,173.58		
04/20/23	Payroll Run 725:	04/01/2023 - 04/14/2023	136,158.88		
05/04/23	Payroll Run 727:	04/15/2023 - 04/28/2023	138,731.95		
05/18/23	Payroll Run 729:	04/29/2023 - 05/12/2023	135,451.90		
06/01/23	Payroll Run 731:	05/13/2023 - 05/26/2023	136,258.35		
06/15/23	Payroll Run 732:	05/27/2023 - 06/09/2023	135,262.66		
06/29/23	Payroll Run 733:	06/10/2023 - 06/23/2023	141,648.53		
07/13/23	Payroll Run 735:	06/24/2023 - 07/07/2023	144,008.62		
07/27/23	Payroll Run 739:	07/08/2023 - 07/21/2023	143,545.36		
08/10/23	Payroll Run 741:	07/22/2023 - 08/04/2023	141,225.49		
08/24/23	Payroll Run 743:	08/05/2023 - 08/18/2023	143,598.66		
09/07/23	Payroll Run 745:	2023-08-19 - 2023-09-01	146,709.63		
09/21/23	Payroll Run 747:	09/02/2023 - 09/15/2023	147,256.20		
10/05/23	Payroll Run 749:	09/16/2023 - 09/29/2023	147,638.96		
10/19/23	Payroll Run 750:	09/30/2023 - 10/13/2023	145,521.97		
11/02/23	Payroll Run 751:	10/14/2023 - 10/27/2023	148,698.85		
11/16/23	Payroll Run 753:	10/28/2023 - 11/10/2023	144,295.92		
11/30/23	Payroll Run 756:	11/11/2023 - 11/24/2023	156,965.43		
12/14/23	Payroll Run 759:	11/25/2023 - 12/08/2023	149,556.70		
12/15/23	Payroll Run 765:	12/01/2022 - 11/30/2023	274,915.13		
12/28/23	Payroll Run 772:	12/09/2023 - 12/22/2023	206,261.34		27 périodes de paie + paie des pompiers + paie rétro
12/22/23	,	12/09/2023 - 12/22/2023	5,967.37	4,026,627.91	27 pay periods + firemen pay + retro pay
FRAIS - INTEL			01.00		
03/01/23	MONTLY INTER		64.39		
02/01/23	MONTLY INTER		120.03		
01/02/23	MONTLY INTER		79.50		
04/03/23 05/01/23	MONTLY INTER		127.89 258.94		
06/01/23	MONTLY INTER MONTLY INTER		258.94 197.50		
07/03/23	MONTLY INTER		137.86		
08/01/23	MONTLY INTER		197.39		
09/01/23	MONTLY INTER		227.49		
10/02/23	MONTLY INTER		155.52		
11/01/23	MONTLY INTER		195.47		
12/01/23	MONTLY INTER		147.89	1,909.87	
VISUALTOUC			147.05	1,303.07	
02/06/23	VISUALTOUCH	POS	282.50		
03/06/23	VISUALTOUCH		282.50		
01/05/23	VISUALTOUCH		282.50		
04/05/23	VISUALTOUCH		282.50		
05/05/23	VISUALTOUCH		282.50		
06/05/23	VISUALTOUCH		282.50		
07/05/23	VISUALTOUCH		282.50		
08/07/23	VISUALTOUCH		282.50		
09/07/23	VISUALTOUCH		282.50		
10/05/23	VISUALTOUCH	POS	282.50		
11/06/23	VISUALTOUCH		282.50		
12/06/23	VISUALTOUCH		282.50	3,390.00	
LOCATION M	ACHINE INTERAC	/ INTERAC MACHINE LEASING			
07/04/23	APRIL, MAY & J	UNE -INTERAC FEES	1,076.33		
04/03/23	JAN. FEB. & MA	RCH - NTERAC FEES	1,076.33		
10/03/23		& SEPTEMBER -INTERAC FEES	1,076.33		
12/31/23	OCT, NOV, DEC	- INTERAC FEES	1,076.33	4,305.32	

Au rapport / To report F-05-2024

Autres déboursés 2023 Other disbursments

DESCRIPTION	MONTANT / AMOUNT	TOTAL	COMMENTAIRES / COMMENTS
PRET DOME DE SEL / SALT DOME LOAN PAYMENT			
LOAN PAYMENT-SALT DOME	2,145.71		
LOAN PAYMENT-SALT DOME	2,145.71		
LOAN PAYMENT-SALT DOME	2,145.71		
LOAN PAYMENT-SALT DOME	2,145.71		
LOAN PAYMENT-SALT DOME	2,145.71		
LOAN PAYMENT-SALT DOME	2,145.71		
LOAN PAYMENT-SALT DOME	2,145.71		
LOAN PAYMENT-SALT DOME	2,145.71		
LOAN PAYMENT-SALT DOME	2,145.71		
LOAN PAYMENT-SALT DOME	2,145.71		
LOAN PAYMENT-SALT DOME	2,145.71		
LOAN PAYMENT-SALT DOME	2,145.71	25,748.52	
LOADER 2022			
CNH CAPITAL CDA-CASE WHEEL LOADER 721G-2022	4,390.70		
CNH CAPITAL CDA-CASE WHEEL LOADER 721G-2022	4,390.70		
CNH CAPITAL CDA-CASE WHEEL LOADER 721G-2022	4,390.70		
CNH CAPITAL CDA-CASE WHEEL LOADER 721G-2022	4,390.70		
CNH CAPITAL CDA-CASE WHEEL LOADER 721G-2022	4,390.70		
CNH CAPITAL CDA-CASE WHEEL LOADER 721G-2022	4,390.70		
CNH CAPITAL CDA-CASE WHEEL LOADER 721G-2022	4,390.70		
CNH CAPITAL CDA-CASE WHEEL LOADER 721G-2022	4,390.70		
		52 688 40	
	1,000110	02,000.10	
	6.539.59		
	,		
	,		
		79 475 09	
	0,039.39	70,475.00	
	37 505 96		
INFRASTRUCTURE ONTARIO - COMPLEXE LIMOGES	4.3 2.31 48		
	43,698.38		
Infrastructure Ontario - Complexe Limoges	43,698.38 49,470.89		
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges	43,698.38 49,470.89 48,054.14		
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges	43,698.38 49,470.89 48,054.14 49,570.03		
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82		
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00		
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00 51,756.06		intérêts sur emprunt temporaire (construction loan)
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00 51,756.06 47,638.30		intérêts sur emprunt temporaire (construction loan) compter de décembre
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00 51,756.06	520,500.02	
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges PRET - FLEET 2014 - LOAN PAYMENT	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00 51,756.06 47,638.30 49,388.96	520,500.02	
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges PRET - FLEET 2014 - LOAN PAYMENT LOAN PAYMENT-FLEET 2014	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00 51,756.06 47,638.30 49,388.96	520,500.02	
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00 51,756.06 47,638.30 49,388.96 	520,500.02	
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Compl	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00 51,756.06 47,638.30 49,388.96 	520,500.02	
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges <b>PRET - FLEET 2014 - LOAN PAYMENT</b> LOAN PAYMENT-FLEET 2014 LOAN PAYMENT-FLEET 2014 LOAN PAYMENT-FLEET 2014 LOAN PAYMENT-FLEET 2014	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00 51,756.06 47,638.30 49,388.96 	520,500.02	
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Compl	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00 51,756.06 47,638.30 49,388.96 	520,500.02	
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges <b>PRET - FLEET 2014 - LOAN PAYMENT</b> LOAN PAYMENT-FLEET 2014 LOAN PAYMENT-FLEET 2014 LOAN PAYMENT-FLEET 2014 LOAN PAYMENT-FLEET 2014	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00 51,756.06 47,638.30 49,388.96 	520,500.02	
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Compl	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00 51,756.06 47,638.30 49,388.96 	520,500.02	
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Compl	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00 51,756.06 47,638.30 49,388.96 	520,500.02	
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Compl	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00 51,756.06 47,638.30 49,388.96 	520,500.02	
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Compl	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00 51,756.06 47,638.30 49,388.96 	520,500.02	
Infrastructure Ontario - Complexe Limoges Infrastructure Ontario - Complexe Limoges <b>PRET - FLEET 2014 - LOAN PAYMENT</b> LOAN PAYMENT-FLEET 2014 LOAN PAYMENT-FLEET 2014	43,698.38 49,470.89 48,054.14 49,570.03 48,258.82 51,927.00 51,756.06 47,638.30 49,388.96 	520,500.02	
	LOAN PAYMENT-SALT DOME LOAN PAYMENT-SALT DOME COAPER 2022 CNH CAPITAL CDA-CASE WHEEL LOADER 721G-2022 CNH CAPITAL CDA-CASE WHEEL LOADER 721G-2022	LOAN PAYMENT-SALT DOME         2,145.71           LOAN PAYMENT-SALT DOME         2,145.71	LOAN PAYMENT-SALT DOME         2,145.71           LOAN PAYMENT-SALT DOME         2,145.71

Au rapport / To report F-05-2024

Autres déboursés 2023 Other disbursments

DATE	DESCRIPTION	MONTANT / AMOUNT	TOTAL	COMMENTAIRES / COMMENTS
	ET - INNOVATION GARAGE & SALT DOME - LOAN PAYMENT			
01/03/23	LOAN PAYMENT-INNOVATION GARAGE & SALT DOME	15,665.60		
02/01/23	LOAN PAYMENT-INNOVATION GARAGE & SALT DOME	15,665.60		
03/01/23	LOAN PAYMENT-INNOVATION GARAGE & SALT DOME	15,665.60		
04/03/23	LOAN PAYMENT-INNOVATION GARAGE & SALT DOME	15,665.60		
06/01/23	LOAN PAYMENT-INNOVATION GARAGE & SALT DOME	15,665.60		
05/01/23	LOAN PAYMENT-INNOVATION GARAGE & SALT DOME	15,665.60		
07/04/23	LOAN PAYMENT-INNOVATION GARAGE & SALT DOME	15,665.60		
10/03/23	LOAN PAYMENT-INNOVATION GARAGE & SALT DOME	15,665.60		
09/01/23	LOAN PAYMENT-INNOVATION GARAGE & SALT DOME	15,665.60		
08/01/23	LOAN PAYMENT-INNOVATION GARAGE & SALT DOME	15,665.60		
11/01/23	LOAN PAYMENT-INNOVATION GARAGE & SALT DOME	15,665.60		
12/01/23	LOAN PAYMENT-INNOVATION GARAGE & SALT DOME	15,665.60	187,987.20	
	PRET - ARENA EXPANSION - LOAN PAYMENT		101,001.20	
06/15/23	LOAN PAYMENT ONTARIO INFRASTRUCTURE	20,196.00		
12/15/23	LOAN PAYMENT ONTARIO INFRASTRUCTURE	20,196.00	40,392.00	
PAIEMENT DE	PRET - EAU / WATER LIMOGES - LOAN PAYMENT		.,	
02/28/23	PR1-SHORT TERM LIABILITY	34,136.04		
01/30/23	PR1-SHORT TERM LIABILITY	34,136.04		
02/28/23	PR2-SHORT TERM LIABILITY	34,136.04		
01/30/23	PR2-SHORT TERM LIABILITY	34,136.04		intérêts sur emprunt temporaire (construction loan)
02/28/23	PR3-SHORT TERM LIABILITY	44,928.45		compter de décembre
01/30/23	PR3-SHORT TERM LIABILITY	44,928.45	226.401.06	··· ,
PAIEMENT DE	PRET - VEHICLES FLEET 2013 - LOAN PAYMENT			
06/16/23	LOAN PAYMENT ONTARIO INFRASTRUCTURE	39,607.16		
12/18/23	LOAN PAYMENT ONTARIO INFRASTRUCTURE	39,607.17	79,214.33	
PAIEMENT DE	PRET - 2013 LIMOGES FIRE HALL - LOAN PAYMENT			
06/15/23	LOAN PAYMENT ONTARIO INFRASTRUCTURE	43,893.76		
12/15/23	LOAN PAYMENT ONTARIO INFRASTRUCTURE	43,893.76	87,787.52	
PAIEMENT DE	PRET - CALYPSO EAU & EGOUTS / LOAN PAYMENT CALYPSO WA	ATER & SEWER		
04/17/23	LOAN PAYMENT ONTARIO INFRASTRUCTURE	45,491.22		
10/16/23	LOAN PAYMENT ONTARIO INFRASTRUCTURE	45,491.22		
04/17/23	LOAN PAYMENT ONTARIO INFRASTRUCTURE	119,250.76		
10/16/23	LOAN PAYMENT ONTARIO INFRASTRUCTURE	119,250.76	329,483.96	
PAIEMENT DE	PRET - FOREST PARK - LOAN PAYMENT			
04/17/23	LOAN PAYMENT ONTARIO INFRASTRUCTURE	61,029.39		
10/16/23	LOAN PAYMENT ONTARIO INFRASTRUCTURE	61,029.39	122,058.78	
PAIEMENT DE	PRET - 2022 HYUNDAI EXCAVATOR - LOAN PAYMENT			
07/04/23	CWB NATIONAL FINANCE - 2022 HYUNDAI EXCAVATOR	3,157.73		
08/01/23	CWB NATIONAL FINANCE - 2022 HYUNDAI EXCAVATOR	3,157.73		
09/01/23	CWB NATIONAL FINANCE - 2022 HYUNDAI EXCAVATOR	3,157.73		
10/03/23	CWB NATIONAL FINANCE - 2022 HYUNDAI EXCAVATOR	3,157.73		
11/01/23	CWB NATIONAL FINANCE - 2022 HYUNDAI EXCAVATOR	3,157.73		
12/01/23	CWB NATIONAL FINANCE - 2022 HYUNDAI EXCAVATOR	3,157.73	18,946.38	
PAIEMENT DE	PRET - WHEEL LOADER 2023 RENTAL - LOAN PAYMENT			
10/10/23	WELLS FARGO EQUIPMENT - WHEEL LOADER 2023 RENTAL	3,249.51		
11/01/23	WELLS FARGO EQUIPMENT - WHEEL LOADER 2023 RENTAL	3,249.51		
12/01/23	WELLS FARGO EQUIPMENT - WHEEL LOADER 2023 RENTAL	3,249.51	9,748.53	
	GRAND TOTAL		5,856,860.16	



# **Report to Council**

Report Number: CL-01-2024 Subject: Procedural By-law – Proposed Changes Prepared by: Aimée Roy, Deputy Clerk Revised by: Josée Brizard, CAO-Clerk Date of the meeting: February 12, 2024

## Context

The Clerk's Office is undergoing its annual review of The Nation Municipality's Procedural By-law. The following report will propose changes to streamline the meeting management process.

The AMCTO (Association of Municipal Clerks and Treasurers of Ontario) holds an annual conference for its members; this year the conference will be held June 9 to 12, 2024.

#### Report

#### Meeting Frequency

Currently, The Nation Municipality's Procedural By-law (No. 2-2023) states that there shall be two regular meetings per month with the option of adding a special meeting if summoned by the Mayor, following a petition by the members of Council or for emergency purposes. The Clerk's Office has recently reviewed our meeting schedule, analysed its statistics, and compared ourselves with neighboring municipalities:

- For 2022 and 2023, the average duration of council meetings is 2 hours and 23 minutes (see Annex A)
- The month of July is typically the quietest time of the year.

Aside from the Township of Russell which has a similar schedule to ours, the municipalities within the United Counties of Prescott-Russell hold one meeting per month (see Annex B). Special or emergency meetings may be held if deemed necessary. Additionally, many of the neighbouring municipalities adjust the number of meetings during the quieter months of the year (see Annex B). In summary:

- The Township of Russell does not hold meetings in July and reduces its meetings to one per month for January, August and December.
- The Township of Champlain does not hold meetings in July and December.
- The Township of Alfred-Plantagenet reduces the number of meetings to one regular council meeting in July and August (i.e. no Committee of the Whole meetings).

#### **Consent Items and Resolutions**

The Nation Municipality currently does not have a "Consent Items" section on their council meeting agendas. A "Consent Items" section allows the members of Council to approve all actions within that section in one single motion (resolution) without discussion. Municipalities may opt to add a "Consent Items" section to their council meeting agendas in an effort to streamline the decision-making process and to foster efficient meeting management by minimizing discussion around routine action items or items already approved in the budget. By dealing quickly with these routine items, council members have more time to dedicate to strategic discussions and planning.

It is important to note that before the adoption of the consent items motion, the members of Council can decide to remove an item from the consent items list to allow discussion and voting on that item separately.

Currently, the Township of Alfred-Plantagenet, the City of Clarence Rockland, the Township of Russell, Township of Champlain and the UCPR include a Consent Items section in their agendas (Annex C).

#### Submit a Question Pilot Project

In early 2023, the Clerk's Office recommended a pilot project to allow the members of the public an opportunity to submit questions online pertaining to the council meeting agenda (see report number CL-01-2023). Questions submitted would be read and answered at the relevant Council meeting. The "submit a question online" pilot project was ratified in by-law 2-2023 on February 13, 2023.

Since the implementation of the submit a question online pilot project in February 2023, we have received one question via the online form (for the February 13, 2023, meeting).

#### Proposed Changes

The Clerk's Office's goal for 2024 is to modernize and improve our council meetings. Aside from implementing eScribe this year, the following options are proposed:

- 1. Introduce a Consent Items section to the agenda to address topics that are routine, and items approved in budget. This will reduce the duration of the meeting and leave more time for strategic planning and action plans (see section highlighted in yellow).
- 2. Number of meetings, either one or a combination of:

<u>Option 1:</u> Reduce number of meetings from two to one per month. Holding one meeting per month, with the option of calling a special meeting if the need arises, will help alleviate the pressure on schedules and condense topics to one meeting (see section highlighted in pink).

<u>Option 2:</u> That no regular meetings be held in the month of July (highlighted in blue).

<u>Option 3:</u> Keep two meetings per month and have no meetings in the month of July.

<u>Option 4:</u> Keep two meetings per month and have only one meeting per month for July.

Note: the Clerk's Office recommends keeping the submit a question feature on our website and in our procedural by-law. We will work with the Communications Department to promote the feature to further foster transparency and public engagement.

By-law 2-2023	Proposed Amendment
3. REGULAR MEETINGS	3. REGULAR MEETINGS
3.1 The next and each subsequent regular meeting of Council shall be held on the 2nd and 4th Monday of each month at the time and place indicated on the agenda.	3.1 The next and each subsequent regular meeting of Council shall be held on the 4th Monday of each month at the time and place indicated on the agenda.
<ul> <li>3.2 When the day for a regular meeting of Council is on a Statutory or Civic Holiday, or a conference for which council wants to attend the Council shall, unless Council decides otherwise, meet on the following Monday at the same hour and place.</li> <li>3.3 Council may, by resolution, alter the date and/or time of a regular meeting provided that adequate notice of the change is posted and published.</li> </ul>	<ul> <li>3.2 That no regular meeting be scheduled for the month of July of each year.</li> <li>3.3 When the day for a regular meeting of Council is on a Statutory or Civic Holiday, or a conference for which council wants to attend the Council shall, unless Council decides otherwise, meet on the following Monday at the same hour and place.</li> <li>3.4 Council may, by resolution, alter the date and/or time of a regular meeting provided that adequate notice of the change is posted and published.</li> </ul>
5. PUBLIC QUESTIONS	No changes proposed.
5.1 Following the publishing of a public meeting agenda, members of the public may submit one question via our online submission form (available on the municipal website) or in writing to the Clerk (by email or mailed to the Municipality).	
5.2 Questions received must abide by the following guidelines:	
<ul> <li>i. All questions must be related to an item on the agenda.</li> <li>ii. Questions must use appropriate and respectful language (foul, derogatory language will not be</li> </ul>	
tolerated).	

By-law 2-2023	Proposed Amendment
<ul> <li>5.3 Questions will be read out loud and answered at the item the question pertains to during the council meeting.</li> <li>5.4 In the event that an item is added to the agenda on the day of the meeting, questions pertaining to the added item will be permitted at the subsequent meeting.</li> <li>5.5 Questions will be kept in accordance with</li> </ul>	
our records management and retention by- law.	
None in current by-law	<ul> <li>16.9 Consent Items</li> <li>16.9.1 All of the items listed in the consent items section of the agenda shall be the subject of one motion and that motion shall be neither debatable nor amendable; provided however, that any member of Council may ask for any item(s) included in the consent item motion to be separated from that motion whereupon the consent motion without the separated item(s) shall be put, and the separated item(s) shall each be considered immediately thereafter.</li> <li>16.9.2 Consent items include but are not necessarily limited to the following types of matters: <ul> <li>a) Minutes of Council, Committees and Boards</li> <li>b) Accounts Payable Voucher</li> <li>c) Proclamations</li> <li>d) Resolutions pertaining to items approved in the budget</li> <li>e) Reports for information purposes</li> <li>f) Routine matters</li> <li>g) Correspondence</li> </ul> </li> <li>16.9.3 The following note shall be added under Consent Items in the agenda: All items listed under the Consent Items will be enacted by one motion. A unanimous vote is required for consent items. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion that a consent item be separated from the motion. The separated item(s) shall be considered immediately thereafter.</li> </ul>
SCHEDULE "B"TO BY-LAW	SCHEDULE "B"TO BY-LAW

By-law 2-2023		Proposed Amendment		
NO. 2-2023		NO. X-2024		
FORM OF AGENDA AND ORDER OF BUSINESS		FORM OF AGENDA AND ORDER OF BUSINESS		
AGENDA		AGENDA		
1)	Call to order	1)	Call to order	
2)	Changes, additions and deletions to agenda.	2)	Changes, additions and deletions to agenda.	
3)	Adoption of the agenda.	3)	Adoption of the agenda.	
4)	Disclosure of Conflict of Interest.	4)	Disclosure of Conflict of Interest.	
5)	Closed meeting	5)	Closed meeting	
6)	Adoption of minutes of previous Council meetings.	<mark>6)</mark>	Consent Items	
7)	Adoption of the recommendations and minutes of the meetings of Council Committees. Receiving of reports from appointed		<ul> <li>Minutes of previous Council meetings</li> <li>Council Committees         <ul> <li>Minutes</li> <li>Recommendations</li> </ul> </li> </ul>	
9) 10)	Notice of proposed motions. Unfinished business from previous meetings.		<ul> <li>Reports         <ul> <li>Municipal Staff</li> <li>Third Party Reports</li> </ul> </li> <li>Accounts Payable Voucher</li> </ul>	
11)	Delegations.		- Correspondence	
12)	Municipal By-Laws.		- Coming events.	
13)	Approval of variance report.	7)	Receiving of reports from appointed	
14)	Other business.	8)	municipal officials. Notice of proposed motions.	
15)	Various monthly reports.	9)	Unfinished business from previous	
16)	Correspondence.	3)	meetings.	
17)	Coming events.	10)	Delegations.	
18)	Confirming by-law.	11)	Municipal By-Laws.	
19)	Adjournment.	12)	Other business.	

Page 6 of 11

By-law 2-2023	Proposed Amendment		
	<ul><li>13) Confirming by-law.</li><li>14) Adjournment.</li></ul>		

#### **Relevance to priorities**

Not applicable

#### **Financial Considerations**

Not applicable

#### **Procurement Policy**

Not applicable

#### Recommendation

That the Clerk's Office return to Council with a draft Procedural By-law to implement the following changes:

- Addition of Consent Items Section to the agenda;
- Keep the Submit a Question feature; and
- Reduce meetings to one per month. Direct staff regarding the month of July.

