



GENERAL NOTICE

The documents attached to the following agenda have a legal binding only if they have been confirmed by the Municipal Council.

Please check with the administration to find out if any modification and/or withdrawals of subjects have been made.

YOUTUBE LIVE STREAMING

We highly recommend that all members of the public remain in the comfort of their homes and watch the Council deliberations live streamed on The Nation's YouTube channel.

You can visit [The Nation Municipality's YouTube channel](#) to view the meetings.

Due to the limited number of seats in the Council chambers, we recommend registering to attend a meeting in person. If you wish to reserve a seat, please contact the Clerk's office at 613-764-5444 or by email at admin@nationmun.ca.

QUESTIONS AND COMMENTS

Please submit your questions or comments relating to an agenda item by completing our online form by noon the day of the meeting: <https://nationmun.ca/en/council-staff/council/agendas-minutes#Questions>.



The Corporation of The Nation Municipality Agenda

Meeting Information

Meeting Number: 2024-05

Type: Regular

Date: March 18, 2024

Time: 4:30 p.m.

Location: Town Hall, 958 Route 500 West, Casselman, Ontario

Chair: Francis Brière, Mayor

Prepared by: Julie Langlois-Caisse, Administrative Assistant

Video: Council meetings are streamed live on [The Nation's YouTube channel](#).

Scheduled Agenda Items:

4:30 p.m.: 11.1 Delegation, Heritage and Culture Steering Committee
Michel-André Lavergne, President

Agenda Items

- 1. Call to order**
- 2. Changes and Additions to Agenda**
- 3. Adoption of Agenda**
- 4. Disclosure of Conflict of Interest**
- 5. Closed session**
 - 5.1** Minutes of closed session held on February 26, 2024
 - 5.1.1** Business arising from previous minutes
 - 5.3** Josée Brizard, CAO-Clerk

5.3.1 Negotiations regarding land acquisition and service delivery

Section 239(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

5.3.2 Report AD-RH 02-2024, employee

Section 239(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations;

6. Adoptions of minutes from previous Council meetings

6.1 Minutes of regular Council meeting held on February 26, 2024

7. Adoption of the recommendations and minutes of the meetings of Council Committees

8. Receiving of Monthly Reports from the Appointed Municipal Officials

8.1 Marc Legault, Director of Public Works

8.1.1 Report TP-07-2024 Crushing granular, Municipal Quarry

8.2 Nadia Knebel, Treasurer

8.2.1 Report F-06-2024 Charges for fire

8.2.2 Report F-07-2024 Charges for environment

8.3 Daniel R. Desforges, Manager of Environmental Infrastructure

8.3.1 Report ENV-02-2024 Food Cyclor Program

8.3.2 Report ENV-03-2024 Large Item Collection

8.3.3 Report ENV-04-2024 Support to amending BlueBox Recycling Regulations

8.4 Aimée Roy, Deputy Clerk

8.4.1 Report CL-05-2024 Contract extension, Integrity commissioner

8.4.2 Report AD-01-2024 Monthly Department Report

8.5 Julie Langlois-Caisse, Administrative Assistant

8.5.1 Report CL-06-2024 to appoint members to the Heritage and Culture Steering Committee

8.6 Eric Leroux, Superintendent of Drainage

8.6.1 Drainage report #2024-0204 for the month of February 2024

9. Notice of Proposed Motions

10. Unfinished Business from Previous Meetings

11. Delegations

11.1 Heritage and Culture Steering Committee (4:30 p.m.)
Michel-André Lavergne, President

12. Municipal By-laws

12.1 By-law #11-2024 Fire charge 2024

12.2 By-law #19-2024 to regulate Council proceedings and repeal By-law #2-2023

12.3 By-law #22-2024 Environment charges

12.4 By-law #24-2024 Debenture for a loan with Infrastructure Ontario for Touchette Bridge and Indian Creek Twin Culverts,

12.5 By-law #25-2024 Road dedication, Zollinger sideroad

12.6 By-law #26-2024 Road dedication, Calypso Street

12.7 By-law #27-2024 To appoint the Integrity Commissioner and renew the contract with Jean-Jacques LaCombe

13. Approval of the Variance Report and Accounts Payable

14. Other Business

15. Various Monthly Reports

15.1 EOHU, Current outbreaks

16. Correspondence

16.1 AMO Watchfile

16.2 South Nation Conservation, Flood Contingency Plan 2024

16.3 Prescott-Russell Chamber of Commerce, Notice of annual general meeting

16.4 CHEO, Thank you letter to Council of The Nation of the Donation for the Christmas Basket

- 16.5** Municipality of Tweed, resolution supporting a measured approach to Ontario's energy transition
- 16.6** EOHU, Reminds of the Importance of Routine Immunization Amid World Increase in Measles Activity
- 16.7** South Nation Conservation, Letter to Municipalities regarding the upcoming amendments to the *Conservation Authorities Act*
- 16.8** Town of Hawkesbury, Resolution regarding Ontario Regulation 391/21, Blue Box
- 16.9** Ministry of Public and Business Service Delivery, Response to The Nation Council regarding the Motion regarding Cemetery Management adopted on February 12, 2024 (resolution #77-2024)
- 16.10** County of Lambton, Resolution requesting for the Province to upload from local municipalities the responsibility and costs associated with major municipality-owned highways
- 16.11** Municipality of St. Charles and Township of Asphodel Norwood, Resolution regarding Rising Municipal Insurance Costs
- 16.12** Municipality of St. Charles, Resolution supporting the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course
- 16.13** City of Stratford, Resolution endorsing the Town of Mono's resolution declaring a road safety emergency to address traffic safety measures
- 16.14** South Nation Conservation, Invitation to 2024 Annual General Meeting
- 16.15** Tay Valley Township, Resolution requesting for the Province to make an amendment to the Legislation Act, 2006 to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts Regulations
- 16.16** Tay Valley Township, Declaration of Climate Change Crisis
- 16.17** Town of Aurora, Resolution regarding Council/Committee meeting structure under Strong Mayor Powers
- 16.18** Town of Aurora, Resolution regarding Legislative Amendments to Improve Municipal Code of Conduct and Enforcement
- 16.19** Town of Goderich, Resolution calling upon both the ROMA and OGRA boards to re-establish a combined OGRA and ROMA annual conference.
- 16.20** Town of Cobourg, resolution requesting that the Ontario Heritage Act be amended with respect to the removal of listed (non-designated) properties from municipal heritage register

16.21 City of Quinte West, Motion regarding housing funding

16.22 Township of Limerick, Resolution regarding the Comprehensive Review of Social and Economic Prosperity

16.23 Township of Limerick, Resolution regarding a National Fire Fighting Strategy

17. Coming Events

17.1 March 23, 2024 Spaghetti Dinner for The Nation on Ice fundraiser campaign for the St-Isidore Recreation Centre

At St-Isidore Recreation Centre, from 4:30 p.m. to 7:00 p.m.

\$20 per adult, \$10 per kid (12 and under)

Purchase your tickets at the following locations, during business hours, with cash or debit card:

- Town Hall (958 Route 500 West, Casselman)
- Satellite office (3248, County Road 9, Fournier)
- St-Isidore Recreation Centre (20, de L'Aréna Street, St-Isidore)

Any remaining tickets on the day of the event will be sold in person

17.2 March 25, 2024 Regular Council meeting

17.3 April 8, 2024 Regular Council meeting

17.4 April 29, 2024 Regular Council meeting

18. Confirming By-law

19. Adjournment



The Corporation of The Nation Municipality Minutes

Meeting Information

Meeting Number: 2024-04

Type: Regular

Date: February 26, 2024

Time: 4:30 p.m.

Location: Town Hall, 958 route 500 West, Casselman, Ontario

Chair: Francis Brière, Mayor

Prepared by: Aimée Roy, Deputy Clerk

Video: The recording of the meeting is available for viewing on [The Nation's YouTube channel](#).

Scheduled Agenda Items:

4:30 p.m.: 11.1 Delegation, Presentation on Eco East, projects, communications, goal and mission

Presence of Council Members

Mayor Francis Brière, yes
 Councillor ward 1 Tim Stewart, yes
 Councillor ward 2 Alain Mainville, yes
 Councillor ward 3 Danik Forgues, yes (arrived at 4:36 p.m.)
 Councillor ward 4 Raymond Lalande, yes
 Councillor ward 5 Daniel Boisvenue, yes
 Councillor ward 6 Marjorie Drolet, yes

Presence of Municipal Staff

Josée Brizard, CAO-Clerk
 Aimée Roy, Deputy Clerk

Amélie Deschamps, Communications and Marketing Coordinator
 Justin Lafrance, Deputy Director of Recreation
 Guylain Laflèche, Director of Planning
 Mario Villeneuve, Fire Chief
 Nicholas Pigeon, Acting Director of Water and Wastewater
 Sebastien Mainville, Acting Manager of Water and Wastewater
 Marc-Olivier Gratton, Civil Engineer

Presence of guests

Lynn Ovenden, Eco East

Agenda Items

1. Call to order

Resolution: 88-2024

Moved by: Marjorie Drolet

Seconded by: Raymond Lalande

Be it resolved that the present meeting be opened.

Carried

2. Changes and Additions to Agenda

Additions:

Item 5.2.2 Report # PLA-04-2024, Employee

Section 239(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations;

Item 5.3 Francis Brière, Mayor

5.3.1 Verbal report, Employee

Section 239(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations;

Item 9.1 Francis Brière, Mayor

9.1.1 Motion requesting support from the United Counties of Prescott-Russell for the Brigil project in Limoges

3. Adoption of Agenda

Resolution: 89-2024

Moved by: Tim Stewart

Seconded by: Daniel Boisvenue

Be it resolved that the agenda be accepted, including the modifications made forthwith, as applicable.

Carried

4. Disclosure of Conflict of Interest

None

5. Closed session

Adjournment for closed session

Resolution: 90-2024

Moved by: Danik Forgues

Seconded by: Alain Mainville

Be it resolved that the present meeting be adjourned at **4:42 p.m.** for a closed session under the following section(s) of the Municipal Act, 2001:

Section 239(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(d) labour relations or employee negotiations;

Carried

Re-opening after closed session

Resolution: 91-2024

Moved by: Raymond Lalande

Seconded by: Alain Mainville

Be it resolved that the present meeting be re-opened at **5:25 p.m.**

Carried

5.1 Minutes of Closed session held on February 12, 2024

5.1.1 Business arising from minutes from previous minutes

5.2 Guylain Laflèche, Director of Planning

5.2.1 Report PLA-03-2024 potential disposition of land

Section 239(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

Resolution: 92-2024

Moved by: Tim Stewart

Seconded by: Daniel Boisvenue

Be it resolved that Council approve the recommendation as presented in closed session by the Director of Planning in his report PLA-03-2024.

Carried

5.2.2 Report #PLA-04-2024, Employee

Section 239(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations;

Resolution: 93-2024

Moved by: Marjorie Drolet

Seconded by: Danik Forgues

Be it resolved that Council approve the recommendation as presented in closed session by the Director of Planning in his report PLA-04-2024.

Carried

5.3 Francis Brière, Mayor

5.3.1 Verbal report, Employee

Section 239(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations;

6. Adoptions of minutes from previous Council meetings

6.1 Minutes of regular Council meeting held on February 12, 2024

Resolution: 94-2024

Moved by: Tim Stewart

Seconded by: Marjorie Drolet

Be it resolved that the minutes of the following meetings be adopted as presented:

- Regular Council meeting held on February 12, 2024

Carried

7. Adoption of the recommendations and minutes of the meetings of Council Committees

7.1 Minutes of the Municipal Library Board meeting held on December 6, 2023

7.2 Minutes of the Heritage and Culture Steering Committee held on December 12, 2023

Resolution: 95-2024

Moved by: Daniel Boisvenue

Seconded by: Raymond Lalande

Be it resolved that the minutes of the following meetings be adopted as presented:

- Municipal Library Board meeting held on December 6, 2023
- Heritage and Culture Steering Committee meeting held on December 12, 2023

Carried

8. Receiving of Monthly Reports from the Appointed Municipal Officials

8.1 Mario Villeneuve, Fire Chief

8.1.1 Report NFD-03-2024 By-law to establish and regulate The Nation's fire department

8.2 Nicholas Pigeon, Acting Director of Water and Wastewater

8.2.1 Rapport WS-03-2024, Water Master Plan for St-Isidore

Resolution: 96-2024

Moved by: Alain Mainville

Seconded by: Danik Forgues

Be it resolved that Council accepts the scope of work proposed by J.L. Richards & Associates Limited at a cost of \$51,840.00 plus HST to establish its water master plan for the Village of St-Isidore.

Carried

8.2.2 External Audit report (2023), Drinking Water Quality Management Standards

Resolution: 97-2024

Moved by: Marjorie Drolet

Seconded by: Tim Stewart

Be it resolved that Council receive the External audit report 2023, by Intertek, for the Drinking Water Quality Management System, as presented at the February 26, 2024.

Carried

8.2.3 Annual Water reports for St-Isidore and Limoges

8.2.4 Annual Wastewater reports for St-Isidore, Limoges, St-Albert, Fournier and St-Bernardin

Resolution: 98 -2024

Moved by: Daniel Boisvenue

Seconded by: Alain Mainville

Be it resolved that Council receive following 2023 annual reports, as presented:

- 2023 annual drinking water reports for St-Isidore and Limoges
- 2023 annual wastewater reports for St-Isidore, Limoges, St-Albert, Fournier and St-Bernardin

Carried

9. Notice of Proposed Motions

9.1 Francis Brière, Mayor

9.1.1 Motion requesting support from the United Counties of Prescott-Russell for the Brigil project in Limoges

Resolution: 99-2024

Moved by: Daniel Boisvenue

Seconded by: Marjorie Drolet

Whereas a zoning amendment was submitted to The Nation Municipality by Brigil to create 2,000 residential units and 110,000 square footage of commercial space in the Village of Limoges;

And whereas the United Counties of Prescott and Russell's Planning and Forestry Department submitted comments as a commenting agency as per the Planning Act to The Nation Municipality to indicate its opposition to the zoning amendment as it does not comply with UCPR's Official Plan as well as the Provincial Policy Statement;

And whereas the UCPR's Planning and Forestry Department also stated in the same letter its intention to file an appeal Ontario Land Tribunal if this

zoning amendment is ultimately approved by the Council of The Nation Municipality.

Be it resolved that the Council of The Nation Municipality supports the Brigil Project and requests that the Council of the United Counties of Prescott Russell commit to not to file an appeal to the Ontario Land Tribunal if the zoning amendment is approved by the Council of The Nation Municipality

Carried

10. Unfinished Business from Previous Meetings

10.1 Aimée Roy, Deputy Clerk

10.1.1 Report CL-04-2024 Update regarding the Proposed changes to the Council procedural By-law

Resolution: 100-2024

Moved by: Danik Forgues

Seconded by: Daniel Boisvenue

Be it resolved that Council approves the following changes in the meeting dates schedule:

- Reschedule the April 22, 2024 meeting to April 29, 2024
- Reschedule the June 10, 2024 meeting to June 3, 2204
- Reschedule the March 11, 2024 meeting to March 18, 2024

Be it also resolved that, pursuant to section 37.5 of our procedural By-law, this report be a notice of the proposed repealing of by-law 02-2023 and adoption of a new procedural by-law with the approved changes.

Be it also resolved that Council approves to move forward with one meeting per month for July and August, the 3rd Monday of the month, and two meetings per month for the other months.

Carried

10.1.2 Report CL-02-2024 Donations to Optimist Clubs and Senior Clubs

Resolution: 101-2024

Moved by: Raymond Lalande

Seconded by: Danik Forgues

Be it resolved that Council approves giving a donation of \$500.00 to the following Optimist Clubs:

- St-Albert Optimist Club
- St-Isidore Optimist Club
- Forest Park Optimist Club

Be it also resolved that Council approves giving a donation of \$250.00 to the Casselman Optimist Club.

Be it also resolved that Council approves giving a donation of \$300.00 to the following senior clubs:

- Club le Bonheur, Limoges
- Club le Réveil, Fournier
- Nation Area Seniors, Fournier
- Club Renaissance, St-Isidore
- Comité consultatif de St-Bernardin

Be it also resolved that Council approves giving a donation of \$150.00 to the Casselman Senior Club (Club 60).

Be it also resolved that the donations mentioned above be taken from the United Counties of Prescott-Russell donation account.

Carried

10.2 Guylain Laflèche, Director of Planning

10.2.1 Report ZBL-13-2024-2 Report following January 15th, 2024, public meeting for a zoning amendment, file ZBL-13-2023 at 7951 County Rd 10

11. Delegations

11.1 Presentation on Eco East, projects, communications, goal and mission (4:30 p.m.)

12. Municipal By-laws

12.1 By-law #3-2024 To amend zoning by-law #2-2006, Part of Lot 1, Concession 2, former Caledonia

12.2 By-law #6-2024 To establish and regulate The Nation Municipality's Fire Department

Resolution: 102-2024

Moved by: Daniel Boisvenue

Seconded by: Tim Stewart

Be it resolved that By-laws #-3-2024 and 6-2024, as described on the February 26, 2024 agenda, be read and adopted in first, second and third reading:

- **By-law # 3-2024** – Amendment to zoning by-law #2-2006, Part of lot 1, Concession 2, former Caledonia
- **By-law #6-2024** – To establish and regulate The Nation Municipality's Fire Services

Carried

13. Approval of the Variance Report and Accounts Payable

13.1 Accounts payable

Resolution: 103-2024

Moved by: Daniel Boisvenue

Seconded by: Raymond Lalande

Be it resolved that Council approves the accounts payable up to February 29 2024.

Voucher 4: **\$781,307.37**

Carried

14. Other Business

15. Various Monthly Reports

15.1 EOHU, Current outbreaks

16. Correspondence

16.1 AMO Watchfile

16.2 *Table de concertation, Concerté.e.s pour l'égalité*

16.2.1 Newsletter

16.2.2 Campaign "Élevons la voix pour l'amélioration de la condition féminine dans Prescott-Russell »

16.3 City of Sarnia and Town of Plympton-Wyoming, resolution regarding Carbon Tax

16.4 Prince Edward County and Town of Plympton-Wyoming, resolution regarding support for the Province to expand the life span of fire apparatus

16.5 Ministry of Transportation, Memo regarding Licence Plate Renewal

16.6 Notice of Zoning by-law amendment, Municipality of Casselman, Part of lot 11, Concession 6

16.7 Union des Cultivateurs Franco-Ontariens, Newsletter

Resolution: 104-2024

Moved by: Alain Mainville

Seconded by: Marjorie Drolet

Be it resolved that the correspondence as listed on the February 26, 2024 agenda be received.

Carried

17. Coming Events

17.1 March 11, 2024, Regular Council meeting **(moved to March 18, 2024)**

17.2 March 11 to 15, 2024, Multisport Camp for March break at The Nation Sports Complex with Kawabunga

17.3 March 25, 2024 Regular Council meeting

18. Confirming By-law

Resolution: 105-2024

Moved by: Danik Forgues

Seconded by: Tim Stewart

Be it resolved that By-law no. 17-2024 to confirm the proceedings of Council at its regular meeting of February 26, 2024, be read and adopted in 1st, 2nd and 3rd reading.

Carried

19. Adjournment

Resolution: 106-2024

Moved by: Raymond Lalande

Seconded by: Daniel Boisvenue

Be it resolved that the present meeting be adjourned at **7:01 p.m.**

Carried

Francis Brière, Mayor

Aimée Roy, Deputy Clerk



Report to Council

Report Number: TP-07-2024

Subject: Crushing granular – Municipal Quarry

Department: Public Works - Roads

Prepared by: Joanne Bougie-Normand, Assistant to the Director

Reviewed by: Hugo Pouliot, Deputy Director

Reviewed by: Marc Legault, Director

Reviewed by: Nadia (Lockhart) Knebel, Treasurer

Reviewed by: Josée Brizard, Chief Administrative Officer/Clerk

Date of the meeting: March 18, 2024

Context

Award a contract in 2024 for the drilling, blasting, crushing, and stockpiling 40,000 mt, Type M (5/8") granular at the municipal quarry located at 5689 Ste-Catherine Street in St-Isidore.

Report

The tender has been posted on Bids & Tenders platform, on our municipal website and an invitation sent by email to 4 companies. The result of tenders received is as follows:

Company	Unit Price	Amount	Tax	Grand Total
Canada Crushing Company Inc.	\$ 7,00	\$ 280 000	\$ 36 400	\$ 316 400
A.L. Blair Construction Ltd.	\$ 7,25	\$ 290 000	\$ 37 700	\$ 327 700
McCrea Excavating Ltd.	\$ 8,19	\$ 327 600	\$ 42 588	\$ 370 188
Casselman Cement Ltd.	\$ 6,65	\$ 266 000	\$ 34 580	\$ 300 580

I recommend the tender contract to Casselman Cement Ltd, being the lowest bid and which meets our requirements. The work is scheduled to begin in March.

For information, the unit cost will increase from \$ 5.95 (in 2022) to \$ 6.65 to crush rock, category M (5/8") in 2024.

Financial Considerations

Account: N-4000-0802-0800

The impact on the budget is almost null, as the cost of the rock is recovered by the sale in capital projects and road maintenance. What is not used remains in inventory at the end of the year.

Summary of costs and impact on budget

Crushing granular – Type M (5/8")	Amount
Contract no taxes:	\$ 266 000,00
Non-refundable portion of HST:	<u>\$ 4 681,60</u>
Total cost to the municipality:	<u>\$ 270 681,60</u>

Purchase Policy – F-2016-03

According to sections 6.5.2 - Call for Tenders

- A Department Head or Designate shall not purchase goods or services exceeding \$50,000.00 without requesting and obtaining sealed tenders unless specifically authorized by Council resolution to do otherwise. A least three (3) bids shall be obtained whenever possible.

Recommendation

« Resolved that the Council accepts the recommendation presented by the Public Works Director in his report TP-07-2024 and the tender Road-03-2024 be awarded to Casselman Cement Ltd. for the amount of \$ 300,580.00 tax included for drilling, blasting, crushing and stockpiling at the municipal quarry 40,000 mt of granular Type M (5/8") quarry at the unit price of \$ 6.65 before tax as per the specifications and conditions requested.

Resolved that the Council accepts that an agreement be signed by the Chief Administrative Officer according to specifications and conditions in the contract Tender Road-03-2024. »

Marc Legault

2/29/2024



Report to Council

Report Number: F-06-2024

Subject: Fire Charge Proposed By-Law

Prepared by: Nadia Knebel, Treasurer

Reviewed by: Josée Brizard, CAO-Clerk

Date of the meeting: March 18, 2024

Context

During the budget deliberations, Council adopted a fire charge to dedicate funds to the Fire Department for part of the operational costs as well the maintenance, replacement and addition of its capital assets. This report presents the proposed by-law as well as re-explains the basis and purpose of the charge.

Report

WHY A CHARGE IS REQUIRED

In 2023, The Nation entered into an agreement with the City of Clarence-Rockland (CCR) for the management of its fire services. Under this agreement, CCR will manage the department and its capital assets.

In recent years, the province has set stringent guidelines, best practices and regulations regarding firefighter equipment and training. These modifications combined with sustained cost increases since 2021 as well as the evolution of the capital requirements over the years will impact spending.

This charge will allow us to have funds in reserve to ensure that we will be able to better manage future capital investment.

LEGISLATIVE BASIS FOR THE CHARGE

Section 8 of *The Municipal Act, S.O. 2001, c.25, as amended* states that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable to the municipality to govern its affairs as it considers appropriate.

Section 11 of *The Municipal Act, S.O. 2001, c.25, as amended* states that a lower-tier municipality may provide any service that the municipality considers necessary or desirable for the public.

Section 391(1) of the *Municipal Act, 2001, c.25, as amended*, provides that a municipality may set a charge for services provided and for costs payable by it for services provided.

Further, section 391(2) provides that a charge may be imposed for capital costs related to services for which persons are not receiving an immediate benefit from but who will receive a benefit at some later point in time.

Most owners within the municipality receive an immediate and continuing benefit from fire services provided by the municipality, therefore the charge will apply to all properties except exempt properties.

CALCULATION OPTIONS FOR THE CHARGE

When the rate was initially presented before council, the options for a flat rate and a rate based on assessment were presented. It was decided to go with a flat rate for the following reasons:

- The service provided to any property is similar.
- 70% of the municipality is rural and rural properties are generally larger than more urban ones. With a rate based on assessment, they would pay significantly more for the services than smaller properties.

PRESENT & FUTURE CAPITAL REQUIREMENTS

Capital requirements for the Fire department include fire trucks, equipment, and other items. Firehall expansions and renovations may also be included in the longer term.

Capital requirements for the next 10 years are presented in Schedule A and form the basis of the rate calculation for 2024.

RESERVE FUND

Surpluses generated by the charge will remain in a discretionary reserve fund for current and future capital expenses specific to the Fire department.

A discretionary reserve fund is created under Section 417(1) of the *Municipal Act* when Council wants to set aside a certain portion of any year's revenues so that the funds are available as required.

Relevance to priorities

Provincial restrictions, guidelines & best practices – More and more, the province is tightening rules and guidelines for fire services from the training of firemen to replacement of trucks. Fire departments not adhering to guidelines risk sanctions.

Fire Master Plan – Most of the 81 recommendations in the Fire Master Plan, from training and public education efforts to the construction of fire stations, require funding beyond what is currently available only from taxes. The recommendations follow provincial rules, guidelines & best practices.

Asset Management –The establishment of a reserve fund for fire will ensure that assets are replaced as required to meet requirements, guidelines, and regulations.

Communication Plan

This charge has been communicated to the public through the public council meetings held in October when it was discussed in the context of the budget. It was further

explained in the budget book and will be communicated in more simple terms in social media posts.

Purchasing Policy

N/A

Financial Considerations

The proposed fee for the 2024 year is \$85 per property which will generate approximately \$653,395 in revenue.

In 2025, estimated capital requirements are \$796,519 for a fire truck and gear. With the 2024 ending reserve fund balance estimated at \$949,181, these purchases will use most of the available funds.

With a new truck required every two years after that, building the reserve fund will critical role to ensure availability of funds.

Recommendation

It is recommended that council receive this report.

It is further recommended that council approve and adopt the proposed by-law for the Fire Dedicated Charge.

Attachments

Schedule A – Capital requirements (10-year plan)

Schedule B - Proposed by-law 11-2024

SCHEDULE A

10-YEAR CAPITAL PLAN

CAPITAL COSTS

Based on estimated 10 year capital plan as presented by the Fire Dept in 2023

Assumption - 2.5% CPI

	1	2	3	4	5	6	7	8	9	10
	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Gear										
Bunker gear (\$3k ea)	\$ 30,750	\$ 31,519	\$ 32,307	\$ 33,114	\$ 33,942	\$ 34,791	\$ 35,661	\$ 36,552	\$ 37,466	\$ 38,403
Jaws of Life	\$ 56,375			\$ 60,710						
Rescue struts		\$ 16,153		\$ 16,971						
SCBA (20 @ \$13k)		\$ 603,059								
Subtotal	\$ 87,125	\$ 31,519	\$ 651,519	\$ 93,824	\$ 50,913	\$ 34,791	\$ 35,661	\$ 36,552	\$ 37,466	\$ 38,403
Vehicles										
Rescue Pump #1	\$ 85,000	\$ 765,000								
Rescue Pump #2		\$ 107,151	\$ 964,356							
Pumper Tanker #1				\$ 101,827	\$ 916,441					
Pumper Tanker #2						\$ 106,982	\$ 986,906			
Car 50 (Deputy Chief) - SUV	\$ 97,375									
Replacement of 2013 F-150			\$ 110,381							
Rehab truck refurbish					\$ 86,977					
Subtotal	\$ 182,375	\$ 765,000	\$ 107,151	\$ 1,074,737	\$ 101,827	\$ 1,003,418	\$ 106,982	\$ 986,906	\$ -	\$ -
Buildings										
Plancher caserne St-Isidore	\$ 60,000									
Design & plan Station 100								\$ 249,773		
Addition & reno Station 100*									\$ 3,200,211	
Subtotal	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 249,773	\$ 3,200,211
Other										
Fire Master Plan							\$ 182,760			
Total Capital Cost	\$ 329,500	\$ 796,519	\$ 758,669	\$ 1,168,561	\$ 152,740	\$ 1,038,208	\$ 142,642	\$ 1,206,219	\$ 287,238	\$ 3,238,614

* this addition could be pushed forward depending on economic conditions, interest rates, and cost to build.

SCHEDULE B

Proposed by-law

CORPORATION OF THE NATION MUNICIPALITY

BY-LAW NO. 11-2024

BEING a by-law to establish a fee for the provision of fire services provided by The Nation Municipality.

WHEREAS Section 8 of *The Municipal Act, S.O. 2001, c.25, as amended* states that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate;

AND WHEREAS Section 9 of *The Municipal Act, S.O. 2001, c.25, as amended* states that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 11 of *The Municipal Act, S.O. 2001, c.25, as amended* states that a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS pursuant to the authority granted by Part XII of *The Municipal Act, S.O. 2001, c.25, as amended*, the Council of The Nation Municipality may pass By-Laws for the setting of fees and charges for services;

AND WHEREAS section 391 of the *Municipal Act, 2001* provides that a municipality may impose fees and charges for services provided by the municipality;

AND WHEREAS section 391(2) of the *Municipal Act, 2001* provides that a fee or charge may be imposed for capital costs related to services or activities for which persons are not receiving an immediate benefit from but who will receive a benefit at some later point in time;

AND WHEREAS all owners of property within the Municipality receive an immediate and continuing benefit from fire services provided by the Municipality;

AND WHEREAS The Nation Municipality deems it appropriate to create a fire services charge to be established annually for the acquisition and replacement of capital assets of the fire services department;

AND WHEREAS the Municipality desires to create a reserve fund for the long-term enhancement and operation of its fire services.

DEFINITIONS:

“Capital Costs” is defined as an amount that is used for the capital expenditures for construction, acquisition, or replacement and any surplus of the year is set in a reserve fund for future capital cost.

NOW THEREFORE BE IT RESOLVED THAT the Council of the The Nation Municipality enacts as follows:

- 1) The fire services charge imposed upon the owners or occupants of lands which are supplied with fire services apply to all properties except exempt properties.
- 2) The Fire services charge is hereby imposed as an annual flat rate of \$85.00 per property for the year 2024 and subsequent years.
- 3) The charge imposed by this by-law shall be invoiced on the final tax notices.
- 4) Payments shall be in accordance with by-law 81-2023, as amended from time to time.
- 5) This By-law shall come into force and take effect on January 1, 2024.

READ A FIRST, SECOND AND DULY PASSED UPON THE THIRD READING THIS 18TH DAY OF MARCH 2024.



Report to Council

Report Number: F-06-2024

Subject: Environmental Charge Proposed By-Law

Prepared by: Nadia Knebel, Treasurer

Reviewed by: Josée Brizard, CAO-Clerk

Date of the meeting: March 18, 2024

Context

During the budget deliberations, Council approved the continuation of the environmental charge of \$180. This report presents the proposed by-law as well as re-explains the basis, purpose, and inclusions in the charge.

Report

What does the environment & garbage collection fee pay for?

- It funds not only the collection of waste on a weekly basis but also to pay for the maintenance of our landfills, large item collection, hazardous waste depots, dog waste & garbage bins throughout the municipality, and future services like composting, freon and others.

Why has the fee remained unchanged even though the municipality no longer collects recycling?

- The fee was established in 2016 and has remained unchanged since. Yet, over the past 7 years, especially in the last 2 years, costs have increased dramatically for garbage collection and other waste services. Thus, although the municipality sees savings of approximately \$241,000 with recycling, other costs have increased or been added on beyond that.

Who pays the environment & garbage collection fee?

- Only residential properties pay the environment & garbage collection fee. Commercial & industrial properties, and vacant lots do not pay this fee as they pay for their own garbage disposals (and usually have containers).

Can the fee change in future years?

- Yes, the rate can change as additional services are added on, as current services are broadened, and as costs continue to climb. The goal of the fee is to ensure that all services are covered with the required amount going into reserve for closure & post-closure costs.

What is closure & post-closure costs & why do I need to pay for that?

- The province stipulates that municipalities with landfills must ensure they have the funds in reserve to close their landfills when they reach maximum capacity. Further, once closed, municipalities must ensure they can continue to pay for the post-closure costs of maintaining the landfill.
- Closure costs would include things like covering the waste, monitoring the seepage, or leaking to the surrounding environment, maintenance to ensure there is no excess growth and that holes are filled, etc.

- Post-closure costs would include things like engineering reports to ensure the landfill is up to code, regular monitoring of groundwater for possible pollution, and maintenance of the land, etc.

Can the surplus funds from this fee be used for another department?

- No. Since the fee is for the environment department, surplus funds will go into a obligatory reserve fund specific to this department.

Relevance to priorities

N/A

Communication Plan

This charge has been communicated to the public through the public council meetings held in October when it was discussed in the context of the budget. It was further explained in the budget book and will be communicated in more simple terms in social media posts.

Purchasing Policy

N/A

Financial Considerations

The proposed fee for the 2024 year is \$180 per eligible property which will generate approximately \$931,680 in revenue. Of this, approximately 22.6% will go to reserve, the balance will fund operations and capital.

Recommendation

It is recommended that council receive this report.

It is further recommended that council approve and adopt the proposed by-law for the Environmental Charge.

Attachments

Schedule A – Proposed by-law 22-2024

SCHEDULE A

Proposed by-law

CORPORATION OF THE NATION MUNICIPALITY

BY-LAW NO :22-2024

BEING, a By-Law of the Corporation of The Nation Municipality to establish the rate for the environmental charge which includes the pick-up and disposal of household and small business waste, as well as other environmental services.

WHEREAS Section 8 of *The Municipal Act, S.O. 2001, c.25, as amended* states that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable to the municipality to govern its affairs as it considers appropriate;

AND WHEREAS Section 9 of *The Municipal Act, S.O. 2001, c.25, as amended* states that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 11 of *The Municipal Act, S.O. 2001, c.25, as amended* states that a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS pursuant to the authority granted by Part XII of *The Municipal Act, S.O. 2001, c.25, as amended*, the Council of The Nation Municipality may pass By-Laws for the setting of fees and charges for services;

AND WHEREAS Section 391 of the *Municipal Act R.S.O., 2001* as amended provides that a by-law may be passed by the Council of local municipalities for the collection, removal, and disposal by the Corporation of waste and/or other refuse, throughout the whole municipality or in defined areas at the expense of the owners and occupants of the land therein.

AND WHEREAS the Municipality desires to set aside funds for future services as well as future closure and post-closure costs in the environment reserve fund.

Definitions:

“Equivalent unit”

An equivalent unit is a place of residence; in the case of an apartment and/or a semi-detached each place of residence shall be recognized as an equivalent unit.

“Household”	A social unit comprised of those living together in the same dwelling.
“Owner or Owners”	means the person(s) who is/are the registered owner(s) of the lands, which shall include the occupant or tenant of such lands, upon which a charge is imposed under this By-law;
“Small business”	Place of business which does not normally generate more waste than a household unit.
“Waste”	Garbage, refuse, domestic waste, industrial solid waste, municipal refuse and such other materials as may be designated by by-law of the council.

NOW THEREFORE, the Council of the Corporation of The Nation Municipality enacts as follows;

2. A fixed rate of \$180.00 per equivalent unit is established for the year 2024 and subsequent years.
3. All new household and small businesses will be imposed the prorated fixed rate as per Section 2) for the number of months receiving the service.
4. Any owner of a residence or business not occupied or becoming vacant during the year will be reimbursed or credited for all or part of the rate upon a decision of Council.
5. The charge imposed by this by-law shall be invoiced on the final tax notices.
6. Payments shall be in accordance with by-law 81-2023, as amended from time to time.
7. Only owner’s of land that are being imposed the fixed rate of Section 2) shall receive the benefit of free entrance at the landfill sites as stated in the Schedule “A” of By-law 75-2002 as amended.
8. That this by-law shall be effective January 1st, 2024 and that By-Law 6-2016 is hereby repealed as of that date.

READ A FIRST, SECOND AND DULY PASSED UPON THE THIRD READING THIS 18TH DAY OF MARCH 2024.



Report to Council

Report Number: ENV-02-2024

Subject: Food Cycle Program

Prepared by: Daniel R. Desforges, Environmental Infrastructure Manager

Revised by: Josée Brizard, CAO-Clerk

Revised by: Marc Legault, Public Works Director

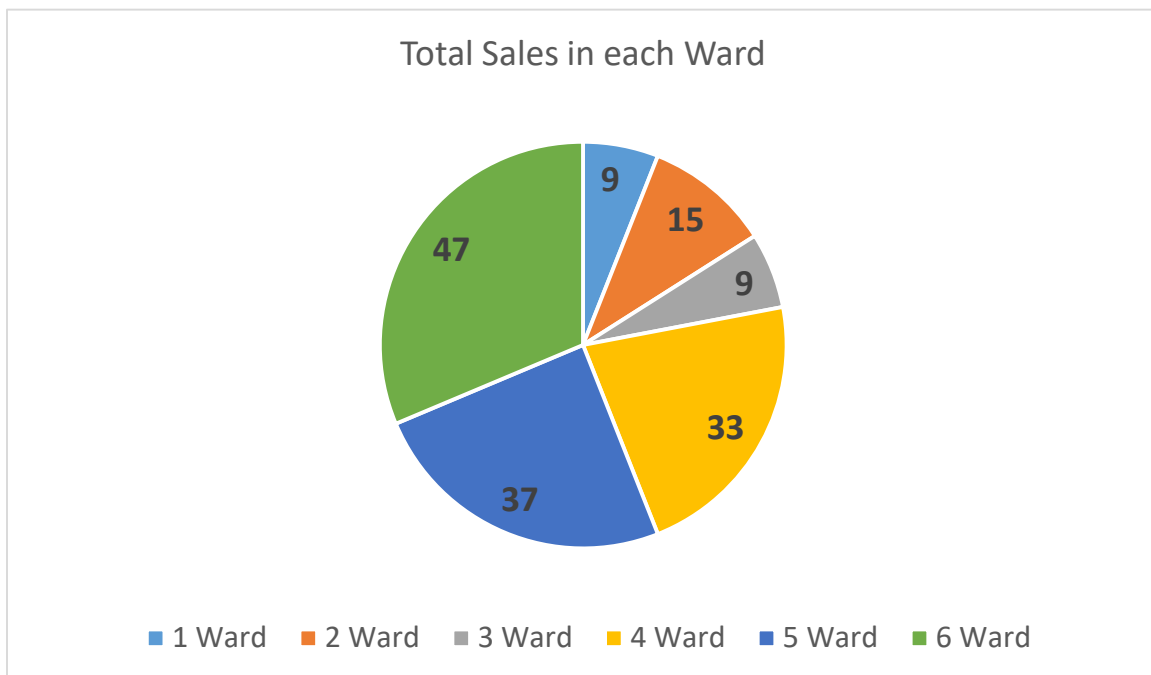
Date of the meeting: March 18th, 2024

Context

We are pleased to present to you a comprehensive summary of the FoodCycler program, which has been successfully implemented in our municipality.

Report

In October, the Environment Department introduced the FoodCycler program to the Council, receiving unanimous approval and generating considerable enthusiasm among members. Subsequently, an initial order of 100 units was placed in November, all of which were sold by the second week of January. Following this success, a second order for 50 units was made, and once again, there was robust demand, with all units sold by mid-February. The program has proven to be a resounding success, with a total distribution of 89 ECO-5s and 61 FC-30s across the municipality. Notably, our analysis reveals a significant concentration of interest in wards 4, 5, and 6, as evidenced by a graphical representation illustrating the distribution of units sold per neighborhood.



Financial Considerations

In addition to sales to residents, each unit carried a \$100 share from the municipality, resulting in a total project cost of **\$15,600** including delivery charges. Taxes are to be applied on top of the mentioned sum. These funds were allocated from the waste collection fees and this financial investment underscores the municipality's commitment to sustainable waste management practices and the promotion of eco-friendly initiatives.

Recommendation

The Department of the Environment recommends that Council accept this report as an overview of the FoodCycler program's achievements and its positive impact on our community.



Report to Council

Report Number: ENV-03-2024

Subject: Large Item Collection

Prepared by: Daniel R. Desforges, Environmental Infrastructure Manager

Revised by: Josée Brizard, CAO-Clerk

Revised by: Marc Legault, Director of Public Works

Date of the meeting: March 18th, 2024

Context

A proposal for the annual large item curbside collection event, a service that has been provided to our residents for many years, from April 22-26, 2024.

Report

Following the successful implementation of this initiative in the previous years, we propose to continue with the same format for the upcoming collection. The event will entail renting compactor trucks designated for the entire West and St-Isidore area, along with utilizing public works equipment to cover the remaining areas. Our strategy involves commencing the collection simultaneously from both ends of the municipality and coordinating efforts to ensure comprehensive coverage across all areas.

Residents are kindly requested to place their large items at the curb before 7:00 a.m. on April 22, 2024. It is important to note that specific collection times for each area will not be provided, and our teams will not revisit areas after the initial collection. Any items deemed unacceptable as per the guidelines outlined in our flyer will be left on site, and residents are responsible for disposing of them in the days following the collection.

Relevance to priorities

We would like to draw your attention to Appendix 1, which outlines the list of acceptable and unacceptable items for our upcoming event. It is imperative that we adhere strictly to these guidelines to ensure the efficiency and effectiveness of the collection process. As highlighted, we take great care to ensure that metal objects and mattresses, regardless of type or size, are not accepted during the collection. There are two primary reasons for this policy:

1. The rental trucks utilized for the collection are not equipped to crush metal objects, and the weight of these items makes it impractical for our employees to manually lift and place them in the garbage trucks.
2. From a climate change perspective and space-saving point of view, it is crucial for the municipality to avoid burying recyclable items such as metal, mattresses, freon appliances, etc. Due to limitations in equipment and manpower, it is not possible to sort these items at the landfill.

Therefore, it is imperative that residents adhere to the guidelines provided in Appendix 1 to ensure the proper disposal and recycling of these items.

Financial Considerations

This activity has already been approved and included in the 2024 budget, and funds will come from the waste collection fees.

Recommendation

The Environment Department recommends that Council approve the dates listed, as well as endorse the utilization of an outside company and the Public Works force to perform the work.

Attachments

Appendix 1 - Flyers

LARGE ITEM COLLECTION

April 22nd to April 26th, 2024



IMPORTANT

We ask that your items be at the curbside **by 7:00 a.m. on April 22nd, 2024.**

The volume **must not exceed the box size of a standard pickup truck.**

Items must **not weigh more than 100 pounds.**

ITEMS YOU CAN DISPOSE OF (no items made of metal)

- Furniture, chairs, tables;
- Patio furniture, swings;
- Barrels, water tanks (empty);
- Decoration articles, frames;
- Plastic toys;
- Mirrors;
- Glass placed in boxes;
- Sofas, cushions, futons;
- Empty and opened paint containers (without their lids).

ITEMS THAT ARE NOT ACCEPTED

- Radioactive waste PCB;
- Biological waste & explosives (dynamite, munitions);
- Commercial/Industrial waste, unknown chemicals;
- Household garbage and food waste;
- Recyclable items picked up with regular recycling;
- Waste of any nature that is prohibited at the waste disposal sites;
- Items containing CFC (freon gas);
- Tires, electronics and electrical items, grass clippings, leaves, or branches (accepted free of charge at all municipal landfill sites);
- Construction or renovation waste (including rolls of carpeting);
- Pathological waste, carcasses of animals, or animal/human feces;
- Items placed in green or black garbage bags;
- Mattress or box spring;
- ALL OBJECTS MADE OF METAL

PLEASE HELP US HELP YOU

Only put the authorized items. Respect quantities. Stack articles neatly. The Public Works Department will pick up the items between April 22nd & April 26th, 2024. They will not follow a fixed schedule and **will not return to the areas they have already been to.**

Only residences and businesses that use and are registered for municipal waste collection will be served.

Information: 613-764-5444 ext. 222





Report to Council

Report Number: ENV-04-2024

Subject: Recycling for non-eligible

Prepared by: Daniel R. Desforges, Environmental Infrastructure Manager

Revised by: Josée Brizard, CAO-Clerk

Revised by: Marc Legault, Director of Public Works

Date of the meeting: March 18th, 2024

Context

This report advocates for the inclusion of non-eligible properties in Ontario's recycling transition to ensure comprehensive and equitable waste management practices.

Report

Ontario's move to full producer responsibility for recycling, effective July 1, 2023, is an important step towards sustainable waste management practices and aims to shift responsibility for recycling management from municipalities to product manufacturers. Eligible properties will therefore have to comply with the new recycling guidelines, while ineligible properties will continue to rely on municipal waste management services. However, the exclusion of ineligible properties raises several issues that merit further consideration.

Since the start of the transition period, eligible properties haven't seen a change in their collections, but some non-eligible properties have had their collections interrupted. Our transition date was July 1, 2023, and it went smoothly with no interruption in service to properties. All other municipalities in Prescott-Russell transitioned in 2023, and some experienced minor or major issues.

The regulation 391/21 that is created is not met for any other property other than the residential. This means that there is a list of non-eligible location for which recycling collection has been discontinued and which are no longer part of the program. Here is a list of non-eligible.

Municipalities
School
Bank
Church
Small business
Farms
Etc.

The exclusion of non-eligible properties from the transition to recycling in Ontario presents several challenges. The process for these ineligible properties is to contact the contractor contracted by Circular Materials in their area and, for a fee, arrange to have their recyclable waste collected.

Financial Considerations

None

Recommendation

The inclusion of non-eligible properties in Ontario's recycling transition is essential to ensure comprehensive waste management practices and environmental sustainability. The Environment Department recommends that the Township of Perry be supported in its request to the Province to amend Ontario Regulation 391/21.

Attachments

Township of Perry request.



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

February 26, 2024

Via Email

The Honourable Doug Ford, Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

**RE: Request to the Province to Amend Blue Box Regulation for
'Ineligible' Sources**

At their last regular meeting on Wednesday February 21, 2024, the Council of the Corporation of the Township of Perry supported the following:

"Resolution #2024-52

Moved by: Paul Sowrey

Seconded by: Jim Cushman

Whereas under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

And Whereas 'ineligible' sources which producers are not responsible for include businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks;

And Whereas should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

Be it resolved that the Council of the Corporation of the Township of Perry hereby request that the province amend Ontario Regulation 391/21: Blue

Box so that producers are responsible for the end-of-life management of recycling products from all sources;

And further that Council hereby request the support of all Ontario Municipalities;

And further that this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, the Honourable Graydon Smith, MPP Parry Sound-Muskoka, and to all Ontario Municipalities.

Carried."

Your attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Bm', is positioned above the typed name of the signatory.

Beth Morton
Clerk-Administrator

BM/ec

c.c. Honourable Andrea Khanjin, Minister of Environment, Conservation and Parks
Honourable Graydon Smith, MPP Parry Sound-Muskoka
All Ontario Municipalities



Report to Council

Report Number: CL-05-2024

Subject: Contact extension, Integrity Commissioner

Prepared by: Aimée Roy, Deputy Clerk

Revised by: Josée Brizard, CAO-Clerk

Date of the meeting: March 18, 2024

Context

Section 223.3 of the *Municipal Act, 2001*, as amended, authorizes a municipality to appoint an Integrity Commissioner.

The Integrity Commissioner is an independent and impartial position reporting directly to Council. The Integrity Commissioner conducts the following core functions:

Advisory role: The Integrity Commissioner provides confidential written and oral advice to the Mayor, Councillors and Local Board appointees based on the Code of Conduct for members of The Nation Council or other by-laws, policies and procedures governing ethical behaviour, including general advice about the Municipal Conflict of Interest Act.

Investigative role: Complaints about breaches of the Code of Conduct are made to the Integrity Commissioner pursuant to the Council-approved Complaint Protocol. Should the Integrity Commissioner find a contravention, he can recommend various penalties for imposition by Council. The available penalties range from suspension of remuneration to a reprimand or apology.

Educational role: The Integrity Commissioner is responsible for providing educational programs to members of Council and Local Boards.

Report

The Nation Municipality retained the services of Mr. Jean-Jacques LaCombe as our Integrity Commissioner in December 2020 (by-law 109-2020). Our current contract with Mr. LaCombe ends in December 2024.

Mr. LaCombe proposed extending the current contract for two more years with the same terms. His fee for 2025 would remain the same at \$5,000.00 for the year and increase to \$6,000.00 for the year 2026. The proposed amendment to the contract is set out in Schedule A.

Relevance to priorities

Not applicable.

Communication Plan

Information regarding the Integrity Commissioner, the by-law to appoint Mr. LaCombe, his responsibilities, and how to submit a complaint is available on our municipal website.

<https://nationmun.ca/en/council-staff/council#code-of-conduct-integrity-commissioner>

Financial Considerations

The annual fees will be included in the 2025 and 2026 budgets.

Recommendation

That Council approves the contract extension with M. Jean-Jacques LaCombe as The Nation Municipality's Integrity Commissioner as presented.

Attachments

Annex A – Contact Amendment with Mr. LaCombe

**EXTENSION AND AMENDMENT TO THE SERVICE AGREEMENT WITH THE
INTEGRITY COMMISSIONER MADE THIS 27th DAY OF FEBRUARY 2024**

BETWEEN:

THE CORPORATION OF THE NATION MUNICIPALITY

(hereinafter referred to as the “Corporation”)

and

SOCIÉTÉ PROFESSIONNELLE LACOMBE

(hereinafter referred to as the “Integrity Commissioner”)

WHEREAS on the 26th day of September 2022, the Corporation and the Integrity Commissioner (“the Parties”) entered into a Service Agreement for the services of the Integrity Commissioner (the “Original Agreement”) for a term of two (2) years ending on December 31st, 2024;

AND WHEREAS the Parties now wish to extend the term of the Original Agreement, as permitted by subsection 3.2 of the said Original Agreement.

NOW THEREFORE in consideration of the covenants, terms and condition contained herein, the parties agree as follows:

1. The Original Agreement is hereby extended for an additional term of two (2) years as permitted by subsection 3.2 of the Original Agreement, which term will begin immediately upon the expiration of the Original Agreement, being December 31st, 2024 and thus the extension agreement will end on December 31st, 2026.
2. The compensation specified in section 5 of the Original Agreement is hereby amended as follows:
 - a. For the first year of the two year term, that is from January 1st, 2025 to December 31st, 2025, the Integrity Commissioner shall be paid an annual retainer fee of Five Thousand (\$5,000) dollars plus HST, for the time that

- the Integrity Commissioner is carrying out his duties pursuant to subsections 2.1 c), d), e) and f) of the Original Agreement. The retainer fee for this first year shall be payable on January 1st, 2025.
- b. For the second year of the two year term, that is from January 1st, 2026 to December 31st, 2026, the Integrity Commissioner shall be paid an annual retainer fee of Six Thousand (\$6,000) dollars plus HST, for the time that the Integrity Commissioner is carrying out his duties pursuant to subsections 2.1 c), d), e) and f) of the Original Agreement. The retainer fee for this second year shall be payable on January 1st, 2026.
- c. During this extended two year term, the Integrity Commissioner shall be paid an hourly fee of Two Hundred (\$200) dollars plus HST for the time that the Integrity Commissioner is carrying out his duties pursuant to subsections 2.1 a) and b) of this Agreement.
3. Except as specifically amended herein, this Extension and Amending Agreement shall be on the same terms and conditions as provided for in the Original Agreement between the Parties, a copy of which Original Agreement is attached hereto.

IN WITNESS THEREOF, the Corporation and the Integrity Commissioner have executed this Agreement.

The Corporation of the Nation Municipality

per:

Société Professionnelle LaCombe

per:



Report to Council

Report Number: AD-01-2024

Subject: Monthly Status Report for All Departments – January & February 2024

Prepared by: Aimée Roy, Deputy Clerk

Reviewed by: Josée Brizard, CAO-Clerk

Date of the meeting: March 18, 2024

Context

This report is for informational purposes only. Its purpose is to inform the members of council of recent developments per department and the status of our capital projects. A quarterly report will be presented by the Treasurer to inform council of the budget expenses to date.