#### Attachments

- Annex A Council meeting statistics
- Annex B UCPR Municipalities' Meeting Frequency
- Annex C Consent items section

Meeting Date	<u>Type</u>	Length of Meeting	Views
40,0000		As per YouTube statistics	
January 10, 2022	Regular	1 hour and 37 minutes	79
January 24, 2022	Regular	1 hour and 55 minutes	42
February 7, 2022	Regular	1 hour 25 minutes	28
February 28, 2022	Regular	3 hours and 14 minutes	75
March 14, 2022	Regular	3 hours and 4 minutes	34
March 28, 2022	Regular	2 hours and 38 minutes	42
April 4, 2022	Regular	2 hours and 3 minutes	35
April 7, 2022	Special	9 minutes	26
April 25, 2022	Regular	3 hours and 15 minutes	69
May 9, 2022	Regular	47 minutes	34
May 10, 2022	Special	1 hour and 6 minutes	47
May 30, 2022	Regular	2 hours and 31 minutes	32
June 6, 2022	Special	1 hour and 55 minutes	35
June 13, 2022	Regular	1 hour and 47 minutes	68
June 27, 2022	Regular	2 hours and 34 minutes	49
July 11, 2022	Regular	2 hours and 34 minutes	151
July 25, 2022	Regular	2 hours and 16 minutes	65
August 8, 2022	Regular	55 minutes	254
August 29, 2022	Regular	3 hours and 9 minutes	100
September 12, 2022	Regular	2 hours and 4 minutes	162
September 19, 2022	Special	12 minutes	60
September 26, 2022	Regular	1 hour and 45 minutes	50
October 3, 2022	Regular	2 hours and 35 minutes	58
October 17, 2022	Regular	48 minutes	35
November 1, 2022	Special	27 minutes	119
November 9, 2022	Special	5 hours and 54 minutes	29
November 21, 2022	Regular	34 minutes	92
November 28, 2022	Regular	2 hours and 36 minutes	30
December 5, 2022	Regular	1 hour and 56 minutes	72
December 6, 2022	Special	3 hours and 29 minutes	23
December 12, 2022	Regular	3 hours and 40 minutes	84
January 16, 2023	Regular	3 hours and 49 minutes	80
January 17, 2023	Special	6 hours and 27 minutes	66
January 30, 2023	Regular	1 hour and 48 minutes	60
February 13, 2023	Regular	1 hour 11 minutes	49
February 27, 2023	Regular	1 hour and 30 minutes	37
March 7, 2023	Special	53 minutes	18
March 27, 2023	Regular	3 hours and 3 minutes	43
April 3, 2023	Regular	2 hours and 20 minutes	51
April 24, 2023	Regular	3 hours and 36 minutes	37
May 8, 2023	Regular	2 hours and 22 minutes	32
May 29, 2023	Regular	3 hours and 24 minutes	89
June 12, 2023	Regular	1 hour an 24 minutes	35
June 26, 2023	Regular	2 hours and 12 minutes	65
July 10, 2023	Regular	1 hour and 4 minutes	33

Annex A - Council Meeting Statistics

July 20, 2023	Special	1 hour and 13 minutes	19
July 24, 2023	Regular	1 hour and 26 minutes	31
August 14, 2023	Regular	3 hours and 48 minutes	55
August 28, 2023	Regular	42 minutes	58
September 11, 2023	Regular	2 hours and 35 minutes	38
September 25, 2023	Regular	51 minutes	28
October 4, 2023	Special	3 hours and 7 minutes	20
October 16, 2023	Regular	5 hours and 55 minutes	64
October 17, 2023	Special	6 hours and 2 minutes	57
October 26, 2023	Special	3 hours and 23 minutes	32
October 30, 2023	Regular	3 hours and 57 minutes	157
November 13, 2023	Regular	1 hour and 40 minutes	32
November 27, 2023	Regular	3 hours and 30 minutes	45
December 11, 2023	Regular	3 hours and 10 minutes	24

Municipality	Meeting Frequency
Alfred-Plantagenet	<ol> <li>Regular meeting per month</li> <li>Committee of the Whole per month</li> <li>Exception:         <ul> <li>July and August shall have only 1 regular meeting</li> </ul> </li> </ol>
Casselman	<ul> <li>1 Regular meeting every 3 weeks.</li> <li>Exceptions: <ul> <li>No meeting during March Break</li> <li>One meeting in July, August and December</li> </ul> </li> </ul>
Champlain	<ul> <li>1 Regular meeting per month</li> <li>1 Committee of the Whole meeting per month as needed.</li> <li>Exceptions: <ul> <li>No regular or Committee of the Whole meetings in July and December</li> </ul> </li> </ul>
Clarence-Rockland	1 Regular meeting per month
Hawkesbury	1 Regular meeting per month (which includes the Committee of the Whole)
East Hawkesbury	1 Regular meeting per month
Russell	<ul> <li>2 Regular meetings per month Exceptions:</li> <li>January, August, and December: 1 per month</li> <li>July: no meetings</li> </ul>

Annex B - UCPR Municipalities' Meeting Frequency

Annex C – Consent Item Section

Municipality	Includes a Consent Items section in Agenda:	
Alfred-Plantagenet	Yes	
Casselman	No	
Champlain	Yes	
Clarence-Rockland	Yes	
Hawkesbury	No	
East Hawkesbury	No	
Russell	Yes	
United Counties of Prescott and Russell	Yes	



# **Report to Council**

Report Number: CL-02-2024 Subject: Donation to Optimist Clubs and Senior Clubs Prepared by: Julie Langlois-Caisse, Administrative Assistant Revised by: Aimée Roy, Deputy Clerk Revised by: Josée Brizard, CAO-Clerk Date of the meeting: February 12, 2024

## Context

Policy number AD-2018-01 on municipal donation stipulates that the non-profit groups in the pre-approved list (i.e. Optimist Clubs and Senior Clubs) are to receive an annual donation, to be taken from the United Counties of Prescott Russell donation Account, from The Nation Council. These pre-approved groups are as follows:

Senior Clubs

- Club le Bonheur, Limoges
- Club le Réveil, Fournier
- Nation Area Seniors, Riceville / Pendleton
- Club Renaissance, St-Isidore
- Comité consultatif de St-Bernardin (formally «le groupe d'âge d'or »)

Optimist clubs

- Limoges Optimist Club
- St-Albert Optimist Club
- St-Isidore Optimist Club
- Forest Park Optimist Club

Additionally, the policy states that the Casselman optimist club and senior club are to receive half the amount approved for the clubs in The Nation.

Furthermore, the policy states that groups who are inactive at the time of the resolution will not be given any donation.

## Report

In 2023, the members of Council approved a donation of \$500.00 to the Optimist Clubs and \$300.00 to the Senior Clubs. In addition, Council had also approved a donation of \$250.00 to the Casselman Optimist Club and a donation of \$150.00 to the Club 60 (Casselman Seniors' Club).

During the months of December 2023 and January 2024, the administration contacted the groups listed at Annex A of the Municipal Donation Policy and received confirmation from them that they are active, except for the following:

#### Limoges Optimist Club

The person in charge informed us that they are currently the only member with the hopes of reactivating its activities in the near future.

## Comité Consultatif de St-Bernardin

The administration has not been able to reach the Committee, despite its attempts. However, our Recreation department confirmed that the Group is still active and booked their monthly reservations for 2024 at the St-Bernardin Community Centre for their monthly suppers.

Page 2 of 3

#### Recommendation

It is recommended that Council approve:

- **1.** Giving a donation of **\$\_\_\_\_\_** to the following Optimist Clubs:
  - St-Albert Optimist Club
  - St-Isidore Optimist Club
  - Forest Park Optimist Club

**1.1** Giving a donation of 50% of the amount above to the Casselman Optimist Club

- **2.** Giving a donation of \$\_\_\_\_\_\_ to the following Senior's Clubs:
  - Club le Bonheur, Limoges
  - Club le Réveil, Fournier
  - Nation Area Seniors, Fournier
  - Club Renaissance, St-Isidore
  - Comité consultatif de St-Bernardin

2.1 Giving a donation of 50% of the amount above to the Casselman Senior's Clubs:

All donations to be taken from the Prescott-Russell Donation Account

#### Attachments

Municipal Donation Policy #AD-01-2018



# **CORPORATION OF THE NATION MUNICIPALITY**

# **MUNICIPAL DONATION POLICY NUMBER AD -2018-01**

January 29<sup>th</sup>, 2018 EFFECTIVE DATE: JANUARY 29<sup>th</sup>, 2018 Resolution: 66-2018 Amended on March 19<sup>th</sup>, 2018 – Resolution 137-2018 Amended on January 15, 2024 - Resolution # 25-2024



#### Preamble

The Nation Municipality strives to promote activities that will enhance the cultural, social, economic well-being of the community. For this reason, the Council of The Nation Municipality is committed to receive and treat all request for financial assistance in a consistent and equitable manner.

## <u>Purpose</u>

The purpose of this policy is to establish guidelines regarding the process of approval and of remitting of municipal donations to non-profit groups, associations and organisations.

## **Guidelines**

#### <u>Eligibility</u>

Municipal donations are available to groups, associations and organisations that are not for profit.

Preference will be given to non-profit groups, associations or organisations that are based in The Nation Municipality and to events that will be held within its boundaries. Council may consider and remit donations to groups or activities that are held outside of his boundaries at their discretion.

Applicants can make only ONE request for the year (either for one event or for the years' events).

#### **Ineligibility**

Municipal donations will not be given to the following:

- Individuals;
- Organisations or activities of a political nature;
- Activities benefitting board members only;
- If an activity is deemed discriminatory, contrary to municipal policies and values, or unlawful;
- School bursaries;
- Schools
- Religious groups

Council reserves the right to consider exceptions if the proposed initiative demonstrates significant community benefit, prioritizing the greater community welfare over exclusive group interests.



#### <u>Funds</u>

The municipal donations given are not intended to be the sole source of financial support for the non-profit group, association, organisation, nor for the event.

#### Application Process

Applicants must fully and legibly complete the application Form - see Annex "B".

Applicants must recognize The Nation Municipality (for example a banner or sign at their event with The Nation logo) in recognition of the donation.

If the amount requested and given is more than \$500.00, the administration reserves the right to request a report detailing how the funds were spent.

At the discretion of Council, a donation will automatically be given to the non-profit community groups, listed in Annex "A", at the beginning of each year. The amount given will be decided by the members of Council at the beginning of each year by resolution.

#### Additional funds

The members of Council reserve the right to allow additional donations to the groups listed in Annex "A" if they judge that the project benefits the community.

## Applications may be submitted one of the following ways:

#### 1. Online

Applicants may complete the integrated form found on our website at <u>www.nationmun.ca</u>

## 2. Email

Applicants may email the completed for to the Clerk at admin@nationmun.ca

3. Mail

Applicants may mail the completed form found at annex "B" to: The Nation Municipality Clerk 958 Route 500 West Casselman ON K0A 1M0



#### 4. In person

Applicants may hand deliver completed forms to one of our two municipal offices

Head Office 958 Route 500 West, Casselman ON K0A 1M0 Monday to Friday: 8:30 a.m. to 12:00 p.m. and 12:30 p.m. to 4 p.m.

#### Satellite Office

3248 County Road 9, Fournier ON K0B 1G0 Monday to Friday, 8:30 a.m. to 12:00 p.m. and 12:30 p.m. to 4 p.m.

#### Deadline

To aid in fund allocation planning, we ask that all application forms be submitted by January 30<sup>th</sup> of that year. A second round of applications will be processed if received by June 30<sup>th</sup> of that year.

Other requests may be reviewed anytime during the year at the discretion of Council.

The Council meetings are listed in community events calendar: <u>The Nation Municipality -</u> <u>Community Events Calendar</u>

#### Approval Process

All properly completed and legible application forms will be presented to Council during a meeting. To be approved, the members of Council must pass a resolution approving the donation and amount given.

Approvals and amounts given are at the sole discretion of the members of Council.

Applicants will be notified of the result, whether approved or rejected, within seven business days. An official letter, with the donation if applicable, will be sent within 4 weeks.

#### **Cancellation**

If your event is cancelled or if the non-profit group, association or organisation is disbanded and funds have been received, a full refund must be made to The Nation Municipality within 30 days of the notice of cancellation or closure.

Signed:

Josée Brizard, CAO-Clerk



#### <u>Annex A</u>

#### Section A:

The following groups, located in The Nation Municipality, will be automatically given a donation at the beginning of the year, to be taken from the United Counties of Prescott & Russell donation account. The amount is to be decided by the Council members at the beginning of the year by resolution.

#### Seniors' Groups

- Club le Bonheur, Limoges
- Club le Réveil, Fournier
- Nation Area Seniors, Fournier
- Club Renaissance, St-Isidore
- Comité Consultatif de St-Bernardin

#### **Optimist Clubs**

- St-Albert Optimist Club
- St-Isidore Optimist Club
- Limoges Optimist Club
- Forest Park Optimist Club

#### Section B:

The following community groups, located outside of The Nation Municipality, will receive half of the amount given to the community groups listed in section A :

- Casselman Optimist Club
- Casselman Senior's Club (Club 60)

#### Inactive groups

Groups who are inactive at the time of the resolution will not be given any donation.

#### Additional donations

The members of Council reserve the right to allow additional donations to the above groups if they judge that the project benefits the community.



#### Annex B

#### Section A – Organization's Information

Name of organization: Click here to enter text.

Mailing Address: Click here to enter text.

Telephone number: Click here to enter text. Fax or Email: Click here to enter text.

Contact Person Name: Click here to enter text.

Contact Telephone Number: Click here to enter text. Email: Click here to enter text.

#### Section B – Application Summary

Is your request for:  $\Box$  1 activity / Event;  $\Box$  For the year's activities;

Note that only one donation will be given per application / organization per year.

Amount Requested Click here to enter text. \$

If the amount is more than the amount previously given, please justify: Click here to enter text.

Name of activity or list of activities: Click here to enter text.

Description of activity / activities' summary: Click here to enter text.

Start date / End date of activity / List of dates: Click here to enter text.

Location of activity / activities: Click here to enter text.

Is admission free? 
Yes/
No, the admission fee is Click here to enter text.

Describe how The Nation will be recognized during your event(s)? Click here to enter text.

If the amount requested and given is more than \$500.00, the administration reserves the right to request a report detailing how the funds were spent.

If applicable, the organism consents to sending a report to The Nation Council: □Yes/□ No,

Signature of applicant

Date

Don't forget to submit your event to <u>communication@nationmun.ca</u> to be included in our Community Events Calendar.

# Leroux Consultant

Eric Leroux 655, Rue Albert Plantagenet, Ontario K0B 1L0 Cell: (613) 223-9824

January 31<sup>st</sup>, 2024 File Reference 2024-0104

The Nation Municipality 3248 county Road 9 Fournier, Ontario K0A 1G0 Attention : Ms. Joanne Bougie-Normand

**RE** : Drainage Superintendent Duties

Dear Ms. Bougie-Normand

Please find enclosed a brief description of work performed for the period between from January 1<sup>st</sup> to January 31<sup>st</sup>, 2024.

#### General Drainage concerns

- 1) I had to reach out to TPON to reset access again this year. The system now requires getting a safety code number sent to us that adds another layers to verify our identity. We prepared final supporting documents to be able to finalise the "report back" portion of the Cost of employing A Drainage Superintendent grant application for the 2023 year. This includes the log sheets, the work list of completed projects, and the signed grant application. The last document was reviewed by the municipalities Treasurer as he as to also sign off on this document to make sure we both have the same balance sheet years end. The deadline for the report back is January 31<sup>st</sup> of each year.
- 2) I filed the Allocation for the Cost of employing a Drainage Superintendent for the 2024 year. This process is to request an estimated cost for the time and expenses for work provided by the Drainage Superintendent. The Province grants half the cost of time and expenses of an appointed certified Drainage Superintendent. The deadline for the report back is January 31<sup>st</sup> of each year.
- 3) We are presently reviewing the Drainage watershed and Drainage areas to assist the clerk with preparing the assessment schedules for work completed in 2023. This process is being prepared after the years end for cost shares to assess to lands and roads upstream from the work providing drainage maintenance to an existing drain. The assessment schedules are prepared using each individual engineer's report for each municipal drain where work was completed.

- 4) I attended the ESRI current state assessment online meeting organised by the United-Counties of Prescott & Russell. This meeting was to give us a report of the initial meetings with multiple municipal, county staff and other consultants working closely with the GIS mapping system being under review for an upgraded system for the future years. This GIS upgrade would eventually replace the Å la carte website that most use for planning, maintenance and information to better visualise, measure and design future work, or answer landowners without always go onsite. This tool is used by the public with limited access, but remains a great way to give information to owners without spending time for general input that landowners can see without assistance.
- 5) We attended a D.S.AO. meeting where our Chapter (chapter 6) reunited to attend the all chapters AGM. We had many discussions in regards to different situations member's encounters. These gatherings are very good to both get support and share experiences for older and newer Drainage Superintendent's or contractors and Conservation Authorities to discuss changes to multiple aspects of our work, from planning to maintenance and construction through the legal aspects.
- 6) Maintenance begun at the 8<sup>th</sup> Concession municipal drain before the end of 2023. The ditch bottom clean out was finalised in early January. We will have to monitor the drain in spring as it was showing many slumping section that we were able to remove to see if it will get more stable when it dries off.
- 7) I sent an email to the clerk and Public Works, and also to the U-C's Public Works Director, road Manager and Superintendent to make everyone aware of a hazardous situation happening at the Dignard municipal drain since we performed a ditch bottom clean out of the drain. Some sections of the drain slope along the roadside as slumped in the drain to cause retention. I was concerned that the slopes would keep slumping and the material would be washed away, and slopes could be hazardous if someone would park or drive along the shoulders. I had discussions with the U-C's staff to have an agreement to repair the worst short sections with sorted stones over geotextile. During the maintenance we did, we also saw many culverts need to replacement soon. The municipality would have to appoint an engineer under section 78(1) to revise the culvert schedule as we are not able to replace the culverts under the existing report as they would not meet new standard installations requiring setting end slopes of two horizontal to one vertical instead of straight end walls. A new schedule for culverts needs an update. The structure along the road show also be investigated to make sure it is stabilised, ad this might require a revision of the assessment schedule during the same appointment. I met with a drainage engineer onsite to show the drain, and to get some insight of the options possible to consider moving forward.
- 8) We completed to clean out the Donat Lafleche municipal drain up to county road 3 / route 600 Est where we stopped because of restriction caused by the road culvert. We flagged the culvert to the U-C's Road Superintendent, which told us it would plan for replacement this year. We will complete the rest of this drain clean out after they will have changed the culvert. We received a 78(5) request from the landowner in December 2023, being concerned for a structure failure along the drain, and wanted to have the municipal drain moved away in case the structure would collapse and fill the drain blocking the water course causing flooding upstream. We planned this maintenance to be able to lower the water levels to better plan and design the new short section realignment.

The engineer's already came onsite to take elevations, and prepare a draft design to present to the landowner to get his insight for the redirection proposed. I contacted the planning department to ask if there was a minimum distance from the structure taken into consideration to make sure the design was conform to laws. I ordered culverts to replace in this drain because some were in bad condition when we were able to see the bottom after the drain clean out. A short section will have to be stabilised with blasted rock over geotextile. We saw the slopes were slumping where the type of soil was silty with not much resistance, causing a heavy accumulation in the drain being problematic to the upstream land to outlet water. We installed the first culvert with good working conditions during low-level water and mild for this time of year.

- 9) I sent a maintenance notification for the Stanley Blaney municipal drain before we performed a ditch bottom clean out of the East Branch. This work request came in late last fall. Maintenance completion in early January.
- 10) We prepared a section 65(2) land severance agreement to present to a landowner to update the engineer report schedule of assessment of the Leo Major municipal drain.
- 11) We were notified that the landowner that requested a drain realignment on a section of the 4<sup>th</sup> Concession drain was planned to be done in the last weeks of January. We went to offer support and direction to the contractor to make sure the drain construction was as per design. This work was at the cost of the landowner who benefited from the change. We asked to have a section of the drain clean out during the process to be able to lower the water levels to be able to stand in the drain and survey the bottom for proper construction elevation.
- 12) I ordered a culvert to replace a very hazardous culvert in the Rosaire Racine municipal drain. The landowner is very concerned of the safety of the existing culvert for spring's access to one field. This work is planned in February or early March weather permitting.

Hoping the above is to your satisfaction, I remain.

Yours truly,

Fric Leroux

Eric Leroux Leroux Consultant



February 2, 2024

Attention Council of the Nation Muncipality c/o The Nation Municipality 958 Route 500 West Casselman, ON KOA 1MO

# Re. Realignment of Part of the Donat Laflèche Municipal Drain under Section 78(5) of the Drainage Act

Please accept this letter to satisfy the requirement under Section 8, subclause (3) (a) (i) Ontario Regulation 500/21 (https://www.ontario.ca/laws/regulation/r21500) which specifies that the engineer shall provide notice of the decision to the applicant and the council of the municipality if he/she is of the opinion that the activity does meet the requirements of a 'minor improvement'.

A site visit was conducted by the undersigned on January 23, 2024 to review the site conditions and collect field data for the requested realignment. At the site visit Shade Group staff (the engineer) met with the Township's Drainage Superintendent, who has been acting as the administrator between the engineer and the landowner. The Township's Drainage Superintendent, on behalf of the landowner, provided information pertaining to what is desired for the realignment.

As per Section 7 of Ontario Regulation 500/21 which outlines the approval process for a minor improvement under Section 78 (5) of the Drainage Act, to undertake a minor improvement, the project must meet the following conditions:

## 1) The activity takes place on an individual property.

All works are to take place on a single landowner's property: Part of Lot 5 and part of Lot 6, Concession 7, Geographic Township of Cambridge (civic address 445 Route 600E, Casselman).

- 2) The costs and fees associated with the activity, including the fees and expenditures of the engineer and the construction, contingency, incremental future maintenance, and eligible municipal administrative costs, are the responsibility, whether the activity proceeds or not, of,
- i. the person initiating the activity,
- ii. the Municipality in which the activity is taking place, or
- iii. both the person initiating the activity and the Municipality in which the activity is taking place.

The initiating owner will be paying for all costs associated with the Section 78(5) realignment, including construction and engineering related fees.

#### 3) The activity,

- i. does not require construction access from neighbouring properties,
- ii. does require construction access from neighbouring properties and the person initiating the activity has,
- A. obtained the consent for the construction access from all applicable owners of the neighbouring properties prior to beginning the activity, and
- B. provided such proof of consent to the municipality as part of the application to carry out the activity.

The activity does not require construction access from neighboring properties. All works are accessible via the initiating landowner's property by way of an existing municipal access off of Route 600E.

# 4. The activity will not result in any changes to the way in which future repair and maintenance costs are allocated to other property owners in the watershed.

The proposed alignment will be slightly shorter than the existing alignment however the overall change is considered generally to be negligible. With that, there are not anticipated to be any measurable changes to future maintenance costs; and as such, maintenance costs would be assessed in the same apportionment as those adopted in the Donat Laflèche Municipal Drain Engineer's Report (1983).

#### 5. The activity does not change existing drainage capacity or erosion capacity.

As part of the design process, the capacity of the existing cross-section will be compared to that of the proposed realignment. Where necessary, adjustments will be made to the proposed crosssection (e.g. increased bottom width; reduced side slopes, etc.) to ensure that the realigned portion continues to offer the same capacity as that of the current alignment.

The existing alignment includes a single 90-degree bend. In watercourses, sharp bends such as these are more prone to erosion when compared to straight stretches or even meanders. Under the proposed realignment, the 90-degree bend will be removed and two <90 degree turns will be introduced. It is proposed that a sediment trap will be constructed at the upstream end of realignment, and the two bends will be lined with rock protection. Both measures offer permanent erosion and sediment control. This reduction in sharp turns and addition of permanent erosion and sediment control measures would be expected to have a positive impact on the drain, reducing the anticipated level of on-going future maintenance.

Overall, the proposed activity would not be expected to have a measurable impact on erosion nor drainage capacity.

#### 6. The activity does not result in the existing drainage works being enclosed.

The proposed realignment would remain as an open ditch. No enclosures are proposed.



#### 7. The activity does not take place within any wetlands.

The proposed project does not take place within any wetlands.

Based on the above noted reasonings, it is my professional opinion that the proposed activity generally complies with the requirements of Section 7 (1) Ontario Regulation 500/21.

Should Council or the initiating landowner have any questions or concerns with the conclusions made herein, please contact the undersigned at your earliest to discuss.

Sincerely,

Monica Shade, P. Eng. Drainage Engineer Shade Group Inc. E: monica@shadegroup.ca

Cc. Eric Leroux, Township Drainage Superintendent (Via Email)





# **Report to Council**

Report Number: CL-03-2024 Subject: Police Board Services, Appointment of a Representative Prepared by: Aimée Roy, Deputy Clerk Reviewed by: Josée Brizard, CAO-Clerk Date of the meeting: February 12, 2024

## Context

The Council of The Nation Municipality adopted resolution number 285-2021 on May 10<sup>th</sup>, 2021 to approve the composition of the Police Board Services for the County of Russell. The approved composition is: four members of council (one for each member municipality), three members of the community, two members appointed by the Province, and would include the Township of Russell, Municipality of Casselman, The Nation Municipality and City of Clarence-Rockland.

A similar resolution was adopted (number 284-2021) for the County of Prescott, which approved the following composition: five members of council (one for each member municipality), two members appointed by the Province, three community members.

## Report

The new Community Safety and Police Act will come into force on April 1<sup>st</sup>, 2024. All police service boards are to comply to this act by its in-force date. This means that our actual police board will be disbanded.

We are now ready to proceed with the new composition of the Russell County Police Services Board and the appointment of its members. Notably, the members appointed will be required to attend training.

#### **Relevance to priorities**

N/A

#### **Financial Considerations**

Costs related to the board will be shared with the participating municipalities.

#### **Purchase Policy**

N/A

## Recommendation

That the members of council appoint a member of council to act as a representative to the Russell Police Services Board.