Monthly Status Report – All Departments

Administration (CAO)

Achievements and in progress

- Advise and review all HR files (firefighters and municipal staff)
- Review and approve all employment contracts as per delegation of authority
- Hold weekly management committee meetings
- Participate in negotiations for intermunicipal files (fire, water, waste water)
- Review all legal contracts before signature
- Participate in UCPR CAO's meeting (4 this year so far)
- Hold weekly meeting for recreation
- Participate in fundraising activities
- Review and advise on all reports to council
- Participate in various internal meeting (emergency, opp committees)
- Advise on health and safety and emergency files
- Direct correspondence and complaints to appropriate department
- Provide advice and guidance on contentious issues
- Provide support and advices for Freedom of Information files
- Approval of pertinent invoices
- Provide advice and support to all departments

Clerk's Office

Achievements:

- Submitted our statistics as required to the Office of the Information and Privacy Commissioner of Ontario.
- Issued three wedding licences in January.
- Met with the Heritage and Culture Steering Committee on February 6, 2024, & the Police Board and Emergency Program Management Committee on February 14, 2024.
- As part of the Grant Writing Committee, Applied for a grant via the Ontario Trillium Foundation (collaboration with the Recreation and Communication Department).
- As part of the Grant Writing Committee, Applied for a grant via Firehouse Subs (collaboration with the Fire Department et communications)

In progress:

- Review of the Procedural By-law, Delegation of Authority By-law, and the Notice to the Public By-law. Proposed by-laws will be presented to Council for consideration in March 2024.
- Implementing eScribe (meeting management software). We are currently in the onboarding stage.
- Collaborate with the Recreation and Communications Departments on the “The Nation on Ice” fundraising campaign.
- Review the option of offering the service of wedding solemnization. Once research is complete, a report will be presented to council.
- Received three access to information requests in January. One was transferred and the other two are in process.
- Coordinate with the Russell Detachment and Hawkesbury Detachment and neighbouring municipalities on the establishment of the new Police Service Boards. A report will be presented to Council on next steps.
- Review contract renewal with our Integrity Commissioner, Jean-Jacques Lacombe. A report will be presented to Council in March 2024.
- Mail-out notices and pre-meeting documents for the Meeting to Consider the Engineer Report regarding Ranger Municipal Drain.

Upcoming activities and projects:

- Nation on Ice Fundraising
- Review policies and by-laws
- Test and roll out eScribe
- Establish a policy and procedure for parade requests

I.T.

Achievements:

- 13 computers purchased.
- 1 training session completed.

In progress:

- 10 computers left to install (3 done in January and February).

Upcoming activities and projects

- Training as needed

Fire Department – Protection

Achievements:

- Work plan completed (live document)

- Sale of vehicles
- New Establishing and Regulating by-law
- Purchase of new Car 1 (pick-up truck)
- Nomination of a Fire Prevention Officer
- Responded to emergencies
- Application for grant for jaws of life
- Implementation of RMS system ICO

In progress:

- Data collection for the closing of Fournier station
- Weekly training of firefighters
- Review of Fire Master Plan recommendations
- Inspection of vulnerable occupancies
- Inspection of buildings
- Fire code inspections

Upcoming activities and projects

- Procurement process for new pumper-rescue
- Reports to council: Closing of Fournier Station, Fire Master Plan work plan, Revised service agreement with Clarence-Rockland.
- Renovations to St-Isidore station
- Automatic Aid agreements with Ottawa, Clarence-Rockland and Casselman

By-Law

January 2024

- Dog related complaints: 5
- Fire permit inspections: 4
- Fire related complaints: 2
- Clean yard incidents: 2
- Trespass to property complaint: 1
- Property Standard complaint: 1
- Parking tickets issued: 14

February 2024

- Dog related complaints: 2
- Fire related complaints: 1
- Clean yard incident: 1
- Zoning complaint: 1
- Parking tickets issued: 16

Water & Sewer

Achievements:

- All Annual report Water & Wastewater were submitted to the Ministry of the Environment, Conservation and Parks.
- Our new Permits to take water has been accepted by the Ministry of Environment, Conservation and Parks for the 2 existing wells.
- Final Phasing of SCADA upgrades has been completed in St-Isidore. (SCADA means “Supervisory control & data acquisition” and is a software that helps water & wastewater treatment plant staff monitor and address system problems efficiently).

In progress:

- Ministry of the Environment, Conservation and Parks Inspection of the St-Isidore & Limoges Drinking Water System have been completed, report yet to come.
- Assimilative Capacity Study to be completed in March – Limoges Wastewater facility. The Limoges wastewater facility is currently in compliance for the Total Ammonia results as this winter has had some mild temperature.
- Projects of Phase 2 with the City of Clarence-Rockland are now in the Design stage. 4 projects are proposed for the next 6 years.

Public Works - Roads

Achievements:

- Snowplows cleared the roads 32 times
- Patching
- Branching
- Mulching
- Fixed damaged signs
- Maintenance on vehicles and equipment
- Weekly, bi-weekly, and monthly patrols
- Cleared paths in Innovation project for hydrology and geotechnical testing.

In progress:

- Haul clay to seal top of Central landfill in Casselman
- Mulching of our capital construction projects of 2024
- Patching
- Maintenance of vehicles and equipment

Upcoming activities and projects

- Mulching to prepare for our capital construction projects of 2024

Environment

Achievements:

- All 150 Food Cyclers ordered have been sold and delivered.

In progress:

- Working on annual operations reports that are due at the end of March 2024.
- Working with the Public Works Department, hauling clay to cap the central landfill as per Ministry of the Environment Conservation and Parks request (this is under operational costs).

Upcoming activities and projects:

- Landfill sites are open to the public. Hazardous waste depot will open on May 4th, 2024.

Emergency Management

News:

- Our application for the Emergency Preparedness Community Grant for a generator at the St-Isidore Community centre was denied.

In progress:

- We are currently working on achieving the new format of the Emergency Response Plan

Upcoming activities and projects:

- The next Emergency Management Program Committee (EMPC) is scheduled for April 17, 2024

Recreation

Achievements:

Parks: Outdoor skating rinks were open for approximately 14 days. Warm weather was a definite challenge and cut the season very short. Updates were posted regularly on the website and Facebook.

Complex: First turf maintenance was done in February, a golf cart was rented and cleaned the turf with a leaf picker. Planned for 3 times a year. Department will fabricate a broom machine to lift and groom the turf also. Storage room was organized.

- Halls: Festival de la Curd weekend activities held at St-Albert community centre in January, including outdoor snowmobile spectacle. Event went very well and had good attendance. Carnival was held in February at the Caledonia Community Centre, outdoor activities, supper and dance with over 300 people in attendance. GFL hall, annexe and community centre also very busy in January & February. A wide variety of programming is being offered in the centres: pickleball, darts, yoga, dance fitness, Nia dance as well as public skating and shinny hockey.
- Arena: Repairs were finally completed from the fire in September. Running the refrigeration system on the small compressor during cold weather for energy savings. Ice rented frequently during the day by schools.
- Others: Family Day activities were held at the Complex and Arena. Free skating, shinny hockey and free turf time, drop in activities were also offered. Kawabunga Camp partnered with the municipality and organized arts and crafts. The activities were well attended.

In progress:

- Grant writing team working on application for Ontario Trillium Foundation to cover cost of new rink boards and acrylic glass.
- Preparing for Parish tournament.
- Organizing Launch of the Nation On Ice fundraising campaign.
- Preparing for meeting with community groups
- Organization of Volunteer Gala

Upcoming activities and projects

- Launch of Nation on Ice campaign – March 7th 2024
- Meeting with Community Groups - March 7th 2024
- Spaghetti supper during Parish Tournament – March 23rd 2024
- Volunteer Gala – April 13th 2024

Planning & Engineering

In progress:

Subdivision:

- LGN, St-Albert
- PARC DES DUNES 2, PH.1 and 2, Limoges
- WILLOW SPRINGS PH.1, Limoges
- Citées Limoges PH.1, Limoges

- Innovation Park PH. 2
- OASIS PH.3

Site plan:

- Multi-Residential Project 571 Limoges Rd.
- Transport Forget
- Matte Forming
- Olivier Vadnais
- Liberté Caravan
- Universal Welding
- Residence Lajoie PH. 2
- St-Albert Cheese Factory PH.2

Upcoming activities and projects

- Zoning amendments
 - Brigil Commercial Land
 - 113-119 Ottawa Street
 - 143 St-Paul Street South
 - 1000705270 ON. Inc.
 - St-Viateur Long term care facility
- Municipal Standards 2025
- New Zoning By-law

Communication

Achievements:

- Alertable: sign contract. (new community notification system)
- Grant Writing: Firehouse Subs (Fire Department), Ontario Trillium Foundation (Recreation Department).
- Meeting: communication agents of the United Counties of Prescott Russell.
- Fire Department: design and order recruitment flyers.
- Public Works: new trucks vinyl decals.
- Recreations: design community centre wedding ads.
- The Nation on Ice: design and order booklets.
- Promo: Family Day, Foodcyclers, Outdoor Rinks, 2024 Budget.
- Communication Report

In progress:

- Environment: review flyers, design signs.

- The Nation on Ice: press conference, spaghetti dinner, announcement speech, website page, list of companies to contact, videographer.
- March Break Programming: add to website, social media promo, school flyers.
- Fire Department: design of service area map
- Prescott-Russell Tourism 2024: design ad.
- Annual Golf Tournament: Start organization
- Recreations: Invitations for the volunteer of the year gala.

Upcoming activities and projects:

- Alertable: start onboarding process, communication plan, start transfer.
- Newsletter: write and send the first quarter's newsletter, highlighting the 2024 budget.
- Promo: Large Object Collection, The Nation on Ice, Alertable.

Library

January 2024

- St-Isidore Branch:
 - Sessions with the Embrun Family Centre continue with its activity "Learn through Play at the Library" are held every Thursday from 10am to 11am. These continue with great participation.
 - Editions of the newspaper printed by Édition André Paquette are available for free; new issues are available every Wednesday.
- St-Albert Branch
 - We will try to have class visits done Tuesday and Wednesday mornings from January to March.

February 2024

- We will be having a draw at each branch for a chocolate bunny on Thursday March 28, 2024.
 - The Easter Arts and Crafts sessions will be on March 16 in St Albert, on March 22 in St Isidore and on March 23 in Limoges.
- St-Isidore Branch:
 - We have resumed art exhibitions of local artists. We presently have the paintings by Pierre Caron on display. We currently have a few local artists on our list for future exhibitions in the next few months.
- St-Albert Branch
 - To celebrate the 150th of St Albert, we have had a large '150' made out of barn board that will be posted on the back all of the branch.

- Limoges Branch
 - Since the classe visits worked well having them two (2) morning versus a full day, we will continue with the two (2) mornings until the end of May.

Relevance to priorities

Monthly status reports aim to promote open government and transparency.

Communication Plan

The Clerk's Department will collaborate with the Coordinator of Communication and Marketing to communicate highlights of key projects with the members of the public on our social media channels. The highlights can also be included in the quarterly newsletter.

Purchase Policy

N/A

Financial Considerations

N/A

Recommendation

That Council receives this report.

Attachments

Schedule A - Capital Projects Status per Department

Schedule A - Capital Projects Status per Department

[illegible]

[illegible]



Report to Council

Report Number: CL-06-2024

Subject: Report to update Council on the Heritage and Culture Steering Committee and to appoint its members

Prepared by: Julie Langlois-Caisse, Administrative Assistant

Reviewed by: Aimée Roy, Deputy Clerk

Date of the meeting: March 18, 2024

Context

The purpose of this report is to update Council on the activities undertaken by The Nation Municipality Heritage & Culture Steering Committee (“the Committee”) and for Council to formally appoint its members.

Report

Background

On March 9, 2020, Council adopted the Terms of References for The Nation Municipality Heritage and Culture Steering Committee (resolution #134-2020 attached). Due to the pandemic, the establishment of this Committee was delayed and the first Committee meeting occurred on March 28, 2023.

The Committee’s current projects

The Committee had 6 meetings since the March 28, 2023 first meeting and has been working on the following projects:

- Application to Ontario Heritage Trust for a memorial plaque for the former Proulx Cheese Factory, located in St-Bernardin, which is designed as heritage
- Participation in the project of the preservation of the aviation mural on the St-Isidore Recreation centre
- Inventory of the former Hop Houses in The Nation
- Call to all to establish an inventory of existing Road Crosses and location of former Road Crosses in the Nation
- Participation to the National Heritage Week (February 18 to February 24), organized a virtual presentation on Village Gagnon on February 21st, 2024, 54 participants assisted to the presentation
- General inventory of heritage sites of interest in The Nation (ex.: road crosses, old schools, old cheese factories, old post offices, etc.)

The Committee’s meeting minutes can be found on The Nation Municipality’s website at: [The Nation Municipality Heritage and Culture Steering Committee Minutes](#)

Membership

As per section 3.1 of the attached Terms of References, committee members are to be appointed by Council. Section 3.2 of the terms of references state that the term of the members is four years coinciding with the term of the Council that has made the appointment.

On December 12, 2022, Councillor Tim Stewart was appointed to the Committee (see resolution #555-2022 attached). However, Councillor Alain Mainville attended several committee meetings, his participation being significant to the Committee. The administration recommends that Council appoints Councillor Mainville to the Committee, in addition to Councillor Stewart.

The other members of the committee, that have yet to be appointed by Council, are:

- Michel-André Lavergne
- Evelyn Levac
- Denis Gagnon

Relevance to priorities

“To support and promote the cultural heritage of The Nation” is stated as a strategic objective under the Cultural and Sustainability Pillar, at page 8 of The Nation’s strategic plan 2034.

The Nation Municipality’s Strategic Plan 2034 can be found on the Municipality’s website at: [The Nation Municipality Strategic Plan 2034](#)

Communication Plan

The Committee is working in collaboration with our Communications and Marketing Coordinator to promote the Committee’s activities and foster public participation. For example, the invitation for the presentation organized by the Committee for the National Heritage Week was shared on the Municipality’s Facebook page. There will also be a publication in the form of a “call to all”, asking the public to participate in the inventory of all current and former sites of Road Crosses in The Nation.

Purchase Policy

N/A.

Financial Considerations

N/A

Recommendation

That Council receive report CL-06-2024.

That Council appoints the following people to The Nation Heritage and Culture Steering Committee:

- Councillor Alain Mainville
- Michel-André Lavergne
- Evelyn Levac
- Denis Gagnon

That Councillor Tim Stewart remain appointed to the Committee, as per resolution #555-2022.

Attachments

- Resolution #134-2020 to approve the Terms of References of The Nation Municipality’s Heritage and Culture Committee.

- Terms of References of The Nation Municipality's Heritage and Culture Committee
- Resolution #555-2022, appointing Tim Stewart to The Nation Municipality's Heritage and Culture Committee

**CORPORATION DE LA MUNICIPALITÉ DE LA NATION
CORPORATION OF THE NATION MUNICIPALITY**

Type: Ordinaire / Regular

Date: 9 mars / March 9, 2020

Résolution No.: 134-2020

Proposée par/Moved by: Marie-Noëlle Lanthier ☒ Alain Mainville ☐ Danik Forgues ☐ Francis Brière ☐

Appuyée par/Seconded by: Marie-Noëlle Lanthier ☐ Alain Mainville ☒ Danik Forgues ☐ Francis Brière ☐

**TERMES DE RÉFÉRENCES – COMITÉ
DIRECTEUR DU PATRIMOINE & DE LA
CULTURE DE LA NATION**

Qu'il soit résolu que le Conseil approuve les termes de référence du Comité directeur du patrimoine & de la culture de la municipalité de La Nation, tel que présenté le 9 mars 2020.

**TERMS OF REFERENCE – THE NATION
HERITAGE & CULTURE STEERING
COMMITTEE**

Be it resolved that Council approves the terms of reference for The Nation Municipality Heritage & Culture Steering Committee, as presented on March 9th, 2020.

Recorded Vote/Vote Enregistré

Marie-Noëlle Lanthier
Alain Mainville
Danik Forgues
Francis Brière
François St-Amour

Yea Nay

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Cette résolution est:

This resolution is:

Adoptée/Carried ☒

Rejetée/Defeated: ☐

Modifiée/Amended: ☐

DÉCLARATION D'INTÉRÊT / DISCLOSURE OF INTEREST

Nom / Name: _____ a (ont) déclaré ses (leur) intérêts, ☐ laissé son (leur) siège(s) et ☐ quitté la salle du Conseil./Disclosed his (her, their) interest, ☐ vacated his (her, their) seat(s) and ☐ left Council chambers.


Greffière
Clerk

The Nation Municipality Heritage & Culture Steering Committee

Terms of Reference

1. Purpose

The Nation Municipality Heritage & Culture Steering Committee, also known as the Municipal Heritage Committee (MHC), as an advisory committee of Council, is representative of the community and, as such, is recognized as a vehicle for co-ordinating the inventory with regards to buildings, sites and landmarks of heritage value.

2. Mandate

The overarching role of the MHC is to identify and inventory the sites, landmarks and buildings within The Nation Municipality which are considered by the community to have important historical or architectural value.

As such, the mandate of the MHC is defined as:

- 2.1. **Historical or architectural value:** Recommend a framework through which sites, buildings or landmarks are identified and recognized by the community as having historical or architectural value as part of The Nation's heritage.
- 2.2. **Inventory:** The MHC will create an inventory of the sites, landmarks and buildings of architectural value, and provide a description such as historical data that support their selection within the established framework.
- 2.3. **Mapping:** Map out sites, landmarks, buildings that are recognized as having heritage value and recommend ways in which they can be identified by the public and tourists alike, including signage.
- 2.4. **Promotion & Education:** Recommend ways in which The Nation can better promote its heritage and culture and encourage community members to become story tellers while engaging in heritage days.

3. Membership

The MHC should be composed of people who represent The Nation Municipality and who demonstrate a strong commitment to the promotion and preservation of our heritage. A cross section of people are chosen in order to bring to the committee relevant technical and professional expertise as well as strong advocacy, communication and organizational skills.

- 3.1. Committee members will be appointed by The Nation Council.

- 3.2. The term of a committee member is four years coinciding with the term of the Council that has made the appointment.
- 3.3. Additional members may be appointed throughout the four years for the duration of the term.
- 3.4. The committee must have a minimum of five members.
- 3.5. A councillor will also be appointed.
- 3.6. A committee member may apply for a reappointment for any number of consecutive or non-consecutive terms.
- 3.7. One member will be chosen by a vote of the committee at the first meeting of each new year to chair the meetings for that year. The committee will also, at this time, select a vice-chair for the same duration.
- 3.8. A municipal staff person will hold the position of recording secretary to the committee. Members of municipal staff do not have a vote on the committee.

4. Meetings

- 4.1. The committee will meet a minimum of 3 times a year. Additional meetings may be held as required at the call of the Chair.
- 4.2. The date and time of the regular meetings will be established at the first meeting of the new year.
- 4.3. Meetings will have a formal agenda, however, the Chair is encouraged to create an informal atmosphere to encourage the exchange of ideas from appointed members and affiliates.
- 4.4. A majority (50%+1) of Council appointed committee members will constitute a quorum.

5. Remuneration

Committee members are not remunerated for their work, but will be compensated for travel expenses to and from meetings, site visits or training as required. Efforts and contributions of committee members will be acknowledged at The Nation Volunteer Gala.

6. Duties and Responsibilities

6.1. The Chair

The Chair is responsible for ensuring the smooth and effective operation of the committee and its roles. This will include responsibility for :

- Calling the meetings.
- Creating an agenda in consultation with the municipal staff designate(s).
- Chairing the meetings.
- Reviewing reports from other committee members and affiliates in consultation with the municipal staff designate(s) for inclusion on the agenda.
- The Chair does not have a vote unless there is a tie.
- In the absence of the Chair, these responsibilities will be undertaken by a committee members designated as vice-chair.

6.2. Members

Membership on the MHC is a position of responsibility and requires strong commitment to the Mandate & Terms of Reference. MHC members are required to :

- Attend all scheduled meetings. Members who miss 2 or more meetings in a year without cause will be removed from the committee. Members are required to notify the Chair or the designated municipal staff liaison if they are unable to attend a meeting.
- Read and understand all information supplied to them.
- Conduct some research on heritage sites to highlight their value as markers through our history.
- Make site visits to properties to be included in the inventory list.
- Promote the heritage resources, architectural preservation and the role of the MHC within their respective wards.
- Contribute input into committee reports to Council.
- Undertake training as required to effectively perform their role as a committee member (expenses to be covered through the MHC budget).
- Be familiar with municipal, provincial and federal legislation that applies to architectural preservation.
- Publicly support the recommendations of the MHC.

6.3. Municipal Staff

Municipal staff will be responsible for carrying out the following functions with respect to the committee:

- Assisting the Chair in the creation of an agenda.
- Taking minutes at MHC meetings.
- Maintaining an up-to-date record of previous MHC meetings, attachments and reports.

- Distributing minutes of previous meetings and the agenda for the upcoming meeting at least one week prior to the next scheduled meeting.
- Acting as a resource for the committee during meetings that may include presenting background reports, distribution of government information pertaining to the mandate of MHC etc.
- Undertaking an orientation with MHC members at the first meeting after Council's selection of the committee.
- Facilitate the recommendations of the MHC to Council through the creation of reports.
- Members of municipal staff do not have a vote on the committee.

7. Reports to Council

As a committee of Council, the Municipal Heritage Committee is responsible for making recommendations to Council based on its mandate. These recommendations are conveyed to Council via two processes.

- 7.1. The Council representative can represent the MHC's issues and recommendations to Council.
- 7.2. Minutes from the MHC meetings are included in Council information packages.

8. Code of conduct

The municipality is committed to providing and maintaining a working environment that is based on respect for the dignity and rights of everyone in the organization. It is the municipality's goal to provide a healthy and safe work environment that is free from any form of harassment or violence. All members and employees will refrain from personal harassment and conflict behaviour, including offensive remarks or other actions that create intimidating, hostile or humiliating working conditions as per the municipality's Respect in the Workplace Policy.

Type: Ordinaire / Regular

Date: 12 décembre / December 12, 2022

Résolution No.: **555 -2022**

(page 1 of 3)

Proposée par/Moved by:

T. Stewart ☐ A. Mainville ☐ D. Forgues ☐ R. Lalande ☒ D. Boisvenue ☐ M. Drolet ☐

Appuyée par/Seconded by:

T. Stewart ☐ A. Mainville ☐ D. Forgues ☐ R. Lalande ☐ D. Boisvenue ☒ M. Drolet ☐

**RAPPORT CL-12-2022
NOMINATIONS AUX COMITÉS**

Qu'il soit résolu que le Conseil approuve les nominations aux comités de La Nation, tel qu'indiqué ci-dessous :

Danik Forgues

au Conseil d'administration de la Bibliothèque Municipale de La Nation

Raymond Lalande

au conseil d'administration des services de police

Raymond Lalande, Tim Stewart & Alain Mainville

au comité de gestion d'urgence

**REPORT CL-12-2022
COMMITTEE MEMBERS NOMINATION**

Be it resolved that Council approves the appointment to The Nation's committees, as indicated below :

to The Nation Public Library Board.

to the Polices Services Board

to the Emergency Management committee

Recorded Vote/Vote Enregistré	Yea	Nay
Tim Stewart	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alain Mainville	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Danik Forgues	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Raymond Lalande	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Daniel Boisvenue	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marjorie Drolet	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Francis Brière	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Cette résolution est:

This resolution is:

Adoptée/Carried ☒

Rejetée/Defeated: ☐

Modifiée/Amended: ☐

DÉCLARATION D'INTÉRÊT / DISCLOSURE OF INTEREST

Nom / Name: _____ a (ont) déclaré ses (leur) intérêts, ☐ laissé son (leur) siège(s) et ☐ quitté la salle du Conseil./Disclosed his (her, their) interest, ☐ vacated his (her, their) seat(s) and ☐ left Council chambers.

Greffière
Clerk

Type: Ordinaire / Regular

Date: 12 décembre / December 12, 2022

Résolution No.: **555 -2022**

(page 2 of 3)

Proposée par/Moved by:

T. Stewart ☐ A. Mainville ☐ D. Forgues ☐ R. Lalande ☐ D. Boisvenue ☐ M. Drolet ☐

Appuyée par/Seconded by:

T. Stewart ☐ A. Mainville ☐ D. Forgues ☐ R. Lalande ☐ D. Boisvenue ☐ M. Drolet ☐

Alain Mainville & François St-Amour
au comité de dérogation mineure

to the Minor Variance Committee

Danik Forgues
au comité consultatif sur l'accessibilité

to the Accessibility Advisory Committee

Marjorie Drolet & Daniel Boisvenue
au comité du développement
économique

to the Economic Development Committee

Tim Stewart
au comité sur le patrimoine et la culture

to the Culture and Heritage Committee

Recorded Vote/Vote Enregistré	Yea	Nay
Tim Stewart	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Alain Mainville	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Danik Forgues	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Raymond Lalande	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Daniel Boisvenue	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Marjorie Drolet	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Francis Brière	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Cette résolution est:

This resolution is:

Adoptée/Carried: ☒

Rejetée/Defeated: ☒

Modifiée/Amended: ☒

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Greffière
Clerk

Type: Ordinaire / Regular

Date: 12 décembre / December 12, 2022

Résolution No.: **555 -2022**

(page 3 of 3)

Proposée par/Moved by:

T. Stewart ☐ A. Mainville ☐ D. Forgues ☐ R. Lalande ☐ D. Boisvenue ☐ M. Drolet ☐

Appuyée par/Seconded by:

T. Stewart ☐ A. Mainville ☐ D. Forgues ☐ R. Lalande ☐ D. Boisvenue ☐ M. Drolet ☐

Tim Stewart

au comité de revitalisation du parc Jean-Paul Charlebois.

to the Jean Paul Charlebois Revitalisation Committee

Danik Forgues

comité de la résidence Lajoie.

to the Lajoie residence committee

Alain Mainville

au comité de la résidence l'escale.

to the L'Escale Residence committee

Marjorie Drolet

au comité du sentier récréatif de Prescott-Russell

to the Prescott and Russell Recreational Trail Committee

Raymond Lalande & Josée Brizard

au comité Eco East.

to the Eco East Committee

Qu'il soit aussi résolu que le Comité environnement (Foresterie) soit éliminé.

Be it also resolved that the Environment (Forestry) Committee be eliminated.

Recorded Vote/Vote Enregistré	Yea	Nay
Tim Stewart	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Alain Mainville	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Danik Forgues	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Raymond Lalande	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Daniel Boisvenue	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Marjorie Drolet	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Francis Brière	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Cette résolution est:

This resolution is:

Adoptée/Carried ☒

Rejetée/Defeated: ☒

Modifiée/Amended: ☒

DÉCLARATION D'INTÉRÊT / DISCLOSURE OF INTEREST

Nom / Name: _____ a (ont) déclaré ses (leur) intérêts, ☐ laissé son (leur) siège(s) et ☐ quitté la salle du Conseil./Disclosed his (her, their) interest, ☐ vacated his (her, their) seat(s) and ☐ left Council chambers.

Greffière
Clerk

Leroux Consultant

Eric Leroux

655, Rue Albert Plantagenet, Ontario K0B 1L0

Cell: (613) 223-9824

February 29th, 2024

File Reference 2024-0204

3248 county Road 9

Fournier, Ontario

K0A 1G0

Attention: Ms. Joanne Bougie-Normand

RE: Drainage Superintendent Duties

Dear Ms. Bougie-Normand

Please find enclosed a brief description of work performed for the period between from February 1st to February 29th, 2024.