#### Attachments

Resolutions 284-2021 and 285-2021



#### CORPORATION DE LA MUNICIPALITÉ DE LA NATION CORPORATION OF THE NATION MUNICIPALITY

Туре:	Ordinaire / Regular
Date:	10 mai / May 10, 2021
Résolut	ion No.: 089-000

Proposée par/Moved by: Marie-Noëlle Lanthier & Alain Mainville 
Danik Forgues
Francis Brière
Appuyée par/Seconded by: Marie-Noëlle Lanthier
Alain Mainville 
Danik Forgues
Francis Brière

#### COMMISSION DES SERVICES POLICIERS STATION DE HAWKESBURY

Attendu que l'Ontario a adopté la Loi de 2019 sur refonte complète des services policiers de l'Ontario (projet de loi 68) et a établi la Loi de 2019 sur la sécurité communautaire et les services policiers (LSCSP) qui, une fois en vigueur, abrogera la Loi de 1990 sur les services policiers (LSP) ;

Attendu que l'article 67 de l'ACPS exige qu'il y ait une commission de détachement de la Police provinciale de l'Ontario (OPP), ou plus d'une commission de détachement de la Police provinciale de l'Ontario, pour chaque détachement de la Police provinciale de l'Ontario qui assure le maintien de l'ordre dans une municipalité ;

Attendu que les municipalités qui reçoivent des services directs et / ou supplémentaires d'un détachement de la Police provinciale de l'Ontario sont invitées à soumettre une proposition (par détachement) indiquant la composition de leur commission et, au besoin, une justification pour plusieurs commissions et la composition de chaque commission supplémentaire, et ;

Attendu que les municipalités au sein du détachement

#### POLICE SERVICE BOARD HAWKESBURY DETACHMENT

Whereas Ontario passed the Comprehensive Ontario Police Services Act, 2019 (Bill 68) and established the Community Safety and Policing Act, 2019 (CSPA) which, once in force, will repeal the Police Services Act, 1990 (PSA);

Whereas Section 67 of the CSPA requires there be an Ontario Provincial Police (OPP) detachment board, or more than one OPP detachment board, for each detachment of the OPP that provides policing in a municipality;

Whereas municipalities receiving direct and/or supplemental services from an OPP detachment are being asked to submit one proposal (per detachment) indicating the composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board, and ;

<u>Recorded Vote/Vote Enregistré</u> Marie-Noëlle Lanthier Alain Mainville Danik Forgues Francis Brière Francois St-Amour	Yea Nav	Cette résolution est: This resolution is: Adoptée/Carried Rejetée/Defeated: Modifiée/Amended:	
Tançois Ot-Amou		i i i i i i i i i i i i i i i i i i i	-

#### DÉCLARATION D'INTÉRÊT / DISCLOSURE OF INTEREST

Nom / Name: \_\_\_\_\_\_, \_\_\_\_\_, a (ont) déclaré ses (leur) intérêts, □ laissé son (leur) siège(s) et □ quitté la salle du Conseil./Disclosed his (her, their) interest, □ vacated his (her, their) seat(s) and □ left Counçil chambers.

Greffière 🗸

Clerk



#### CORPORATION DE LA MUNICIPALITÉ DE LA NATION CORPORATION OF THE NATION MUNICIPALITY

Туре:	Ordinaire / Regular	
Date:	10 mai / May 10, 2021	
Résolution No.:		

Proposée par/Moved by: Marie-Noëlle Lanthier Dalain Mainville Danik Forgues Francis Brière

Appuyée par/Seconded by: Marie-Noëlle Lanthier 
Alain Mainville 
Danik Forgues 
Francis Brière

OPP pour le comté de Prescott comprennent les municipalités d'Alfred-Plantagenet, de Champlain, de Hawkesbury, de Hawkesbury-Est, et d'une partie de la municipalité de la Nation, et ;

Attendu que les municipalités au sein d'un détachement sont invitées à travailler ensemble pour déterminer la composition de leur (s) commission (s) ainsi que la manière dont elles soumettront leur proposition au ministère.

Qu'il soit résolu que le conseil adopte la composition de la Commission des services policiers pour le détachement OPP pour le comté de Prescott qui serait composée de cinq (5) membres du conseil, de deux (2) membres nommés par la province et de trois (3) membres de la communauté qui représenteraient les municipalités complémentaires à celles des membres nommés par la province. Whereas municipalities for the County of Prescott OPP detachment board includes Alfred-Plantagenet, Champlain, Hawkesbury, East Hawkesbury and part of The Nation, and ;

Whereas municipalities within a detachment are asked to work together to determine the composition of their board(s) as well as the manner in which they will submit their proposal to the ministry.

Be it resolved that Council approves the composition of the Police Services Board for the County of Prescott OPP detachment which would be composed of five (5) members of council, two (2) members appointed by the Province and three (3) community members from municipalities chosen from municipalities not represented by members appointed by the Province.

Recorded Vote/Vote Enregistré Marie-Noëlle Lanthier Alain Mainville Danik Forgues Francis Brière Francois St-Amour	Yea # # # #	Nay # # # #	Cette résolution est: This resolution is: Adoptée/Carried # Rejetée/Defeated: # Modifiée/Amended: #
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#### DÉCLARATION D'INTÉRÊT / DISCLOSURE OF INTEREST

Nom / Name: \_\_\_\_\_\_, \_\_\_\_, \_\_\_\_\_, a (ont) déclaré ses (leur) intérêts, □ laissé son (leur) siège(s) et □ quitté la salle du Conseil./Disclosed his (her, their) interest, □ vacated his (her, their) seat(s) and □ left Council chambers.



#### CORPORATION DE LA MUNICIPALITÉ DE LA NATION CORPORATION OF THE NATION MUNICIPALITY

Туре:	Ordinaire / Regular
Date:	10 mai / May 10, 2021
Résoluti	ion No.: <u>105 - 107</u>

Proposée par/Moved by: Marie-Noëlle Lanthier 
Alain Mainville 
Danik Forgues 
Francis Brière 
Francis Brière 
Appuyée par/Seconded by: Marie-Noëlle Lanthier 
Alain Mainville 
Danik Forgues 
Francis Brière

#### COMMISSION DES SERVICES POLICIERS STATION DE RUSSELL

Attendu que l'Ontario a adopté la Loi de 2019 sur refonte complète des services policiers de l'Ontario (projet de loi 68) et a établi la Loi de 2019 sur la sécurité communautaire et les services policiers (LSCSP) qui, une fois en vigueur, abrogera la Loi de 1990 sur les services policiers (LSP) ; et,

Attendu que l'article 67 de l'ACPS exige qu'il y ait une commission de détachement de la Police provinciale de l'Ontario (OPP), ou plus d'une commission de détachement de la Police provinciale de l'Ontario, pour chaque détachement de la Police provinciale de l'Ontario qui assure le maintien de l'ordre dans une municipalité; et

Attendu que les municipalités qui reçoivent des services directs et / ou supplémentaires d'un détachement de la Police provinciale de l'Ontario sont invitées à soumettre une proposition (par détachement) indiquant la composition de leur commission et, au besoin, une justification pour plusieurs commissions et la composition de chaque

#### POLICE SERVICE BOARD RUSSELL DETACHMENT

Whereas Ontario passed the Comprehensive Ontario Police Services Act, 2019 (Bill 68) and established the Community Safety and Policing Act, 2019 (CSPA) which, once in force, will repeal the Police Services Act, 1990 (PSA); and

Whereas Section 67 of the CSPA requires there be an Ontario Provincial Police (OPP) detachment board, or more than one OPP detachment board, for each detachment of the OPP that provides policing in a municipality; and

Whereas municipalities receiving direct and/or supplemental services from an OPP detachment are being asked to submit one proposal (per detachment) indicating the composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board; and

Recorded Vote/Vote Enregistré	Yea	Nay
Marie-Noëlle Lanthier	#	Ħ
Alain Mainville	#	#
Danik Forgues	Ħ	#
Francis Brière	#	#
François St-Amour	#	#

### Cette résolution est: This resolution is: Adoptée/Carried Rejetée/Defeated:

#### DÉCLARATION D'INTÉRÊT / DISCLOSURE OF INTEREST

Nom / Name: \_\_\_\_\_\_, \_\_\_\_, \_\_\_\_\_, \_\_\_\_\_a (ont) déclaré ses (leur) intérêts, □ laissé son (leur) siège(s) et □ quitté la salle du Conseil./Disclosed his (her, their) interest, □ vacated his (her, their) seat(s) and □ left Qouncil chambers.

Greffière elekk



#### CORPORATION DE LA MUNICIPALITÉ DE LA NATION CORPORATION OF THE NATION MUNICIPALITY

Type:Ordinaire / RegularDate:10 mai / May 10, 2021Résolution No.:\_\_\_\_\_\_

Proposée par/Moved by: Marie-Noëlle Lanthier 
Alain Mainville 
Danik Forgues 
Francis Brière 
Appuyée par/Seconded by: Marie-Noëlle Lanthier 
Alain Mainville 
Danik Forgues 
Francis Brière

commission supplémentaire ; et

Attendu que les municipalités au sein d'un détachement sont invitées à travailler ensemble pour déterminer la composition de leur (s) commission (s) ainsi que la manière dont elles soumettront leur proposition au ministère ; qu'il soit résolu

Que le conseil adopte la composition de la Commission des services policiers pour le détachement OPP du comté de Russell, qui serait composée de quatre (4) membres du conseil, de trois (3) membres de la communauté et de deux (2) membres nommés par la province et comprendrait les municipalités de Russell, La Nation, Casselman et Clarence Rockland. Whereas municipalities within a detachment are asked to work together to determine the composition of their board(s) as well as the manner in which they will submit their proposal to the ministry; therefore, be it

Resolved that Council approves the composition of the Police Services Board for the County of Russell OPP detachment which would be composed of four (4) members of council, three (3) community members and two (2) members appointed by the Province and would include the Russell, The Nation, Casselman and Clarence Rockland municipalities.

Recorded Vote/Vote Enregistré Marie-Noëlle Lanthier Alain Mainville Danik Forgues Francis Brière Francois St-Amour	<u>Yea Nay</u> # # # # # # # #	Cette résolution est: This resolution is: Adoptée/Carried Rejetée/Defeated:
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#### DÉCLARATION D'INTÉRÊT / DISCLOSURE OF INTEREST

Nom / Name: \_\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_a (ont) déclaré ses (leur) intérêts, □ laissé son (leur) siège(s) et □ quitté la salle du Conseil./Disclosed his (her, their) interest, □ vacated his (her, their) seat(s) and □ left Council chambers.

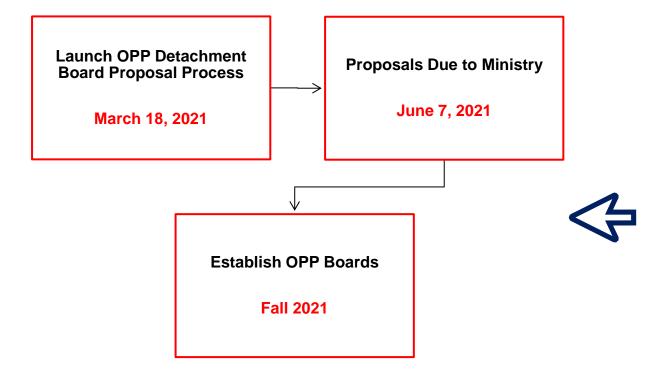
### **OPP DETACHMENT BOARD PROPOSAL PROCESS**



- Ontario passed the Comprehensive Ontario Police Services Act, 2019 (Bill 68) and established the Community Safety and Policing Act, 2019 (CSP) which, once in force, will repeal the Police Services Act, 1990 (PSA).
- Section 67 of the CSPA requires there be **an Ontario Provincial** Police (OPP) detachment board, or more than one OPP *detachment board*, for each detachment of the OPP that provides policing in a municipality or in a First Nation community.
- The Ministry is required to develop a regulation related to the composition of each OPP detachment board. To achieve this, the ministry has developed an "OPP Detachment Board Framework".



# **TIMELINES**





- The new **OPP Detachment Board Framework** will provide civilian governance to 326 municipalities and 43 First Nations including those that:
  - Are directly policed by the OPP;
  - Employ their own First Nations Constables but receive administrative support from the OPP; and
  - Receive "OPP Dedicated" policing (i.e. North Caribou Lake and Wapekeka First Nation).
- By enhancing civilian governance, the **OPP Detachment Board Framework** under the CSPA will:
  - Ensure each municipality and First Nation receiving OPP services and supports has an opportunity to represent their local perspectives, needs, and priorities; and
  - Provide opportunities for municipalities and First Nations to collaborate on efforts to improve community safety.

**PROCESS** 

- To ensure the objectives of the **OPP Detachment Board Framework** are met, the ministry has developed a flexible approach that allows municipalities and First Nations to determine the preferred composition of their detachment board(s) by submitting a proposal using a digital form provided by the ministry.
  - Link to Digital Form: OPP Board Proposal Form
- Municipalities and First Nations within a detachment will be required to work together to develop and submit one proposal indicating the composition of their board(s). The proposal must meet the minimum composition requirements established by the ministry (See Page 2 & Qs and As).
- Municipalities and First Nations will not be required to identify the names of the individuals that will be participating on the detachment board but will be required to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.
- The ministry will work with each municipality and First Nation to obtain outstanding information and provide support to ensure each detachment submits a completed proposal. However, a proposal does not meet the minimum requirements set by the ministry or a proposal is not submitted, and/or if a detachment is unable to come to a consensus, the ministry will determine the composition of the detachment board(s).
- The ministry is offering virtual information sessions for municipalities and First Nation communities to address outstanding questions and clarify concerns related to the proposal requirements and process, upon request.

### FACT SHEET







# **OPP DETACHMENT BOARD COMPOSITION REQUIREMENTS**

# MINIMUM REQUIREMENTS

5 members
None
<ul> <li>20% Community Representation</li> <li>Province to appoint community representative(s) if municipal council/band council fail to appoint representation</li> </ul>
20% Provincial Appointees



General Information/OPP Detachment Board Proposal Process	Community Safety and Intergovernmental Policy Branch Joanna Reading ( <u>Joanna.Reading@ontario.ca</u> )	
Civilian Governance Options	Indigenous Engagement Unit	
for First Nations	Ashley O'Connell ( <u>Ashley.OConnell@ontario.ca</u> )	

### **FACT SHEET**

entatives by joint resolution.





January 22, 2024

Please be advised that during the regular Council meeting of January 16, 2024 the following motion regarding support for the Province to expand the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements was carried:

#### RESOLUTION NO. 2024-46

DATE: January 16, 2024

#### MOVED BY: Councillor Nieman

#### SECONDED BY: Councillor Branderhorst

**WHEREAS** By-Law 3256-2013, being a By-Law to Establish, Maintain, and Operate a Fire Department established service level standards for the Corporation of the County of Prince Edward Fire Department;

**AND WHEREAS** apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law 3256-2013, and a safe, reliable and diverse fleet is required to serve operational needs;

**AND WHEREAS** fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);

**AND WHEREAS** Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices;

**AND WHEREAS** on November 16, 2023, Council, received report FD-06-2023 regarding asset Management - Fire Apparatus Fleet Report and noted the budgetary pressures of meeting FUS replacement schedules;

**AND WHEREAS** no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;



**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of Prince Edward County direct the Mayor to draft a letter to MPP Minister Todd Smith requesting a meeting to discuss the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements; and

**THAT** the Mayor draft a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

**THAT** this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt; and

**THAT** this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

CARRIED

Yours truly,

ntalin

Catalina Blumenberg, CLERK

cc: Mayor Steve Ferguson, Councillor Nieman, Councillor Branderhorst, Marcia Wallace, CAO and Fire Chief Chad Brown





January 10, 2024

Hon. Todd McCarthy Ministry of Public and Business Service Delivery 777 Bay Street, 5th Floor Toronto ON M5B 2H7

#### SENT ELECTRONICALLY

Todd.McCarthy@pc.ola.org

# Re: Cemetery Transfer/Abandonment Administration & Management Support Request

Please be advised that at its meeting of January 9, 2024, the Council of the Corporation of the Township of Wainfleet passed the following motion:

**"THAT** the Township of Wainfleet receive C-2023-430 from the Township of Clearview and C-2023-442 from the Township of Tay regarding cemeteries and that we send a resolution of support for their correspondences to all appropriate parties."

Should you have any questions, please contact me at <u>achrastina@wainfleet.ca</u> or 905-899-3463 ext. 224.

Regards,

prostina

Amber Chrastina Deputy Clerk

Cc: Jim Cassimatis, BAO Interim CEO/Registrar MPP Niagara West, Sam Oosterhoff Ontario Municipalities

### **Staff Report**

То:	Mayor and Council
From:	Sasha Helmkay, Clerk/Director of Legislative Services
Date:	December 11, 2023
Subject:	Report # LS-032-2023 – Cemetery Transfer/Abandonment Administration & Management Support

#### Recommendation

Be It Resolved that Council of the Township of Clearview hereby receives Report LS-032-2023 (Cemetery Transfer/Abandonment Administration & Management Support) dated December 11, 2023; and,

Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;



Now Therefore Be It Resolved that Council of the Township of Clearview requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Brian Saunderson and all Ontario municipalities.

#### Background

Under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed.

Over the last decade there appears to be a trend where cemeteries in Ontario are being transferred, whether through abandonment or a mutually agreed upon transfer, to the care and control of municipalities. This is often seen when there is a breakdown in existing cemetery boards and/or when churches cease operations. For many existing private cemetery boards their board members and volunteers are aging and are unable to assist with the operations and maintenance of the cemetery any longer. Finding new members proves to be difficult for these boards to continue. In addition to aging board members, there are other issues that are contributing to the increase in cemetery transfers:

- high maintenance costs
- inaccuracy of records
- lack of financial and human resources to effectively operate and maintain the cemetery

• increased regulatory processes that require ongoing training for selling of interment rights, and the financial operation of the care and maintenance fund, etc.

#### Township Owned Cemeteries

The Township of Clearview currently owns and operates nine (9) cemeteries within its geographic boundaries. Out of these nine cemeteries, four (4) are considered active meaning that there are still interment rights to be sold, or burials to take place. Below is a chart outlining these cemeteries and their status:

Cemetery Name	Address	Status
Batteau Hill Cemetery	2670 County Road 124, Duntroon	Inactive
Bethel Union Cemetery	2249 Creemore Avenue, New Lowell	Inactive
Dunedin Union Cemetery	9 Turkeyroost Lane, Dunedin	Active
Duntroon Pioneer Cemetery	2870 County Road 124, Duntroon	Inactive
Lavender Cemetery	827103 Mulmur/Nottawasaga Townline, Creemore	Active
Old Zion Presbyterian Church Cemetery	6130 Highway 26, Sunnidale Corners	Inactive
Second Line Nottawasaga Cemetery	2279 County Road 42, Stayner	Active
Stayner Union Cemetery	7661 Highway 26, Stayner	Active
Zion Presbyterian Church Cemetery	12358 County Road 10, Sunnidale Corners	Inactive

For the Dunedin and Stayner Union Cemetery, the Township looks after the maintenance and burials through a third-party contractor. The maintenance and burials for the Lavender Cemetery are conducted through the Board. For the Second Line Nottawasaga Cemetery all the interment rights have been sold, but there remains one burial to be completed. The cost to maintain an active cemetery is expensive. Although burial costs and the installation of markers, etc. are cost recovery through the purchaser, grounds maintenance is not.

Inactive cemeteries still require consistent grounds maintenance, which includes any monument restoration for health and safety, and record searches for the public register.

#### **Comments and Analysis**

When analyzing the number of cemeteries that Clearview Township currently owns and operates, maintenance and administration is a large undertaking. To add any additional cemeteries by way of transfer or abandonment will only compound the issues the Township is already facing. In the past year, the Township has been approached by two separate entities regarding possible cemetery transfers. When a board or cemetery transfers ownership to the municipality, the issues are transferred with it. Municipalities are not immune to the same concerns. It becomes a strain on municipal resources, financially, administratively, and operationally.

#### Administrative Impact

From an administrative perspective the management of four active cemeteries is both time consuming and complex. No interment is the same, and providing good customer service takes time especially for those making arrangements while also dealing with grief. Administrative tasks include but are not limited to: interment right sales and mapping, burial contracts and scheduling, monument placement, historical record searches, plot and monument staking, fees and charges review, family transfers of interment rights and annual reporting to the Bereavement Authority of Ontario (BAO).

#### Incomplete records

Often the records accepted by the Township from a dissolved cemetery board or church are incomplete and disorganized. This is no fault of the previous board members, as they are also often operating with limited resources. However, it does make it difficult to manage the cemetery post-transfer when records are sparse. Understanding which plots are occupied and by who is critical to the sound management of a cemetery. Unfortunately, this is not made possible in all cases because of incomplete records. In addition, records received during a transfer usually are maintained under different records management standards and are often organized and named inconsistently. Adaptation to Township records keeping practices takes time.

#### • Lack of human resources

Cemetery management is a highly regulated professional field, with the responsibility of which is often placed on public sector employees who may have limited knowledge of cemeteries in general. With reduced resources within municipalities especially rural ones, the management of cemeteries often becomes a secondary responsibility to another position. There is also a lack of affordable training available for municipal employees who are required to abide by regulations set out by the FBCSA and the BAO.

#### • Increased regulatory processes

Annual reporting requirements of the BAO can be extensive and complex. This includes monitoring the number of interments, the transfers to the Care and Maintenance Fund (C&M), and how the C&M fund can be used. There are also regulations pertaining to maintaining a public register, how sales are to be conducted and strict guidelines on Cemetery By-law approvals, and expansions including the erection of columbaria structures.

#### • Inconsistent cemetery regulations

Cemeteries can have many different regulations related to plot size, number of burials allowed in a given plot, monument size, what types of flowers/shrubs are allowed to be installed near a headstone etc. The transfer of different cemeteries having inconsistent regulations can make it difficult to adapt management practices in order to maintain original cemetery operational standards.

#### **Operational Impact**

Similarly, from an operational perspective the grounds maintenance of cemeteries, whether active or inactive, is both time consuming and complex. A key issue when analyzing the maintenance component of cemetery management is the lack of financial resources to support the operation. Cemetery maintenance includes, but is not limited to: grass cutting (whipper snipping around monuments), tree and shrub maintenance, monument and corner stone maintenance, water pipe and washroom monitoring, and general upkeep of cemetery grounds (removal of debris, etc.).

#### • High maintenance costs

As with many services, there are rising costs to contend with. Municipalities have adopted different models to address the maintenance of such, with third party contractors being commonly used or it becomes the responsibility of an internal department such as Parks & Recreation. Regardless the model, the costs have increased significantly over the last decade with equipment purchases/upgrades, insurance requirements for third-party contractors, and the time it takes to cut the grass and whipper snip around monuments. To put it into perspective, the Stayner Union Cemetery with the expansion is 25 acres with monuments to manoeuvre around during ground care. Other considerations for maintenance includes monument restoration and ensuring that they are not deteriorated to the point where they are unsafe. This is important for older cemeteries where restoration hasn't been provided in the past and there are many deteriorating monuments.

#### • Cost of cemetery management software

Cemetery Management Software can help municipalities manage cemetery records, including plot sale contracts, interment rights certificates, and regulatory reporting.

However, these software solutions are often expensive and require a large amount of staff time to implement especially with incomplete data and records. These software solutions range in price from \$5,000 to \$100,000 with annual maintenance costs. This investment in software can be a large budget request and one that would need to be supported from taxation with the limited funds in cemetery general accounts.

#### • Inadequate Care and Maintenance funds

When the Funeral, Burial and Cremation Services Act, 2002 (FBCSA) was enacted, it stipulated that a care and maintenance fund for a cemetery shall be established. A cemetery operator is required to make contributions to the fund from the sale of inground graves, crypts, tombs, niches, scattering rights and monument installation. The contribution is prescribed under the FBCSA and differs dependant on the interment type. The idea is that the fund (income earned from the fund - interest) pays for maintenance costs after a cemetery has stopped making sales. In reality, this concept does not produce enough funds to maintain a cemetery. Looking at the Stayner Union Cemetery as an example, for the very basics (grass cutting and whipper snipping) the interest from the care and maintenance fund does not provide enough monies to maintain the cemetery for the 7 months it's required. In addition, the care and maintenance fund is also to be utilized for the stabilization, maintenance and security of markers. Cemeteries are not self funding, and maintenance of such is becoming a larger budget concern.

#### Support Request

Cemetery transfers and abandonments have been an ongoing concern for Clearview Township for many years. When you look at the large geography of the Township there are many cemeteries within the boundaries that have the potential to be transferred. To gauge the concern of other municipalities on this issue, staff addressed it at a Simcoe County Clerks group discussion. Many neighbouring municipalities expressed that they were dealing with the same issues and have also been approached by different external entities on possible transfers.

As result of the discussion, it was agreed that to assist with the real concerns with transfers and abandonments of cemeteries, it's vital that the Province provide assistance to adequately support this infrastructure. Support can be provided in many different forms, with staff making the following recommendations for the Ministry of Public and Business Service Delivery and the BAO:

• Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;

- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

There is not one solution to solve all the issues, but at the very least it's important to identify the concerns and have open and real discussions at the provincial level on what support can be provided.

#### **Clearview's Strategic Plan**

The above initiative supports the following strategic pillars:

• Governance

#### **Financial Implications**

It is difficult to identify an exact dollar amount that can be attributed to a cemetery transfer/abandonment to the municipality. Every transfer is different and depends on a multitude of factors beginning with the cemetery status (active/inactive), acreage, care and maintenance fund (if any), maintenance of records, etc. What is being recommended by staff by way of support from the province is not meant to erase the costs entirely, but rather, to alleviate the financial burden in some capacity.