General Drainage concerns

- 1) The maintenance work at the Donat Lafleche municipal drain was completed as planned for now. Two culverts showing sings of failure were replaced as we cleaned out the ditch bottom. The culverts were half filled with sediment and we determined it would save costs to just replace than flushing them out, and have to replace them after. The ditch clean out started from Lot 4 concession 7 up to county road 3. The engineer's report, plan and profile have been drafted and presented to the landowner and Drainage Superintendent for review and comments. The drain realignment on Lot 6 concession 7 permits to agencies such as DFO and SNCA were sent to agencies by the engineer as requested by the owners. I reviewed the report and gave the engineer directives about the work not required before summer giving us more time to receive recommendations from agencies to incorporate possible mitigations to this work proposal. We also had to set slope stabilisation measures with large blasted rock over geotextile noticing a short section were just seeping back in the drain. The soil consisted of fine sand very easy to move with water pressure. The section was a major cause for water retention along the middle section of the drain. I also received a request to complete the upper section of the main drain clean out. I was already planning to do so after the road authority would replace the road culvert causing restriction being in bad condition. The Donat Lafleche Branch was also cleaned while being on the land. This saved the cost of having the excavator transported later to do so.

- 2) We reviewed the 2023 municipal drain assessment schedules for every municipal drain work completed in 2023. This preparation was completed for the municipality to recover costs as per engineer's report cost shares. The same documents are used to file grant applications for farmlands.
- 3) The same contractor as clean the Ernest Durivage municipal drain being already close by to save on transportation. The contractor is also preferred by the landowner of the majority of the land and cost where the drain is situated. The culvert crossing Gagné road allowance will be replaced at the road authorities cost. The culvert was broken at the outlet and started to show signs of failure.
- 4) A culvert replacement was completed at the Rosaire Racine main drain municipal drain near the outlet of the drain. It was sagging in the middle from the weight and use. The landowner was afraid to use it to get to his fields this spring.
- 5) The engineer's report was submitted for the Ranger municipal drain. The report as to be sent to every landowner with the notice of the meeting to consider the report by the municipal council. The owners should have a few weeks to review the report prior to the meeting, and will have an opportunity to ask questions or give their comments or concerns that could require changes to the report. Everyone involved in planning the meeting were in contact to find the best timeline for the meeting to consider which also have to be planned with a strict timeline for the court of revision appeals to be heard if any were filed.
- 6) I received a request to send municipal drain information for a proposed development in the St-Albert area. I sent the requested reports, and also recommended for the planned development agreement to include any cost to update the municipal drain report, plans and assessment schedules if needed.

Hoping the above is to your satisfaction, I remain.

Yours truly,



Eric Leroux
Leroux Consultant

**Comité directeur
du patrimoine
et de la culture
de La Nation**



***The Nation
Heritage and Culture
Steering Committee***

**Salle du conseil / *Municipal Hall*
Présentation, 2024-03-18**

Comité directeur du patrimoine et de la culture de La Nation



The Nation Heritage and Culture Steering Committee

Un bilan après notre première année, 15-20 minutes

- 1. Qui nous sommes / *Who we are***
- 2. Nos dossiers en cours / *What files are we working on?***



avec échanges / *with questions as we go ...*



1

Qui nous sommes / *Who we are*

« Les sept merveilles » / “*The magnificent seven*”

1^{ère} rangée / 1st row:

***Mme Julie Langlois-Caisse, assistante
administrative***

2^e rangée / 2nd row:

M. Michel-André Lavergne, président

M. Alain Mainville, conseiller, quartier 2

Mme Evelyn Levac, vice-présidente

M. Denis Gagnon, membre

M. Guylain Laflèche, directeur de l'urbanisme

Mr. Tim Stewart, *counselor, ward 1*





2

Les dossiers en cours actuellement

What files are we working on?



Les dossiers en cours / *Files we are working on*

Dates des réunions

Principaux sujets / *Main topics*

1^{ère} 2023-03-28 → → →

2^e 2023-04-25 → → →

3^e 2023-05-30

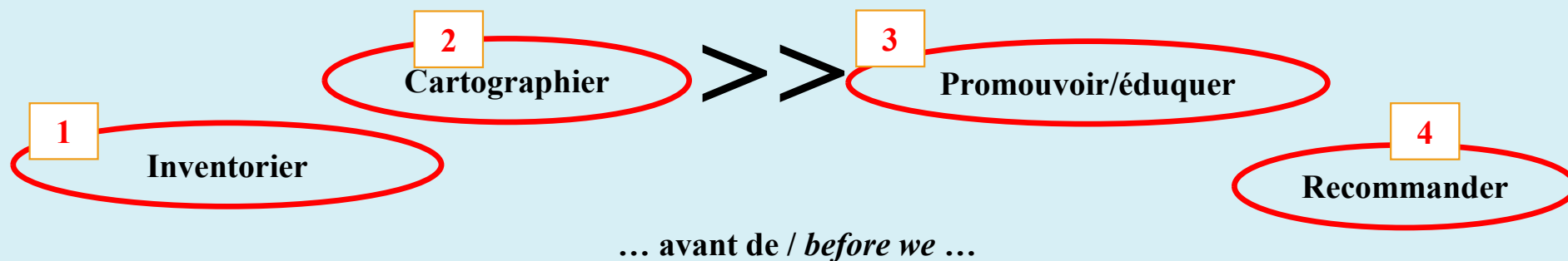
Les termes de référence / *Terms of reference*

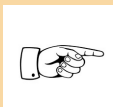
- 2.1. **Valeur historique et architectural** ¹ : Recommander un cadre stratégique à l'aide duquel les sites, édifices et repères seront identifiés et reconnus par la communauté comme ayant une valeur historique ou architecturale dans le cadre du patrimoine de La Nation.
- 2.2. **Inventaire** ² : Le Comité va créer un inventaire des sites, repères et édifices ayant une valeur architecturale et va fournir une description telle que des données historiques qui sont ³ leur choix dans le cadre établi.
- 2.3. **Cartographie** ³ : Cartographier les sites, repères, édifices qui sont reconnus comme ayant une valeur patrimoniale et recommander des façons par lesquelles ils peuvent être identifiés par le public et les touristes, incluant l'affichage.
- 2.4. **Promotion & Édu** ⁴ : Recommander des façons par lesquelles La Nation pourrait mieux promouvoir son patrimoine et sa culture et encourager les membres de la communauté à devenir des conteurs tout en participant aux journées du patrimoine.



2.1 Verbes d'action réarrangés

Les termes de référence / *Terms of reference*





2.2 Terminologie / *Terms*

langage officiel

vs

langage familier

P-atrimoine

vs

H-eritage

vs

p-atrimoine

h-eritage



un énoncé
pour le démontrer
-
a statement
to illustrate

P-atrimoine

H-eritage

vs

« La Municipalité de La Nation peut s'enorgueillir
d'avoir plus d'un millier de sites **p**-atrimoniaux
mais, en réalité, elle ne possède, à date, qu'un seul
endroit **P**-atrimonial (sous-entendu « désigné »)

vs

p-atrimoine

h-eritage



P-atrimoine



vs

« La Municipalité de La Nation peut s'enorgueillir d'avoir plus d'un millier de sites **p**-atrimoniaux mais, en réalité, elle ne possède, à date qu'un seul endroit **P**-atrimonial (sous-entendu « désigné »)

La fromagerie Proulx – The Proulx Cheese Factory

sous-entendu « non-désigné » / “undesigned” is implied

H-eritage



vs

p-atrimoine

Sites d'intérêt

- églises / *churches*
- anciens cimetières/ *old cemetaries*
- anciennes écoles / *old schools*
- croix de chemin / *roadway crosses*
- voies ferrées / *ancient railroads*
- etc.

h-eritage

Sites of interest





2.3 Un souci constant en arrière-plan / *Always in the back of our mind*

Conformément à notre mandat, les bâtiments et les sites répertoriés, identifiés, cartographiés et décrits ayant une valeur historique et/ou architecturale s'inscrivent aussi dans **un cadre encore plus vaste qui est celui d'un circuit agro-récréo-touristique** à voir le jour dans nos huit municipalités dans un avenir à déterminer.

In accordance with our mandate, the buildings and sites listed, identified, mapped and described as having some historical and/or architectural value are also part of **an even-broader framework - that is, one of agricultural, recreational tourism circuit** to be seen the day within our eight municipalities in a future yet to be determined.



2.4 Fichiers / Files

Outils: Fichiers/Files

Nom/Name

Fromagerie Proulx Cheese Factory

Code :

Statut/Status : Désignée

Emplacement / Location :

Conc. 6, St-Bernardin

Description :

État : bien préservée

Valeur : de grand intérêt +++

...

Sources/Documents :

Divers documents, 51 pages

Photos

...

Actions :

Examen des lieux actuels

Rencontrer les propriétaires

Préparer une plaque officielle

Demande de modifications



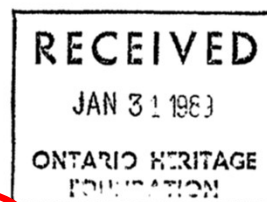
Outils: Fichiers/Files

Nom/Name	Code :	Emplacement / Location :
Fromagerie Proulx Cheese Factory	Statut/Status : Désignée	Conc. 6, St-Bernardin

January 21, 1989

Ontario Heritage Foundation
77 Bloor Street
TORONTO (Ontario)
M7A 2R9

Sir / Madam,



Here enclosed please find a copy of By-Law No. 5, 1989, by-law to designate the Proulx Cheese Factory on part of lot 7, concession 5 of the Township of Caledonia as a building of historical and / or architectural value under Part IV of the Ontario Heritage Act, 1974, S.O. Chapter 122.

A copy of this by-law is being sent to our municipal solicitor to be registered against the said property in the proper land registry office.

You will also find a copy of the notice of passing of by-law which will appear in the Vankleek Hill Review, local newspaper for three consecutive weeks starting January 18, 1989.

Hoping everything is satisfactory, I am.

Yours truly

A handwritten signature in cursive script, reading "Gertrude Levac".

Gertrude Levac, A.M.C.T.
Clerk-Treasurer
Township of Caledonia



2.5 Nos dossiers « vedettes » / *Our main features*

2.5.1

La « Fromagerie Proulx » / *The Proulx Cheese Factory*

- À l'angle de la 6^e concession et de la montée Roger-Lalonde à St-Bernardin
- *Procedure under way for an official plaque with OHT/Ontario Heritage Trust*
- Grand merci à M. Jean-Denis Méthot pour ses précieux renseignements et à M. Alain Mainville, pilote du projet
- *In partnership with OMMB (Mrs. Judith Hildbrand of St-Albert & Mr. Marc Raynaud of St-Bernardin & possibly La Fromagerie St-Albert).*





2.5 Nos dossiers « vedettes » / *Our main features*

2.5.2

L' « Hôtel Calédonia » / *Caledonia Springs Hotel*

- **Vestiges à la 1^{ère} concession et ch. Adanac à Caledonia**
- *Procedures under way for an official on-site visit the owners in April-May*
- **Sujet à aborder avec souci de conservation et de protection et autres égards**
- *Many positive conversations to date with the owners*



Outils: Fichiers/Files

Nom/Name	Code :	Emplacement/Location :
<i>Caledonia Springs Hôtel de Calédonia</i>	Statut/Status :	Conc. 1, Calédonia

Description :

État : ruines, quelques restes

Valeur : à désigner?

...

Sources/Documents :

Livre : Michel Prévost © 1997

Book : Colin Affleck © 2021

Divers articles The Review *et al*

...

Actions :

Examen des lieux actuels

~~Rencontrer les propriétaires,~~

~~Les gens du hameau~~

~~Préparer une plaque et le design
d'une station d'interprétation en
lien avec le Sentier récréotouristique (?)~~

...





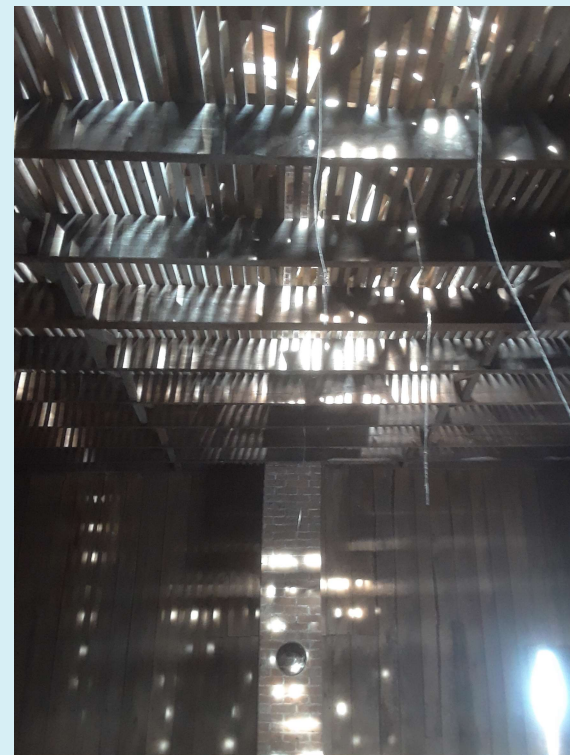
2.5 Nos dossiers « vedettes » / *Our main features*

- Le long du chemin Ridge à Fournier
- *Much much potential*
- Grand merci à M. Tim Stewart
qui pilote le projet



2.5.3

Les séchoirs à houblon / *The Hop Sheds*





2.5 Nos dossiers « vedettes » / *Our main features*

- **Implication récente du Comité en lien avec le Comité des loisirs**
- *Studies under way*



2.5.4

La murale à St-Isidore

The St. Isidore Mural





2.5 Nos dossiers « vedettes » / *Our main features*

2.5.6

Semaine nationale du patrimoine
National Heritage Week in Canada

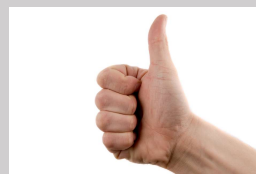
Fiche d'activité bisannuelle:

« Semaine nationale du patrimoine au Canada »

“National Heritage Week in Canada”

- **Calendrier**

- **2024** AVG / Amis du Village Gagnon
- **2026** ...
- **2028** ...
- **2030** ...





2.5 Nos dossiers « vedettes » / *Our main features*

2.5.7

Appel à tous

Call-to-All

Fiche d'activité annuelle

« Appel à tous / Call to All »

Merci à Mme Amélie Deschamps qui lance cette campagne DEMAIN!

- Calendrier

- 2024 Croix de chemin
- 2025 *Old cheese factories*
- 2026 Hameaux et villages disparus
- 2027 *Schools of old*
- 2028 Anciens bureaux de poste
- 2029 *Ancient cemeteries*
- 2030 ...

à déterminer

- Éducation / Retour d'info à la population (4^e partie de notre mandat)

Récapitulation: 6 réunions



MARS

D	L	M	M	J	V	S
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AVRIL

D	L	M	M	J	V	S
						01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MAI

D	L	M	M	J	V	S
30	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

OCTOBRE

D	L	M	M	J	V	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBRE

D	L	M	M	J	V	S
			01	02	03	04
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19	20	21	22	23	24	25
26	27	28	29	30		

DÉCEMBRE

D	L	M	M	J	V	S
						01
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

2024

JANVIER

D	L	M	M	J	V	S
31	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FÉVRIER

D	L	M	M	J	V	S
				01	02	03
04	05	06	07	08	09	10
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18	19	20	21	22	23	24
25	26	27	28	29		

MARS

D	L	M	M	J	V	S
						01
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Bilan. *In summary*

- Termes de référence
- *Mandate: 4 objectives*
- Monter un système de fiches/inventaire
- Principaux dossiers actifs:
 - Fromagerie Proulx
 - Séchoirs à houblon/*hop houses*
 - Hôtel Caledonia
 - Murale à St-Isidore
- « *Heritage* » (designated) vs « *heritage* » (site of interest)
- « Appel à tous » / “Call-to-All”
- **Merci à Julie !**

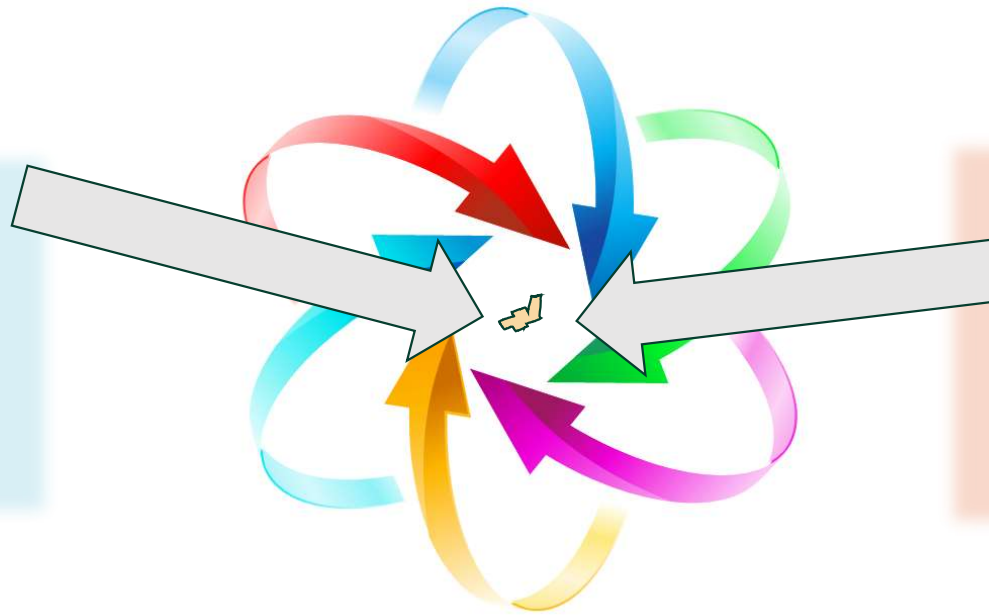
**Comité directeur
du patrimoine
et de la culture
de La Nation**



***The Nation
Heritage and Culture
Steering Committee***

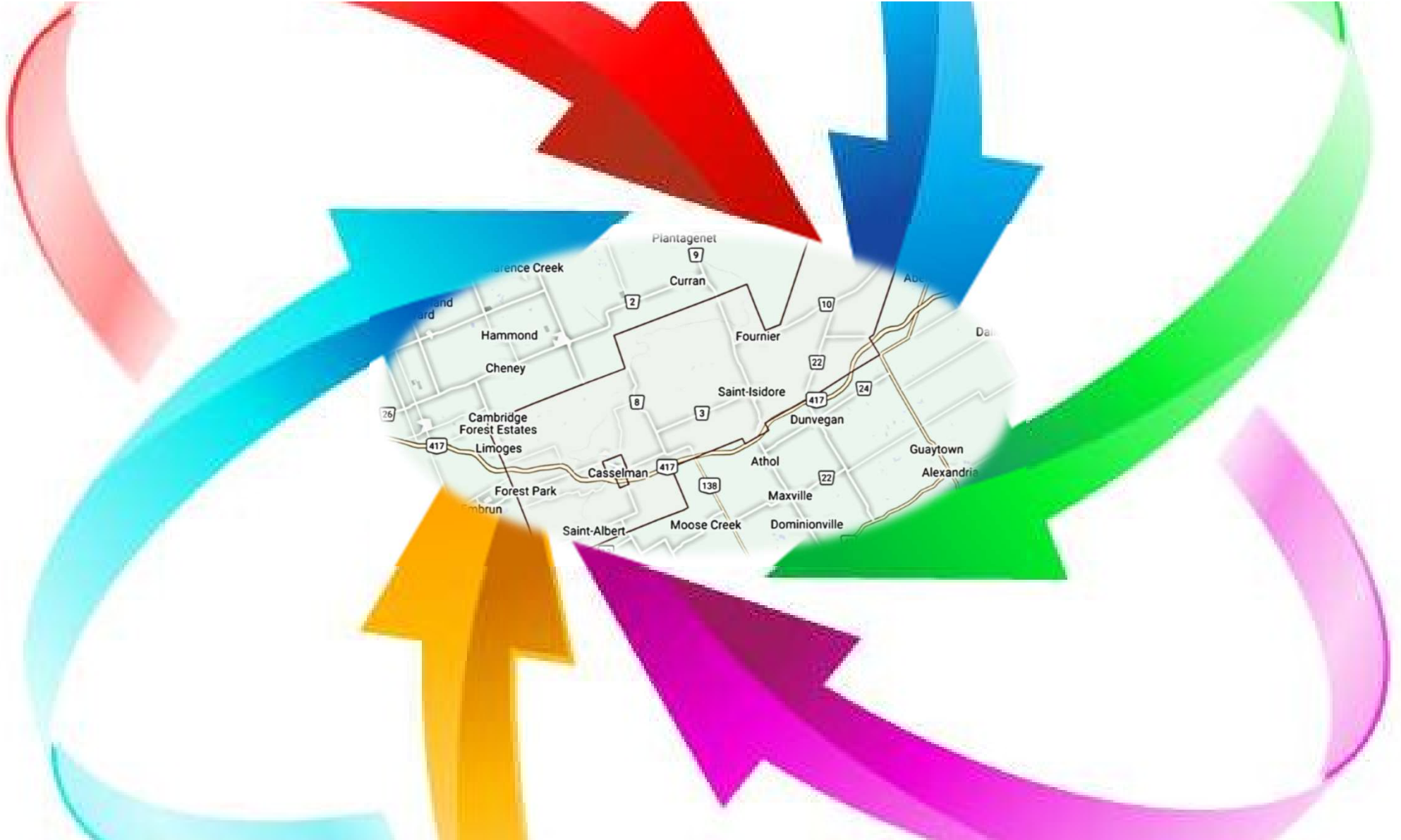
**Salle du conseil / *Municipal Hall*
Présentation, 2024-03-18**

**Comité directeur
du patrimoine
et de la culture
de La Nation**



***The Nation
Heritage and Culture
Steering Committee***

**Salle du conseil / *Municipal Hall*
Présentation, 2024-03-18**





Comité directeur du patrimoine et de la culture de La Nation

The Nation Heritage and Culture Steering Committee

Prochain bilan: mars 2025

CORPORATION OF THE NATION MUNICIPALITY

BY-LAW NO. 11-2024

BEING a by-law to establish a fee for the provision of fire services provided by The Nation Municipality.

WHEREAS Section 8 of *The Municipal Act, S.O. 2001, c.25, as amended* states that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable to the municipality to govern its affairs as it considers appropriate;

AND WHEREAS Section 9 of *The Municipal Act, S.O. 2001, c.25, as amended* states that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 11 of *The Municipal Act, S.O. 2001, c.25, as amended* states that a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS pursuant to the authority granted by Part XII of *The Municipal Act, S.O. 2001, c.25, as amended*, the Council of The Nation Municipality may pass By-Laws for the setting of fees and charges for services;

AND WHEREAS section 391 of the *Municipal Act, 2001* provides that a municipality may impose fees and charges for services provided by the municipality;

AND WHEREAS section 391(2) of the *Municipal Act, 2001* provides that a fee or charge may be imposed for capital costs related to services or activities for which persons are not receiving an immediate benefit from but who will receive a benefit at some later point in time;

AND WHEREAS all owners of property within the Municipality receive an immediate and continuing benefit from fire services provided by the Municipality;

AND WHEREAS The Nation Municipality deems it appropriate to create a fire services charge to be established annually for the acquisition and replacement of capital assets of the fire services department;

AND WHEREAS the Municipality desires to create a reserve fund for the long-term enhancement and operation of its fire services.

DEFINITIONS:

“Capital Costs” is defined as an amount that is used for the capital expenditures for construction, acquisition, or replacement and any surplus of the year is set in a reserve fund for future capital cost.

NOW THEREFORE BE IT RESOLVED THAT the Council of the The Nation Municipality enacts as follows:

- 1) The fire services charge imposed upon the owners or occupants of lands which are supplied with fire services apply to all properties except exempt properties.
- 2) The Fire services charge is hereby imposed as an annual flat rate of \$85.00 per property for the year 2024 and subsequent years.
- 3) The charge imposed by this by-law shall be invoiced on the final tax notices.
- 4) Payments shall be in accordance with by-law 81-2023, as amended from time to time.
- 5) This By-law shall come into force and take effect on January 1, 2024.

READ A FIRST, SECOND AND DULY PASSED UPON THE THIRD READING THIS 18TH DAY OF MARCH 2024.

Francis Brière, Mayor

Aimée Roy, Deputy Clerk

SEAL

CORPORATION OF THE NATION MUNICIPALITY

BY-LAW NO. 19-2024

BEING a By-Law to repeal By-laws No. 2-2023 and to regulate the proceedings of Council and its local boards, the conduct of its members and the calling of meetings.

WHEREAS, pursuant to Section 238(2) of the *Municipal Act*, 2001 as amended, every Council of a municipality shall adopt a procedure By-Law for governing the calling, place and proceedings of meetings;

AND WHEREAS, the Council of the Corporation of The Nation Municipality deems it essential to provide regulations for the orderly administration of business of Council and a defined basis for matters of procedure;

AND WHEREAS Section 238 (3.1) of the *Municipal Act*, 2001, as amended, stipulates that a municipality's procedure by-law may provide that a member of council, of a local board or of a committee of either of them, can participate electronically in a meeting to the extent and in the manner set out in the by-law;

AND WHEREAS Section 238 (3.3) stipulates that an applicable procedure may provide that a member of Council participating electronically may be counted in determining whether or not a quorum of members is present at any point in time and that a member of a council can participate electronically in a meeting that is open or closed to the public.

THEREFORE, the Council of the Corporation of The Nation Municipality enacts as follows:

1. That the rules and regulations contained in Schedule "A" attached hereto shall be observed in all proceedings of Council and its local boards and shall be the rules and regulations for the order and dispatch of business of Council and its local boards.
2. That By-law **2-2023** is rescinded upon the third reading and passing of this by-law.

READ A FIRST, SECOND AND THIRD TIME AND PASSED IN OPEN COUNCIL THIS 18TH DAY OF MARCH 2024.

Francis Brière, Mayor

Aimée Roy, Deputy Clerk

SCHEDULE “A” TO BY-LAW NO. 91-2022

DEFINITIONS

“Adjournment” shall mean the termination of a meeting.

“Clerk” shall mean the person appointed by Council who shall have the general control and management of the administration of the government and affairs of the municipal corporation and perform such duties as the Council may prescribe and which may be prescribed by Statute, and shall be responsible for the efficient administration of its departments to the extent that he or she is given authority and control. (*Municipal Act, 2001 Section 228*).

“Committee” shall mean any advisory or other committee, subcommittee or similar entity of which at least 50% of the members are also members of Council or local boards.

“Committee of the Whole (also known as Executive Committee)” shall mean a body of the members of Council sitting as a committee.

“Council” shall mean the assembly of the duly elected members of The Nation Municipality. All references to Council in this By-Law shall mean the Council of the Municipality.

“Council Chambers” shall mean the area beyond the municipal office especially designated for meetings of the Council.

“Electronic Meetings” shall mean a regular or special meeting of Council held virtually as permitted by statute. Electronic meetings may be conducted by way of telephone or other electronic means, following instructions provided by the Municipal Clerk in order to ensure that the meeting may proceed in the most transparent and successful manner under the circumstances. Meetings held electronically will be live streamed on a public platform, following the instructions of the clerk.

“First Meeting” shall mean the first meeting of Council after a municipal election. (*Municipal Act, 2001, Section 230*).

“Head of Council” shall mean the Mayor or such person determined by By-Law or otherwise to replace the Mayor.

“Holiday” shall mean any Statutory Holiday as prescribed in Provincial or Federal legislation.

“Hybrid Meetings” shall mean a regular or special meeting of Council held in part virtually or by telephone and in part in person.

“Incidental Motion” shall mean a motion related and incidental to the main motion or to the matter giving rise to the main motion usually dealing with a question of procedure, which motion must be decided immediately. This matter does not require a seconder, is not amendable or debatable and is ruled upon by the Presiding Officer.

“Lay on the Table” shall mean a motion to set aside a pending question when something else of immediate urgency has arisen. In such case, there is no set time for taking up the matter again, but it can be resumed at the will of the majority and in preference to any new question.

“Local Board” does not include a Police Services Board or a Public Library Board.

“Meeting” shall mean any regular, special, committee or other meeting of the Council or a local board or a committee of either of them and where a quorum is present and where members discuss or otherwise deal with matters in a way that materially advances the business or decision making of the relevant body

“Member” shall mean a duly elected member of Council.

“Municipality” shall mean the Corporation of The Nation Municipality.

“Presiding Officer” shall mean that person designated by the rules set out herein to preside at a meeting.

“Privileged Motion” shall mean a matter not related to present business. This motion must be seconded, is not debatable or amendable and must be carried by a majority vote of the members present and cannot be reconsidered at that meeting.

“Quorum”: shall mean a minimum number of members required to transact the business of the municipality at a meeting of Council.

“Recess” shall mean a short intermission within a meeting for a fixed period of time which does not destroy the continuity of a meeting, after which time the proceedings are immediately resumed at a point where they were interrupted.

“Special (Ad Hoc) Committee” shall mean a committee which is designated by Council for a special purpose and whose existence will terminate upon completion of the business delegated to it.

“Session” shall mean a single gathering of members of Council devoted to a single order of business.

“Subsidiary Motion” shall mean a motion brought forth while a main motion is pending to assist the assembly in treating the main motion, which motion shall be seconded and shall be debatable and amendable.

“Waiver” shall mean an agreement by the members present not to follow the established procedures.

COUNCIL MEETINGS

1. GENERAL

1.1 Meetings of Council shall be held at the Council Chambers located at 958 Route 500 West, Casselman, Ontario or electronically. Public notice of meetings shall be posted on the municipal website.

1.1.1 The means of electronic participation for meetings of Council may be conducted by way of telephone or other electronic means as may be communicated to Members and the Public in advance of the Meeting. Meetings held electronically will be live streamed on a public platform, following the instructions of the clerk.

1.1.2 Hybrid meetings, wherein some members of Council can participate electronically or by telephone while others can participate in person, is permitted if it is logistically possible.

1.1.3 The members of Council shall have the same rights and responsibilities as if they were in physical attendance, including the right to vote.

- 1.2 Council may decide, by resolution, to hold a meeting at another location to accommodate a very large gathering or a situation where it is deemed more feasible to locate and assemble elsewhere and only after proper notice has been given or posted.
- 1.3 A meeting of the Councils of two or more municipalities for the consideration of matters of common interest may be held within any one of those municipalities or in an adjacent municipality.

2. FIRST MEETING

- 2.1 The first meeting of Council following a regular municipal election shall take place at 4:00 p.m. on the 3rd Monday in November.
- 2.2 No business of the municipality shall be conducted at the first meeting until after the declarations of office have been made by all members who present themselves for that purpose.

3. REGULAR MEETINGS

- 3.1 The next and each subsequent regular meeting of Council shall be held on the 2nd and 4th Monday of each month at the time and place indicated on the agenda, except for the months of July and August, during which one regular meeting will be held on the third Monday respectively.
- 3.2 When the day for a regular meeting of Council is on a Statutory or Civic Holiday, or a conference for which council wants to attend the Council shall, unless Council decides otherwise, meet on the following Monday at the same hour and place.
- 3.3 Council may, by resolution, alter the date and/or time of a regular meeting provided that adequate notice of the change is posted and published.
- 3.4 That the Public Notice of meetings be published on the municipal website the Wednesday before the meeting date, except during exceptional circumstances.

4. SPECIAL MEETINGS

- 4.1 The Head of Council may, at any time, summon a special meeting of Council and, unless otherwise specified, the special meeting shall be held at the Council Chambers of the municipality.
- 4.2 Upon receipt of a petition of the majority of the members of Council, the Clerk shall call a special meeting for the purpose and at the time mentioned in the petition.
- 4.3 Only those matters for which the special meeting was called may be dealt with at a meeting called pursuant to this section.
- 4.4 New matters may be dealt with at the special meeting with the approval of all of the members present.
- 4.5 Subject to sub-section 4.4, all matters brought before a special meeting shall be concluded at a single gathering unless they are adjourned with the approval of all the members present.
- 4.6 Emergency Meeting - notice not required
Notwithstanding any other provision of this By-law, an Emergency Meeting may be held, without written notice, to deal with an emergency

or extraordinary situation, provided that an attempt has been made by the Clerk or her/his designate to notify the Members about the Meeting as soon as possible and in the most expedient manner available.

5. PUBLIC QUESTIONS

- 5.1 Following the publishing of a public meeting agenda, members of the public may submit one question via our online submission form (available on the municipal website) or in writing to the Clerk (by email or mailed to the Municipality).
- 5.2 Questions received must abide by the following guidelines:
 - i. All questions must be related to an item on the agenda.
 - ii. Questions must use appropriate and respectful language (foul, derogatory language will not be tolerated).
- 5.3 Questions will be read out loud and answered at the item the question pertains to during the council meeting.
- 5.4 In the event that an item is added to the agenda on the day of the meeting, questions pertaining to the added item will be permitted at the subsequent meeting.
- 5.5 Questions will be kept in accordance with our records management and retention by-law

6. COMMITTEE MEETINGS

- 6.1 Committees shall report to and shall be responsible to Council whether they are permanent, standing, temporary, special or ad hoc committees.
- 6.2 Committees will review policies or plans, formulate procedures and recommend plans of action to Council.
- 6.3 Committees must have formal goals and complete their specific tasks efficiently with clean and precise recommendations to Council and when necessary, propose alternative recommendations that Council may consider before making a decision.

7. MEETINGS OPEN TO THE PUBLIC

- 7.1 Except as provided in this section, all meetings of Council, its committees and local boards shall be open to the public.
- 7.2 A member of council, of a local board or of a committee of either of them, can participate electronically in a meeting to the extent and in the manner set out in the by-law.
- 7.3 (a) a member of a council, of a local board or of a committee of either of them who is participating electronically in a meeting may be counted in determining whether or not a quorum of members is present at any point in time; and

(b) a member of a council, of a local board or of a committee of either of them can participate electronically in a meeting that is open or closed to the public.

- 7.4 Notwithstanding sub-section 7.1 above, a meeting of Council, a committee or local board may be closed to the public if the subject matter being considered relates to:
- a) The security of the property of the municipality or local board.
 - b) Personal matters about an identifiable individual, including municipal or local board employees.
 - c) A proposed or pending acquisition or disposition of land for municipal or local board purposes
 - d) Labour relations or employee negotiations
 - e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
 - f) The receiving of advice that is subject to solicitor, client privilege, including communications necessary for this purpose.
 - g) A matter in respect of which a Council, local board, committee or other body has authorized a meeting to be closed under another Act.
 - h) Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.
 - i) A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.
 - j) A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.
 - k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality of local board.
 - l) A matter relating to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act*, if Council is designated as head of the institution for the purposes of the Act.
 - m) An ongoing investigation respecting the municipality, a local board or a municipality, a local board or a municipality-controlled corporation by the Ombudsman or the appointed investigator.
 - n) Educational or training session if both criteria's are respected:
 - i. The meeting is held for the purpose of educating or training the members.
 - ii. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.
- 7.5 Before all or part of a meeting is closed to the public, the Council shall state by resolution:
- i) the fact of the holding of the closed meeting;

- ii) the general nature of the matter considered at the closed meeting.
- 7.6 A meeting shall not be closed to the public during the taking of a vote.
- 7.7 Despite sub-section 7.6 above, a verbal vote may be taken if:
 - i) sub-section 7.4 permits or requires a meeting to be closed to the public;
 - ii) the vote is for a procedural matter or for giving directions or instructions to officers, employees or agents of the municipality or a person retained by or under contract with the municipality;
 - iii) the verbal vote shall be confirmed by a resolution of Council upon resumption of the public meeting.
- 7.8 Meetings or sessions which are closed to the public are referred to as “closed meetings”.
- 7.9 Subject to sub-section 7.7, no vote shall be taken by ballot or any other method of secret voting.
- 7.10 Minutes of the previous closed session will be approved at the next closed session meeting of a regular meeting whenever feasible and be kept confidential by the clerk’s office,
- 7.11 **Confidentiality:** Members of Council must keep all subjects discussed under closed session confidential. Any member who violates or contravenes the confidentiality clause may be subject to a majority vote of Council and the penalties set out in section 10.3.8.
- 7.12 **Orientation Meeting:** a Council orientation meeting should be viewed as an information meeting for newly elected board members to provide them with information on the general procedures of what an elected member might expect: the inaugural meeting process, the number of committees they can sit on as Council representatives and how this translates into meetings, the process of a Council meeting, protocols, dress codes, payroll and an overview of the budget process, etc.
- 7.13 **Communication Devices:**
 - a) The use of cell phones, pagers or any other similar communication device during Council or committee meetings is prohibited unless permitted by the Clerk as per section 1 of this by law ; and
 - b) Despite subsection 7.13 (a), the personnel of the Municipality’s Emergency Services are allowed to use any communication device.

8. PUBLIC HEARINGS

- 8.1 Hearings are conducted for the purpose of securing information about and attitudes toward a proposed policy or action plan.
- 8.2 Information is sought from experts and/or the general public who may be asked to testify.
- 8.3 Hearings will be conducted in a formal setting and will relate to the one subject under discussion.

- 8.4 The procedural rules for the control of the hearing will be worked out in advance on such matters as order of speaking and length of time allowed for each witness.

9. WORK SESSIONS

- 9.1 Work sessions are held to gather facts, interpret and analyse a proposal, policy or plan and not to make decisions.
- 9.2 These sessions will be held in an informal setting where participants will examine and question for clarification on specific project(s).
- 9.3 The structure of these sessions will be informal and flexible and the participants may draw up an agenda before starting their discussions.

10. PRESIDING OFFICER

- 10.1 All meetings shall be presided by the Head of Council. Should, at any time during a meeting, the Head of Council be required to leave the meeting, he shall appoint another member of Council to act as Presiding Officer until the Head of Council's return to the meeting.
- 10.2 If the Head of Council is absent at the time and place of a duly scheduled meeting without having notified the Clerk that he would be delayed, or having so notified the Clerk should he fail to attend 15 minutes after the scheduled time of the meeting, or for any reason refuses to act as Presiding Officer, the Clerk shall call the meeting to order and the members of Council may by resolution appoint one of its members to act in the place of the Head of Council and, while so acting, such member has all the rights, powers and duties of the Head of Council.

11. ROLES AND CONDUCT OF MEMBERS OF COUNCIL

11.1 - ROLES

11.1.1 It is the role of Council:

- a) to represent the public and to consider the well-being and interest of the municipality;
- b) to develop and evaluate the policies and programs of the municipality;
- c) to determine which services the municipality provides;
- d) to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of Council.
- e) to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality;
- f) to maintain the financial integrity of the municipality;
- g) to carry out the duties of Council under this or any other Act;
- h) to direct staff, by majority vote, to perform such duties as is necessary to the efficient management of the affairs of the community;
- i) to direct staff, by majority vote, to research such matters as the Council deems necessary.
- j) To establish annual objectives for the Municipality and evaluate the performance of the Chief Administrative Officer in achieving these objectives.

11.1.1.1 Individual Authority - not provided

No individual Council Member may direct any member of the staff to perform such duties that have not been authorized by resolution of the Council or by the CAO.

11.1.1.2 Established Policies - Members - respect

Members of Council shall respect and adhere to the Policies set by the Council and under no circumstances take it upon them individually to circumvent established Policies.

11.1.1.3 Council - liaison - with CAO

Council Members will liaise with the Chief Administrative Officer.

11.1.1.4 Information - by Staff - Members of Council

Council members may request information from members of staff who have been assigned the responsibility of providing information, such as meeting times, copies of documents, information on standard operating procedures.

11.1.1.5 Questions - operational concerns - complaints

Questions or issues surrounding operational concerns or complaints, excluding basic issues covered in section 11.1.1.4 shall be directed to the Chief Administrative Officer, who will then direct the questions or issues to the appropriate Manager.

11.1.1.6 Justification of absence

Notice of regrets from members unable to attend a Council meeting shall be made directly to the Clerk's Office.

11.1.2 Head of Council

It is the role of the Head of Council:

- a. To act as Chief Executive Officer of the municipality;
- b. To preside over Council meetings so that its business can be carried out efficiently and effectively;
- c. To provide leadership to the Council and provide information/recommendations to Council with respect to the role of Council described at article 11.1;
- d. To represent the municipality at official functions; and
- e. To carry out the duties of the Head of Council under this or any other Act;

11.1.3 Head of Council as Chief executive officer

- a. To uphold and promote the purposes of the municipality;
- b. To promote public involvement in the municipality's activities;
- c. To act as the representative of the municipality both within and outside the municipality, and promote the municipality locally, nationally and internationally;
- d. To participate in and foster activities that enhance the economic, social and environmental well-being of the municipality and its residents;

11.1.4 Under the Rules of Procedure, it also shall be the duty of the Chair;

- a. To open the meeting of Council by taking the Chair and calling the members to order;
- b. To receive and submit, in the proper manner, all motions presented by the members;
- c. To put vote all questions, which are duly moved and seconded, and to announce the result;
- d. To decline to put to vote, motions which infringe upon the Rules of Procedure or which are beyond the jurisdiction of Council;
- e. To restrain the members, when engaged in debate, within the Rules of Procedure;

- f. To enforce on all occasions, the observance of order and decorum by the members and any other persons present in the Chamber;
- g. To call by name, any member persisting in breach of the Rules of Procedure and to order him/her to vacate the Chamber in which the meeting is being held;
- h. To authenticate by his/her signature, when necessary, all by-laws, resolutions and minutes of Council;
- i. To inform the Council on any point of order as seems necessary;
- j. To represent and support the Council, declaring its will and implicitly obeying its decision in all things;
- k. To perform other duties when to do so by a resolution of Council;
- l. If he/she considers it necessary because of grave disorder, to adjourn the sitting without the question being put, or suspend the sitting for a time to be specified by him/her;
- m. To ensure that no person except a member, officer of employee of the corporation is permitted to enter upon the floor of the Chamber during the sittings of the Council without permission of the Chair or the Council.

11.1.5 Chief Administrative Officer

It is the role of the Chief Administrative Officer:

To exercise general control and management of the affairs of the municipality for the purpose of ensuring the efficient and effective operation of the municipality and the staff placed under his/ her supervision; and to perform such other duties as assigned by the Municipality.

11.1.6 Clerk

It is the role of the Clerk:

- a. To record, without note or comment, all resolutions, decisions and other proceedings of the Council;
- b. If required by any member present at a vote, to record the name and vote of every member voting on any matter or question;
- c. To keep the originals or copies of all by-laws and of all minutes, of the proceedings of the Council;
- d. To perform other duties required under this Act or under any other Act; and
- e. To perform such other duties as are assigned by the Municipality.

11.1.7 Administration - Officers, Employees

It is the role of the officers and employees of the municipality:

- a) To implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions;
- b) To undertake research and provide advice to Council on the policies and programs of the municipality; and
- c) To carry out other duties required under this or any other Act and other duties assigned by the municipality.

11.2 – DUTIES

11.2.1 Council

a) Preparation of Members to Council Meeting

Members of Council shall come prepared to every meeting by having read all the material supplied, including agendas and staff reports, to facilitate discussion and the determination of action at the meeting. Whenever possible, the Member(s) shall make inquiries to the CAO regarding materials supplied in advance of the meeting.

b) Requests for substantive reports

All requests for substantive reports shall be by Council resolution which shall identify the appropriate Department or Manager and objectives of the report.

c) Interference – direct

No Member(s) shall have the authority to direct or interfere with the performance of any work by Administration for the Municipality of The Nation Municipality. All inquiries shall be directed through the Office of the Chief Administrator.

d) Question Employee Integrity

While asking questions of the President or at any time whatsoever outside a Council meeting, a member cannot at any time question the personal and professional integrity of municipal employees.

11.2.2 Mayor & Committee Chair

a) Open Meeting - call to order

The Mayor or Committee Chair shall preside over the conduct of Meetings, including the preservation of good order and decorum, ruling on points of order and deciding all questions relating to the orderly procedure of the Meeting, subject to an appeal to the Council or Committee, as the case may be.

b) Recognize speakers

The Mayor or Committee Chair shall recognize any Member of Council or Committee (as the case may be) who wishes to speak and determines the order of the speakers.

c) Motions - received - submitted - results announced

The Mayor or Committee Chair shall receive and submit in the proper manner, all motions presented by the Members and to put to vote all questions, which are duly moved, and to announce the result.

d) Mayor may speak or vote

The Mayor or Committee Chair may speak and/or vote on any question,

e) Debate - enforce rules - restrain members

It shall be the duty of the Chair to restrain the Members, within the rules of procedure when engaged in debate.

f) Observe the rules and restrict members during a debate

It is the duty of the President to restrict members within the framework of the Rules of Procedure during a debate.

g) Decorum - order - enforced

It shall be the duty of the Chair to enforce on all occasions the observance of order and decorum among the Members.

h) By-laws - resolutions - minutes - authentication

It shall be the duty of the Chair to authenticate, by his signature when necessary, all by-laws, resolutions and minutes of the Council.

i) Point of Order - inform members

It shall be the duty of the Chair to inform the Members on any point of order.

j) Disorder - adjourn - suspend - recess - meeting

It shall be the duty of the Chair to adjourn the meeting without the question being put, or to suspend or recess the sitting for a time to

be named if considered necessary because of grave disorder arising in the meeting.

k) Functions – Powers and Authority

When the substitute Mayor performs the functions of the Chairman of the Council, he shall have all the rights and powers and authority of the President of the Council during the absence, illness or refusal to act by the President of the Council.

11.3 CONDUCT DURING MEETINGS

11.3.1 Sovereign - Royal Family - to be respected

No Member shall speak disrespectfully of the reigning Sovereign or of any of the Royal Family or of the Governor General, the Lieutenant Governor or any Province or any Member of the Senate, the House of Commons of Canada or the Legislative Assembly of the Province of Ontario.

11.3.2 Members of Council - Municipal Staff

No Member shall speak disrespectfully, nor shall they use offensive words in or against Members of the Council or any member thereof including Municipal Employees.

11.3.3 Speaking - subject in debate only

No Member shall speak on any subject other than the subject in debate.

11.3.4 Criticize - decision - exception - reconsideration

No Member shall criticize any decision of the Council except for the purpose of moving that the question be reconsidered.

11.3.5 Breach - persistent - seat vacated - unless apology

- a) Members shall refrain from harmful conduct to the Corporation or its purposes.
- b) No Member shall breach the rules of the Council, or a decision of the Chair or of the Council as a whole on questions of order or practice, or upon the interpretation of the rules of Council; and in the case where a Member persists in any such breach after having been called to order by the Chair, the Chair may order that such Member leave his seat for the duration of the meeting of the Council; but if the Member apologizes he shall be permitted to retake his seat. If the Member refuses to leave his seat and refuses to apologize, then the Chair will direct the CAO or Clerk to have this Member escorted by the OPP.

11.3.6 Dress Code - Regular - televised - Council meetings and official functions

All Members of Council shall wear proper business attire or Official uniform during regularly scheduled meetings, Special Council meetings and closed session of Council meetings and official functions.

11.3.7 Closed Session Subjects - Public Interest

Upon completion of closed session of Council meetings, the decisions of the Council with respect to any of the enumerated items listed in Section 7.4 and directions to the Administration in accordance therewith, shall then be reported publicly by Council to the extent that the public interest permits.

11.3.8 Council Response – Closed Meeting – Enquiries

The response of Council Members to enquiries about any matter dealt with during a closed meeting, prior to it being reported publicly, shall be this matter is still under advisement, no comment, or words to that effect.

a) Violation of regulation

Any violation of process to this regulation will result in exclusion of the offending Council Member, requiring a two-thirds vote, from future closed meetings of Council and that Member shall no longer be provided with correspondence, materials or information proposed to be dealt with by Members of Council at a closed meeting.

b) Exclusion - closed meetings

The determination of whether or not a violation of process to the closed meeting provisions of this By-law and the length of the exclusion from closed meetings if so determined, shall be made by Council at a closed meeting and the issues shall be considered by Council prior to the affected Member being excluded from any closed meeting by a two-thirds vote. The time a member is to be excluded shall not exceed three months' time. The results of Councils deliberation shall be reported out publicly.

c) Separate Resolution - per Member

If the purported violation of the process to the closed meeting provisions of this By-law by more than one Member is to be considered, a separate resolution of Council with respect to each affected Member is to be considered.

d) Member not permitted to vote

Notwithstanding Section 10.3.8 sub-section (c), the Member affected shall not be permitted to vote on a motion respecting his purported violation of the closed meeting provision of the Procedural By-law, his exclusion from closed meetings, or the length of any such exclusion.

e) Release of Information

The release of any information about matters dealt with by Council at a closed meeting shall be made by the Mayor or his delegate only upon direction of the majority of Council and upon receiving proper legal advice if council deems it appropriate and in accordance with paragraph XIII of the code of conduct AD- 2016 -02.

f) Aucune diffusion publique

Les Ordres du jour ou toutes les autres questions à être considérées par le Conseil au cours d'une réunion du Conseil à huis clos ne seront pas diffusées au public.

g) Obligation – confidentiality

It is the obligation of each Member of Council to keep information confidential and this obligation continues even after the member ceases to be a Member of Council.

11.3.9 Breach - persistent – Public members

- a) Public members shall refrain from harmful conduct to the Corporation or its purposes. Public members will not interfere at a meeting.
- b) In the case where a public member persists in any such breach after having been called to order by the Chair, the Chair may order that such public member leave his seat for the duration of the meeting of the Council; but if the public member apologizes, he shall be permitted to stay. If the public member refuses to leave and refuses to apologize, then the Chair will direct the CAO or Clerk to have this Member escorted by the OPP.

12. CONDUCT OF MEMBERS OF THE PUBLIC

- 12.1 The Presiding Officer shall have the absolute right to expel a member of the public from any meeting, including a meeting of Council, if the said person is disruptive or has been guilty of any other improper conduct at the said meeting.
- 12.2 No person shall be permitted to sit at the Council table or be permitted to enter into the area of the bar without having first obtained the permission of the Presiding Officer to do so.

13. QUORUM

- 13.1 As soon after the hour fixed for the holding of the meeting of the Council, the Presiding Officer shall take the chair and call the meeting to order.
- 13.2 A majority of the whole number of Council members is necessary to constitute a quorum. Council consisting of seven (7) members requires the attendance of four (4) members to have a quorum.
- 13.3 Immediately upon calling the meeting to order, it shall be the duty of the Presiding Officer or other person designated in these rules as Presiding Officer, to determine if there is a sufficient number of members to constitute a quorum.
- 13.4 If no quorum is present within fifteen (15) minutes after the time appointed for a meeting of the Council, the Clerk shall record the names of the members present and the meeting shall stand adjourned until the date of the next regular meeting and no other business may be carried out.
- 13.5 If Council consists of only seven (7) members, the concurrent vote of at least four of them is necessary to carry any resolution or any other measure.

14. CALLING THE MEETING TO ORDER

- 14.1 The meeting shall be called to order by the Presiding Officer or such other party as has been designated as Presiding Officer as set out in these rules.
- 14.2 The Presiding Officer, after calling the meeting to order, shall ensure that there are a sufficient number of members to constitute a quorum.
- 14.3 Upon ensuring that there are a sufficient number of members as aforesaid, the Presiding Officer shall formally call the meeting to order by stating the following: "The meeting will please come to order."

15. AGENDA

- 15.1 The Clerk shall have prepared for the use of the members and the public at the meetings of Council an agenda in the form as set out in Schedule "B" attached hereto.
- 15.2 Any additions and/or deletions to the agenda must be moved and seconded and carried as set out in these rules.
- 15.3 The Presiding Officer shall address each item of business in the order that it is set out in the agenda unless otherwise approved by a consensus of the members present.

- 15.4 The Deputy-Clerk shall carry out the duties of the Clerk when designated any said function(s) of this office.
- 15.5 An item that has been considered by Council in previous agendas may be included again as unfinished business but, once fully disposed of and/or decided upon by Council, either unanimously or by recorded vote, the item shall not be brought back for reconsideration.

16. CONDUCT OF BUSINESS

- 16.1 All business of Council shall be conducted by motions. Each motion shall be put forth with the following wording: "That....(and followed by the substance of the motion)". Motions shall be put forth in writing.
- 16.2 A motion once presented must be seconded, failing which the motion cannot be proceeded with any further.
- 16.3 A main motion cannot be presented while another motion is pending. The main motion can, however, be the subject of:
- i) a subsidiary motion
 - ii) a privileged motion
 - iii) an incidental motion.
- 16.4 A main motion must be seconded, failing which the motion cannot be proceeded with any further.
- 16.5 A main motion must be recognized by the Presiding Officer to be in order.
- 16.6 Amendments may be made to a main motion at any time if:
- i) the party making the motion agrees to an amendment suggested by another member of Council
 - ii) the motion can be the subject of a subsidiary motion to amend.
- 16.7 A main motion may, by way of a subsidiary motion, be referred to a committee.
- 16.8 A main motion, by way of a subsidiary motion, may be laid on the table (tabled).
- 16.9 **Consent Items**
- 16.9.1 All of the items listed in the consent items section of the agenda shall be the subject of one motion and that motion shall be neither debatable nor amendable; provided however, that any member of Council may ask for any item(s) included in the consent item motion to be separated from that motion whereupon the consent motion without the separated item(s) shall be put, and the separated item(s) shall each be considered immediately thereafter.
- 16.9.2 Consent items include but are not necessarily limited to the following types of matters:
- i. Minutes of Council, Committees and Boards
 - ii. Accounts Payable Voucher
 - iii. Proclamations
 - iv. Resolutions pertaining to items approved in the budget
 - v. Reports for information purposes
 - vi. Routine matters

vii. Correspondence

16.9.3 The following note shall be added under Consent Items in the agenda: All items listed under the Consent Items will be enacted by one motion. A unanimous vote is required for consent items. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion that a consent item be separated from the motion. The separated item(s) shall be considered immediately thereafter.