#### **Report Appendices**

Not applicable.

#### Approvals

Submitted by:	Sasha Helmkay, B.A., Dipl. M.A., AOMC, Clerk/Director of Legislative Services	
Reviewed by:	Krista Pascoe, Deputy Clerk	
Financial Implications Reviewed by:	Kelly McDonald, Treasurer	
Approved by:	John Ferguson, CAO	



#### **Clerk's Department**

Township of Clearview Box 200, 217 Gideon Street Stayner, Ontario L0M 1S0 <u>clerks@clearview.ca</u> | <u>www.clearview.ca</u> Phone: 705-428-6230

December 12, 2023

File: C00.2023

Hon. Todd McCarthy Ministry of Public and Business Service Delivery 777 Bay Street, 5<sup>th</sup> Floor Toronto ON M5B 2H7

Sent by Email

#### RE: Cemetery Transfer/Abandonment Administration & Management Support

Please be advised that Council of the Township of Clearview, at its meeting held on December 11, 2023, passed a resolution regarding Cemetery Transfer/Abandonment Administration & Management Support as follows:

Moved by Councillor Walker, Seconded by Councillor Broderick, Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers; And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

Now Therefore Be It Resolved that Council of the Township of Clearview requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries; Page 6 of 7
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Brian Saunderson and all Ontario municipalities. Motion Carried.

For reference, please find attached the Staff Report LS-032-2023 that provides background for the above resolution. If you have any questions, please do not hesitate to contact the undersigned.

Regards,

MULLULL

Sasha Helmkay-Playter, B.A., Dipl. M.A., AOMC Clerk/Director of Legislative Services

cc: Jim Cassimatis, BAO Interim CEO/Registrar MPP Simcoe Grey, Brian Saunderson Ontario Municipalities

# TAY TOWNSHIP

450 Park Street PO Box 100 Victoria Harbour, Ontario LOK 2A0



Received December 21, 2023 C-2023-442

December 21, 2023

Hon. Todd McCarthy Minister of Public and Business Service Delivery 5th Floor 777 Bay St. Toronto, ON M7A 2J3

sent via email Todd.McCarthy@pc.ola.org

Dear Hon. Todd McCarthy,

#### Re: Provincial Cemetery Management Support Request – Tay Township

Tay Township Council passed the following resolution during the December 20, 2023 Council Meeting regarding the Provincial Cemetery Management Support Request:

Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

### TAY TOWNSHIP

450 Park Street PO Box 100 Victoria Harbour, Ontario LOK 2A0



And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

Now Therefore Be It Resolved that Council of the Township of Tay requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amending the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;

- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;

- Provide free training opportunities for municipalities regarding cemetery administration; and,

- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost;

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Jill Dunlop and all Ontario municipalities.

Sent on behalf of Tay Township Council.

Yours truly,

Katelyn Johns, MPPA Municipal Clerk

Cc: Jim Cassimatis, BAO Interim CEO/Registrar, Hon. Jill Dunlop, Minister of Colleges and Universities/MPP, and all Ontario municipalities.

From: Stasia Carr <scarr@gorebay.ca>
Sent: Friday, January 19, 2024 3:53 PM
Subject: Externe-External: Cemetery Transfer/Abandonment Administration & Management Support

Please see the resolutions below passed by Gore Bay Council on January 8<sup>th</sup>, 2024.

#### 15692

Moved by Dan Osborne

Seconded by Aaron Wright

WHEREAS, our municipality does not currently exclusively operate a cemetery, but does so in partnership with our neighboring municipality Gordon Barrie Island; AND WHEREAS, a letter has been received containing recommendations for support by Ontario municipalities; AND WHEREAS Gore Bay Council acknowledges the operation of a cemetery poses additional burdens; THEREFORE BE IT RESOLVED THAT Gore Bay supports the recommendations outlined in the received letter from Clearview Township pertaining to the operation of a cemetery in a municipality's jurisdiction and this resolution be circulated to Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Mike Mantha and all Ontario municipalities. Carried

#### Stasia Carr

Clerk Town of Gore Bay 15 Water Street Gore Bay, Ontario P0P 1H0 (705)282-2420 x.2

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SOUTH NATION CONSERVATION DE LA NATION SUD

### COUNCIL PRESENTATION TO THE NATION MUNICIPALITY

Potential Retrogressive Landslide Areas

February 12, 2024



www.nation.on.ca



SOUTH NATION CONSERVATION DE LA NATION SUD

### PRÉSENTATION AU CONSEIL DE LA MUNICIPALITÉ DE LA NATION

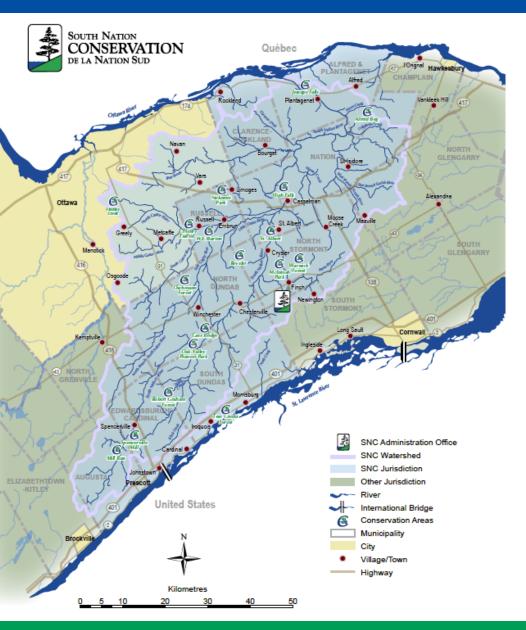
Secteurs de glissements de terrain rétrogressifs potentiels

12 février 2024



www.nation.on.ca

# **Our Local Environment; We're in it Together.**

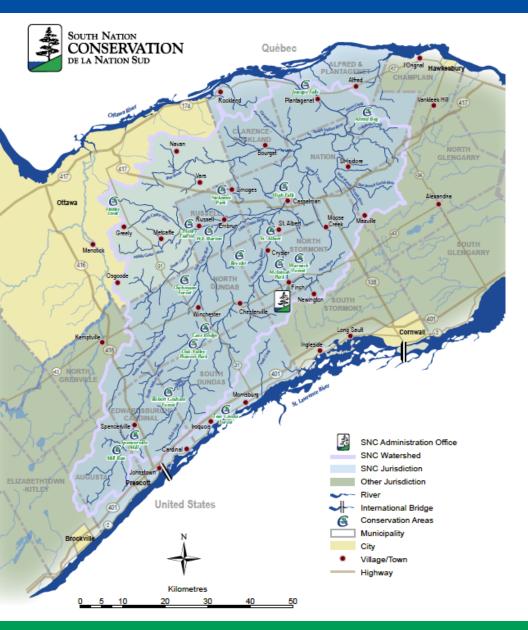


- One of Ontario's 36 Conservation Authorities
- Community-based watershed management
- 16 member municipalities including City of Ottawa
- 4,441 km<sup>2</sup> jurisdiction in Eastern Ontario



John Mesman, Managing Director, Property, Conservation Lands and Community Outreach

# Notre environnement local ; protégeons-le ensemble.



- L'un des 36 offices de protection de la nature de l'Ontario
- Gestion communautaire du bassin versant
- 16 municipalités membres dont la ville d'Ottawa
- Territoire de 4 441 km<sup>2</sup> dans l'Est de l'Ontario

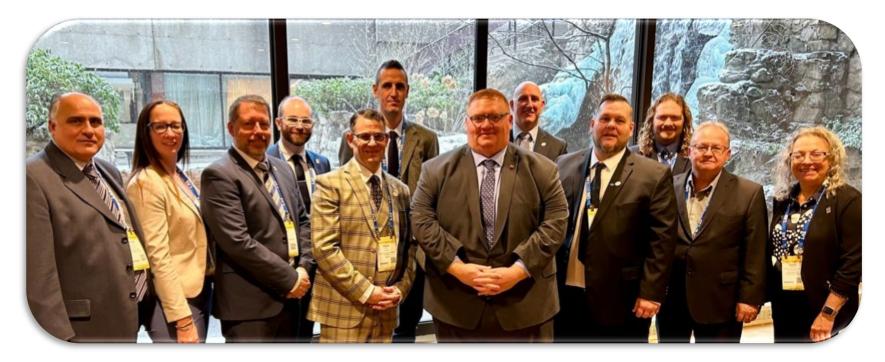


John Mesman, directeur, Propriétés, terres protégées et sensibilisation communautaire



### Rural Ontario Municipal Association Conference – ROMA 2024

Delegation with Minister Graydon Smith, Ministry of Natural Resources and Forestry





Prescott





# Délégation ROMA : Secteurs de glissements de terrain rétrogressifs potentiels

### **Conférence de l'Association des municipalités rurales de l'Ontario - ROMA 2024** Délégation avec le ministre Graydon Smith, ministère des Richesses naturelles et des Forêts



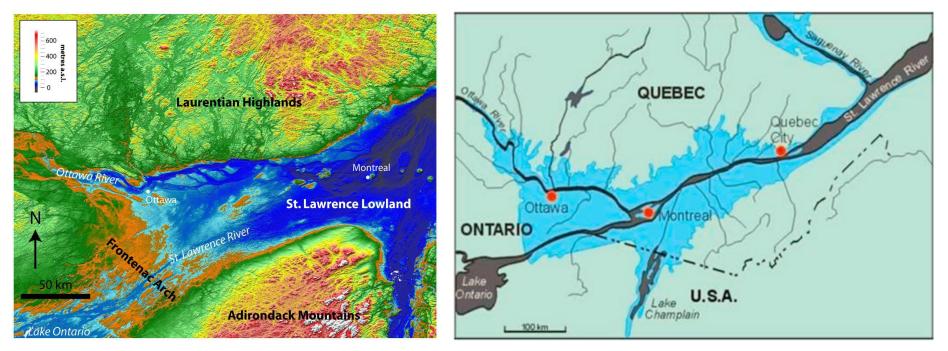


Prescott





- The Champlain Sea was created during the last glacial period (10,000 13,000 years ago).
- Leda clay (also known as quick clay) was formed from sediment deposited at the bottom of the sea. When freshwater infiltrates the clay and washes away salt, the clay becomes unstable and is prone to liquifying.

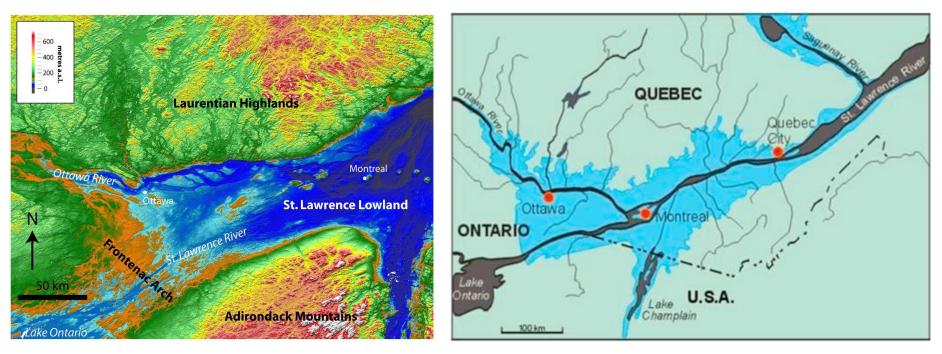


Champlain Sea Basin in Eastern Ontario and Western Quebec (Geological Survey of Canada, 2011).

Approximate extent of Champlain Sea sediments in Eastern Ontario and Western Quebec (Soil Dynamics and Earthquake Engineering, 2020).



- La mer de Champlain a été créée au cours de la dernière période glaciaire (il y a 10 000 à 13 000 ans).
- L'argile de Leda (également connue sous le nom d'argile rapide) s'est formée à partir de sédiments déposés au fond de la mer. Lorsque l'eau douce s'infiltre dans l'argile et élimine le sel, l'argile devient instable et a tendance à se liquéfier.

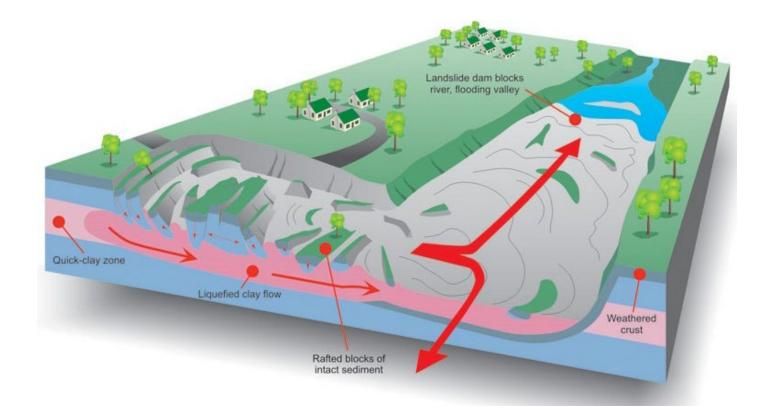


Bassin de la mer de Champlain dans l'Est de l'Ontario et l'Ouest du Québec (Commission géologique du Canada, 2011).

Étendue approximative des sédiments de la mer de Champlain dans l'Est de l'Ontario et l'Ouest du Québec (Soil Dynamics and Earthquake Engineering, 2020).

John Mesman, directeur, Propriétés, terres protégées et sensibilisation communautaire

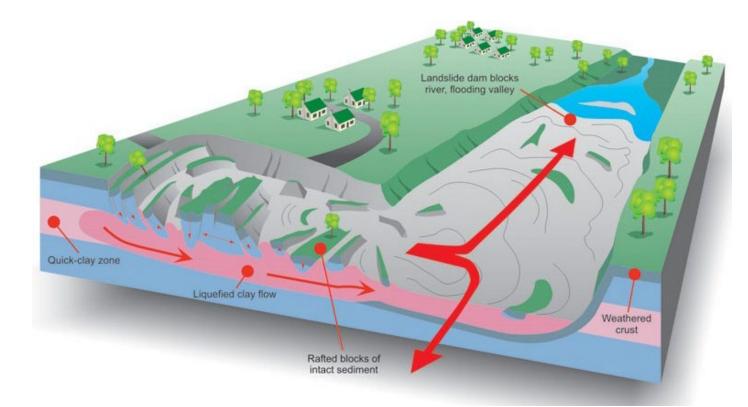
### **Retrogressive Landslides**



### Triggers of retrogressive landslides in Leda clay include:

 Soil saturation, sudden drawdown of water surfaces, excessive slope loading, stream erosion at the bottom of a slope, excavation and construction activities, earthquakes, or human-induced vibration.

# **Glissements de terrain rétrogressifs**



# *Les éléments déclencheurs des glissements de terrain rétrogressifs dans l'argile de Leda sont les suivants :*

 Saturation du sol, abaissement soudain de la surface de l'eau, charge excessive des pentes, érosion des cours d'eau en bas de pente, activités d'excavation et de construction, tremblements de terre ou vibrations provoquées par les humains.



# **Example Video: Retrogressive Landslide**



Alta Landslide, Norway, June 2020 https://youtu.be/DopB8CtSn3E?si=q7h55y5EWu07mE9N

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach



### Vidéo montrant un exemple de glissement de terrain rétrogressif



Glissement de terrain d'Alta, Norvège, juin 2020 https://youtu.be/DopB8CtSn3E?si=q7h55y5EWu07mE9N

John Mesman, directeur, Propriétés, terres protégées et sensibilisation communautaire





Historical Landslides in Leda Clay of the Champlain Sea (Natural Resources Canada).

- Over 50 landslides in sensitive clay documented in E. Ontario and W. Quebec
  - over 100 people have died
  - over 40,000 ha of land destroyed
- Casselman to Lemieux Area remains the largest documented potential retrogressive landslide area in Ontario



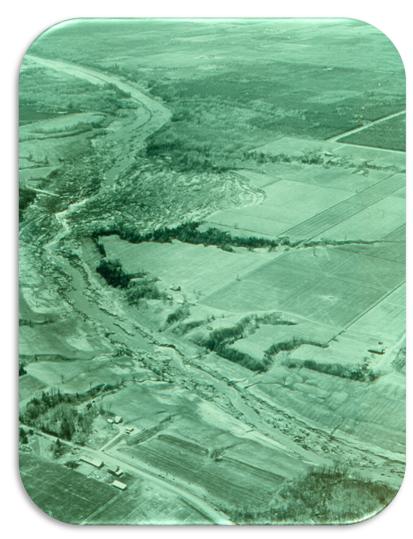


Glissements de terrain historiques dans l'argile de Leda de la mer de Champlain (Ressources naturelles Canada).

- Plus de 50 glissements de terrain d'argile sensible documentés dans l'Est de l'Ontario et l'Ouest du Québec
  - plus de 100 personnes sont mortes
  - plus de 40 000 ha de terres détruites
- Le secteur de Casselman à Lemieux reste le plus grand secteur de glissements de terrain rétrogressifs potentiels documenté en Ontario.



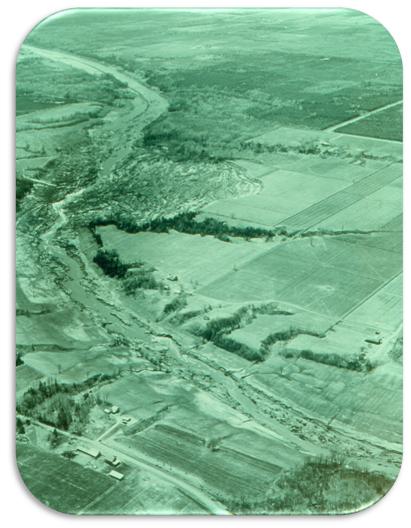




- Since 1850, five large landslides have been documented between Casselman and Lemieux.
- Development restrictions and mitigation measures were explored following extensive geotechnical investigations (1982-1999).

South Nation River Landslide, 1971.



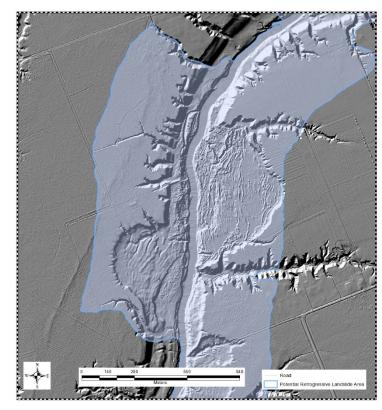


- Depuis 1850, cinq grands glissements de terrain ont été documentés entre Casselman et Lemieux.
- Des restrictions d'aménagement et des mesures d'atténuation ont été étudiées à la suite d'études géotechniques approfondies (1982-1999).

Glissement de terrain de la Nation Sud, 1971.



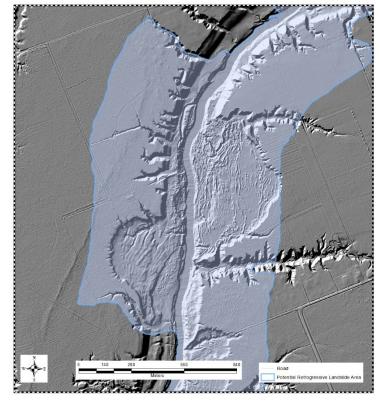




Topographical mapping (LiDAR images), 1971 Landslide scar.

- Since 1850, five large landslides have been documented between Casselman and Lemieux.
- Development restrictions and mitigation measures were explored following extensive geotechnical investigations (1982-1999).
- No development is permitted within the Casselman to Lemieux Potential Retrogressive Landslide Area.
- No development within 30 m of Landslide Area without a geotechnical study.





Cartographie topographique (images LiDAR), Niche d'arrachement du glissement de terrain de 1971.

- Depuis 1850, cinq grands glissements de terrain ont été documentés entre Casselman et Lemieux.
- Des restrictions d'aménagement et des mesures d'atténuation ont été étudiées à la suite d'études géotechniques approfondies (1982-1999).
- Aucun aménagement n'est autorisé dans le secteur de glissements de terrain rétrogressifs potentiels de Casselman à Lemieux.
- Pas d'aménagement à moins de 30 m d'un secteur de glissements de terrain sans étude géotechnique.





Clearing Channel of Leda Clay Deposits after 1971 Landslide.

- Retrogressive landslides cause significant property damage.
- Debris creates dams and blockages in the river which cause extensive flooding and environmental damage over hundreds of acres.
- Multi-year and multi-million dollars worth of remediation efforts required.



# De Casselman à Lemieux - Secteur de glissements de terrain rétrogressifs potentiels

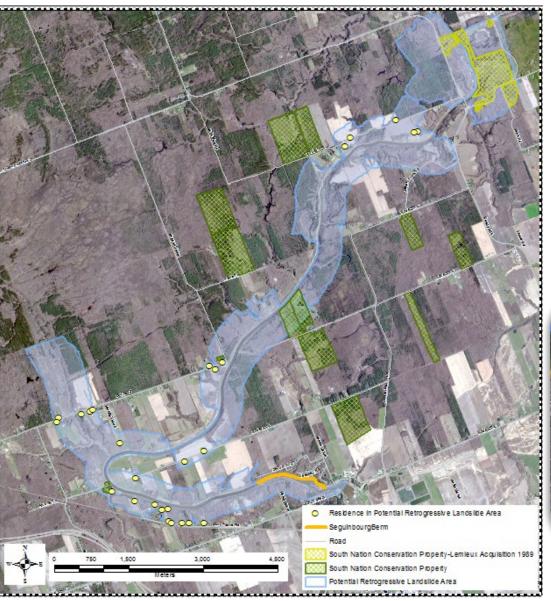


Canal de déblaiement des dépôts d'argile de Leda après le glissement de terrain de 1971.

- Les glissements de terrain
   rétrogressifs provoquent des dégâts matériels importants.
- Les débris créent des barrages et des blocages dans la rivière qui provoquent des inondations et des dommages environnementaux importants sur des centaines d'hectares.
- Des efforts d'assainissement de plusieurs années et de plusieurs millions de dollars sont nécessaires.



## **Casselman to Lemieux Potential Retrogressive Landslide Area**



With provincial support, the
 Seguinbourg Berm was constructed
 to protect 50 residential properties
 near Casselman (1987-1990), and
 28 residences and structures in
 Lemieux were relocated out of the
 hazard area (1990-1991).

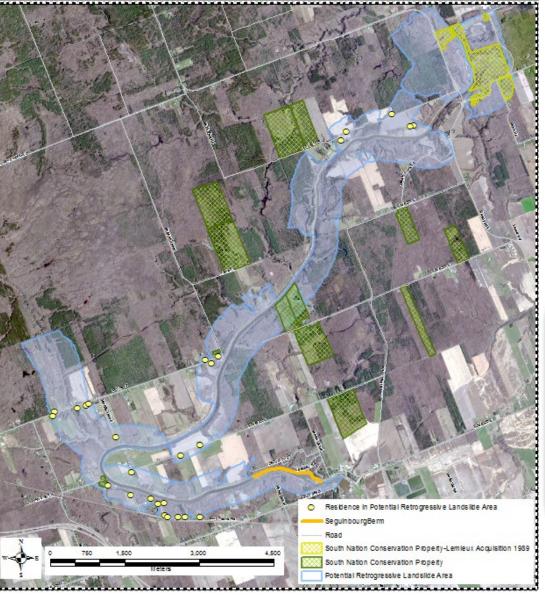


Seguinbourg Berm, 1990.

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach



# De Casselman à Lemieux – Secteur de glissements de terrain rétrogressifs potentiels



Avec le soutien de la province, la berme Seguinbourg a été
construite pour protéger 50
propriétés résidentielles près de
Casselman (1987-1990), et 28
résidences et structures à Lemieux
ont été déplacées hors de la zone
de danger (1990-1991).



Berme Seguinbourg, 1990.

John Mesman, directeur, Propriétés, terres protégées et sensibilisation communautaire

## Lemieux Buyout 1989





Former Hamlet of Lemieux, The Nation Municipality (former Township of South Plantagenet).

- SNC purchased 28 homes in Lemieux from willing sellers at a cost of \$2.2 million
- Residents received 95% of appraised market value
  - MNRF 85%
  - SNC 10%
  - Township 5% of value in in-kind service (garbage disposal, etc.)
- SNC costs:
  - Third party appraisal
  - Covered legal fees (\$500 per)
  - Six-month occupation term





Ancien hameau de Lemieux, Municipalité de La Nation (anciennement Canton de Plantagenet Sud).

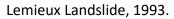
- La CNS a acheté 28 maisons à Lemieux à des vendeurs consentants pour un montant de 2,2 millions de dollars.
- Les résidents ont reçu 95 % de la valeur marchande estimée
  - MRNF 85 %
  - CNS 10 %
  - Canton 5 % de la valeur en services en nature (enlèvement des ordures, etc.)
- Coûts de la CNS :
  - Évaluation par un tiers
  - Frais juridiques couverts
     (500 \$ par personne)
  - Durée d'occupation de six mois

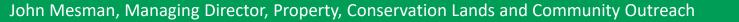






- Loss of life was avoided during the 1993 event in part due to the relocation of the former town of Lemieux.
- The landslide occurred 500 metres from the former Main Street, 2 years after buildings were relocated or demolished.







# Le glissement de terrain de Lemieux de 1993



- Les pertes humaines ont été évitées lors de cet événement en 1993, en partie grâce à la relocalisation de l'ancien hameau de Lemieux.
- Le glissement de terrain s'est produit à 500 mètres de l'ancienne rue principale, deux ans après que les bâtiments aient été déplacés ou démolis.

Glissement de terrain de Lemieux, 1993.



John Mesman, directeur, Propriétés, terres protégées et sensibilisation communautaire



## **1993 Lemieux Landslide**





View of the landslide scar from County Road 16.

Vehicle trapped at severed portion of County Road 16, driver suffered serious injuries, 1993 Landslide.



John Mesman, Managing Director, Property, Conservation Lands and Community Outreach



# Le glissement de terrain de Lemieux de 1993





Véhicule piégé sur la portion coupée de le chemin de comté 16, le conducteur est grièvement blessé, glissement de terrain de 1993.



Vue de la niche d'arrachement du glissement de terrain depuis le chemin de comté 16.

John Mesman, directeur, Propriétés, terres protégées et sensibilisation communautaire

## **Ongoing Risks to People and Property**





Slump downstream of Wolf Creek, La Nation, Fall 2018.



Small-Scale Landslide following unpermitted garage construction, 2017.

## **Risques permanents pour les personnes et les biens**





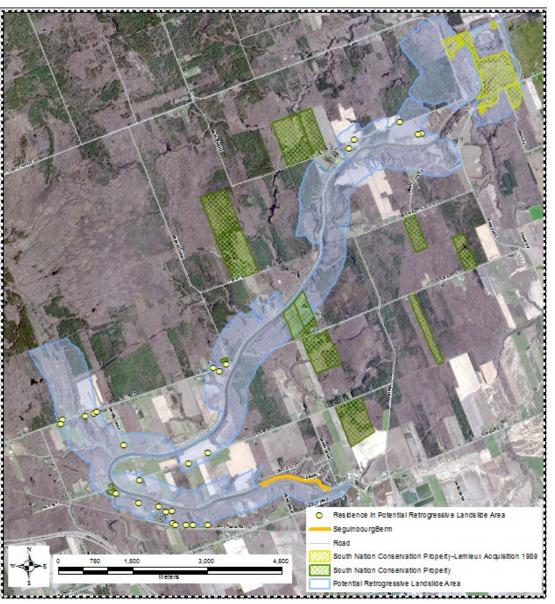
Affaissement en aval du ruisseau Wolf, La Nation, automne 2018.



Glissement de terrain à petite échelle suite à la construction d'un garage non autorisé, 2017.



## **Casselman to Lemieux Potential Retrogressive Landslide Area**

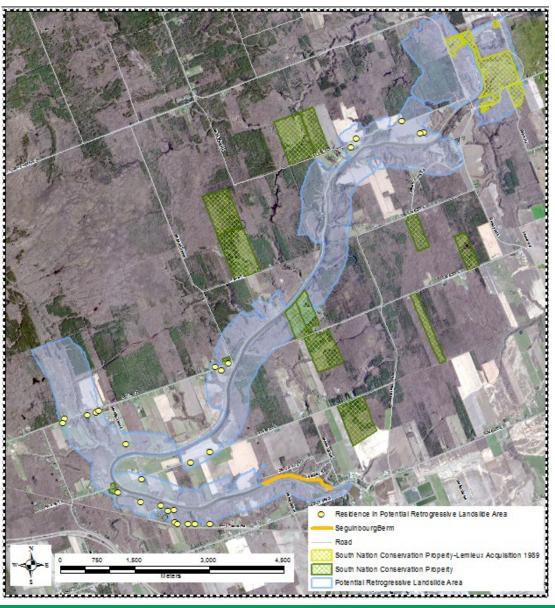


- A major retrogressive landslide could occur at anytime.
- Peer-review studies (2014-15) confirmed development setbacks.
- A Mitigation Plan (2020) was established with support from the Government of Canada's National Disaster Mitigation Program.
- The Mitigation Plan recommends purchasing the remaining 27 homes in the hazard area from willing sellers.

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach



# De Casselman à Lemieux - Secteur de glissements de terrain rétrogressifs potentiels



- Un important glissement de terrain rétrogressif peut se produire à tout moment.
- Les examens des demandes d'aménagement (2014-15) ont confirmé les reculs en matière d'aménagement.
- Un plan d'atténuation (2020) a été établi avec le soutien du Programme national d'atténuation des catastrophes du gouvernement du Canada.
- Le plan d'atténuation recommande d'acheter les 27 maisons restantes dans la zone à risque avec le consentement des vendeurs.

John Mesman, directeur, Propriétés, terres protégées et sensibilisation communautaire



## **Casselman to Lemieux Potential Retrogressive Landslide Area**

- Socio-economic challenges:
  - Residential occupants face financial barriers to relocation.
  - Willing sellers contact SNC annually to request financial support.
- SNC and The Nation Municipality provide annual letters to property owners to:
  - Share reminders on risks to people and property.
  - Request prompt reporting of potential concerns.
  - Encourage owners to contact SNC if they are interested in selling.
- SNC requested multi-year funding support from the Province of Ontario to help purchase property from willing sellers within the potential retrogressive landslide area
  - \$250,000/year for 12 years in cost-share funding requested from MNRF



## Secteur de glissements de terrain rétrogressifs potentiels de Casselman à Lemieux

- Défis socio-économiques :
  - Les résidents se heurtent à des obstacles financiers lors de la relocalisation.
  - Les vendeurs consentants communiquent chaque année avec la CNS pour demander une aide financière.
- La CNS et la municipalité de La Nation envoient des lettres annuelles aux propriétaires pour :
  - Leur rappeler les risques pour les personnes et les biens.
  - Demander que les problèmes potentiels soient signalés rapidement.
  - Demander aux propriétaires de contacter la CNS s'ils souhaitent vendre.
- La CNS a demandé un soutien financier pluriannuel à la province de l'Ontario pour l'aider à acheter des propriétés de vendeurs consentants dans la zone de glissements de terrain rétrogressifs potentiels.
  - 250 000 \$/an pendant 12 ans pour le financement du partage des coûts demandé au MRNF

# Our Local Environment, We're in it Together.



## SOUTH NATION CONSERVATION DE LA NATION SUD

www.nation.on.ca

## CORPORATION OF THE NATION MUNICIPALITY

## BY-LAW NO. 4-2024

**BEING A BY-LAW** PASSED PURSUANT TO THE PROVISIONS OF SECTION 38 OF THE PLANNING ACT, R.S.O. 1990, AS AMENDED TO ESTABLISH INTERIM CONTROL PROVISONS FOR THE ENTIRETY OF THE CORPORATION OF THE MUNICIPALITY OF THE NATION TO PROHIBIT THE ESTABLISHMENT OF NEW LARGE SCALE RENEWABLE ENERGY FACILITIES FOR A PERIOD OF TWELVE MONTHS IN ORDER TO ALLOW FOR THE APPROPRIATE COMPLETION OF FURTHER RESEARCH AND CONSULTATIONS.

**WHEREAS** Section 38.(1) of the Planning Act, R.S.O. 1990 as amended, permits the Council of a municipality to pass an Interim Control By-Law where Council has directed that a review or study be undertaken in respect of land use planning policies and regulations within the municipality or and defined areas thereof;

**AND WHEREAS** the Council of the Corporation of the Municipality of The Nation passed a resolution directing the necessary research and consultation be undertaken with respect to developing land use planning policies and regulations concerning new large scale "renewable energy facilities" on all lands located within The Nation Municipality.

**AND WHEREAS** the Council of the Corporation of the Municipality of The Nation deems it appropriate to now enact such an Interim Control By-law, in order to ensure that any new large scale "renewable energy facilities" and battery storage facility are appropriately situated and regulated within the Municipality;

**NOW THEREFORE** the Council of the Corporation of the Municipality of The Nation enacts as follows:

1) THAT in this By-law the following definitions shall apply:

-"Battery storage facility" means a battery storage facilities, or battery energy storage systems (BESS)or similar devices that enable energy from renewable sources, like solar and wind, to be stored and then released when power is needed most.

-"renewable energy facility" means a new large scale generation facility that generates electricity from any renewable energy sources and that meets such criteria as may be prescribed by regulation and includes associated or ancillary equipment, systems and technologies as may be prescribed by regulation and also include battery storage facilities, but does not include an associated waste disposal site, unless the site is prescribed by regulation for the purposes of this definition;

-"renewable energy project" means the construction, installation, use, operation, changing or retiring of a new large scale renewable energy generation facility.

-"Solar Farm Project" means a commercial project at which one or more photovoltaic collector panels or devices use light to generate electricity and is on a stand-alone structure. This does not include the project installed on existing structures.

2) That no new battery storage facility, renewable energy facility, renewable energy project or solar farm project shall be permitted on any lands within The Nation Municipality for a period of 12 months.

# READ A FIRST, SECOND AND THIRD TIME AND PASSED IN OPEN COUNCIL THIS 29<sup>th</sup> DAY OF JANUARY, 2024.

Francis Briere, Mayor

Josée Brizard, Clerk

## Accounts Payable Cheque Register Report - Caisse Populaire Nouvel-horizon Inc.-603910

### For The Date Range From 2024-01-31 To 2024-02-13

#### For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, eCheque

Cheque # / eCheque ID	Туре	Date	Vendor	Name	Amount	Statu
14181	С	2024-02-05	237	LAPLANTE CHEVROLET BUICK GMC LIMITED	\$59,545.84	0
14182	С	2024-02-05	237	LAPLANTE CHEVROLET BUICK GMC LIMITED	\$59,545.84	0
14183	С	2024-02-05	237	LAPLANTE CHEVROLET BUICK GMC LIMITED	\$60,311.17	0
14184	С	2024-02-13	177	GAGNE & FILS EXCAVATION LTEE	\$38,694.59	0
14185	С	2024-02-13	227	LAFLECHE SALES AND SERVICE	\$140.21	0
14186	С	2024-02-13	240	LATREMOUILLE	\$444.54	0
14187	С	2024-02-13	369	DELTA POWER EQUIPMENT	\$656.07	0
14188	С	2024-02-13	430	WINDSOR SALT LTD.	\$34,459.61	0
14189	С	2024-02-13	447	TRP READY MIX LTD	\$5,537.00	0
14190	С	2024-02-13	502	RICEVILLE AGRICULTURE SOCIETY	\$2,000.00	0
14191	С	2024-02-13	757	SOCIETE HISTORIQUE ET CULTURELLE DE ST-BERNARDIN	\$113.00	0
14192	С	2024-02-13	1037	MUNICIPAL PROPERTY ASSESSMENT CORPORATION	\$113.00	0
14193	С	2024-02-13	1195	JULIEN SAVAGE ELECTRIC INC.	\$3,559.50	0
14194	С	2024-02-13	1515	UNION CULTURELLE DES FRANCO-ONTARIENNES-ST-ISID	\$500.00	0
14195	С	2024-02-13	1925	MAIN INDUSTRIAL SALES LTD	\$136.73	0
14196	С	2024-02-13	1999	COMITE DE LA GUIGNOLEE DE LIMOGES	\$2,000.00	0
14197	С	2024-02-13	2305	LA CUISINE BENSON	\$97.50	0
14198	С	2024-02-13	2749	LE BAC A DONS	\$1,000.00	0
14199	С	2024-02-13	2884	TMJ CONSTRUCTION INC.	\$1,000.00	0
14200	С	2024-02-13	2941	TEC SURVEYING INC.	\$819.25	0
14201	С	2024-02-13	3111	SHADE GROUP INC	\$9,618.99	0
14202	С	2024-02-13	3125	ACCESSEQUIP INC.	\$287.63	0
14203	С	2024-02-13	3397	LIMOGES RECREATION COMMITTEE	\$2,500.00	0
14204	С	2024-02-13	3462	JENNA SLOAN	\$256.79	0
14205	С	2024-02-13	3463	HERITAGE FOOD SERVICE GROUP OF CANADA	\$108.29	0
14206	С	2024-02-13	3488	FOODCYCLE SCIENCE CORPORATION	\$20,057.50	0
14207	С	2024-02-13	3493	ALLIED MEDICAL INSTRUMENTS INC	\$484.91	0
14208	С	2024-02-13	3504	DANYKA MELLON	\$200.00	0
14209	С	2024-02-13	3508	REPLAY SPORTS	\$949.04	0
14210	С	2024-02-13	3509	VALLIERES PIERRE	\$50.00	0
14211	С	2024-02-13	3510	DORAN DORIS	\$50.00	0
14212	С	2024-02-13	3511	11401092 CANADA INC	\$1,344.64	0
14213	С	2024-02-13	3513	AMANDA WEBSTER	\$1,619.21	0
14214	С	2024-02-13	3514	RITCHIE'S WELDING INC.	\$4,000.91	0
14215	С	2024-02-13	3518	UNION CULTURELLE DES FRANCO ONTARIENNE-ST-ALBER	\$500.00	0