17. STATEMENT OF MOTION

17.1 The motion shall be stated by the Clerk unless it is ruled out of order or unless it is unclear.

18. DEBATE

Upon the motion having been stated by the Clerk, it shall be open to debate by the members of Council subject to the following rules:

18.1 The member speaking to the motion shall be recognized by the Chair.

18.2 A member speaking to a motion shall not be interrupted by another member or the Chair except to determine:

- i) a question of privilege
- ii) a point of order
- iii) a call for a vote
- iv) a request or inquiry.

18.3 For purposes of this Section, a request or inquiry shall mean:

- i) a request of the Chair's opinion on procedure
- ii) a point of information
- iii) a request to withdraw and modify information
- iv) a request for privilege.

18.4 The time allowed for the debate shall be at the discretion of the Presiding Officer.

18.5 The debate shall be limited to the subject matter of the motion.

18.6 Except if determined by a further motion, the debate cannot be terminated until each of the members present at the meeting, wishing to do so, have addressed the motion.

18.7 Subject to these rules of procedure, the Presiding Officer shall not participate in the debate on the main motion but may provide information if inquiries are made of him.

18.8 The Presiding Officer may vacate his chair, temporarily being replaced by an acting Head of Council, in order to speak on an issue.

19. MOTIONS AND RESOLUTIONS

19.1 A motion is a matter that is put before Council at a meeting for their consideration, discussion, and decision. Upon approval, it then becomes a resolution of Council.

19.2 A motion must be clear, precise, and unambiguous when put to Council and must be proposed and seconded prior to it being considered.

19.3 Categories of motions:

- i) **MAIN:** principal question before Council for discussion and must be disposed of before proceeding further, unless one of the types listed below is received.
- ii) **SUBSIDIARY:** motion to amend main motion
motion to table
motion to postpone indefinitely or to a certain time
motion to refer to committee.
- iii) **PRIVILEGED:** motion to adjourn or establish time of adjournment
question of privilege (immediate decision about rights or procedure)
orders of the day (follow agenda or procedure).
- iv) **INCIDENTAL:** appeal for a ruling of the Chair
objection to consideration
withdrawal of a motion
division of a question
suspension of rules of order.
- v) **OTHER:** motion to reconsider
motion to remove from the table.

20. MOTION TO RECESS

20.1 A member may move for a recess time when no other member has the floor regardless of whether or not there is pending business.

20.2 The said motion must be seconded.

20.3 There shall not be any debate as to the said motion and it shall immediately be voted upon.

20.4 A majority vote of the members present is required to carry the motion.

21. MOTION NOT TO BE REPEATED

21.1 A motion may not be brought by a member to a meeting whose subject matter is substantially the same as a motion disposed of at a previous meeting.

22. MOTION TO RESUME

22.1 Notwithstanding the rule set out in Section 21 above, a motion may be presented by a member, when no other member has the floor or when another motion is pending, to resume consideration of a main motion (to take from the table).

22.2 The said motion must be seconded, failing which it shall not be proceeded with.

22.3 The said motion is not debatable and cannot be amended.

- 22.4 The motion must be accepted by a majority vote of those members present at the meeting at which it is presented.

23. MOTION TO RECONSIDER

- 23.1 Notwithstanding the rule set out on Section 22 above, a motion to reconsider may be made by a member, when no other party has the floor or another motion is pending, should new information become available which was not available at the time that the motion was originally made.
- 23.2 The said motion must be made by one of the members whose vote carried the motion when it was originally made.
- 23.3 The said motion must be seconded failing which it shall not be proceeded with.
- 23.4 The said motion is not debatable or amendable.
- 23.5 The said motion must be accepted by a majority vote of the members present at the meeting.
- 23.6 If the said motion is carried, it will be reconsidered at the next regular Council meeting.

24. MOTION TO RESCIND OR AMEND

- 24.1 Notwithstanding the rule set out in Section 22 above, a member may at any time, subject to the rules set out in this Section, move to strike any main motion, resolution or part of such main motion or resolution that has been previously adopted.
- 24.2 The said motion can only be made where no other motion is pending and is out of order when another member has the floor.
- 24.3 The said motion must be seconded, failing which it shall not be proceeded with.
- 24.4 The said motion is debatable and amendable.
- 24.5 The motion must be carried by a majority vote of the members present at the meeting. The member putting forth the motion must have provided notice of his intention to do so at a previous meeting of Council. Should such notice not have been provided, the motion must be carried by a 2/3 vote of the members present at the meeting.
- 24.6 Only a negative vote of a motion to rescind can be reconsidered.
- 24.7 Notwithstanding the rule set out in Section 22 above, a member may move to amend or vary the text or substance of a motion or resolution and the same rules apply governing the motion to rescind.

25. MOTION TO DEAL WITH QUESTIONS REFERRED TO COMMITTEE

- 25.1 If a motion has been referred to a committee and no final determination of the motion has been made, a member may move that the motion be considered by the meeting or that the committee be directed to abandon the consideration of said motion.

- 25.2 The said motion can only be made when no other motion is made and is out of order when another motion has the floor.
- 25.3 The said motion must be seconded, failing which it shall not be proceeded with.
- 25.4 The said motion is debatable and amendable.
- 25.5 The motion must be carried by a majority vote of the members present at the meeting. The member putting forth the motion must have provided notice of his intention to do so at a previous meeting of Council. Should such notice not have been provided, the motion must be carried by a 2/3 vote of the members present.

26. MOTION TO TERMINATE AND FILE

- 26.1 A member may move at any time to terminate and file any matter at any time where no other member has the floor.
- 26.2 The said motion must be seconded.
- 26.3 There shall be no debate on the motion and it shall be voted upon immediately.
- 26.4 A majority vote of the members present is required to carry this motion.

27. ACTING ON MOTIONS

- 27.1 After the completion or termination of debate and the determination of all necessary secondary motions, the Presiding Officer shall, after ensuring that all members comprehend the motion stated, put the said motion to a vote.
- 27.2 After the motion is finally put by the Presiding Officer, no member shall speak to the motion nor shall any motion be received until the result of the vote has been declared.
- 27.3 Except as otherwise provided, every member of Council shall have one vote.
- 27.4 A member, who refuses to vote, unless disqualified because of a conflict of interest, shall be deemed to have voted in the negative.
- 27.5 If a member present at the meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting, shall announce his or her vote openly and the Clerk shall record each vote.
- 27.6 A tie vote shall be declared a lost vote except as otherwise provided by any other Act.
- 27.7 No vote shall be taken by ballot or any other method of secret voting, and every vote so taken shall be of no effect.

28. MINUTES

- 28.1 The minutes of Council meetings shall be recorded by the Clerk without note or comment with the following information:
 - i) The place, date and time of the meeting

- ii) The name of the Presiding Officer and the members of Council, including the appointed officers of the Corporation, in attendance.
- iii) Correction and adoption of the minutes of previous meetings.
- iv) All motions to be adopted by Council.
- v) All other proceedings of the meeting which do not constitute a note or comment.
- vi) If requested by any member present, the name and vote of every member voting on any matter or question.

28.2 The Clerk of the municipality or local board or a committee of either of them shall record, without note or comment, all resolutions, decisions and other proceedings at a meeting of the body, whether it is closed to the public or not.

29. DELEGATIONS, PETITIONS AND COMMUNICATIONS

- 29.1 Anyone wishing to address Council, in person or by an agent, on his own behalf or on behalf of a group, shall notify the Clerk verbally or in writing at least five (5) days prior to the date of the meeting. The notice shall specify the nature of the business to be discussed.
- 29.2 Delegations will address Council in the order of sequence that they appear on the agenda and will be notified that they are given fifteen (15) minutes for their presentation subject to a waiver by the Presiding Officer.
- 29.3 Every communication, including a petition designed to be presented to Council, shall be legibly written or printed and shall not contain any obscene or improper matter or language and shall be signed by at least one person and filed with the Clerk.
- 29.4 Upon being advised of a request to address Council, the Clerk shall place this request on the agenda, giving the specific details made available by the applicant.
- 29.5 Notwithstanding the above, the Presiding Officer may allow a person, or agent, who requests to be heard at a meeting of Council, to address Council on the terms and conditions that the Presiding Officer states.
- 29.6 A delegation may not present a matter before Council a second time if the matter or subject is substantially the same as disposed of in a previous meeting.

30. BY-LAWS PROCEDURES

- 30.1 No By-Law shall be presented to Council unless the subject matter thereof has been considered and approved by Council.
- 30.2 Every By-Law, when introduced, shall be in typewritten form and shall contain no blanks except such as may be required to conform to accepted procedure or to comply with the provisions of any Act and shall be complete with the exception of the date thereof.
- 30.3 Every By-Law shall have three (3) readings prior to being passed.
- 30.4 The first reading of a By-Law shall be decided without amendment or debate.
- 30.5 If Council so desires, a By-Law may be taken as read.

- 30.6 The Clerk shall set out on all By-Laws enacted the date of the three readings thereof.
- 30.7 The Clerk reserves the right to correct grammatical and numerical and other such minor errors in nature that will not change the intent of the bylaw or the resolution
- 30.8 Every By-Law enacted by the Council shall be numbered and dated and shall bear the seal of the Corporation and be signed by the Clerk and the Presiding Officer. All By-Laws shall be deposited in the Clerk's office for safekeeping.

31. REPORTS OF COMMITTEES

- 31.1 All committees shall submit written reports of matters dealt with between meetings of Council. However, verbal reports may also be received by Council when requested by the Presiding Officer.
- 31.2 When desired, Council will authorize, approve and confirm and cause to be implemented those items which a committee has recommended. The motion shall read: "That the report be adopted as presented."
- 31.3 When desired, Council will recognize that a report has been submitted if there are no items recommended for implementation by the committee. The motion shall read: "That the report be received."
- 31.4 Notwithstanding the above, when a report deals with more than one recommendation and Council is not prepared to adopt all of these, a separate vote shall be taken with respect to each subject matter and any matter which is not adopted may be referred back to the committee for further consideration.

32. ADJOURNMENT

- 32.1 All meetings of Council shall be adjourned no later than eleven (11) p.m. or as soon thereafter as shall be practicable, provided however, the meeting may be continued only upon the unanimous consent of all members present at the meeting.
- 32.2 A meeting may be adjourned at any time by the Presiding Officer if, in his opinion, there is gross disorder at the meeting.
- 32.3 A member may make a privileged motion to adjourn the meeting which shall take precedence over all motions however the said motion would be out of order if another member has the floor. This motion must be carried by a majority vote of the members present at the meeting.
- 32.4 A Council meeting may be suspended from the hour of 5:00 p.m. to 5:50 p.m. (or any other hour as decided by a majority of Council members) for the purpose of taking a supper break and the Council Chambers shall be closed to the public during this time. This time is strictly for a health break and is not intended to continue the business of Council.

33. RULES OF ORDER- COMMITTEES

- 33.1 As far as practicable, the rules and procedures contained in this By-Law shall be applicable to all committees of Council, subject to a ruling by the Presiding Officer.

34. MASCULINE GENDER

- 34.1 In this By-Law, the use of the masculine gender shall also mean and include the feminine gender.

35. NO SMOKING

- 35.1 There shall be no smoking in either the Council Chambers during the proceedings of Council or anywhere within the municipal building at any time.

36. INTERPRETATION

- 36.1 When any interpretation of these rules of order is required, reference shall be made to the most recent edition of "Robert's Rules of Order."

37. POINTS OF ORDER AND PRIVILEGE

- 37.1 If a member of Council present at a meeting desires to refrain from voting by reason of conflict of interest, he shall abide by the provisions of Sections 5 and 6 of the Municipal Conflict of Interest Act, R.S.O. 1990, C.M50 as amended.
- 37.2 Members declaring a pecuniary interest will now be required to file a written statement of that interest at the meeting, or as soon as possible afterwards. Further, municipalities and local boards must now establish and maintain a registry of statements and declarations of pecuniary interests of Members and make it available for public inspection.
- 37.3 The Presiding Officer shall preserve order and decide questions of order and Council, if appealed to, shall decide the question without debate and its decision shall be final.
- 37.4 Any procedure required by this By-Law may be suspended with the consent of the majority of the members of Council present at the meeting.
- 37.5 No amendment or repeal of this By-Law or any part thereof shall be considered at any meeting of Council unless notice of the proposed amendment or repeal has been given at a previous regular meeting of Council. The waiving of this notice is prohibited.
- 37.6 When necessary, whether by need or due to a change in legislation, Appendices may be revised by resolution.
- 37.7 This By-Law shall be effective on the date of its enactment.

38. OFFICIAL LANGUAGES

- 38.1 Council shall pass its by-laws in English and its resolutions in both English and French.
- 38.2 Council may adopt an official plan in English only or both English and French.
- 38.3 Council and its committees may conduct its proceedings in English or French or in both English and French.
- 38.4 Despite subsection 38.3, the minutes of the proceedings of Council and all committees shall be kept in both English and French.

38.5 Unless otherwise directed by by-law, the officers and employees of the municipality may conduct the business and affairs of the municipality in such language, including a language other than English or French, as may be reasonable in the circumstances.

38.6 Nothing in this section:

- i) affects an obligation imposed by or under any Act to make, keep, use, file, register or submit any form, book, document or other paper of any kind in the language or languages specified by or under the Act;
- ii) affects any requirement at law to give reasonable notice.

38.7 Where any form, book, document or other paper of any kind is submitted by a municipality to a ministry of the Government of Ontario in French, the municipality shall, at the request of the Minister to whom the form, book, document or paper was submitted, supply the Minister with an English translation thereof.

**SCHEDULE "B" TO BY-LAW
NO. 19-2024**

FORM OF AGENDA AND ORDER OF BUSINESS

AGENDA

- 1) Call to Order
- 2) Changes, additions, and deletions to the agenda
- 3) Adoption of the agenda.
- 4) Disclosure of Conflict of Interest.
- 5) Closed meeting
- 6) Consent Items
 - Minutes of previous Council meetings
 - Council Committees
 - o Minutes
 - o Recommendations
 - Reports
 - o Municipal Staff
 - o Third Party Reports
 - Accounts Payable Voucher
 - Correspondence
 - Coming events.
- 7) Receiving of reports from appointed municipal officials.
- 8) Notice of proposed motions.
- 9) Unfinished business from previous meetings.
- 10) Delegations.
- 11) Municipal By-Laws.
- 12) Other business.
- 13) Confirming by-law.
- 14) Adjournment.

CORPORATION OF THE NATION MUNICIPALITY

BY-LAW NO :22-2024

BEING, a By-Law of the Corporation of The Nation Municipality to establish the rate for the environmental charge which includes the pick-up and disposal of household and small business waste, as well as other environmental services.

WHEREAS Section 8 of *The Municipal Act, S.O. 2001, c.25, as amended* states that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable to the municipality to govern its affairs as it considers appropriate;

AND WHEREAS Section 9 of *The Municipal Act, S.O. 2001, c.25, as amended* states that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 11 of *The Municipal Act, S.O. 2001, c.25, as amended* states that a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS pursuant to the authority granted by Part XII of *The Municipal Act, S.O. 2001, c.25, as amended*, the Council of The Nation Municipality may pass By-Laws for the setting of fees and charges for services;

AND WHEREAS Section 391 of the *Municipal Act R.S.O., 2001* as amended provides that a by-law may be passed by the Council of local municipalities for the collection, removal, and disposal by the Corporation of waste and/or other refuse, throughout the whole municipality or in defined areas at the expense of the owners and occupants of the land therein.

AND WHEREAS the Municipality desires to set aside funds for future services as well as future closure and post-closure costs in the environment reserve fund.

Definitions:

“Equivalent unit”	An equivalent unit is a place of residence; in the case of an apartment and/or a semi detached each place of residence shall be recognized as an equivalent unit.
“Household”	A social unit comprised of those living together in the same dwelling.
“Owner or Owners”	means the person(s) who is/are the registered owner(s) of the lands, which shall include the occupant or tenant of such lands, upon which a charge is imposed under this By-law;
“Small business”	Place of business which does not normally generate more waste than a household unit.
“Waste”	Garbage, refuse, domestic waste, industrial solid waste, municipal refuse and such other materials as may be designated by by-law of the council.

NOW THEREFORE, the Council of the Corporation of The Nation Municipality enacts as follows;

2. A fixed rate of \$180.00 per equivalent unit is established for the year 2024 and subsequent years.
3. All new household and small businesses will be imposed the prorated fixed rate as per Section 2) for the number of months receiving the service.
4. Any owner of a residence or business not occupied or becoming vacant during the year will be reimbursed or credited for all or part of the rate upon a decision of Council.
5. The charge imposed by this by-law shall be invoiced on the final tax notices.
6. Payments shall be in accordance with by-law 81-2023, as amended from time to time.
7. Only owner's of land that are being imposed the fixed rate of Section 2) shall receive the benefit of free entrance at the landfill sites as stated in the Schedule "A" of By-law 75-2002 as amended.
8. That this by-law shall be effective January 1st, 2024 and that By-Law 6-2016 is hereby repealed as of that date.

READ A FIRST, SECOND AND DULY PASSED UPON THE THIRD READING THIS 18TH DAY OF MARCH 2024.

Francis Brière, Mayor

Aimée Roy, Deputy Clerk

THE CORPORATION OF THE NATION MUNICIPALITY

BY-LAW NUMBER 24-2024

A BY-LAW OF THE CORPORATION OF THE NATION MUNICIPALITY TO AUTHORIZE THE BORROWING UPON SERIAL DEBENTURES IN THE PRINCIPAL AMOUNT OF \$2,466,376.00 TOWARDS THE COST OF TOUCHETTE BRIDGE, INDIAN CREEK TWIN CULVERTS

WHEREAS subsection 401 (1) of the *Municipal Act, 2001*, as amended (the “**Act**”) provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS subsection 408 (2.1) of the Act provides that a municipality may issue a debenture or other financial instrument for long-term borrowing only to provide financing for a capital work;

AND WHEREAS the Council of The Corporation of The Nation Municipality (the “**Municipality**”) has passed the By-law(s) enumerated in column (1) of Schedule “A” attached hereto and forming part of this By-law to authorize the capital work(s) described in column (2) of Schedule “A” (the “**Capital Work(s)**”), to authorize the long-term borrowing from Ontario Infrastructure and Lands Corporation (“**OILC**”) in respect of the Capital Work(s) and to confirm, ratify and approve the execution by the Treasurer of the application to OILC for financing the Capital Works (the “**Application**”) and the submission by such authorized official of the Application; and to execute and deliver to OILC the rate offer letter agreement in respect of such long-term borrowing for the Capital Works;

AND WHEREAS before authorizing the Capital Work(s) and before authorizing any additional cost amount and any additional debenture authority in respect thereof (if any) the Council of the Municipality had its Treasurer calculate an updated limit in respect of its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing in accordance with the applicable regulation and, prior to the Council of the Municipality authorizing the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), the Treasurer determined that the estimated annual amount payable in respect of the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), would not cause the Municipality to exceed the updated limit and that the approval of the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), by the Ontario Land Tribunal pursuant to such regulation was not required;

AND WHEREAS the Municipality has submitted the Application to OILC and the Application has been approved;

AND WHEREAS to provide long-term financing for the Capital Work(s) it is now deemed to be expedient to borrow money by the issue of serial debentures in the aggregate principal amount of \$2,466,376.00 dated April 02, 2024 and maturing on April 02, 2049, and payable in semi-annual instalments of combined equal principal and diminishing interest amounts on the second day of October and on the second day of April, commencing on October 2nd, 2024 in each of the years 2024 to 2049, both inclusive on the terms hereinafter set forth;

NOW THEREFORE THE COUNCIL OF The Corporation of The Nation Municipality ENACTS AS FOLLOWS:

1. For the Capital Work(s), the borrowing upon the credit of the Municipality at large of the aggregate principal amount of \$2,466,376.00 and the issue of serial debentures therefor to be repaid in semi-annual instalments of combined principal and interest as hereinafter set forth, are hereby authorized.
2. The Mayor and the Treasurer of the Municipality are hereby authorized to cause any number of serial debentures to be issued for such amounts of money as may be required for the Capital Work(s) in definitive form, not exceeding in total the said aggregate principal amount of \$2,466,376.00 (the “**Debentures**”). The Debentures shall bear the Municipality’s municipal seal and the signatures of Mayor and the Treasurer of the Municipality, all in accordance with the provisions of the Act. The municipal seal of the Municipality and the signatures referred to in this section may be printed, lithographed, engraved or otherwise mechanically reproduced. The Debentures are sufficiently signed if they bear the required signatures and each person signing has the authority to do so on the date he or she signs.
3. The Debentures shall be in fully registered form as one or more certificates in the aggregate principal amount of \$2,466,376.00, in the name of OILC, or as OILC may otherwise direct, substantially in the form attached as Schedule “B” hereto and forming part of this By-law with provision for payment of principal and interest (other than in respect of the final payment of principal and outstanding interest on maturity upon presentation and surrender) by pre-authorized debit in respect of such principal and interest to the credit of such registered holder on such terms as to which the registered holder and the Municipality may agree.
4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of any unpaid indebtedness of the Municipality to OILC under the Debentures and to pay such amounts to OILC from the Consolidated Revenue Fund.
5. The Debentures shall all be dated April 02, 2024, and as to both principal and interest shall be expressed and be payable in lawful money of Canada. The Debentures shall bear interest at the rate of 4.60% per annum and mature during a period of 25 year(s) years from the date thereof payable semi-annually in arrears as described in this

section. The Debentures shall be paid in full by April 02, 2049 and be payable in semi-annual instalments of combined equal principal and diminishing interest amounts on the second day of October and on the second day of April, commencing on October 2nd, 2024 in each of the years 2024 to 2049, both inclusive, save and except for the last instalment of principal which may vary slightly from the preceding equal instalments, as set forth in Schedule "C" attached hereto and forming part of this By-law ("**Schedule "C"**").

6. Payments in respect of principal of and interest on the Debentures shall be made only on a day, other than Saturday or Sunday, on which banking institutions in Toronto, Ontario, Canada and the Municipality are not authorized or obligated by law or executive order to be closed (a "**Business Day**") and if any date for payment is not a Business Day, payment shall be made on the next following Toronto Business Day.
7. Interest shall be payable to the date of maturity of the Debentures and on default shall be payable on any overdue amounts both before and after default and judgment at a rate per annum equal to the greater of the rate specified on the Schedule as attached to and forming part of the Debentures for such amounts plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amounts become overdue for so long as such amounts remain overdue and the Municipality shall pay to the registered holders any and all costs incurred by the registered holders as a result of the overdue payment. Any amounts payable by the Municipality as interest on overdue principal or interest and all costs incurred by the registered holders as a result of the overdue payment in respect of the Debentures shall be paid out of current revenue. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular semi-annual interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.

"**Prime Rate**" means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of the Debentures: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the "**Reference Banks**") as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the "**Prime Rate**" shall be the arithmetic mean of the rates quoted by those Reference Banks.

8. In each year in which a payment of semi-annual instalments of combined equal principal and diminishing interest amounts becomes due in respect of the Capital Work(s) including the last 'non-equal' instalment of principal, there shall be raised as part of the Municipality's general levy the amounts of principal and interest payable by the Municipality in each year as set out in Schedule "C" to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.

9. The Debentures may contain any provision for their registration thereof authorized by any statute relating to municipal debentures in force at the time of the issue thereof.
10. The Municipality shall maintain a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of the cancellations, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.
11. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of the Debentures as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. When a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.
12. The Debentures will be transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, the Mayor and the Treasurer shall issue and deliver a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations as directed by the transferor, in the case of a transfer or as directed by the registered holder in the case of an exchange.
13. The Mayor and the Treasurer shall issue and deliver new Debentures in exchange or substitution for Debentures outstanding on the registry with the same maturity and of like form which have become mutilated, defaced, lost, subject to a mysterious or unexplainable disappearance, stolen or destroyed, provided that the applicant therefor shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case when a Debenture is mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its

discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.

14. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of this By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.
15. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.
16. Reasonable fees in respect of the Debentures, in the normal course of business, other than reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of any of the principal and interest cheques (if any) that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder.
18. The Mayor and the Treasurer are hereby authorized to cause the Debentures to be issued, one or more of the Clerk and Treasurer are hereby authorized to generally do all things and to execute all other documents and other papers in the name of the Municipality in order to carry out the issue of the Debentures and the Treasurer is authorized to affix the Municipality's municipal seal to any of such documents and papers.
19. The money received by the Municipality from the sale of the Debentures to OILC, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to their issue, if any, shall be apportioned and

applied to the Capital Work(s) and to no other purpose except as permitted by the Act.

20. Subject to the Municipality's statement of investment policies and goals, the applicable legislation and the terms and conditions of the Debentures, the Municipality may, if not in default under the Debentures, at any time purchase any of the Debentures in the open market or by tender or by private contract at any price and on such terms and conditions (including, without limitation, the manner by which any tender offer may be communicated or accepted and the persons to whom it may be addressed) as the Municipality may in its discretion determine.
21. This By-law takes effect on the day of passing.