### Accounts Payable Cheque Register Report - Caisse Populaire Nouvel-horizon Inc.-603910

### For The Date Range From 2024-01-31 To 2024-02-13

#### For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, eCheque

B6150         E         2024-02-13         11         ABC DISPOSAL         S446.20         9           66151         E         2024-02-13         15         AFFUTAGE LEROUX H         S104.41         0           66153         E         2024-02-13         24         ANNIS, O'SULLIVAN, VOLLEBEKK LTD         \$6,19.037         0.0           66154         E         2024-02-13         30         AUD PARTS EXTRA PIECES DAUTO         \$1,36.65         0           66156         E         2024-02-13         66         BRAZEU SANITATION INC         \$15.82         0           66156         E         2024-02-13         71         BRENNTAG CANADA INC         \$7.373.62         0           66156         E         2024-02-13         77         CANDECON ENTREPRISES INC         \$3.660.76         0           66160         E         2024-02-13         77         CANDECON ENTREPRISES INC         \$3.650.76         0           66161         E         2024-02-13         78         CANSELSUNCY EQUIPMENT INC.         \$1.33.28         0           66162         2024-02-13         M4         CARRIERE & POIRIER EQUIPMENT         \$1.33.28         0           66163         E         2024-02-13         M4 <td< th=""><th>Cheque # / eCheque ID</th><th>Туре</th><th>Date</th><th>Vendor</th><th>Name</th><th>Amount</th><th>Status</th></td<>	Cheque # / eCheque ID	Туре	Date	Vendor	Name	Amount	Status
Bestin         E         2024-02-13         15         AFFUTAGE LEROUX H         Stild 41         0           Bestin         E         2024-02-13         24         ANNIS, O'SULLIVAN, VOLLEBEKK LTD         \$6,190.37         0           Bestin         E         2024-02-13         30         AUTO PARTS EXTRA PIECES D'AUTO         \$1,546.50         0           Bestin         E         2024-02-13         65         BRAEXALSA SERVICES INC         \$110.74         0           Bestin         E         2024-02-13         65         BRAENTAG CANADA INC         \$7.373.62         0           Bestin         E         2024-02-13         71         BYTOWN LUMBER         \$3.650.76         0           Bestin         E         2024-02-13         77         CANSEL SURVEY EQUIPMENT INC.         \$477.59         0           Bestin         E         2024-02-13         80         CANSEL SURVEY EQUIPMENT INC.         \$1.328.0         0           Bestin         E         2024-02-13         80         CANSEL AND CEMENT         \$1.328.0         0           Bestin         E         2024-02-13         80         CASSELMAN GAS BAR         \$17.129         0           Bestin         E         2024-02-13 <t< td=""><td>66149</td><td>E</td><td>2024-02-05</td><td>313</td><td>OMERS</td><td>\$138.38</td><td>0</td></t<>	66149	E	2024-02-05	313	OMERS	\$138.38	0
66152         E         2024-02-13         2.4         ANNIS, O'SULLIVAN, VOLLEBEKK LTD         \$6,190.37         0           66153         E         2024-02-13         30         AUTO PARTS EXTRA PIECES D'AUTO         \$1,546.50         0           66154         E         2024-02-13         61         BRAEAU SANTATION INC         \$16.60         0           66156         E         2024-02-13         66         BRAEAU SANTATION INC         \$16.80         0           66156         E         2024-02-13         76         BATEAU SANTATION INC         \$3.660.76         0           66160         E         2024-02-13         77         CADUCEON ENTREPRISES INC         \$3.660.76         0           66161         E         2024-02-13         77         CANSEL SURVEY EQUIPMENT INC.         \$477.59         0           66163         E         2024-02-13         84         CARIBERE & PORIERE EQUIPMENT         \$13.23.0         0           66164         E         2024-02-13         84         CARIBERE & PORIERE EQUIPMENT         \$13.23.38         0           66163         E         2024-02-13         84         CARIBERE & PORIERE EQUIPMENT         \$13.52.89         0           66164         E         2	66150	Е	2024-02-13	11	ABC DISPOSAL	\$645.26	0
66153         E         2024-02-13         30         AUTO PARTS EXTRA PIECES DAUTO         \$1,546.50         Q           66154         E         2024-02-13         51         M.R BLAIS SALES & SERVICES INC         \$110.74         Q           66156         E         2024-02-13         65         BRAZEAU SANITATION INC         \$158.20         Q           66156         E         2024-02-13         76         BRENTTA GANADA INC         \$7,373.62         Q           66156         E         2024-02-13         76         CADUCEON ENTREPRISES INC         \$3,650.76         Q           66160         E         2024-02-13         77         CANSEL SURVEY EQUIPMENT INC.         \$477.59         Q           66161         E         2024-02-13         80         CASSELMAN CEMENT         \$13.32.6         Q           66162         E         2024-02-13         80         CASSELMAN GAS BAR         \$17.79         Q           66163         E         2024-02-13         117         COOPERATIVE         Q         S1.53.38         Q           66166         E         2024-02-13         117         COOPERATIVE AGRICOLE DEMBRUN         \$18.73.33         Q           66167         E         2024-02-13	66151	Е	2024-02-13	15	AFFUTAGE LEROUX H	\$104.41	0
Belfs4         E         2024-02-13         51         M.R BLAIS SALES & SERVICES INC         \$110.74         0           66155         E         2024-02-13         65         BRAZEAU SANITATION INC         \$158.20         0           66156         E         2024-02-13         71         BYTOWN LUMBER         \$24.163         0           66167         E         2024-02-13         71         CADUCEON ENTREPRISES INC         \$3.650.76         0           66160         E         2024-02-13         77         CADUCEON ENTREPRISES INC         \$3.73.73.62         0           66160         E         2024-02-13         77         CADUCEON ENTREPRISES INC         \$3.73.73.62         0           66161         E         2024-02-13         80         MAXIBURO LTE         \$3.850.77         0           66163         E         2024-02-13         80         CASSELMAN CEMENT         \$1.33.26         0           66164         E         2024-02-13         181         CASSELMAN CAS BAR         \$17.73.82         0           66166         E         2024-02-13         116         UNIAG COOPERATIVE         \$2.85.01         0           66167         E         2024-02-13         145         ELEC	66152	Е	2024-02-13	24	ANNIS, O'SULLIVAN, VOLLEBEKK LTD	\$6,190.37	0
66155         E         2024-02-13         65         BRAZEAU SANITATION INC         5158.20         0           66156         E         2024-02-13         66         BRENNTAG CANADA INC         \$7.373.62         0           66157         E         2024-02-13         71         BYTOWN LUMBER         \$244.63         0           66168         E         2024-02-13         77         CANSEL SURVEY EQUIPMENT INC.         \$477.59         0           66160         E         2024-02-13         80         CARRIERE & POIRE EQUIPMENT INC.         \$477.59         0           66161         E         2024-02-13         80         CARRIERE & POIRE EQUIPMENT INC.         \$477.59         0           66162         E         2024-02-13         80         CARRIERE & POIRE EQUIPMENT         \$133.53         0           66163         E         2024-02-13         112         CARRIERE & POIRE EQUIPMENT         \$31.52.38         0           66164         E         2024-02-13         112         CARRIERE & POIRE EQUIPMENT         \$31.52.38         0           66164         E         2024-02-13         112         CARRIERE & POIRC TATHOLOUES EST ONTARI         \$31.52.38           66166         E         2024-02-13	66153	Е	2024-02-13	30	AUTO PARTS EXTRA PIECES D'AUTO	\$1,546.50	0
Bestin         Description         Description         Second Se	66154	Е	2024-02-13	51	M.R BLAIS SALES & SERVICES INC	\$110.74	0
66157         E         2024-02-13         71         BYTOWN LUMBER         2241.63         0           66156         E         2024-02-13         76         CADUCEON ENTREPRISES INC         \$3.660.76         0           66160         E         2024-02-13         77         CANSEL SURVEY EQUIPMENT INC.         \$477.59         0           66161         E         2024-02-13         80         MAXIBURO LTEE         \$885.73         0           66162         E         2024-02-13         80         CARSELMAN CEMENT         \$13.32.60         0           66163         E         2024-02-13         91         CASSELMAN CEMENT         \$1.23.38         0           66164         E         2024-02-13         112         CONSELL SCOLARE DISTRICT CATHOLIQUES EST ONTARI         \$1.53.38         0           66166         E         2024-02-13         116         UNIAG COOPERATIVE         \$29.91         0           66167         E         2024-02-13         117         COOPERATIVE AGRICOLE DEMBRUN         \$1.873.38         0           66168         E         2024-02-13         116         EUTREPRISE DUNDRAU         \$1.873.38         0           66169         E         2024-02-13         117	66155	Е	2024-02-13	65	BRAZEAU SANITATION INC	\$158.20	0
66158         E         2024-02-13         77         CADUCEON ENTREPRISES INC         53,660.76         9           66160         E         2024-02-13         77         CANSEL SURVEY EQUIPMENT INC.         \$477.99         0           66161         E         2024-02-13         80         MAXIBURO LTEE         \$835.73         0           66162         E         2024-02-13         80         CARRIERE & POIRIER EQUIPMENT         \$133.26         0           66163         E         2024-02-13         89         CASSELMAN CEMENT         \$123.33.6         0           66164         E         2024-02-13         91         CASSELMAN GAS BAR         \$171.29         0           66166         E         2024-02-13         112         CONSEL SCOLAIRE DISTRICT CATHOLIQUES EST ONTARI         \$31.523.89         0           66166         E         2024-02-13         116         UNIAG COOPERATIVE         \$29.91         0           66167         E         2024-02-13         117         COOPERATIVE AGRICOLE D'EMBRUN         \$1.873.38         0           66168         E         2024-02-13         147         ELECTROTEK INC         \$25,331.32         0           66170         E         2024-02-13	66156	Е	2024-02-13	66	BRENNTAG CANADA INC	\$7,373.62	0
66160         E         2024-02-13         77         CANSEL SURVEY EQUIPMENT INC.         6477.59         0           66161         E         2024-02-13         80         MAXIBURO LTEE         \$335.73         0           66162         E         2024-02-13         89         CARRIER & POIRIER EQUIPMENT         \$133.26         0           66163         E         2024-02-13         89         CASSELMAN CEMENT         \$1,233.36         0           66164         E         2024-02-13         112         CONSEIL SCOLAIRE DISTRICT CATHOLIQUES EST ONTARI         \$31,523.89         0           66166         E         2024-02-13         116         UNIAG COOPERATIVE         \$29.91         0           66167         E         2024-02-13         117         COOPERATIVE AGRICOLE DEMBRUN         \$1,873.38         0           66168         E         2024-02-13         117         COOPERATIVE AGRICOLE DEMBRUN         \$1,873.38         0           66169         E         2024-02-13         117         COOPERATIVE AGRICOLE DEMBRUN         \$1,873.38         0           66176         E         2024-02-13         147         ENTREPRISE BOURDEAU         \$1,870.33.90         0           66170         E <t< td=""><td>66157</td><td>E</td><td>2024-02-13</td><td>71</td><td>BYTOWN LUMBER</td><td>\$241.63</td><td>0</td></t<>	66157	E	2024-02-13	71	BYTOWN LUMBER	\$241.63	0
General         E         2024-02-13         80         MAXIBURO LTEE         State	66158	E	2024-02-13	75	CADUCEON ENTREPRISES INC	\$3,650.76	0
66162         E         2024-02-13         84         CARRIERE & POIRIER EQUIPMENT         \$133.26         O           66163         E         2024-02-13         89         CASSELMAN CEMENT         \$1,233.36         O           66164         E         2024-02-13         91         CASSELMAN GAS BAR         \$171.29         O           66165         E         2024-02-13         112         CONSELL SCOLAIRE DISTRICT CATHOLIQUES EST ONTARI         \$31,523.89         O           66166         E         2024-02-13         116         UNIAG COOPERATIVE         \$29.91         O           66167         E         2024-02-13         117         COOPERATIVE AGRICOLE DEMBRUN         \$1.873.38         O           66168         E         2024-02-13         145         ELECTROTEK INC         \$286.54         O           66170         E         2024-02-13         147         ENTREPRISE BOURDEAU         \$197.04         O           66171         E         2024-02-13         147         ENTREPRISE BOURDEAU         \$197.04         O           66172         E         2024-02-13         152         EVANS UTILITY AND MUNICIPAL         \$373.90         O           66171         E         2024-02-13         <	66160	E	2024-02-13	77	CANSEL SURVEY EQUIPMENT INC.	\$477.59	0
66163         E         2024-02-13         89         CASSELMAN CEMENT         \$1,233.36         0           66164         E         2024-02-13         91         CASSELMAN GAS BAR         \$171.29         0           66165         E         2024-02-13         112         CONSEIL SCOLAIRE DISTRICT CATHOLIQUES EST ONTARI         \$31,523.89         0           66166         E         2024-02-13         116         UNIAG COOPERATIVE         \$20.90         \$1,623.30         0           66167         E         2024-02-13         116         UNIAG COOPERATIVE         \$20.90         \$2	66161	Е	2024-02-13	80	MAXIBURO LTEE	\$835.73	0
66164         E         2024-02-13         91         CASSELMAN GAS BAR         111.29         0           66165         E         2024-02-13         112         CONSELL SCOLAIRE DISTRICT CATHOLIQUES EST ONTARII         \$31,523.89         0           66166         E         2024-02-13         116         UNIAG COOPERATIVE         \$29.91         0           66167         E         2024-02-13         117         COOPERATIVE AGRICOLE D'EMBRUN         \$1.873.38         0           66168         E         2024-02-13         145         ELECTROTEK INC         \$286.54         0           66170         E         2024-02-13         147         ENTREPRISE BOURDEAU         \$197.04         0           66171         E         2024-02-13         152         EVANS UTILITY AND MUNICIPAL         \$25,331.32         0           66172         E         2024-02-13         171         FUTURE OFFICE PRODUCTS         \$373.90         0           66173         E         2024-02-13         171         GL SHYDRAULIC INC         \$18.537.03         0           66174         E         2024-02-13         201         J& RADAM LTEE         \$18.537.03         0           66176         E         2024-02-13 <t< td=""><td>66162</td><td>Е</td><td>2024-02-13</td><td>84</td><td>CARRIERE &amp; POIRIER EQUIPMENT</td><td>\$133.26</td><td>0</td></t<>	66162	Е	2024-02-13	84	CARRIERE & POIRIER EQUIPMENT	\$133.26	0
Gélifés         E         2024-02-13         112         CONSEIL SCOLAIRE DISTRICT CATHOLIQUES EST ONTARII         \$31,523.89         O           Gélifés         E         2024-02-13         116         UNIAG COOPERATIVE         \$29.91         O           Gélifés         E         2024-02-13         116         UNIAG COOPERATIVE AGRICOLE D'EMBRUN         \$1,873.38         O           Gélifés         E         2024-02-13         117         COOPERATIVE AGRICOLE D'EMBRUN         \$1,873.38         O           Gélifés         E         2024-02-13         145         ELECTROTEK INC         \$286.54         O           Gélifés         E         2024-02-13         147         ENTREPRISE BOURDEAU         \$197.04         O           Gélifo         E         2024-02-13         152         EVANS UTILITY AND MUNICIPAL         \$25,331.32         O           Gélifo         E         2024-02-13         175         G.D.S HYDRAULIC INC         \$3659.59         O           Gélifo         E         2024-02-13         201         J & R ADAM LTEE         \$116.9.54         O           Gélifo         E         2024-02-13         202         J.B. MOBILE MECHANIC INC         \$15.370.30         O           Gélifo	66163	Е	2024-02-13	89	CASSELMAN CEMENT	\$1,233.36	0
66166       E       2024-02-13       116       UNIAG COOPERATIVE       \$29.91       0         66167       E       2024-02-13       117       COOPERATIVE AGRICOLE D'EMBRUN       \$1,873.38       0         66168       E       2024-02-13       145       ELECTROTEK INC       \$286.54       0         66169       E       2024-02-13       147       ENTREPRISE BOURDEAU       \$197.04       0         66170       E       2024-02-13       147       ENTREPRISE BOURDEAU       \$25,331.32       0         66171       E       2024-02-13       171       FUTURE OFFICE PRODUCTS       \$373.90       0         66172       E       2024-02-13       175       G.D.S HYDRAULIC INC       \$589.59       0         66173       E       2024-02-13       201       J & R ADAM LEE       \$169.54       0         66174       E       2024-02-13       202       J.B. MOBILE MECHANIC INC       \$15,370.30       0         66176       E       2024-02-13       202       J.B. MOBILE MECHANIC INC       \$15,575.5       0         66177       E       2024-02-13       225       GFL ENVIRONMENTAL INC       \$8,552.51       0         66178       E       2024-0	66164	Е	2024-02-13	91	CASSELMAN GAS BAR	\$171.29	0
66167       E       2024-02-13       117       COOPERATIVE AGRICOLE D'EMBRUN       \$1,873.38       O         66168       E       2024-02-13       145       ELECTROTEK INC       \$286.54       O         66169       E       2024-02-13       147       ENTREPRISE BOURDEAU       \$197.04       O         66170       E       2024-02-13       152       EVANS UTILITY AND MUNICIPAL       \$25,331.32       O         66171       E       2024-02-13       171       FUTURE OFFICE PRODUCTS       \$373.90       O         66172       E       2024-02-13       175       G.D.S HYDRAULIC INC       \$589.59       O         66173       E       2024-02-13       201       J & RADAM LTEE       \$169.54       O         66174       E       2024-02-13       202       J.B. MOBILE MECHANIC INC       \$15,370.30       O         66176       E       2024-02-13       202       J.R. BRISSON EQUIP LTEE       \$169.54       O         66176       E       2024-02-13       225       GFL ENVIRONMENTAL INC       \$8,552.51       O         66177       E       2024-02-13       275       GFL ENVIRONMENTAL INC       \$8,552.51       O         66178       E	66165	Е	2024-02-13	112	CONSEIL SCOLAIRE DISTRICT CATHOLIQUES EST ONTARI	\$31,523.89	0
66168       E       2024-02-13       145       ELECTROTEK INC       \$286.54       O         66169       E       2024-02-13       147       ENTREPRISE BOURDEAU       \$197.04       O         66170       E       2024-02-13       152       EVANS UTILITY AND MUNICIPAL       \$25,331.32       O         66171       E       2024-02-13       171       FUTURE OFFICE PRODUCTS       \$373.90       O         66172       E       2024-02-13       175       G.D.S HYDRAULIC INC       \$589.59       O         66173       E       2024-02-13       201       J & R ADAM LTEE       \$169.54       O         66174       E       2024-02-13       202       J.B. MOBILE MECHANIC INC       \$15,370.30       O         66174       E       2024-02-13       202       J.R BRISSON EQUIP LTEE       \$518.86       O         66176       E       2024-02-13       222       LA COMPAGNIE DEDITION ANDRE PAQUETTE INC       \$265.55       O         66177       E       2024-02-13       225       GFL ENVIRONMENTAL INC       \$7,712.94       O         66176       E       2024-02-13       273       LRL ASSOCIATES LTD       \$1,054.29       O         66179       E <td>66166</td> <td>E</td> <td>2024-02-13</td> <td>116</td> <td>UNIAG COOPERATIVE</td> <td>\$29.91</td> <td>0</td>	66166	E	2024-02-13	116	UNIAG COOPERATIVE	\$29.91	0
66169       E       2024-02-13       147       ENTREPRISE BOURDEAU       \$197.04       \$0         66170       E       2024-02-13       152       EVANS UTILITY AND MUNICIPAL       \$25,31.32       \$0         66171       E       2024-02-13       171       FUTURE OFFICE PRODUCTS       \$373.90       \$0         66172       E       2024-02-13       175       G.D. S HYDRAULIC INC       \$589.59       \$0         66173       E       2024-02-13       201       J & R ADAM LTEE       \$169.54       \$0         66174       E       2024-02-13       202       J.B. MOBILE MECHANIC INC       \$15,370.30       \$0         66175       E       2024-02-13       202       J.R BRISSON EQUIP LTEE       \$518.86       \$0         66176       E       2024-02-13       222       LA COMPAGNIE D'EDITION ANDRE PAQUETTE INC       \$265.55       \$0         66177       E       2024-02-13       225       GFL ENVIRONMENTAL INC       \$8,552.51       \$0         66178       E       2024-02-13       264       LEVAC PROPANE INC       \$1,640.37       \$0         66180       E       2024-02-13       273       IRL ASSOCIATES LTD       \$1,648.37       \$0         66181 <td>66167</td> <td>E</td> <td>2024-02-13</td> <td>117</td> <td>COOPERATIVE AGRICOLE D'EMBRUN</td> <td>\$1,873.38</td> <td>0</td>	66167	E	2024-02-13	117	COOPERATIVE AGRICOLE D'EMBRUN	\$1,873.38	0
66170       E       2024-02-13       152       EVANS UTILITY AND MUNICIPAL       \$25,331.32       0         66171       E       2024-02-13       171       FUTURE OFFICE PRODUCTS       \$373.90       0         66172       E       2024-02-13       175       G.D.S HYDRAULIC INC       \$589.59       0         66173       E       2024-02-13       201       J&R ADAM LTEE       \$169.54       0         66174       E       2024-02-13       202       J.B. MOBILE MECHANIC INC       \$15,370.30       0         66174       E       2024-02-13       202       J.B. MOBILE MECHANIC INC       \$15,370.30       0         66175       E       2024-02-13       202       J.B. MOBILE MECHANIC INC       \$15,370.30       0         66176       E       2024-02-13       202       J.R BRISSON EQUIP LTEE       \$518.66       0         66176       E       2024-02-13       225       GFL ENVIRONMENTAL INC       \$8,552.51       0         66177       E       2024-02-13       264       LEVAC PROPANE INC       \$1,054.29       0         66178       E       2024-02-13       273       IRL ASSOCIATES LTD       \$10,054.29       0         66180       E	66168	E	2024-02-13	145	ELECTROTEK INC	\$286.54	0
66171       E       2024-02-13       171       FUTURE OFFICE PRODUCTS       \$373.90       O         66172       E       2024-02-13       175       G.D. S HYDRAULIC INC       \$589.59       O         66173       E       2024-02-13       201       J & R ADAM LTEE       \$169.54       O         66174       E       2024-02-13       202       J.B. MOBILE MECHANIC INC       \$15,370.30       O         66175       E       2024-02-13       204       J.R BRISSON EQUIP LTEE       \$518.86       O         66176       E       2024-02-13       222       LA COMPAGNIE D'EDITION ANDRE PAQUETTE INC       \$265.55       O         66176       E       2024-02-13       225       GFL ENVIRONMENTAL INC       \$8,552.51       O         66178       E       2024-02-13       264       LEVAC PROPANE INC       \$1,054.29       O         66179       E       2024-02-13       273       LRL ASSOCIATES LTD       \$1,054.29       O         66180       E       2024-02-13       289       MIKE'S WASTE DISPOSAL INC       \$42,017.64       O         66181       E       2024-02-13       323       PAPETERIE GERMAIN INC       \$1,648.37       O         66182	66169	Е	2024-02-13	147	ENTREPRISE BOURDEAU	\$197.04	0
66172       E       2024-02-13       175       G.D.S HYDRAULIC INC       \$589.59       O         66173       E       2024-02-13       201       J & R ADAM LTEE       \$169.54       O         66174       E       2024-02-13       202       J.B. MOBILE MECHANIC INC       \$15,370.30       O         66175       E       2024-02-13       202       J.B. MOBILE MECHANIC INC       \$15,370.30       O         66176       E       2024-02-13       202       J.R BRISSON EQUIP LTEE       \$518.86       O         66176       E       2024-02-13       222       LA COMPAGNIE D'EDITION ANDRE PAQUETTE INC       \$265.55       O         66177       E       2024-02-13       225       GFL ENVIRONMENTAL INC       \$8,552.51       O         66178       E       2024-02-13       245       GFL ENVIRONMENTAL INC       \$1,054.29       O         66179       E       2024-02-13       273       LRL ASSOCIATES LTD       \$1,054.29       O         66180       E       2024-02-13       289       MIKE'S WASTE DISPOSAL INC       \$42,017.64       O         66181       E       2024-02-13       351       PAPETERIE GERMAIN INC       \$1,648.37       O         66182 <td>66170</td> <td>E</td> <td>2024-02-13</td> <td>152</td> <td>EVANS UTILITY AND MUNICIPAL</td> <td>\$25,331.32</td> <td>0</td>	66170	E	2024-02-13	152	EVANS UTILITY AND MUNICIPAL	\$25,331.32	0
66173       E       2024-02-13       201       J & R ADAM LTEE       \$169.54       O         66174       E       2024-02-13       202       J.B. MOBILE MECHANIC INC       \$15,370.30       O         66175       E       2024-02-13       204       J.R BRISSON EQUIP LTEE       \$518.86       O         66176       E       2024-02-13       222       LA COMPAGNIE D'EDITION ANDRE PAQUETTE INC       \$265.55       O         66176       E       2024-02-13       225       GFL ENVIRONMENTAL INC       \$8,552.51       O         66178       E       2024-02-13       264       LEVAC PROPANE INC       \$7,712.94       O         66179       E       2024-02-13       273       LRL ASSOCIATES LTD       \$1,054.29       O         66180       E       2024-02-13       289       MIKE'S WASTE DISPOSAL INC       \$42,017.64       O         66181       E       2024-02-13       323       PAPETERIE GERMAIN INC       \$1,648.37       O         66182       E       2024-02-13       351       PNEU LANDRIAULT TIRE       \$431.60       O         66183       E       2024-02-13       359       PUROLATOR COURRIER LTD       \$80.31       O	66171	Е	2024-02-13	171	FUTURE OFFICE PRODUCTS	\$373.90	0
66174       E       2024-02-13       202       J.B. MOBILE MECHANIC INC       \$15,370.30       O         66175       E       2024-02-13       204       J.R. BRISSON EQUIP LTEE       \$518.86       O         66176       E       2024-02-13       222       LA COMPAGNIE D'EDITION ANDRE PAQUETTE INC       \$265.55       O         66177       E       2024-02-13       225       GFL ENVIRONMENTAL INC       \$8,552.51       O         66178       E       2024-02-13       264       LEVAC PROPANE INC       \$7,712.94       O         66179       E       2024-02-13       273       LRL ASSOCIATES LTD       \$1,054.29       O         66180       E       2024-02-13       289       MIKE'S WASTE DISPOSAL INC       \$42,017.64       O         66181       E       2024-02-13       323       PAPETERIE GERMAIN INC       \$1,648.37       O         66182       E       2024-02-13       351       PNEU LANDRIAULT TIRE       \$431.60       O         66183       E       2024-02-13       359       PUROLATOR COURRIER LTD       \$80.31       O	66172	Е	2024-02-13	175	G.D.S HYDRAULIC INC	\$589.59	0
66175       E       2024-02-13       204       J.R BRISSON EQUIP LTEE       \$518.86       O         66176       E       2024-02-13       222       LA COMPAGNIE D'EDITION ANDRE PAQUETTE INC       \$265.55       O         66177       E       2024-02-13       225       GFL ENVIRONMENTAL INC       \$8,552.51       O         66178       E       2024-02-13       264       LEVAC PROPANE INC       \$7,712.94       O         66179       E       2024-02-13       273       LRL ASSOCIATES LTD       \$1,054.29       O         66180       E       2024-02-13       289       MIKE'S WASTE DISPOSAL INC       \$42,017.64       O         66181       E       2024-02-13       323       PAPETERIE GERMAIN INC       \$1,648.37       O         66182       E       2024-02-13       351       PNEU LANDRIAULT TIRE       \$431.60       O         66183       E       2024-02-13       359       PUROLATOR COURRIER LTD       \$80.31       O	66173	E	2024-02-13	201	J & R ADAM LTEE	\$169.54	0
66176       E       2024-02-13       222       LA COMPAGNIE D'EDITION ANDRE PAQUETTE INC       \$265.55       O         66177       E       2024-02-13       225       GFL ENVIRONMENTAL INC       \$8,552.51       O         66178       E       2024-02-13       264       LEVAC PROPANE INC       \$7,712.94       O         66179       E       2024-02-13       273       LRL ASSOCIATES LTD       \$1,054.29       O         66180       E       2024-02-13       289       MIKE'S WASTE DISPOSAL INC       \$42,017.64       O         66181       E       2024-02-13       323       PAPETERIE GERMAIN INC       \$1,648.37       O         66182       E       2024-02-13       351       PNEU LANDRIAULT TIRE       \$431.60       O         66183       E       2024-02-13       359       PUROLATOR COURRIER LTD       \$80.31       O	66174	E	2024-02-13	202	J.B. MOBILE MECHANIC INC	\$15,370.30	0
66177       E       2024-02-13       225       GFL ENVIRONMENTAL INC       \$8,552.51       O         66178       E       2024-02-13       264       LEVAC PROPANE INC       \$7,712.94       O         66179       E       2024-02-13       273       LRL ASSOCIATES LTD       \$1,054.29       O         66180       E       2024-02-13       289       MIKE'S WASTE DISPOSAL INC       \$42,017.64       O         66181       E       2024-02-13       323       PAPETERIE GERMAIN INC       \$1,648.37       O         66182       E       2024-02-13       351       PNEU LANDRIAULT TIRE       \$431.60       O         66183       E       2024-02-13       359       PUROLATOR COURRIER LTD       \$80.31       O	66175	Е	2024-02-13	204	J.R BRISSON EQUIP LTEE	\$518.86	0
66178       E       2024-02-13       264       LEVAC PROPANE INC       \$7,712.94       O         66179       E       2024-02-13       273       LRL ASSOCIATES LTD       \$1,054.29       O         66180       E       2024-02-13       289       MIKE'S WASTE DISPOSAL INC       \$42,017.64       O         66181       E       2024-02-13       323       PAPETERIE GERMAIN INC       \$1,648.37       O         66182       E       2024-02-13       351       PNEU LANDRIAULT TIRE       \$431.60       O         66183       E       2024-02-13       359       PUROLATOR COURRIER LTD       \$80.31       O	66176	E	2024-02-13	222	LA COMPAGNIE D'EDITION ANDRE PAQUETTE INC	\$265.55	0
66179       E       2024-02-13       273       LRL ASSOCIATES LTD       \$1,054.29       O         66180       E       2024-02-13       289       MIKE'S WASTE DISPOSAL INC       \$42,017.64       O         66181       E       2024-02-13       323       PAPETERIE GERMAIN INC       \$1,648.37       O         66182       E       2024-02-13       351       PNEU LANDRIAULT TIRE       \$431.60       O         66183       E       2024-02-13       359       PUROLATOR COURRIER LTD       \$80.31       O	66177	Е	2024-02-13	225	GFL ENVIRONMENTAL INC	\$8,552.51	0
66180       E       2024-02-13       289       MIKE'S WASTE DISPOSAL INC       \$42,017.64       O         66181       E       2024-02-13       323       PAPETERIE GERMAIN INC       \$1,648.37       O         66182       E       2024-02-13       351       PNEU LANDRIAULT TIRE       \$431.60       O         66183       E       2024-02-13       359       PUROLATOR COURRIER LTD       \$80.31       O	66178	Е	2024-02-13	264	LEVAC PROPANE INC	\$7,712.94	0
66181       E       2024-02-13       323       PAPETERIE GERMAIN INC       \$1,648.37       O         66182       E       2024-02-13       351       PNEU LANDRIAULT TIRE       \$431.60       O         66183       E       2024-02-13       359       PUROLATOR COURRIER LTD       \$80.31       O	66179	Е	2024-02-13	273	LRL ASSOCIATES LTD	\$1,054.29	0
66182         E         2024-02-13         351         PNEU LANDRIAULT TIRE         \$431.60         O           66183         E         2024-02-13         359         PUROLATOR COURRIER LTD         \$80.31         O	66180	Е	2024-02-13	289	MIKE'S WASTE DISPOSAL INC	\$42,017.64	0
66183 E 2024-02-13 359 PUROLATOR COURRIER LTD \$80.31 O	66181	Е	2024-02-13	323	PAPETERIE GERMAIN INC	\$1,648.37	0
	66182	Е	2024-02-13	351	PNEU LANDRIAULT TIRE	\$431.60	0
66184 E 2024-02-13 400 SOLENO INC \$22,303.27 O	66183	Е	2024-02-13	359	PUROLATOR COURRIER LTD	\$80.31	0
	66184	Е	2024-02-13	400	SOLENO INC	\$22,303.27	0

## Accounts Payable Cheque Register Report - Caisse Populaire Nouvel-horizon Inc.-603910

### For The Date Range From 2024-01-31 To 2024-02-13

#### For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, eCheque

Cheque # / eCheque ID	Туре	Date	Vendor	Name	Amount	Status
66185	E	2024-02-13	444	TRAITEMENT D'EAU DESFORGES	\$152.55	0
66186	Е	2024-02-13	476	XPLORNET COMMUNICATIONS INC	\$13.70	0
66187	Е	2024-02-13	533	SPUEHLER SHOP	\$305.18	0
66188	Е	2024-02-13	954	CDW CANADA INC.	\$8,106.58	0
66189	Е	2024-02-13	1063	MALBEUF TECH SOLUTIONS	\$1,684.49	0
66190	Е	2024-02-13	1259	SSC Maintenance Services Inc	\$2,546.41	0
66191	Е	2024-02-13	1282	ROY AIMEE	\$200.00	0
66192	Е	2024-02-13	1336	ON CALL CENTRE	\$254.42	0
66193	Е	2024-02-13	1386	REGULVAR CANADA INC	\$463.30	0
66194	Е	2024-02-13	1405	ESI TECHNOLOGIES DE L'INFORMATION INC	\$10,563.43	0
66195	Е	2024-02-13	1773	A.D.R. DISTRIBUTION	\$143.26	0
66196	Е	2024-02-13	1829	MAXI POWER ELECTRICAL SERVICES INC.	\$3,885.33	0
66197	Е	2024-02-13	1842	SELECTCOM INC	\$86.61	0
66198	Е	2024-02-13	1863	PRINTERSPLUS LIMITED	\$2,066.72	0
66199	Е	2024-02-13	1868	ULINE CANADA CORPORATION	\$9.18	0
66200	Е	2024-02-13	1896	LAPLANTE CHRYSLER DODGE JEEP RAM LTD.	\$159.44	0
66201	Е	2024-02-13	1902	MATERIAUX PONT-MASSON RONA	\$125.21	0
66202	Е	2024-02-13	2031	HACH SALES & SERVICE CANADA LP	\$5,830.12	0
66203	Е	2024-02-13	2083	LEROUX CONSULTANT	\$14,023.98	0
66204	Е	2024-02-13	2126	AIG INSURANCE COMPANY OF CANADA	\$14,763.60	0
66205	Е	2024-02-13	2389	INNOVATIVE SURFACE SOLUTIONS CANADA	\$3,725.27	0
66206	Е	2024-02-13	2423	W.O. STINSON & SON LTD.	\$16,110.21	0
66207	Е	2024-02-13	3024	BOURDEAU METAL SHOP	\$79.10	0
66208	Е	2024-02-13	3089	PITNEY BOWES LEASING	\$505.11	0
66209	Е	2024-02-13	3117	AERZEN CANADA	\$863.42	0
66210	Е	2024-02-13	3218	AMAZON BUSINESS	\$917.02	0
66212	Е	2024-02-13	3445	ICO TECHNOLOGIES INC	\$503.02	0
66213	Е	2024-02-13	3512	ALEXANDER JADOWSKI	\$1,000.00	0
66214	Е	2024-02-13	3519	ERIC CORBIN	\$209.16	0
66215	Е	2024-02-13	3520	9425-5973 QUEBEC INC.	\$338,416.31	0
BELL CANADA	Е	2024-02-13	43	BELL CANADA	\$346.48	0
ENBRIDGE CONSUMER GAS	E	2024-02-13	146	ENBRIDGE CONSUMER GAS	\$8,603.12	0
HYDRO ONE NETWORKS INC	E	2024-02-13	198	HYDRO ONE NETWORKS INC	\$79,890.39	0
JOHN DEERE FINANCIAL	E	2024-02-13	16	JOHN DEERE FINANCIAL	\$2,093.61	0

### Accounts Payable Cheque Register Report - Caisse Populaire Nouvel-horizon Inc.-603910 For The Date Range From 2024-01-31 To 2024-02-13

#### For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, eCheque

Cheque # / eCheque ID	Туре	Date	Vendor	Name	Amount	Status
MINISTER OF FINANCE	E	2024-02-13	291	MINISTER OF FINANCE	\$9,367.73	0
PETRO-CANADA SUPERPASS	Е	2024-02-13	3449	PETRO-CANADA SUPERPASS	\$675.03	0
RECEVEUR GENERAL DU CANADA	Е	2024-02-13	366	RECEVEUR GENERAL DU CANADA	\$81,246.98	0
THE BEER STORE	Е	2024-02-13	42	THE BEER STORE	\$2,535.73	0
WORKPLACE SAFETY INSURANCE	Е	2024-02-13	475	WORKPLACE SAFETY INSURANCE	\$2,133.44	0

TOTAL

\$1<mark>,110,648.25</mark>

**Donation request form** 

#### **Organization's Name**

Prescott Russell Recreational Trail

**Mailing Address** 



Telephone

Contact person's name

Eric Collard

Telephone

Email

info@sentierviatrail.com

#### **Section B - Application Summary**

#### Your request is for

• Activities for the year

#### **Amount Requested**

\$1000

#### Name of activity or list of activities

The donation money will be used to perform maintenance and upgrades to the Trail. These include leveling of the Trail as well as widening activities in some areas. We will also apply for external funding to help with the renewal of gates.

#### Description of activity / activities' summary:

This donation will help offset some of our costs to keep the Trail barrier free to the people of Nation Municipality. It will also help us attract more events and local Trail enthusiasts.

#### **Activity Start Date**

04/08/2024

#### Location of activity / activities

The Trail encompasses 72km in its entirety, including close to 10kms in Nation Municipality. We hope to hold more events in 2024 with community markets and cycle tourism events already planned for the summer.

#### Is admission free?

• Yes

#### Describe how The Nation will be recognized during your event(s)?

We will mention the donation on our social media channels and in our Board meetings. We will recognize it during our yearly report presentation to the Municipality Council, including our representative Councillor Marjorie Drolet.

### If applicable, the organism consents to sending a report to The Nation Council

Yes

#### **Donation request form**

#### **Organization's Name**

2804 Royal Canadian Army Cadet Corps - Casselman

#### **Mailing Address**



Telephone

#### Contact person's name

Genevieve Dwyer Genevieve Dwyer

Telephone

#### Email

president2804psc@gmail.com

#### **Section B - Application Summary**

#### Your request is for

• Activities for the year

#### **Amount Requested**

3000.00

#### If the amount is more than the amount previously given, please justify

In previous years, donations was seeked for Dice Rice. This year, we are asking for funds not specific to the Dice Run but to help the corps all year round. (End of year trip and Rent)

Due to inflation cost of food, learning tools and other items have increased. We the Support Committee are able to fundraise during the year, however its with generous donations that allows up to maintain esprit de corps within the corps and allow for cadets to have other life experiences they may not have due to families income.

We did raise money last year and 5,600 went towards rent of the facilities and 1200 for internet so that our instructors could use the internet for reference when teaching classes.

With all that said, we would like to continue to offer cadets different experiences and this is why we are asking for 3000.00.

#### Name of activity or list of activities

Year end trip - Old Montreal to at Volles en Volles - Musee Regimentaire de Mont Royal, <u>https://www.voilesenvoiles.com/en/</u> Help with rent of the facilities. Remembrance Day Parade

#### Description of activity / activities' summary:

Year end trip - We are looking to bring the cadets to Old Montreal to at Volles en Volles. Cadets get to experience a unique and memorable experience and most importantly, the cadets will experience team spirit like no other. They will be challenged in the aerial courses, they will enjoy archery tag, they will work together.

Also a visit to Musee Regimentaire de Mont Royal, the corps is affiated with the medical corps and they have alot of knowledge in that field, we like to offer the cadets a chance to explore more of the army afiliations and see how all comes together.

We do need to transport the cadets in school busses, to which with the price of gas the ammount have sky rocketed. In order for the cadets to visit their sister corps 57 Vankelhill, a round trip is 300\$ plus tax. Trip to Ottawa is over 700\$ and Kingston is over 3,000. With that, your donation helped us bring the cadets to Old Fort Henry and experience a life in the day of a 1867 solider. Which that experience will carry with them for years to come.

#### https://www.voilesenvoiles.com/en/

Remembrance Day Parade - To help with cost to help serve either breakfast or lunch to the cadets before or after the parade.

#### Activity Start Date

06/15/2024

#### Location of activity / activities

Old Montreal Mont Royale Cassleman.

#### Is admission free?

Other

#### If yes, what is the admission fee?

21.00 for Vole en Vole, approx 20 for Mont Royale (Cadets could be free, waiting on more information) Parade free.

#### Describe how The Nation will be recognized during your event(s)?

We have over 90% of cadets that are actually residences of the Nation and we would list the Nation as a main donor to the cadet corps year round.

## If the amount requested is more than \$1,000.00, please explain how the money will be used. A financial report may be requested by Council.

Monies will be used as followed: Year End Trip (2000.00) Parade (Meal) (600.00) Training Materials (2 computers and one printer) (400.00)

#### If applicable, the organism consents to sending a report to The Nation Council



## CORPORATION DE LA MUNICIPALITÉ DE LA NATION POLITIQUE SUR LES DONS MUNICIPAUX POLITIQUE NUMÉRO: AD-2018-01 DATE D'APPROBATION : 5 février 2018

### Annexe B

### Section A – Information de l'organisation

Nom de l'organisation : Journée Familiale Boboul

Adresse postale :

Numéro de téléphone: Fax ou courriel:

Nom de la personne ressource : Véronique Fortier

Numéro tél. de la personne ressource : Courriel :

## Section B – Sommaire de la demande

Votre demande est pour: DUne activité / événement; D Activités pour l'année;

À noter qu'un seul don sera remis par organisation par année.

Montant demandé : 1000.00 \$

Si le montant est plus que l'année précédente, veuillez justifier : Les coûts pour la nourriture, les

structures de jeux, les assurances ont montés en flèche.

Nom de l'activité ou liste des activités : Journée Familiale Boboul - Groupes de musiques, nourritures, structures de jeu, kiosques de vendeurs, course en couleur

Description de l'activité ou liste des activités : Groupes de musiques, nourritures, structures de jeu, kiosques de vendeurs, course en couleur

Date de début / fin de l'activité ou dates des activités : 18 aout 2024.

Endroit(s) de l'activité / des activités : Limoges

Est-ce que vous chargez un frais d'admission ? ঐOui /□ Non, le frais est \$5.00. \$. Décrire comment la contribution de La Nation sera-t-elle reconnue : Nous effectuons publications Facebook en remerciant les organismes qui ont donné, par le passé, nous avions une bannière de La Nation que nous mettions à l'entrée.

Si la somme remise à l'organisme est plus de 500 \$, il est requis d'envoyer un rapport décrivant comment les fonds ont été utilisés pour votre événement ou vos événements.

as échéant, l'organisme consent à remettre un rapport au Conseil de La Nation : 💭 Oui / 🗆 Non

Signature du requérant

Date

5

N'oubliez pas de soumettre votre activité à communication@nationmun.ca afin qu'elle puisse être ajoutée à notre calendrier des événements communautaire!

#### **Donation request form**

#### **Organization's Name**

Le comité exécutif de l'AHMSI, Association Hockey Mineur St-Isidore

**Mailing Address** 



#### Telephone

Contact person's name

Audrey gervais

Telephone

#### Email

#### **Section B - Application Summary**

#### Your request is for

• Activities for the year

#### **Amount Requested**

700\$

#### If the amount is more than the amount previously given, please justify

Je ne suis pas certaine si nous avons recu un montant dans le passé puisque c'est ma premiere annee dans le comité.

#### Name of activity or list of activities

Banquet de fin d'année du SIMHA

#### Description of activity / activities' summary:

Chaque année, nous organisons un banquet de fin d'année afin de remercier tous les joueurs du SIMHA ainsi que leurs familles.

Ce sera un souper, des présentations, des félicitations et des remerciements suivis d'une soirée dansante avec DJ locale.

L'argent reçu servirait à couvrir les coûts de cette soirée ou du moins le DJ qui est 700\$.

Merci

#### **Activity Start Date**

04/06/2024

#### Location of activity / activities

Salle en haut à l'Arena de St-isidore.

#### Is admission free?

• No

#### If yes, what is the admission fee?

5\$

#### Describe how The Nation will be recognized during your event(s)?

Votre logo sera visible sur le courriel d'invitation et nous vous remercirons au micro durant l'evenement.

#### If applicable, the organism consents to sending a report to The Nation Council

Yes

## **Current Outbreaks**

Please be advised that the following facilities are or were experiencing outbreaks.

#### Date Format: Year-Month-Day

DATE: 2024-02-06

FACILITY	LOCATION	TYPE OF OUTBREAK	ORGANISM	DATE REPORTED	DATE DECLARED OVER	DATE LAST MODIFIED
Southbridge Cornwall - Seaway	Cornwall	Respiratory	Influenza A	2024-02-01		2024-02-01
Centre d'Acceuil Roger Séguin	Clarence- Creek	Respiratory	Influenza A	2024-01-30		2024-01-30
Valoris- Milieu de vie- 220 Laurier	Rockland	Respiratory	COVID-19	2024-01-29		2024-01-29
Russell Meadows	Casselman	Respiratory	COVID-19	2024-01-22	2024-01-30	2024-01-30
Residence Prescott- Russell	Hawkesbury	Respiratory	Influenza A	2024-01-22	2024-01-29	2024-01-29
Southbridge Cornwall - Tree Haven	Cornwall	Respiratory	Influenza A	2024-01-22	2024-01-29	2024-01-29
St Joseph Continuing Care Centre	Cornwall	Respiratory	COVID-19	2024-01-17	2024-01-31	2024-01-31
Heartwood LTC	Cornwall	Respiratory	Influenza A	2024-01-16		2024-01-19
Riverfront Retirement Centre	Cornwall	Respiratory	Influenza B	2024-01-15	2024-01-24	2024-01-24
Rockland Manor	Rockland	Respiratory	COVID-19	2024-01-15	2024-01-22	2024-01-22
Rockland Manor	Rockland	Respiratory	Influenza A	2024-01-11	2024-01-24	2024-01-24
McGill Manor 2	Hawkesbury	Respiratory	Influenza A/Influenza B	2024-01-11	2024-01-24	2024-01-25
Pinecrest Nursing Home	Plantagenet	Respiratory	Influenza A	2024-01-11	2024-01-30	2024-01-30
Hawkesbury General Hospital - B2 North	Hawkesbury	Respiratory	COVID-19	2024-01-11	2024-01-19	2024-01-19
Centre d'Acceuil Roger Séguin	Clarence- Creek	Respiratory	COVID-19	2024-01-05		2024-01-05
Residence Prescott- Russell	Hawkesbury	Respiratory	COVID-19	2024-01-04	2024-01-25	2024-01-25
Dundas Manor	Winchester	Respiratory	Enterovirus/Rhinovirus	2024-01-03	2024-01-23	2024-01-23

#### **COVID-19 Institutional Outbreak Definition**

As of May 2023, the definition of a COVID-19 outbreak in an institution is two or more residents/patients who are epidemiologically linked (e.g., floor/unit), both with a positive result from a PCR test OR rapid molecular test OR rapid antigen test within a 7-day period where both cases have reasonably acquired their infection in the setting.

#### Local Influenza Activity

Influenza A and B cases have been reported in our region.

- For provincial influenza activity, click here.
- For national influenza activity, click here.
- Click here to return to the previous page.
- Click here to return to the home page.



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## JEAN-JACQUES LACOMBE

de Société Professionnelle LaCombe

Commissaire à l'intégrité pour la Municipalité de la Nation Integrity Commissioner for the Nation Municipality

Telephone:(613) 678-9124Courriel/email:jjlc.integrity@gmail.com

Le 29 janvier 2024

Mme Josée Brizard Greffière de la Municipalité de la Nation

### Compétence : Mme Josée Brizard

Sujet : Rapport annuel du Commissaire à l'intégrité pour l'année 2022-2023

Cher Mme Brizzard,

Conformément à mon entente de service avec votre municipalité et aux obligations qui me sont conférées en vertu de la *Loi de 2006 sur les Municipalités*, il me fait plaisir de vous faire rapport concernant ma troisième année d'activités, soit l'année 2022-2023.

### a. <u>Session d'éducation</u>

Conformément à mon obligation contractuelle de faire une session d'information avec votre conseil au cours de mon terme de deux (2) ans se terminant en décembre 2024, j'ai présenté une telle formation à votre Conseil ainsi qu'au public, le 5 décembre 2022. Cette session d'éducation a également été suivie d'une période de questions.

### b. <u>Révision de votre réglementation</u>

Au cours de l'année 2022-2023, aucune demande de révision à votre réglementation n'a été faite au soussigné.

Au cours de l'année 2022-2023, nous sommes heureux de confirmer qu'aucune plainte n'a été déposée contre les membres de votre Conseil.

### d. <u>Demande d'avis de membres du conseil</u>

Durant l'année 2022-2023, aucune demande d'avis ne m'a été présentée.

Je tiens à nouveau vous rappeler, ainsi qu'aux membres de votre conseil, que je suis à l'entière disponibilité de votre conseil pour répondre à des demandes d'avis par écrit concernant la *Loi Municipale sur les Conflits d'Intérêts* ou au sujet de votre code de déontologie.

Pour ce faire, les membres du conseil n'ont qu'à m'envoyer un courriel avec les faits pertinents et il me fera plaisir de leur répondre le plus rapidement possible. Je leur demanderais toutefois de m'aviser de la date de la réunion pour laquelle mon avis est requis et de m'accorder **un délai d'au moins 48 heures** avant cette réunion afin d'y répondre. Comme le dit le proverbe anglais : « Better be safe than sorry! »

#### e. <u>Comités de la Municipalité de la Nation</u>

Plusieurs Codes de Déontologie d'autres municipalités de la région prévoient que les membres du public qui siègent sur les comités de leur municipalité sont également liés par ledit Code de Déontologie ainsi que par leur code de procédure.

J'encourage donc votre municipalité à revoir cette question et possiblement amender votre Code de Déontologie à cet effet.

## f. <u>Commentaires en guise de conclusion</u>

Comme vous le savez, lors du dépôt d'une plainte contre un membre de votre Conseil, le Commissaire à l'intégrité enquête, fait rapport et fait des recommandations au Conseil concernant les plaintes logées contre ses membres.

Ainsi, ledit Commissaire ne peut pas lui-même ordonner des sanctions contre un membre ayant enfreint le Code de Déontologie ou la *Loi municipale sur les Conflits d'intérêts*. Ce sont les membres du Conseil, excluant le membre contre lequel la plainte a été déposée, qui doivent accepter ou non, en tout ou en partie, les recommandations du Commissaire à l'intégrité suite à son enquête.

## Comme vous pouvez facilement le concevoir, prendre une telle décision en est une très difficile et surtout très délicate, pour les membres du Conseil quant au sort d'un ou d'une collègue siégeant sur le même Conseil.

De plus, refuser de suivre les recommandations du rapport d'enquête peut non seulement nuire à la réputation du membre refusant d'adopter les sanctions dudit rapport, mais également à la réputation du Conseil en entier et même à celle des politiciens en général.

Le Commissaire à l'intégrité est un professionnel ayant une formation bien spécifique en la matière, qui possède une expertise dans ce domaine et qui de plus, a eu l'opportunité de procéder à une enquête approfondie sur la question et est en possession d'éléments de preuve qu'il n'a peut-être pas toute divulguée au Conseil dans son rapport.

Pourquoi ne pas divulguer tous les éléments de preuve au Conseil? De faits, la *Loi de 2006 sur les Municipalités* prévoit que le Commissaire peut ou même doit, dans certaines circonstances, exclure certains éléments de preuve de son rapport, s'il le juge nécessaire.

Pour ces raisons, il est fortement recommandé aux Conseils municipaux que les conclusions et les recommandations du Commissaire à l'intégrité soient approuvées à moins qu'elles ne soient manifestement erronées. Le standard qu'on doit utiliser dans de telles circonstances est le suivant : est-ce qu'une personne raisonnable qui lit le rapport ne pourrait pas en venir aux mêmes conclusions et recommandations.

De plus, il est à noter que le membre contre qui des conclusions et des recommandations sont faites peut également porter l'affaire devant les tribunaux et de faits, faire appel des conclusions et des recommandations du rapport d'enquête.

Pour toutes ces raisons, il est souhaitable que le gouvernement provincial amende la *Loi de 2006 sur les Municipalités* afin d'accorder au Commissaire à l'intégrité la responsabilité d'avoir le mot final quant aux conclusions de son rapport d'enquête ainsi qu'à ses recommandations, sans la nécessité de les faire adopter par le Conseil.

..../4

Ainsi, si vous avez l'opportunité de faire une telle recommandation ou de faire part de votre opinion à ce sujet aux autorités provinciales, nous vous recommandons fortement de le faire!

Espérant le tout conforme, je vous prie de vouloir agréer, chère Mme Brizard et membres du conseil municipal, l'expression de mes sentiments les meilleurs,

Jean-Jacques LaCombe

Commissaire à l'intégrité La Nation



#### February, 01 2024

#### In This Issue

- Municipal Employee Survey results.
- Webinars for New Housing Enabling Water Systems Fund.
- Electrification and Energy Transition Panel Report.
- Energy project siting webinar February 9.
- Rural Economic Development Program Intake open.
- Consultation: Rural Economic Development Strategy.
- Survey: Help advance Ontario's modular housing sector.
- Applications open: Rural Transit Solutions Fund.
- Register for February Councillor Training.
- Municipal Codes of Conduct: February workshop.
- Anti-Semitism and Anti-Islamophobia: Winter workshops.
- Navigating Conflict Pre-requisite for NEW advanced strategies course.
- New AMO workshops for municipal councillors Spring dates.
- LAS supports for Municipal Energy Reporting.
- Calls to action for municipalities on economic abuse.
- Housing access in higher education host communities survey.
- Climate change resources for residents.
- Helpful condo living tips for Ontario residents.
- Future of Aging Summit in May 2024.
- Careers: Clarington, York, and Ottawa.

#### **AMO Matters**

As part of <u>AMO's Workforce Development Project</u>, over 2400 municipal employees responded to our survey about their experience working in the sector. <u>Click here</u> for an overview of the results.

#### **Provincial Matters**

Join free webinars to get <u>Housing Enabling Water Systems Fund</u> details. <u>Register for the February 7</u> application session, which includes a Q & A portion.

Ontario's electrification and energy transition panel has released its <u>final report</u> outlining recommendations for long-term energy planning.

On February 9, the Independent Electricity System Operator (IESO), Ministry of Natural Resources and Forestry (MNRF) and Ministry of the Environment, Conservation and Parks (MECP), <u>will present</u> <u>information</u> related to energy project siting.

The province announced at the 2024 ROMA Conference that they are opening a new intake for the Rural Economic Development (RED) program. <u>Intake is open</u> until February 21.

The province is conducting a <u>survey</u> to inform the creation of a Rural Economic Development Strategy. Share your ideas on how the province can support rural communities plan for economic success.

The province is conducting a <u>survey</u> to shape the development of a modular housing strategy. Share your insights on barriers and opportunities for modular and innovative home construction by Feb 4, 2024.

#### **Federal Matters**

Infrastructure Canada is now accepting applications for the Planning and Design Projects Stream of the Rural Transit Solutions Fund (up to \$50,000). Visit their <u>website</u> for more information.

#### **Education Opportunities**

The Councillor Training interactive workshop delves into the key areas of your responsibility as an elected official in a forum where you can ask questions that you can't always raise locally. Register for the <u>February 14 Councillor Training workshop</u> today.

As AMO and municipalities await provincial direction, your Association has developed a course that helps and guides municipal leaders in the development, communication, adherence, and issues management of codes of conducts. Register for the <u>February 28 Code of Conduct workshop</u> today.

Build your understanding on the historical and contemporary roots of anti-semitism and antiislamophobia, how to address these and how to build relationships and allyships. Register for the <u>February 22 anti-semitism</u> workshop and <u>March 6 anti-islamophobia</u> workshop today.

Navigating Conflict Relationships for Elected Officials is one of AMO's most popular training offerings. This course helps you understand and navigate why relationships are or become challenging. Join your colleagues at the <u>March workshop</u> to gain skills in building collaborative relationships and negotiating difficult ones in your role as an elected municipal official. Attendees are invited to register for the <u>April</u> <u>Advanced Strategies workshop</u>.

Don't miss out on <u>spring workshops</u>, space is limited: Cyber Security, Advanced Councillor Training, Managing Communications through Crisis, Indigenous Community Awareness, Foundations in Planning, Advanced Land Use Planning and Competing Rights.

#### LAS

Act NOW! The July 1, 2024 Energy Reporting deadline is going to be a big one, requiring 2 years of consumption data and a new 5-year Conservation Plan. LAS is here to help with an updated <u>EPT</u> <u>software</u> and consulting service for reporting, and <u>energy training</u> & <u>lighting upgrade</u> services to help you meet your goals. Contact us to get the help you need.

#### **Municipal Wire\***

The <u>Canadian Centre for Women's Empowerment</u> (CCFWE) released <u>calls to action for municipalities</u> to address economic abuse in gender-based violence strategies. For more information contact <u>Michaela</u> <u>Mayer</u>.

The International Town and Gown Association and Town and Gown Association of Ontario <u>launched a</u> <u>survey</u> seeking input from municipal leaders on Canada's student housing crisis. Participate by March 5.

The Intact Centre for Climate Adaptation has <u>released resources for municipalities</u> on basement flooding, extreme heat and wildfire protection to be shared through municipal websites and tax notices.

The Condominium Authority of Ontario's 2024 Winter Information Kit offers useful and shareable tips to

help Ontario condo residents navigate the ins and out of condo living this season.

The Future of Aging Summit in Toronto from May 15-17, 2024 will bring together policymakers and others focused on building age-friendly societies. See the speaker lineup and register at <u>agingsummit.ca</u>.

#### Careers

Associate Solicitor - Municipality of Clarington. Closing Date: February 26, 2024.

<u>Director, Homelessness Community Programs – Regional Municipality of York</u>. Closing Date: February 14, 2024.

City Solicitor - City of Ottawa. FR. Closing Date: February 23, 2024.

#### About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow <u>@AMOPolicy</u> on Twitter!

#### AMO Contacts

AMO Watchfile Tel: 416.971.9856 Conferences/Events Policy and Funding Programs LAS Local Authority Services MEPCO Municipal Employer Pension Centre of Ontario ONE Investment Media Inquiries Municipal Wire, Career/Employment and Council Resolution Distributions



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January, 25 2024

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- AMO Education 2024.
- Blog: 2024 Risk Trends.
- Reminder: Time to post your Notice of Participation.
- Make buying easy in 2024 with Canoe!
- Free webinar Check out the latest version of RETScreen Expert!
- Housing access in higher education host communities survey.
- Climate change resources for residents.
- Kraft Hockeyville nominations open Your community could win!
- Helpful condo living tips for Ontario residents.
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#### **Education Opportunities**

Registration is now open for the following AMO Education workshops: Antisemitism: Then and Now, Municipal Codes of Conduct: Essential to Good Governance, Councillor Training 101. <u>View full details</u> on these and all the AMO Education offerings.

#### LAS

In 2023 risk became more complex as organizations continued to navigate cyber security, labor shortage and employee turnover, supply chain issues, and shifting risk profiles. Our <u>latest blog</u> by our Risk and Claim Management System digital partner, ClearRisk, outlines the latest trends expected this year.

It's that time of year again - check your compliance with the <u>Canadian Free Trade Agreement</u>. If your municipality plans on using one or more LAS <u>programs and services</u>, and the value meets the CFTA threshold, be sure to post your <u>Notice of Participation</u> on your procurement website.

The <u>Canoe Procurement Group</u> was purpose-built for municipalities to make buying easy. As a not-for profit, Canoe is a key partner offering municipal products you use everyday - from Aggregates to Zambonis. Take a minute to see how Canoe will work for you. Contact <u>Sarah Hubble</u> for more information and get started today.

Thinking of a low carbon retrofit but need a software to model your project? <u>RETScreen International</u> and LAS are offering a free municipal-focused webinar to showcase the latest version of RETScreen Expert. Space is limited so be sure to <u>register today</u>. Attendees will receive a free 14-day RETScreen trial license.

#### **Municipal Wire\***

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The Intact Centre for Climate Adaptation has <u>released resources for municipalities</u> on basement flooding, extreme heat and wildfire protection to be shared through municipal websites and tax notices.

The grand prize community winner will have an opportunity to host an NHL preseason game and receive \$250,000 for arena upgrades. All three runners-up will receive \$25,000 for arena upgrades. To submit a nomination visit the <u>Kraft Hockeyville website</u>. Nominations close February 18, 2024

The Condominium Authority of Ontario's <u>2024 Winter Information Kit</u> offers useful and shareable tips to help Ontario condo residents navigate the ins and out of condo living this season.

The Future of Aging Summit in Toronto from May 15-17, 2024 will bring together policymakers and others focused on building age-friendly societies. See the speaker lineup and register at <u>agingsummit.ca</u>.

#### Careers

Technical Lead, HR/Finance - City of Brampton. Closing Date: February 11, 2024

Committee Support Specialist - City of Peterborough. Closing Date: February 2, 2024

Planning Clerk - Town of Ajax. Closing Date: February 16, 2024.

Senior Development Planner - Town of Georgina. Closing Date: February 5, 2024.