By-law read a first and second time this 18th day of March, 2024

By-law read a third time and finally passed this 18th day of March, 2024

Francis Briere
Mayor

Josee Brizard
Clerk

The Corporation of The Nation Municipality

Schedule “A” to By-law Number 24-2024

(1)	(2)	(3)	(4)	(5)	(6)
By-law	Project Description	Approved Amount to be Financed Through the Issue of Debentures	Amount of Debentures Previously Issued	Amount of Debentures to be Issued	Term of Years of Debentures
121-2023	Touchette Bridge, Indian Creek Twin Culverts	\$2,466,376.00	\$0.00	2,466,376.00	25 year(s)

The Corporation of The Nation Municipality

Schedule “B” to By-law Number 24-2024

No. 24-2024

\$2,466,376.00

C A N A D A

Province of Ontario

The Corporation of The Nation Municipality

FULLY REGISTERED 4.60% SERIAL DEBENTURE

The Corporation of The Nation Municipality (the “**Municipality**”), for value received, hereby promises to pay to
ONTARIO INFRASTRUCTURE AND LANDS CORPORATION (“**OILC**”)

or registered assigns, subject to the Conditions attached hereto which form part hereof (the “**Conditions**”), upon presentation and surrender of this debenture (or as otherwise agreed to by the Municipality and OILC) by the maturity date of this debenture (April 02, 2049), the principal amount of

TWO MILLION FOUR HUNDRED SIXTY SIX THOUSAND THREE HUNDRED SEVENTY SIX DOLLARS

----- (\$2,466,376.00) -----

by semi-annual instalments of combined equal principal and diminishing interest amounts on the second day of October and on the second day of April, commencing on October 2nd, 2024 in each of the years 2024 to 2049, both inclusive, save and except for the last instalment of principal which may vary slightly from the preceding equal instalments, in the amounts set forth in the attached Serial Debenture Schedule (the “**Amortization Schedule**”) and subject to late payment interest charges pursuant to the Conditions, in lawful money of Canada. Subject to the Conditions: interest shall be paid until the maturity date of this debenture, in like money in semi-annual payments from the closing date (April 02, 2024), or from the last date on which interest has been paid on this debenture, whichever is later, at the rate of 4.60% per annum, in arrears, on the specified dates, as set forth in the Amortization Schedule; and interest shall be paid on default at the applicable rate set out in the Amortization Schedule both before and after default and judgment. The payments of principal and interest and the outstanding amount of principal in each year are shown in the Amortization Schedule.

The Municipality, pursuant to section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011* (the “**OILC Act, 2011**”) hereby irrevocably agrees that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of any unpaid indebtedness under this debenture, and to pay such amounts to OILC from the Consolidated Revenue Fund.

This debenture is subject to the Conditions.

DATED at The Corporation of The Nation Municipality as at the 2nd day of April, 2024.

IN TESTIMONY WHEREOF and under the authority of By-law Number 24-2024 of the Municipality duly passed on the 18th day of March, 2024 (the “**By-law**”), this debenture is sealed with the municipal seal of the Municipality and signed by the Mayor and by the Treasurer thereof.

Date of Registration: April 02, 2024

(Seal) _____

Francis Briere, Mayor

Nadia Knebel, Treasurer

OILC hereby agrees that the Minister of Finance is entitled to exercise certain rights of deduction pursuant to section 25 of the OILC Act, 2011 as described in this debenture.

Ontario Infrastructure and Lands Corporation

by: _____	by: _____
Authorized Signing Officer	Authorized Signing Officer

LEGAL OPINION

We have examined the By-law of the Municipality authorizing the issue of serial debentures in the aggregate principal amount of \$2,466,376.00 dated April 02, 2024 and maturing on April 02, 2049 payable in semi-annual instalments of combined equal principal and diminishing interest amounts on the second day of October and on the second day of April, commencing on October 2nd, 2024 in each of the years 2024 to 2049, both inclusive, save and except for the last instalment of principal which may vary slightly from the preceding equal instalments as set out in Schedule “C” to the By-law.

In our opinion, the By-law has been properly passed and is within the legal powers of the Municipality. The debenture issued under the By-law in the within form (the “**Debenture**”) is the direct, general, unsecured and unsubordinated obligation of the Municipality. The Debenture is enforceable against the Municipality subject to the special jurisdiction and powers of the Ontario Land Tribunal over defaulting municipalities under the *Municipal Affairs Act*. This opinion is subject to and incorporates all the assumptions, qualifications and limitations set out in our opinion letter.

April 02, 2024

Vice & Hunter LLP

[no signature required]

CONDITIONS OF THE DEBENTURE

Form, Denomination, and Ranking of the Debenture

1. The debentures issued pursuant to the By-law (collectively the “**Debentures**” and individually a “**Debenture**”) are issuable as fully registered Debentures without coupons.
2. The Debentures are direct, general, unsecured and unsubordinated obligations of the Municipality. The Debentures rank concurrently and equally in respect of payment of principal and interest with all other debentures of the Municipality except for the availability of money in a sinking or retirement fund for a particular issue of debentures.
3. This Debenture is one fully registered Debenture registered in the name of OILC and held by OILC.

Registration

4. The Municipality shall maintain at its designated office a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of cancellations, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.

Title

5. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of Debentures, including this Debenture, as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. Where a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.

Payments of Principal and Interest

6. The record date for purposes of payment of principal of and interest on the Debentures is as of 5:00 p.m. on the sixteenth calendar day preceding any payment date including the maturity date. Principal of and interest on the Debentures are payable by the Municipality to the persons registered as holders in the registry on the relevant record date. The Municipality shall not be required to register any transfer, exchange or substitution of Debentures during the period from any record date to the corresponding payment date.
7. The Municipality shall make all payments in respect of semi-annual instalments of combined equal principal and diminishing interest amounts on the Debentures on the payment dates commencing on October 02, 2024 and ending on April 02, 2049, as set out in Schedule "C" to the By-law, by pre-authorized debit in respect of such interest and principal to the credit of the registered holder on such terms as the Municipality and the registered holder may agree.
8. The Municipality shall pay to the registered holder interest on any overdue amount of principal or interest in respect of any Debenture, both before and after default and judgment, at a rate per annum equal to the greater of the rate specified on the Amortization Schedule as attached to and forming part of the Debenture for such amount plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amount becomes overdue for so long as such amount remains overdue and the Municipality shall pay to the registered holder any and all costs incurred by the registered holder as a result of the overdue payment.
9. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular semi-annual interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.
10. Payments in respect of principal of and interest on the Debentures shall be made only on a day, other than Saturday or Sunday, on which banking institutions in Toronto, Ontario, Canada and the Municipality are not authorized or obligated by law or executive order to be closed (a "**Business Day**"), and if any date for payment is not a Business Day, payment shall be made on the next following Business Day as noted on the Amortization Schedule.
11. The Debentures are transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations will be delivered as directed by the transferor, in the case of a transfer or as directed by the registered holder in the case of an exchange.

12. The Municipality shall issue and deliver Debentures in exchange for or in substitution for Debentures outstanding on the registry with the same maturity and of like form in the event of a mutilation, defacement, loss, mysterious or unexplainable disappearance, theft or destruction, provided that the applicant therefor shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case of a mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed Debenture) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.
13. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of the By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.
14. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.
15. Reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed principal and interest cheques (if any) may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
16. If OILC elects to terminate its obligations under the rate offer agreement entered into between the Municipality and OILC, pursuant to which the Debentures are issued, or if the Municipality fails to meet and pay any of its debts or liabilities when due, or uses all or any portion of the proceeds of any Debenture for any purpose other than for a Capital Work(s) as authorized in the By-Law, the Municipality shall pay to OILC the Make-Whole Amount on account of the losses that it will incur as a result of the early repayment or early termination.

Notices

17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder. If the Municipality or any registered holder is required to give any notice in connection with the Debentures on or before any day and that day is not a Business Day (as defined in section 10 of these Conditions) then such notice may be given on the next following Business Day.

Time

18. Unless otherwise expressly provided herein, any reference herein to a time shall be considered to be a reference to Toronto time.

Governing Law

19. The Debentures are governed by and shall be construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable in Ontario.

Definitions:

- (a) **"Prime Rate"** means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of this Debenture: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the **"Reference Banks"**) as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the **"Prime Rate"** shall be the arithmetic mean of the rates quoted by those Reference Banks.
- (b) **"Make-Whole Amount"** means the amount determined by OILC as of the date of prepayment of the Debenture, by which (i) the present value of the remaining future scheduled payments of principal and interest under the Debenture to be repaid from the prepayment date until maturity of the Debenture discounted at the Ontario Yield exceeds (ii) the principal amount under the Debenture being repaid provided that the Make-Whole Amount shall never be less than zero.
- (c) **"Ontario Yield"** means the yield to maturity on the date of prepayment of the Debenture, assuming semi-annual compounding, which a non-prepayable Debenture made by the Province of Ontario would have if advanced on the date of prepayment of the Debenture, assuming the same principal amount as the Debenture and with a maturity date which is the same as the remaining term to maturity of the Debenture to be repaid minus 100 basis points.

THE CORPORATION OF THE NATION MUNICIPALITY

Schedule "C" to By-law Number 24-2024

Loan.....: 2905
Name.....: Nation Municipality, The Corporation of The
Principal: 2,466,376.00
Rate.....: 04.6000
Term.....: 300
Am Period: 0
Compound.: Semi-annual
Paid.....: Semi-annual
Plan.....: Fixed Principal
Accel.....: no
Method...: Simple
Prin/Int.: 106,209.58
Total Int: 1,447,465.10
Remaining: 0.00
Matures...: 04/02/2049

Pay #	Date	Amount Due	Principal Due	Interest Due	Rem. Principal
1	10/02/2024	106,209.58	49,327.52	56,882.06	2,417,048.48
2	04/02/2025	104,767.33	49,327.52	55,439.81	2,367,720.96
3	10/02/2025	103,934.30	49,327.52	54,606.78	2,318,393.44
4	04/02/2026	102,504.48	49,327.52	53,176.96	2,269,065.92
5	10/02/2026	101,659.02	49,327.52	52,331.50	2,219,738.40
6	04/02/2027	100,241.63	49,327.52	50,914.11	2,170,410.88
7	10/02/2027	99,383.74	49,327.52	50,056.22	2,121,083.36
8	04/02/2028	98,246.09	49,327.52	48,918.57	2,071,755.84
9	10/02/2028	97,108.45	49,327.52	47,780.93	2,022,428.32
10	04/02/2029	95,715.93	49,327.52	46,388.41	1,973,100.80
11	10/02/2029	94,833.17	49,327.52	45,505.65	1,923,773.28
12	04/02/2030	93,453.08	49,327.52	44,125.56	1,874,445.76
13	10/02/2030	92,557.89	49,327.52	43,230.37	1,825,118.24
14	04/02/2031	91,190.23	49,327.52	41,862.71	1,775,790.72
15	10/02/2031	90,282.61	49,327.52	40,955.09	1,726,463.20
16	04/02/2032	89,144.96	49,327.52	39,817.44	1,677,135.68
17	10/02/2032	88,007.32	49,327.52	38,679.80	1,627,808.16
18	04/02/2033	86,664.53	49,327.52	37,337.01	1,578,480.64
19	10/02/2033	85,732.04	49,327.52	36,404.52	1,529,153.12
20	04/02/2034	84,401.68	49,327.52	35,074.16	1,479,825.60
21	10/02/2034	83,456.76	49,327.52	34,129.24	1,430,498.08
22	04/02/2035	82,138.83	49,327.52	32,811.31	1,381,170.56
23	10/02/2035	81,181.48	49,327.52	31,853.96	1,331,843.04
24	04/02/2036	80,043.83	49,327.52	30,716.31	1,282,515.52
25	10/02/2036	78,906.19	49,327.52	29,578.67	1,233,188.00

26	04/02/2037	77,613.14	49,327.52	28,285.62	1,183,860.48
27	10/02/2037	76,630.91	49,327.52	27,303.39	1,134,532.96
28	04/02/2038	75,350.29	49,327.52	26,022.77	1,085,205.44
29	10/02/2038	74,355.63	49,327.52	25,028.11	1,035,877.92
30	04/02/2039	73,087.44	49,327.52	23,759.92	986,550.40
31	10/02/2039	72,080.35	49,327.52	22,752.83	937,222.88
32	04/02/2040	70,942.70	49,327.52	21,615.18	887,895.36
33	10/02/2040	69,805.06	49,327.52	20,477.54	838,567.84
34	04/02/2041	68,561.74	49,327.52	19,234.22	789,240.32
35	10/02/2041	67,529.78	49,327.52	18,202.26	739,912.80
36	04/02/2042	66,298.89	49,327.52	16,971.37	690,585.28
37	10/02/2042	65,254.50	49,327.52	15,926.98	641,257.76
38	04/02/2043	64,036.04	49,327.52	14,708.52	591,930.24
39	10/02/2043	62,979.22	49,327.52	13,651.70	542,602.72
40	04/02/2044	61,841.57	49,327.52	12,514.05	493,275.20
41	10/02/2044	60,703.93	49,327.52	11,376.41	443,947.68
42	04/02/2045	59,510.34	49,327.52	10,182.82	394,620.16
43	10/02/2045	58,428.65	49,327.52	9,101.13	345,292.64
44	04/02/2046	57,247.49	49,327.52	7,919.97	295,965.12
45	10/02/2046	56,153.37	49,327.52	6,825.85	246,637.60
46	04/02/2047	54,984.64	49,327.52	5,657.12	197,310.08
47	10/02/2047	53,878.09	49,327.52	4,550.57	147,982.56
48	04/02/2048	52,740.44	49,327.52	3,412.92	98,655.04
49	10/02/2048	51,602.80	49,327.52	2,275.28	49,327.52
50	04/02/2049	50,458.94	49,327.52	1,131.42	0.00

3,913,841.10 2,466,376.00 1,447,465.10

Municipalité de la Nation
Annual Repayment Limit Update
At December 31, 2023

Estimated ARL, as per MMAH confirmation	3,492,783
Less: Principal & interest payments on new loans taken out in 2023:	
Loan for watermain	884,225
Loan for lagoon upgrade	691,727
Loan for sports complex	779,982
	<u>2,355,935</u>
Revised estimated remaining ARL	<u>1,136,848</u>

FOR ILLUSTRATIVE PURPOSES ONLY:

Total loan room (est at 5.5%, 20 yrs)	<u>13,585,774</u>
Total loan room (est at 5.5%, 15 yrs)	<u>11,411,209</u>
Total loan room (est at 5.5%, 10 yrs)	<u>8,569,138</u>
Total loan room (est at 5.5%, 5 yrs)	<u>4,854,666</u>

Loan taken with Infrastructure Ontario for Touchette Bridge & Indian Creek Twin Culverts

2024 repayment as per amortization schedule supplied by IO	106,210
Revised estimated remaining ARL	<u>1,030,639</u>

FOR ILLUSTRATIVE PURPOSES ONLY:

Total loan room (est at 5.5%, 20 yrs)	<u>12,316,529</u>
Total loan room (est at 5.5%, 15 yrs)	<u>10,345,121</u>
Total loan room (est at 5.5%, 10 yrs)	<u>7,768,570</u>
Total loan room (est at 5.5%, 5 yrs)	<u>4,401,121</u>

Municipalité de la Nation
Mise à jour du plafond de remboursement annuel (PRA)
Au 31 décembre 2023

PRA estimé, selon la confirmation de MMAH	3,492,783
Moins: Paiements de capital et intérêts sur les nouveaux emprunts de 2023:	
Emprunt pour le conduit d'eau Limoges-Cheney	884,225
Emprunt pour la mise à niveau de la lagune	691,727
Emprunt pour le Complexe sportif	779,982
	<u>2,355,935</u>
PRA restant estimé, révisé	<u>1,136,848</u>

POUR FINS D'ILLUSTRATION SEULEMENT:

Valeur de l'emprunt (est à 5,5%, 20 ans)	<u>13,585,774</u>
Valeur de l'emprunt (est à 5,5%, 15 ans)	<u>11,411,209</u>
Valeur de l'emprunt (est à 5,5%, 10 ans)	<u>8,569,138</u>
Valeur de l'emprunt (est à 5,5%, 5 ans)	<u>4,854,666</u>

Emprunts avec Infrastructure Ontario pour le Pont Touchette & les double ponceaux sur Indian Creek
Remboursement de 2024 selon le tableau d'amortissement fourni par l'IO

106,210	
PRA restant estimé, révisé	<u>1,030,639</u>

POUR FINS D'ILLUSTRATION SEULEMENT:

Valeur de l'emprunt (est à 5,5%, 20 ans)	<u>12,316,529</u>
Valeur de l'emprunt (est à 5,5%, 15 ans)	<u>10,345,121</u>
Valeur de l'emprunt (est à 5,5%, 10 ans)	<u>7,768,570</u>
Valeur de l'emprunt (est à 5,5%, 5 ans)	<u>4,401,121</u>

CORPORATION OF THE NATION MUNICIPALITY

BY-LAW NO. 25-2024

BEING a By-Law of the Corporation of the Nation Municipality to confirm and authorize the acquisition of land into the road system and dedicate as a public highway.

WHEREAS, Section 31 of the Municipal Act, 2001 as amended provides authority for a municipality for establishing and widening highways and roads;

AND WHEREAS, the Council of the Corporation of the Nation Municipality desires to accept and dedicate certain portions of land as a public highway;

THEREFORE, the Council of the Corporation of the Nation Municipality enacts as follows:

- 1) The land described as Part of Property Identifier Number (PIN) 54153-0111, being Part of Lot 19, Concession 9 in the geographic Township of Caledonia, now The Nation Municipality, County of Prescott, designated as Part 1 on Reference Plan 46R8242 is hereby accepted and dedicated as a public highway to be known as “chemin St-Isidore / St-Isidore Road”, being Property Identifier Number (PIN) 54153-0134 and shall form part of the public road system within The Nation Municipality.
- 2) The land described as Part of Property Identifier Number (PIN) 54153-0111, being Part of Lot 19, Concession 9 in the geographic Township of Caledonia, now The Nation Municipality, County of Prescott, designated as Part 3 on Reference Plan 46R8242 is hereby accepted and dedicated as a public highway to be known as “chemin St-Isidore / St-Isidore Road”, along Property Identifier Number (PIN) 54153-0134, and is hereby accepted and dedicated as a public highway to be known as “montée Zolinger / Zollinger Sideroad”, along Property Identifier Number (PIN) 54153-0113 and shall form part of the public road system within The Nation Municipality.
- 3) A copy of this by-law shall be registered in the registry division for the County of Russell upon receiving three readings and final passing thereof.

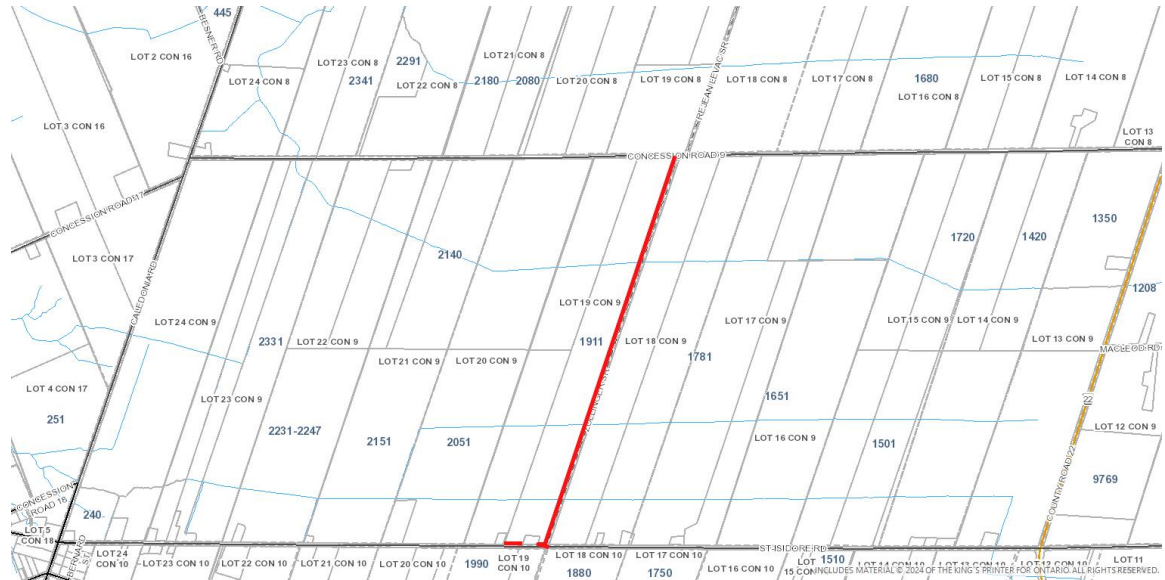
READ A FIRST, SECOND AND THIRD TIME AND PASSED IN OPEN COUNCIL
THIS 27th DAY OF MARCH 2023.

Francis Briere, Mayor

Josée Brizard, CAO/Clerk

(SEAL)

LOCATION SKETCH Road Widening on Zollinger and St-Isidore.



CORPORATION OF THE NATION MUNICIPALITY

BY-LAW NO. 26-2024

BEING a By-Law of the Corporation of the Nation Municipality to confirm and authorize the acquisition of land into the road system and dedicate as a public highway.

WHEREAS, Section 31 of the Municipal Act, 2001 as amended provides authority for a municipality for establishing and widening highways and roads;

AND WHEREAS, the Council of the Corporation of the Nation Municipality desires to accept and dedicate certain portions of land as a public highway;

THEREFORE, the Council of the Corporation of the Nation Municipality enacts as follows:

- 1) The land described as Part of Property Identifier Number (PIN) 69027-0131, being Part of Lots 28 & 29, Concession 4 in the geographic Township of Cambridge, now The Nation Municipality, County of Russell, designated as Parts 1, 2, 3 and 4 on Reference Plan 50R11491 is hereby accepted and dedicated as a public highway to be known as “rue Calypso / Calypso Street”, being Property Identifier Number (PIN) 69027-0359 and shall form part of the public road system within The Nation Municipality.
- 2) The land described as Part of Property Identifier Number (PIN) 69027-0130, being Part of Lot 29, Concession 4 in the geographic Township of Cambridge, now The Nation Municipality, County of Russell, designated as Parts 1 and 2 on Reference Plan 50R11552 is hereby accepted and dedicated as a public highway to be known as “rue Calypso / Calypso Street”, being Property Identifier Number (PIN) 69027-0359 and shall form part of the public road system within The Nation Municipality.
- 3) A copy of this by-law shall be registered in the registry division for the County of Russell upon receiving three readings and final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND PASSED IN OPEN COUNCIL
THIS 18th DAY OF MARCH 2024.

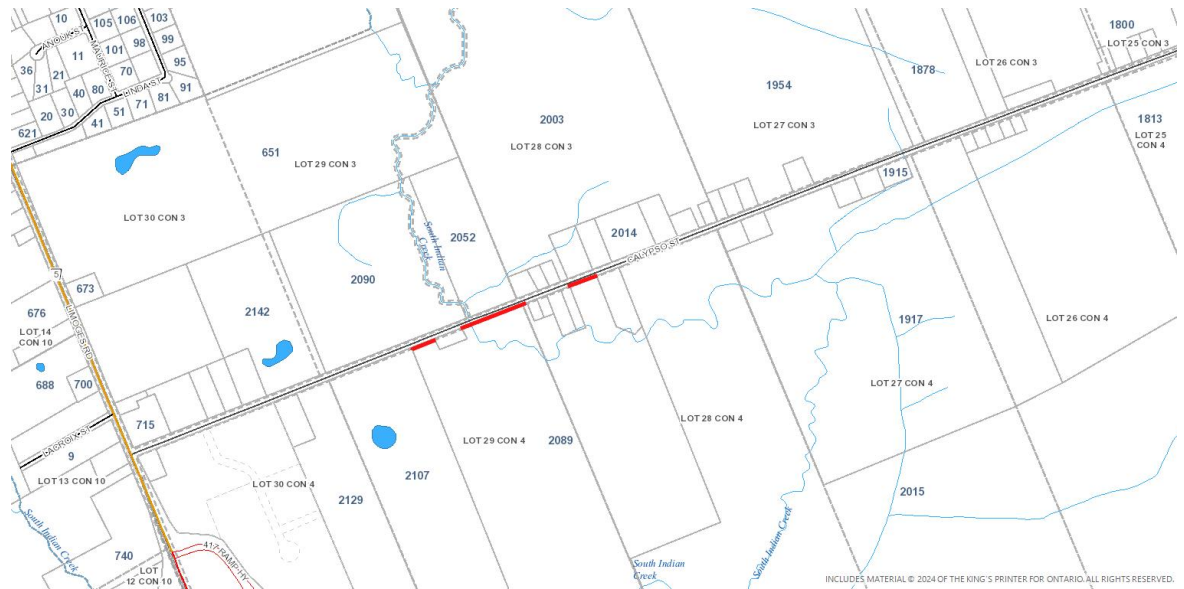
Francis Briere, Mayor

Josée Brizard, CAO/Clerk

(SEAL)

NOT PART OF BY-LAW

LOCATION SKETCH Road Widening on Calypso Street.



THE CORPORATION OF THE NATION MUNICIPALITY
BY-LAW NUMBER 27-2024

A BY-LAW TO APPOINT AN INTEGRITY COMMISSIONER FOR THE CORPORATION OF THE NATION MUNICIPALITY AND TO RENEW CONTRACT WITH JEAN-JACQUES LACOMBE

WHEREAS section 223.3 of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended (the “*Municipal Act*”), authorizes a municipality to appoint an Integrity Commissioner who reports to Council and who is responsible for performing in an independent manner the functions assigned by the municipality with respect to any or all of the responsibilities set out in section 223.3 of the *Municipal Act*, including, but not limited to, the application of the Code of Conduct for Members of Council;

AND WHEREAS the Office of the Integrity Commissioner and a Complaint Protocol for the Code of Conduct for Members of Council was established under By-law 19-2019.

AND WHEREAS The Nation Municipality established a Code of Conduct for the members of the Municipal Council, number AD-2016-02, as amended from time to time (resolution 31-2023).

AND WHEREAS Council deems it expedient to renew the contract with the Integrity Commissioner, Mr. Jean-Jacques Lacombe, for the purposes of investigating formal complaints under the Code of Conduct for Members of Council.

NOW THEREFORE the Council of the Corporation of The Nation Municipality enacts as follows:

1. That Jean Jacques LaCombe of Société Professionnelle LaCombe, be hereby appointed as the Integrity Commissioner for the Corporation of The Nation Municipality pursuant to section 223.3 of the *Municipal Act*.
2. That the Service Agreement between the Corporation of The Nation Municipality and Société Professionnelle LaCombe with respect to the position of Integrity Commissioner, be hereby adopted and forming part of this By-law as Schedule “A”.
3. That the Mayor and the Clerk be authorized to execute the said Service Agreement annexed hereto as Schedule “A” on behalf of the Corporation of The Nation Municipality.
4. That this By-law shall come into force and take effect on the day of its passing.

READ FIRST, SECOND AND DULY PASSED UPON THIRD READING in open Council this 18th day of March 2024.

Francis Brière, Mayor

Aimée Roy, Deputy Clerk

Seal

**EXTENSION AND AMENDMENT TO THE SERVICE AGREEMENT WITH THE
INTEGRITY COMMISSIONER MADE THIS 27th DAY OF FEBRUARY 2024**

BETWEEN:

THE CORPORATION OF THE NATION MUNICIPALITY

(hereinafter referred to as the “Corporation”)

and

SOCIÉTÉ PROFESSIONNELLE LACOMBE

(hereinafter referred to as the “Integrity Commissioner”)

WHEREAS on the 26th day of September 2022, the Corporation and the Integrity Commissioner (“the Parties”) entered into a Service Agreement for the services of the Integrity Commissioner (the “Original Agreement”) for a term of two (2) years ending on December 31st, 2024;

AND WHEREAS the Parties now wish to extend the term of the Original Agreement, as permitted by subsection 3.2 of the said Original Agreement.