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Association of Municipalities of Ontario To unsubscribe, please <u>Opt Out</u>

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This email was sent to **jlanglois-caisse@nationmun.ca**. To continue receiving our emails, add us to your address book. From: Marie-Pierre D'Anjou <<u>madanjou@minterludeh.ca</u>>

Sent: Wednesday, January 31, 2024 11:03 AM Subject: Externe-External: Conférence gratuite Kim Thuy - 8 mars 2024 - INSCRIPTIONS OBLIGATOIRES

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CAUTION: This email comes from external sources of the organization. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

Bonjour à vous chers élu.e.s,

Maison Interlude House est heureuse de vous inviter à vous joindre à elle afin de souligner la Journée internationale des droits des femmes 2024. Rejoignez-nous pour célébrer cette journée bien spéciale lors d'une conférence inspirante mettant en vedette l'écrivaine et animatrice renommée **Kim Thúy**. Venez vous immerger dans une soirée de réflexion, de partage et d'inspiration grâce à cette conférence intitulée "Le succès de mes échecs". Une conférence qui cadre parfaitement avec le thème de la Journée de cette année : « Investir en faveur des femmes : accélérer le rythme ».

Date: 8 mars 2024 Heure: dès 17h Lieu: 894 Cecile Blvd, Hawkesbury, ON K6A 3R5 (École secondaire Le Sommet)

Cette conférence en personne est ouverte à tous et offre l'occasion unique d'entendre **Kim Thúy** partager son expérience de vie hors du commun. Les participants seront accueillis **dès 17h** pour un moment de réseautage autour d'un **succulent buffet**! La conférence elle-même débutera à **18h**.

L'événement est **GRATUIT**, mais les participants auront la possibilité de faire un don à notre organisme, Maison Interlude House, qui vient en aide aux femmes victimes de violence de notre région. Bien que nous célébrions la Journée internationale des droits des femmes, les hommes sont tout aussi les bienvenus!

Les inscriptions sont obligatoires puisque les places sont limitées! Pour réserver : <u>https://www.eventbrite.com/e/journee-internationale-des-droits-des-femmes-conference-gratuite-kim-thuy-tickets-808937512877</u>



Vous bénéficiez de 24h pour vous inscrire avant que l'événement ne soit rendu public. Alors, hâtezvous.

Au plaisir de vous y voir!

Marie-Pierre D'Anjou | Responsable des communications et du développement communautaire



613.677.6043 (cellulaire) 613-632-1528 (Fax)

Ce message est confidentiel. Si vous l'avez reçu par erreur, svp l'effacer de façon permanente, sans le copier ni en dévoiler le contenu ni prendre quelques mesures fondées sur celui-ci et informer immédiatement l'expéditrice. Merci! *This communication is confidential. If you receive it in error, please delete it permanently without making a copy, disclosing its content nor taking any action based thereon and immediately advise the sender. Thank you!* 







# **CIRCULAR INNOVATION COUNCIL**

### Circular Innovation Council (CIC),

previously known as Recycling Council of Ontario (RCO), was first established in 1978.

We have implemented and assisted in many programs over the years such as the introduction of a test Blue Box program in Kitchener in 1981, the Waste Diversion Act, and developed many of our own innovative programs.

In 2020, we rebranded as Circular Innovation Council, and continue to develop programs and pilots to advance the circular economy in communities across Canada through our actions.

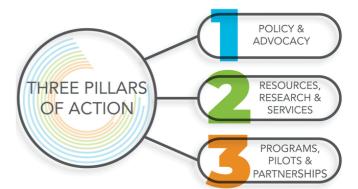


Image: Three pillars of action graphic for Circular Innovation Council.



Video: Circular Economy: Beyond Recycling

# **MESSAGE FROM THE EXECUTIVE DIRECTOR**



Jo-Anne St. Godard, Executive Director, Circular Innovation Council.

The circular economy re-engages consumption and production beyond the linear model by decoupling economic growth from resource use. Circularity has the ability to improve the value of natural resources, reduce carbon emissions, and eliminate waste. It encourages innovation in product design and business delivery systems. Transitioning to a circular economy doesn't balance economic, environmental, and social priorities in isolation: it delivers them simultaneously.

We invite you to review the work we're doing to make a difference thanks to your support. And we invite you to continue to deepen your collaboration with us.





# **CANADIAN CIRCULAR ECONOMY SUMMIT**



Image: Jo-Anne St. Godard (right), Executive Director, Circular Innovation Council & Paul Shorthouse (left), Managing Director, Circular Economy Leadership Canada at the Canadian Circular Economy Summit 2023 in Toronto.

### Canadian Circular Economy Summit (CCES) 2023 was co-hosted by Circular Innovation Council and Circular Economy Leadership Canada the summit featured:

- 75+ speakers
- More than 25 sponsors and program partners
- 450 delegates from across Canada, coming from more than 250 organizations (waitlist of more than 80 others)
- Representatives from two federal ministries, seven federal government departments, three provincial governments and more than 20 local governments

The next Canadian Circular Economy Summit will be in 2025, held in Montreal and will report on the progress of the Action Plan.



Coming out of the event, CIC led the development of the <u>Action Plan</u> framework which included a number of underlying priorities and initiatives to be worked on over the next 12-24 months in the lead up to the next CCES.

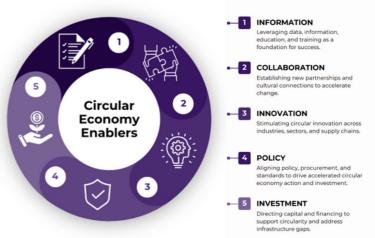


Image: Circular Economy Enablers graphic from the Circular Economy Action Plan for Canada.

Five key enablers were identified as the primary drivers of the circular economy:

- Information Leveraging data, information, education, and training as a foundation for success.
- 2. Collaboration Establishing new partnerships and cultural connections to accelerate change.
- 3. Innovation Stimulating circular innovation across industries, sectors, and supply chains.
- 4. Policy Aligning policy, procurement, and standards to drive accelerated circular economy action and investment.
- 5. Investment Directing capital and financing to support circularity and address infrastructure gaps.



# **CIRCULAR ECONOMY MONTH**



Powered by



### <u>Goals:</u>

- Educate Canadians
- Celebrate innovators
- Encourage action

Launched by CIC in 2001, <u>Circular Economy</u> <u>Month</u>, previously Waste Reduction Week, is Canada's first-ever public awareness campaign dedicated to educating and empowering Canadians to support an economy that delivers on the most important values of Canadians: protecting the planet and prioritizing people.

Previously the third week of October, Circular Economy Month expanded in October of 2022 to the full month,

educating Canadians about the benefits of a circular economy and how they can be part of Canada's transition to it.

### **HOW YOU CAN SUPPORT**

By <u>becoming a sponsor</u> you are empowering, educating, influencing, celebrating, and collaborating with us to deliver our program themes, goals, and objectives.

Sponsors can receive a number of benefits such as complimentary membership, profile opportunities, speaking opportunities, and custom engagement initiatives throughout October and year round. Email us to learn more: <u>Info@CircularEconomymonth.ca</u>.



# 2023 SUCCESS

In 2023 we launched our new <u>CircularEconomyMonth.ca Website</u>,

delivering valuable year-round resources and information, expanded French content, improved accessibility, simplified navigation, and a user-friendly interface.



Image: Highlights from CEM 2023

### Key Highlights:

- 30+ proclamations
- 150+ community actions taken
- Connected with people 4,101,500+ times
- 60+ events
- 17+ registered lightings
- Hosted champion panel webinar with CSA Group, TELUS, and The Beer Store.
- Mentioned 2,050 times online
- Generated 17,250+ "likes"



# **CIRCULAR PROCUREMENT**

# Procure4Circular

<u>Procure4Circular</u>, is a national network of public sector buying groups dedicated to accelerating the circular economic transition. By leveraging the collective ability of governments, this network aims to leverage procurement as a catalyst for market transformation, innovation, and sustainable supply chains.



### Members will:

- Coordinate interests and identify common needs
- Share and expand knowledge
- Develop category-specific criteria and performance metrics
- Launch joint actions

### Circular Procurement Workshops

- Essentials Workshop explores the 5 circular business models and their connection to procurement and the key actions necessary to progress to circularity
- Advanced Workshops explores in detail how to action circular procurement including how to develop circular procurement criteria, measurement and KPI's
- Category Specific Workshops developing criteria, measures, and indicators for a particular product, service, or spend category. Outcomes may initiate pilot projects shared in the market engagement workshop.
- 4. Market Engagement Workshops tailored to the needs of the organization, this workshop encompasses components of the essential workshop and depending on goals, the outcomes of the advanced and category specific workshops.

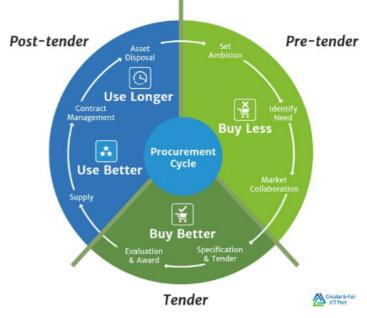


Image: Graphic of the Procurement Cycle







# Strategies for Circular Criteria

Circular Procurement: Strategies for Circular Criteria was created in partnership with the Circular Cities and Regions Initiative (CCRI) and Federation of Canadian Municipalities (FCM).

It was created to assist all governments, municipalities in particular, in moving toward more circular economies by creating tools, knowledge sharing opportunities, implementation support, and workshops to help participants develop circular economy roadmaps.



#### Circular Procurement: Strategies for Circular Criteria

and extension to support the development of circular procumment criteria

Image: Front page of Circular Procurement: Strategies for Circular Criteria







# The Net Zero Mission

The Net Zero Mission: Public Procurement, is a clean and circular innovation marketplace and an online, open-source tool that will:

- connect public sector buyers to vetted cleantech and circular innovation vendors in key procurement spend categories
- provide tools and resources to support the development of clean and circular procurement criteria and evaluation mechanisms
- establish a platform that connects governments of all levels and locations to coordinate and standardize procurement criteria and processes to de-risk purchasing activities



# Circular & Fair ICT Pact

The Circular & Fair ICT Pact is an international coalition with 8 EU member State Governments working to create and implement standardized procurement criteria to drive circularity and social objectives in public sector purchases.

As of 2023 Canada has officially joined.

Email us to learn more about Circular Procurement and its projects.







CT Pact

# **COMMERCIAL FOOD WASTE DIVERSION PILOT**

### **RESCUE. RECOVER. RENEW.**

Over 50% of all food in Canada is wasted every year, while one in six Canadians suffer food insecurity.

### **PILOT MODEL**

- Groups neighbouring establishments together to efficiently consolidate food waste collections, reducing cost, greenhouse gases and waste
  - Circular Business Model: Resource Recovery
- Trains and simplifies edible food resuce for the Institutional, Commercial & Industrial (IC&I) sectors, redirecting food to local charitable agencies
  - Circular Principle: Keep resources at their highest value

### GOALS

- Economic: Cost reduction through efficient collection; job creation; innovation
- Social: Respond to food insecurity
- Environment: GHG reductions, waste reduction, soil health

### INNOVATION

- Technology: Sensors may enable weight-based business model; data sharing platform
- Business Model: Collective cost-sharing, Utility model
- "Multi-solve": Food rescue and waste diversion as a holistic IC&I solution
- Systems solution: Multi-stakeholder collaboration with key municipal, industry, and non-profit partners to build the pilot into regional circular food economies



# JOIN NOW!

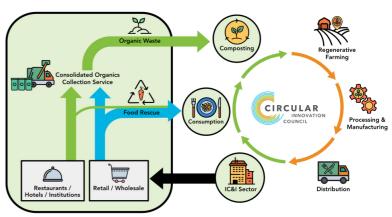


Image: Flowchart showing the process of the Commercial Food Waste Diversion Pilot program as part of a circular food system.

### WHY

The Institutional, Commercial, and Industrial sector, also known as IC&I, produces more food waste than households at about 5 to 9 million tonnes annually. But there are very few solutions targeting cost reduction for these largest producers of Canada's food waste.

This surplus edible food could be rescued to support food insecure communities and is valued at \$15.3 billion lost annually. With food insecurity driven higher due to high inflation, and food insecure households more likely to experience significantly greater health problems, the value of rescuing edible food to community agencies continues to climb.





Image: 2 year impacts (November 2021-2023)

The Guelph-Wellington Program is currently accepting new businesses who want to join! <u>Visit our website to learn more</u>.



# **REUSE PILOT**

CIC will be designing and delivering a first-of-its-kind national reuse program aimed at eliminating single use plastic waste.

This program is supported by a coalition of national grocery retailers including Metro, Sobeys, and Walmart Canada, and with support from Environment and Climate Change Canada and the City of Ottawa. This will be the largest collaborative reuse program in Canada.

# metro Jobey & Walmart

This project was undertaken with the financial support of: Ce projet a été réalisé avec l'appui financier de :

¥

Environment and Climate Change Canada

Environnement et Changement climatique Canada Starting with the delivery of a reusable food container pilot planned for launch in Ottawa in mid 2024, this national program will demonstrate scalable, convenient, and permanent solutions to reducing single use plastic packaging through innovative, collaborative reuse models.



<u>Click here</u> to learn more about how we are innovating reuse for Canadians.

CO reusables.com



# **ONTARIO GREEN SCREEN (OGS)**

In collaboration with the Province of Ontario and 27 industry partners, since 2021 we have led the first strategy to improve environmental sustainability of the growing \$3B film and television industry in Ontario.

### **OUR IMPACT**

- Led development and supporting implementation of two strategic plans
- Facilitating carbon and sustainable production training courses, certifying over 700 individuals
- Strengthening stakeholder partnerships by delivering webinars, workshops, and Green Table Meetings
- Developed best practice resources
- Supporting a growing Ambassador program of 80 industry sustainability champions





ONTARÍO

**GREEN** SCRE

Image: Ontario Green Screen Strategic Plan



# SHARE, REUSE, REPAIR HUB

Share, reuse, and repair are simple but essential actions we can easily incorporate into our lives to extend the life of products we use everyday and stimulate a circular economy.

With support from York Region's Circular Economy Initiatives Fund, CIC has developed the Share, Reuse, and Repair Hub (SRRH). This online hub allows easy access to resources that enable share, reuse, and repair.

The SRRH is a great opportunity for our municipal members to get involved and promote local circular businesses and resources in their communities.

We are currently expanding the network to include additional partner municipalities.

Work with us to bring the SRRH to your community.

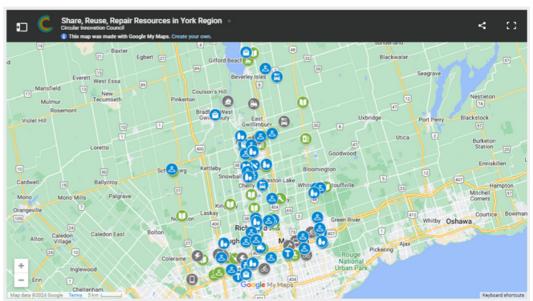


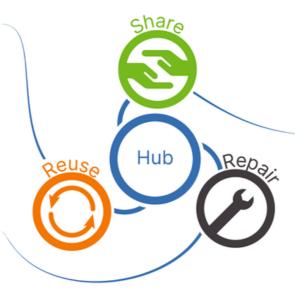
Image: Local Resources Map in the York Region

### REUSE

Products can be used again and again. Keep materials in use for as long as possible by swapping, reselling, and donating products we no longer want or need.

#### REPAIR

Extend the useful life of products by repairing them when damaged and purchasing refurbished before brand new.



#### SHARE

Participating in the sharing economy and supporting access over ownership reduces the need to own products we might not use everyday.

Image: Share, Reuse, Repair Graphic







# We Invite You to Join Us

Join 200+ leading organizations from across Canada and the value chain who are committed to supporting the circular economy.

### **Become a Member**

Join or renew online. For other payment options, contact 416-657-2797, ext. 204, or email info@circularinnovation.ca.

### **Member Benefits**

- Receive weekly the latest circular economy news and information
- Receive monthly news highlights, CIC program updates, etc.
- Promotional opportunities
- Network with like-minded organizations and individuals
- Reduced rates for events & webinars
- Share ideas and viewpoints
- Support innovations and actions that advance the circular economy

### Personal

If you're interested in an Individual Membership please contact 416-657-2797, ext. 204, or email info@circularinnovation.ca.

### **Municipalities/Government**

Population under 50,000: \$240 Population 50,000 to 199,000: \$360 Population 200,000 to 499,000: \$480 Population 500,000+: \$720 Provincial or Federal Government Entity: \$775

### **Association/Community**

Stewardship Agency: \$475 Industry/Municipal Association: \$300 Small Community Group: \$90 Provincial/National Non-Profit/Charity: \$120

### **Public Institution**

College/University/Hospital: \$300

### **Education**

Elementary/Middle/High School: \$60 School Board: \$120







### Memorandum

To: From:	Mayor Francis Brière, Council, CAO Josée Brizard John Mesman, Managing Director, Property, Conservation Lands,
Date:	and Community Outreach January 30, 2024
RE:	Community Free Tree Days – Municipal Partnership

Thank you for your continued support of South Nation Conservation's (SNC) Forest Conservation Initiative and Tree Planting Programs.

**Community Free Tree Days at Municipal Offices** 

and Conservation Authority partnerships at work.

Over 105,000 tree seedlings have now been reserved through SNC's cost-share programs for spring 2024. New orders placed by residents are now being scheduled for 2025.

SNC will once again be co-hosting Free Tree Days with our municipal partners in 2024 to promote environmental stewardship in our communities and showcase effective municipal

North Grenville

Ittawa

EC EDWARDSBURGH







STORMONT







SNC has committed \$500 worth of tree seedlings for each location and will be launching an online campaign for free tree reservations in late March 2024.

SNC will be coordinating with staff to confirm event locations at municipal offices and will be selecting dates in late April – early May, pending frost conditions and delivery details.

Municipalities interested in matching the \$500 to help give out more free trees are encouraged to reach out as soon as possible while nursery stock is available.

For questions, please contact Kelsey Smith, ksmith@nation.on.ca or 613-984-2498.

Sincerely,

John Mesman Managing Director, Property, Conservation Lands, and Community Outreach South Nation Conservation



A ROOM FOR EVERYONE-HOMELESSNESS PREVENTION PRESCOTT-RUSSELL

STATISTICS • FEBRUARY 2024

### What happened in January?

Funds from the Homeless Prevention Program (HPP) were used to purchase thermal blankets which were distributed to the homeless.



The Homelessness Prevention Committee met on January 17, 2024. Victim Services joined the committee. The next meeting will be on February 13, 2024, at 1:30 p.m.

### Why has there a significant drop in the statistics?

- This is partly because we haven't been able to get in touch with people or they've found somewhere to live. Therefore, they have an inactive status.
- See the statistics for warming centre in attachment.

Charles Fontaine of Journal le Droit wrote about the homeless in Hawkesbury on January 24, 2024. https://www.ledroit.com/actualites/actualites-locales/estontarien/2024/01/24/a-la-rencontre-de-sans-abri-dans-lestontarien-MKUEZQLA7FFADMS3ETUPMDZ36Y/

# Statistics are based on 44 homeless people as of February 1, 2024

• 21 women and 23 men

3 Alfred-Plantagenet, 2 Casselman, 4 Champlain, 0 Clarence-Rockland, 21 Hawkesbury, 1 East-Hawkesbury, 6 Russell, 1 La Nation, 5 Moved out of P-R, and 1 Prescott-Russell.

- 30 adults, 11 families with children and 3 Youth (ages 16 to 25) with kid(s)
- 27 "couch surfing," 11 outdoors and 6 in residences or shelters.
- 4 Canada Pension Plan, 1 Employment insurance, 3 full-time job, 4 no income, 16 Ontario Disability Support Program, 14 Ontario Works, 1 other agencies, 1 part-time job.
- 4 legal issues, 3 interpersonal issues, 15 family difficulties, 2 financial issues and 20 housing issues.

#### To reach us:

Manon Lalonde : 613-675-4661 Nadia Séguin : 613-363-2954

BNL.LPN@prescott-russell.on.ca Fax: 1-877-844-9797

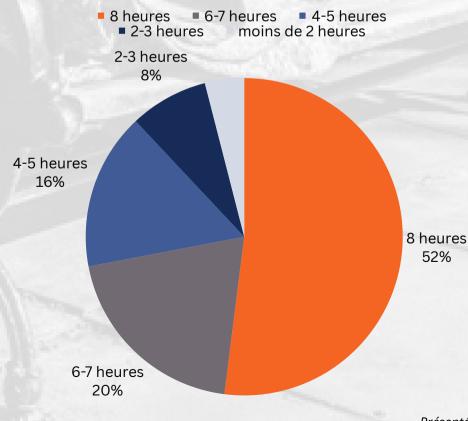
# STATISTIQUES SUR L'UTILISATION DE LA HALTE-CHALEUR HAWKESBURY

Ce rapport représente l'utilisation de la halte-chaleur lors du premier mois d'activité, soit de son ouverture le 18 décembre 2023, jusqu'au 17 janvier 2024.

# NOMBRE DE VISITES

Au cours de son premier mois d'activité, la halte-chaleur a accueilli des personnes sans-abris **23 soirs sur 31** pour des durées de visites variables.

# **DURÉE DES VISITES**





3 usagers ont eu recours à la halte-chaleur, dont : 1 en situation d'itinérance temporaire,

- 1 dont la situation est
- inconnue, et

1 en situation d'itinérance chronique

# CAPACITÉ

aucun usager - 25% du temps 1 usager - 19% du temps 2 usagers - 14% du temps

10

### ÉVOLUTION DU PROJET ET RÉTROACTION

- Fait l'ajout de sèche-vêtements,
- Petits matelas pour ceux qui veulent dormir sur le sol,

 Rappels aux partenaires et à la communauté de ne pas apporter de nourriture, biens, ou visiter la halte pendant l'ouverture,

 Les usagers demandent que la halte soit ouverte plus longtemps.

Présenté au comité ad hoc sur l'initérance, le 31 janvier 2024.



February 6, 2024

Honourable Peter Bethlenfalvy Minister of Finance Frost Building South 7th Floor 7 Queen's Park Cres. Toronto, ON M7A 1Y7 **Peter.Bethlenfalvy@pc.ola.org** 

Dear Honourable Minister Bethlenfalvy:

#### Re: Support for Comprehensive Review of Social and Economic Prosperity

At their meeting held on February 6, 2024, Council discussed the need for a stable and sustainable municipal financial position. Council supports the Association of Municipalities of Ontario as they request that the Province undertake a comprehensive review of social and economic prosperity. The resolution adopted by Council is below.

#### R-43-2024

It was Moved by C. Hull, Seconded by T. Bell and Carried

**Whereas** current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life;

**And whereas** nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility, and expenditures are outpacing provincial contributions by nearly \$4 billion a year;

**And whereas** municipal revenues, such as property taxes, do not grow with the economy or inflation;

**And whereas** unprecedented population and housing growth will require significant investments in municipal infrastructure;

**And whereas** municipalities are being asked to take on complex health and social challenges – like delivering long term care services, homelessness and affordable housing options, addressing the mental health and addictions crises, and other social services;

**And whereas** inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity;

 PO Box 310, 315 George Street Wiarton, Ontario N0H 2T0 Tel : 519-534-1400 1-877-534-1400 Fax: 519-534-4862www.southbrucepeninsula.com

TOWN OF SOUTH BRUCE PENINSULA

**And whereas** property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need;

**And whereas** the Province can, and should, invest more in the prosperity of communities;

**And whereas** municipalities and the Provincial government have a strong history of collaboration;

**Therefore be it resolved that** The Town of South Bruce Peninsula requests that the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario, a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario;

**And further that** this resolution be sent to The Premier of Ontario Doug Ford, Hon. Peter Bethlenfalvy – Ontario's Minister of Finance, Rick Byers – MPP Grey/Bruce/Owen Sound, the Association of Municipalities of Ontario and all other Ontario municipalities.

We trust that you will consider our request and look forward to hearing from you in this regard.

Yours very truly, all 10 Angie Cathrae

Director of Legislative Services/Clerk 519=534-1400 ext 122 Angie.cathrae@southbrucepeninsula.com

cc: Premier Doug Ford, Rick Byers MPP Bruce/Grey/Owen Sound, Association of Municipalities of Ontario, All Ontario Municipalities

# THE NATION MUNICIPALITY'S FAMILY DAY

MONDAY, FEBRUARY 19, 2024

**IN PARTNERSHIP WITH** 

## THE ST-ISIDORE RECREATION CENTRE

9:00 A.M. - 11:30 A.M.

**ACTIVITIES HOSTED BY KAWABUNGA** 

10:00 A.M. - 2:00 P.M.

**BOWLING (\$)** 

10:00 A.M. - 1:00 P.M.

PUBLIC SKATING

2:00 P.M. - 5:00 P.M.

SHINNY HOCKEY

# THE NATION SPORTS COMPLEX (LIMOGES)

### 10:00 A.M. - 12:00 P.M.

**PARENTS & TOTS TURF TIME** 

2:00 P.M. - 4:30 P.M.

**ACTIVITIES HOSTED BY KAWABUNGA** 

2:00 P.M. - 4:00 P.M.

**DROP-IN ACTIVITIES** 

4:00 P.M. - 6:00 P.M.

**DROP-IN SOCCER** 



VISIT OUR CALENDAR FOR MORE INFORMATION ON ALL ACTIVITIES!