NOW THEREFORE in consideration of the covenants, terms and condition contained herein, the parties agree as follows:

1. The Original Agreement is hereby extended for an additional term of two (2) years as permitted by subsection 3.2 of the Original Agreement, which term will begin immediately upon the expiration of the Original Agreement, being December 31st, 2024 and thus the extension agreement will end on December 31st, 2026.
2. The compensation specified in section 5 of the Original Agreement is hereby amended as follows:
 - a. For the first year of the two year term, that is from January 1st, 2025 to December 31st, 2025, the Integrity Commissioner shall be paid an annual retainer fee of Five Thousand (\$5,000) dollars plus HST, for the time that the Integrity Commissioner is carrying out his duties pursuant to subsections 2.1 c), d), e) and f) of the Original Agreement. The retainer fee for this first year shall be payable on January 1st, 2025.
 - b. For the second year of the two year term, that is from January 1st, 2026 to December 31st, 2026, the Integrity Commissioner shall be paid an annual retainer fee of Six Thousand (\$6,000) dollars plus HST, for the time that the Integrity Commissioner is carrying out his duties pursuant to subsections 2.1 c), d), e) and f) of the Original Agreement. The retainer fee for this second year shall be payable on January 1st, 2026.
 - c. During this extended two year term, the Integrity Commissioner shall be paid an hourly fee of Two Hundred (\$200) dollars plus HST for the time that the Integrity Commissioner is carrying out

his duties pursuant to subsections 2.1 a) and b) of this Agreement.

3. Except as specifically amended herein, this Extension and Amending Agreement shall be on the same terms and conditions as provided for in the Original Agreement between the Parties, a copy of which Original Agreement is attached hereto.

IN WITNESS THEREOF, the Corporation and the Integrity Commissioner have executed this Agreement.

The Corporation of the Nation Municipality
per:

Société Professionnelle LaCombe
per:

Current Outbreaks

Please be advised that the following facilities are or were experiencing outbreaks.

Date Format: Year-Month-Day

DATE: 2024-03-13

FACILITY	LOCATION	TYPE OF OUTBREAK	ORGANISM	DATE REPORTED	DATE DECLARED OVER	DATE LAST MODIFIED
The Palace Retirement Home	Alexandria	Enteric	Unknown	2024-03-11		2024-03-11
Community Linving Glengarry - Roy Crescent Residence	Green Valley	Enteric	Unknown	2024-03-10		2024-03-11
Dundas Manor	Winchester	Respiratory	COVID-19	2024-03-06		2024-03-06
Russell Meadows	Casselman	Respiratory	Influenza A	2024-03-05		2024-03-08
Glengarry Memorial Hospital	Alexandria	Respiratory	COVID-19	2024-03-04	2024-03-12	2024-03-12
Cornwall Community Hospital 6 South	Cornwall	Respiratory	COVID-19	2024-03-03	2024-03-11	2024-03-11
Cornwall Community Hospital - 1700 POD	Cornwall	Respiratory	COVID-19	2024-02-28	2024-03-08	2024-03-08
Le Genesis Retirement Home	Limoges	Respiratory	COVID-19	2024-02-27	2024-03-05	2024-03-05
Chartwell McConnell	Cornwall	Enteric	Unknown	2024-02-27		2024-02-27
Lancaster Long Term Care	Lancaster	Respiratory	Influenza A	2024-02-26		2024-02-26
Maxville Manor	Maxville	Enteric	Unknown	2024-02-21		2024-02-21
Southbridge Cornwall	Cornwall	Respiratory	Human Coronavirus (not Covid-19)	2024-02-21		2024-03-07
Caressant Care	Bourget	Enteric	Norovirus	2024-02-18	2024-03-04	2024-03-04
Champlain Long Term Care	L'Original	Respiratory	Influenza A	2024-02-17	2024-03-05	2024-03-05
Dundas Manor	Winchester	Enteric	Norovirus	2024-02-16	2024-03-06	2024-03-06
St Joseph Continuing Care Centre	Cornwall	Respiratory	Human Coronavirus (not Covid-19)/Influenza A	2024-02-16		2024-02-20
Rockland Manor	Rockland	Respiratory	COVID-19	2024-02-16	2024-03-05	2024-03-05
Pinecrest Nursing Home	Plantagenet	Respiratory	Metapneumovirus	2024-02-15	2024-03-04	2024-03-04

COVID-19 Institutional Outbreak Definition

As of May 2023, the definition of a COVID-19 outbreak in an institution is two or more residents/patients who are epidemiologically linked (e.g., floor/unit), both with a positive result from a PCR test OR rapid molecular test OR rapid antigen test within a 7-day period where both cases have reasonably acquired their infection in the setting.

Local Influenza Activity

Influenza A and B cases have been reported in our region.

- [For provincial influenza activity, click here.](#)
 - [For national influenza activity, click here.](#)
-

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February, 22 2024

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- 2024 is an AMO Board Election Year!
- Meet the 2024 AMO Youth Fellows.
- Consultation on *Seniors Active Living Centres Act*.
- Nominations open for Lieutenant Governor's Award.
- Electrification and Energy Transition Panel report.
- Consultation: Rural Economic Development Strategy.
- Applications open: Rural Transit Solutions Fund.
- Cyber Security Education for Municipal Councilors.
- Advanced Councillor Training Series to Revitalize your Leadership.
- Disability Inclusion Workshop and Panel Discussion – Beyond AODA compliance.
- Managing Communications through Uncomfortable Times – Limited space.
- Navigating Conflict - Pre-requisite for NEW advanced strategies course.
- Upcoming Webinar: Financial Analysis for Energy Projects.
- Blog: Supporting and Strengthening Local Leadership.
- Register for OMERS Annual Meeting on April 3, 2024.
- Guidelines for acoustical engineering services in Land-use Planning Process.
- Ontario Age-Friendly Communities 2024 Conference.
- Calls to action for municipalities on economic abuse.
- Housing access in higher education host communities.
- Helpful condo living tips for Ontario residents.
- Future of Aging Summit next May.
- 2024 Farmland Forum.
- Careers.

AMO Matters

Elections for positions to the AMO Board of Directors will occur at the AMO Annual Conference, hosted by the City of Ottawa in August 2024. [Click here](#) for answers to some frequently asked questions if you are considering running.

We are extremely proud to announce the 2024 AMO Youth Fellows! [Follow this link](#) to learn about Elizabeth, Henry, and Thomas who were selected from a tremendous group of more than 80 highly qualified young Ontario residents who are passionate about local issues and municipal government.

Provincial Matters

MSAA is [proposing a new regulation](#) that would prescribe entities that could contribute towards a Seniors Active Living Centre program's operational cost. The deadline for comments is March 22, 2024.

Nominations are open for the Lieutenant Governor's Medal of Distinction in Public Administration, Ontario's highest honour for public service. [Nominate someone](#) from your municipality by April 30.

Ontario's electrification and energy transition panel has released its [final report](#) outlining recommendations for long-term energy planning.

The province is conducting a [survey](#) to inform the creation of a Rural Economic Development Strategy. Share your ideas on how the province can support rural communities plan for economic success.

Federal Matters

Infrastructure Canada is now accepting applications for the Planning and Design Projects Stream of the Rural Transit Solutions Fund (up to \$50,000). Visit their [website](#) for more information and [webinar dates](#).

Education Opportunities

Designed for elected officials, this workshop will provide insight and information to better understand the landscape and critical decisions to preventing, preparing for, and responding to cybersecurity incidents. [Register for the March 20 Cyber Security workshop](#).

As an elected municipal official we know the pressure you deal with is real and we are here to support you. AMO has developed 3 sessions focused on core elements of leadership. Register for the [March 22 Session 1 workshop](#), [May 29 Session 2 workshop](#), and the [October 2 Session 3 workshop](#).

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The Managing Communications through Uncomfortable Times interactive, one-day course will teach participants how to manage all aspects of crisis communications during an emergency or large-scale event. Claim your space for the [March 27 Managing Communications through Uncomfortable Times Workshop](#).

Navigating Conflict Relationships for Elected Officials is one of AMO's most popular training offerings. This course helps you understand and navigate why relationships are or become challenging. Join your colleagues at the [March workshop](#) to gain skills in building collaborative relationships and negotiating difficult ones in your role as an elected municipal official. Attendees are invited to register for the [April Advanced Strategies workshop](#).

LAS

How do you know if an energy conservation opportunity in your facility is worth pursuing? Join SaveONenergy and LAS on March 8 for a free webinar and take a deep dive into the complexities of energy projects financing and life cycle costing. Space is limited. [Register here](#) today – Part Four of the Municipal Series.

AMO has traditionally provided education workshops following each municipal election focused on supporting new heads of council, but this year, there are a range [education workshops](#) aimed at supporting the many facets of local leadership.

MEPCO

Registration is now open for the [2024 OMERS Annual Meeting](#) taking place in-person at the Metro Toronto Convention Centre or virtually by webcast.

Municipal Wire*

Professional Engineer's Ontario has released [a guideline](#) to support the preparation of acoustical assessments and studies to support land use applications.

[Register](#) for the "[Building Healthy Communities: Uniting Experience, Research, and Practice for Ontario's Age-Friendly Future](#)" virtual conference. The free conference is organized into three themed morning sessions on March 20-22.

The [Canadian Centre for Women's Empowerment](#) (CCFWE) released [calls to action for municipalities](#) to address economic abuse in gender-based violence strategies. For more information contact [Michaela Mayer](#).

The International Town and Gown Association and Town and Gown Association of Ontario [launched a survey](#) seeking input from municipal leaders on Canada's student housing crisis. Participate by March 5.

The Condominium Authority of Ontario's [2024 Winter Information Kit](#) offers useful and shareable tips to help Ontario condo residents navigate the ins and out of condo living this season.

The Future of Aging Summit in Toronto from May 15-17, 2024 will bring together policymakers and others focused on building age-friendly societies. See the speaker lineup and register at [agingsummit.ca](#).

The Ontario Farmland Trust is [hosting a forum on March 21st](#) to explore the importance of strong policy for farmland and environmental protection, succession planning for Ontario's food system, and how municipalities can support land access.

Careers

[Appeals Specialist - Ministry of Long Term Care](#). Closing date: March 07.

[Chief Administrative Officer - Municipality of Central Elgin](#) . Closing Date: March 12.

[Commissioner, Corporate Services & Chief Financial Officer - Region of Waterloo](#). Closing Date:

[City Manager - City of Thunder Bay](#). Closing Date: March 15.

[Manager, Planning - County of Simcoe](#). Closing Date: March 8.

[Data Analysis Coordinator - Region of Durham](#). Closing Date: March 6.

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Julie Langlois-Caisse

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- Strategies for Navigating Conflict Relationships for Strong Council Outcomes.
- Learn more about municipal investments - Upcoming workshops.
- Cyber Incident Management webinar - March 21.
- Upcoming webinar: Road & Sidewalk Assessment Service.
- Upcoming webinar: Financial Analysis for Energy Projects.
- March is made for webinars.
- 2024 Farmland Forum: The Future of Ontario Farmland.
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Build your understanding on the historical and contemporary roots of anti-semitism and anti-islamophobia, how to address these and how to build relationships and allyships. Register for the [March 6 anti-islamophobia](#) workshop and [April 24 antisemitism](#) workshop today.

AMO's planning training supports its members in two important ways: [April 17 Foundations in Planning](#) builds foundational knowledge and insight into planning legislation and municipal requirements and roles and the [April 18 Advanced Land Use Planning - A Deeper Dive](#) training works through case studies and lessons learned to build your strategic management and decision making on local planning issues.

ONE Investment

ONE Investment Basics and Beyond Workshops provide an overview of eligible avenues for municipal investing under both the Legal List and Prudent Investor standards in the *Municipal Act*. We have both in-person and virtual options. Learn more and [register here](#).

LAS

Are you concerned with cyber threats? LAS hosts a [free webinar](#) about cyber-Incident management responses on March 21. Learn more about a program designed to help you manage cyber incidents.

Do you have a road or sidewalk survey on your 2024 to-do list? Join our webinar on March 20 for updates on the [LAS Road & Sidewalk Assessment Service](#), providing better data for better decision making. [Register here](#).

How do you know if an energy conservation opportunity in your facility is worth pursuing? Join SaveONenergy and LAS on March 8 for a free webinar and take a deep dive into the complexities of energy projects financing and life cycle costing. Space is limited. [Register here today](#) - Part 4 of the Municipal Series.

LAS provides a variety of free webinars on subjects that will help your municipal staff save time and money. All registrants will receive a link to the recordings. Learn more and [sign up here](#).

Municipal Wire*

The Ontario Farmland Trust is [hosting a forum on March 21st](#) to explore the importance of strong policy for farmland and environmental protection, succession planning for Ontario's food system, and how municipalities can support land access.

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The Future of Aging Summit in Toronto from May 15-17, 2024 will bring together policymakers and others focused on building age-friendly societies. See the speaker lineup and register at [agingsummit.ca](#).

Careers

[Chief Electoral Officer of Nunavut - Government of Nunavut](#). Closing date: March 22.

[Manager, Solid Waste Policy and Planning - City of Toronto](#). Closing date: March 14

[Senior Project Manager SWMS - City of Toronto](#). Closing date: March 19.

[Program Manager, Facilities Maintenance - City of Peterborough](#). Closing date: March 6.

[Business Technology Coordinator - Region of Durham](#). Closing date: March 7.

[CAO/Clerk/Treasurer - Township of Nipigon](#). Closing date: March 13.

[Real Property Acquisition Specialist - County of Simcoe](#). Closing date: March 8.

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March, 07 2024

In This Issue

- Application for the PJ Marshall Awards is open.
- Information to assist Municipalities in flood preparedness.
- Consultation on *Ontario Energy Board Act* changes
- Consultation on *Northern Services Boards Act*.
- Consultation on *Seniors Active Living Centres Act*.
- Nominations open for Lieutenant Governor's Award.
- Consultation: Rural Economic Development Strategy.
- Land use planning framework for energy project siting.
- Applications open: My Main Street Fund.
- Applications open: Rural Transit Solutions Fund.
- Consultation: 2025 National Construction Codes
- OSUM 2024 Conference - Program release.
- Cyber Security Education for Municipal Councilors.
- Advanced Councillor Training Series to Revitalize Your Leadership.
- Disability inclusion workshop and discussion: Beyond AODA compliance.
- Managing Communications through Uncomfortable Times - Limited space.
- Anti-Semitism and Anti-Islamophobia: Spring workshops.
- Indigenous Community Awareness training.
- Land Use Planning - Foundations and Deeper Dive workshops.
- Strategies for Navigating Conflict Relationships for Strong Council Outcomes.
- Learn more about municipal investments - Upcoming Workshops.
- Blog: Mitigating Auto Theft Risk for High-Target Vehicles.
- LAS webinar: LiDAR, Imagery, and AI for a High-Tech Future.
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- Careers.

AMO Matters

The Peter J. Marshall Municipal Innovation Award celebrates municipal governments in Ontario that implement new and innovative ways to make public services, facilities, and infrastructure better for Ontarians. View full details [here](#).

Provincial Matters

As Ontario flood season arrives, MNRF has circulated a [fact sheet](#) with [roles and responsibilities](#) to assist municipalities in flood preparedness (French versions [1](#) & [2](#)). Information is also available [online](#).

The Ministry of Energy is considering [changes to the Ontario Energy Board Act](#) that would require broader consultation by the OEB (including with municipalities) and increase the leave to consult threshold. Submissions due by April 7.

MNDM is exploring changes to the [Northern Services Boards Act](#) (NSBA) to modernize provisions across various governance areas of Local Service Boards. The deadline for comments is March 19, 2024.

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On February 22, the IESO hosted a webinar with MMAH and OMAFRA providing an overview of the current land use planning policies in place to guide the siting of energy projects in prime agricultural areas. A [recording of the session is available](#).

Federal Matters

The Federal Economic Development Agency for Southern Ontario and the Canadian Urban Institute are offering [two streams of funding](#) for initiatives to support main streets in southern Ontario. Apply by March 31.

Infrastructure Canada is now accepting applications for the Planning and Design Projects Stream of the Rural Transit Solutions Fund (up to \$50,000). Visit their [website](#) for more information.

The Canadian Board for Harmonized Construction Codes is [consulting on proposed changes](#) for the 2025 national codes. Feedback collected will also serve as [consultation for Ontario's 2026/27 Building Code](#). Submissions due April 14.

Education Opportunities

Join your small urban colleagues in Orillia May 1 - 3 in discussion, examination and advocacy on matters unique to your communities and to hear provincial leaders. [View the full program](#) and [register today](#).

Designed for elected officials, this workshop will provide insight and information to better understand the landscape and critical decisions to preventing, preparing for, and responding to cybersecurity incidents. [Register for the March 20 Cyber Security workshop](#).

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These informative workshops provide you invaluable insight on the historical and contemporary roots of anti-semitism and anti-islamophobia, how to address these and how to build relationships and allyships. Register for the [April 24 antisemitism](#) and [May 15 anti-islamophobia](#) workshop today.

OFIFC and AMO are offering training to build indigenous cultural competency in municipal government. Through a self-paced learning module and live virtual component, this training will provide knowledge and tools to utilize in moving improved and stronger Indigenous-municipal relations forward in Ontario. [Register today for the April 2](#) workshop.

AMO's planning training supports its members in two important ways: [April 17 Foundations in Planning](#) builds foundational knowledge and insight into planning legislation and municipal requirements and roles and the [April 18 Advanced Land Use Planning - A Deeper Dive](#) training works through case studies and lessons learned to build your strategic management and decision making on local planning issues.

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ONE Investment Basics and Beyond Workshops provide an overview of requirements and eligible avenues for Municipal Investing under both the Eligible Investment regulation and Prudent Investor standards in the *Municipal Act*. We have both in-person and virtual options. Learn more and [register here](#).

LAS

Car theft increased 72% between 2014 and 2021 and jumped an additional 14% just in the last few years. Read [our latest blog](#) about how to protect yourself.

Discover the potential of LiDAR, imagery, and AI in supercharging your asset management initiatives, regardless of community size. Join Streetscan on March 20 for a presentation on new developments in the [LAS Road & Sidewalk Assessment Service](#). [Register here](#).

Do you have a road or sidewalk survey on your 2024 to-do list? Join our webinar on March 20 for updates on the [LAS Road & Sidewalk Assessment Service](#), providing better data for better decision making. [Register here](#).

How do you know if an energy efficient project in your facility is worth pursuing? Join SaveONenergy and LAS on March 8 for a free webinar and take a deep dive into the complexities of energy projects financing and life cycle costing. Space is limited. [Register here today](#) - Part 5 of the Municipal Series.

Municipal Wire*

The Invasive Species Centre with support from Ontario's Ministry of Natural Resources and Forestry opens the [Invasive Species Action Fund](#) intake. The fund assists municipalities in combating priority species. Apply by April 11.

The Ontario Farmland Trust is [hosting a forum on March 21](#) to explore the importance of strong policy for farmland and environmental protection, succession planning for Ontario's food system, and how municipalities can support land access.

[Register](#) for the "[Building Healthy Communities: Uniting Experience, Research, and Practice for Ontario's Age-Friendly Future](#)" virtual conference. The free conference is organized into three themed morning sessions on March 20-22.

The Future of Aging Summit in Toronto from May 15-17 will bring together policymakers and others focused on building age-friendly societies. See the speaker lineup and register at agingsummit.ca.

Careers

[Director Financial Management & Planning/Deputy Treasurer - Niagara Region](#). Closing date: March 21.

[General Manager, Long Term Care Division - County of Lambton](#). Closing date: March 10.

[Planner - Rideau Valley Conservation Authority](#). Closing date: April 5.

[Chief Administrative Officer - Township of Stone Mills](#). Closing date: March 29.

[Client Representative Assistant - Ministry of the Attorney General](#). Closing date: March 19.

[Operations Policy and Research Analyst - City of Oshawa](#). Closing date: March 13.

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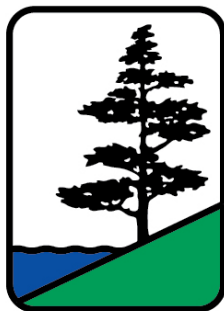
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SOUTH NATION
CONSERVATION
DE LA NATION SUD

Flood Contingency Plan

2024





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SNC Staff	15
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Executive Summary

The South Nation Conservation (SNC) 2024 Flood Contingency Plan was prepared following the provincial standards established in *Ontario Flood Forecasting and Warning: Implementation Guidelines for Conservation Authorities and Ministry of Natural Resources and Forestry (2023)*. The Flood Forecasting and Warning Program is part of the Ministry of Natural Resources and Forestry's Emergency Response Plan that describes how to respond in the event of flood conditions. To reduce the risk of loss of life, injury and property damage, SNC strives to provide flood warning messages with enough lead time for municipalities and the public to take action.

Messaging

Four types of flood messages may be issued by SNC depending upon the situation. From least to most urgent, they are:

WATERSHED CONDITIONS STATEMENT	Water Safety Statement	General notice of high flows, melting ice or other factors which could be dangerous for users such as boaters, anglers and swimmers, but flooding is not expected.
	Flood Outlook Statement	General notice of the potential for flooding based on weather forecasts calling for heavy rain, snow melt, high winds or other conditions.
SHORELINE CONDITIONS STATEMENT	Water Safety Statement	Identical to the Watershed Conditions – Water Safety Statement but adapted for use along the St. Lawrence River (see Section 6.2).
	Flood Outlook Statement	Identical to the Watershed Conditions – Flood Outlook Statement but adapted for use along the St. Lawrence River (see Section 6.2).
FLOOD WATCH		There is the potential for flooding within specific watercourses and municipalities.
FLOOD WARNING		Flooding is imminent or occurring within specific watercourses and municipalities.



Roles and Responsibilities

- **Ministry of Natural Resources and Forestry (MNRF):** Will maintain a provincial flood warning system to alert Conservation Authorities.
- **South Nation Conservation (SNC):** Will maintain a flood warning system throughout its jurisdiction for alerting municipal representatives, the media, local police, the Ontario Provincial Police and the MNRF.
- **Municipalities:** Municipalities are responsible for responding to a flood. When a flood event occurs, it is the responsibility of the municipality to implement their Emergency Response Plan, or similar.

Communication

- SNC shall maintain lines of communication between municipalities and appropriate agencies during a flood event.
- Any questions or feedback regarding this plan or other aspects of dealing with flood emergencies may be directed to SNC. SNC's Flood Forecasting and Warning team may be reached by phone: 1-877-984-2948 or email: waterwatch@nation.on.ca. See **Appendix A** for additional contact details.

1.0 Background

Flood Forecasting and Warning is part of the Ministry of Natural Resources and Forestry (MNRF) Emergency Response Plan, which was developed in accordance with Ontario's *Emergency Management & Civil Protection Act*. The Emergency Response Plan describes the services provided by the MNRF and its partners in response to flood conditions and how to respond in the event of flood conditions. To reduce the risk of loss of life, injury and property damage, South Nation Conservation (SNC) strives to provide flood warning messages with enough lead time for municipalities and the public to take action.

As the leading agency, the MNRF delegates to Conservation Authorities, such as SNC, the responsibility for monitoring water levels and conducting flood forecasting and warning at a local level. The goal of the Conservation Authorities is to provide the greatest lead time possible for municipalities to react in order to reduce the risk of loss of life, injury and property damage as a result of flooding.

The SNC 2024 Flood Contingency Plan was prepared following the provincial standards established in the *Ontario Flood Forecasting and Warning: Implementation Guidelines for*



Conservation Authorities and Ministry of Natural Resources and Forestry (2023) prepared by the Provincial Flood Forecasting and Warning Committee.

2.0 Purpose of the Plan

The purpose of this plan is to summarize the course of action that will be taken by SNC if a flood event threatens to occur, or does occur, in SNC's jurisdiction (see **Figure 1**).

One of the responsibilities of SNC is to maintain a flood warning system throughout the jurisdiction to alert municipalities, counties, media, local police, Ontario Provincial Police, MNRF and other stakeholders of flood threats.

The purpose of SNC's flood warning system is two-fold:

1. To provide advance notice of flood conditions to member municipalities and the public so that municipal officials and citizens can respond in a timely manner to avoid or minimize the loss of property.
2. To provide on-going updates of flood forecasts and watershed conditions during a flood event.

Flood forecasting is a provincially mandated service provided to municipalities by Conservation Authorities. SNC maintains a network of flood forecasting stations and monitors weather and flood information to notify municipalities of potential or imminent flood conditions.

In this role, SNC acts in an advisory capacity only, providing continuous monitoring of flood conditions. SNC is not responsible for flood response other than in the operation of its own water control structures. During a flood situation, SNC's office will be available to monitor water levels and weather conditions on a 24-hour basis, as required.

See Appendix A for SNC staff contact details.

Municipalities are responsible for responding to an impending flood. If a municipality declares a state of emergency, the MNRF becomes the lead ministry responsible for flooding emergencies.

This plan will be revised, updated and sent to the emergency contacts distribution list by SNC, on an annual basis.

The list includes emergency contacts from:

- Member Municipalities and Counties;
- MNRF Surface Water Monitoring Centre;
- MNRF Kemptville;



- MNRF Provincial Response Centre;
- Emergency Management Ontario;
- Ontario Provincial Police (OPP);
- Other stakeholders: Ontario Power Generation, Hydro Quebec, Laplante Hydro Station, etc.;
- Neighbouring Conservation Authorities; and
- SNC Staff and Board Members.

3.0 Roles and Responsibilities

As per the MNRF's Flood Forecasting and Warning Guidelines, the following describes the roles and responsibilities of the MNRF, SNC and municipalities:

3.1 Ministry of Natural Resources and Forestry

The MNRF will maintain a provincial flood warning system to alert Conservation Authorities.

To implement its responsibilities, the MNRF will:

- Design approval and maintenance of the basic data collection system and archiving;
- Provide early alerts of major precipitation events;
- Issue Provincial Advisories;
- Provide interpretation of precipitation and runoff forecasting;
- Coordinate programs;
- Respond to a request by a municipality for provincial assistance should the total resources of the municipality be committed or inadequate or the municipality has declared an emergency situation; and
- Coordinate delivery of the provincial response in a declared emergency.

3.2 South Nation Conservation

SNC will maintain a flood warning system throughout its jurisdiction for alerting municipal representatives, the media, local police, the OPP, the MNRF, etc.



To implement its responsibilities, SNC will:

- Operate and maintain a data collection and monitoring network;
- Interpret area conditions affecting flooding, including weather patterns, ice jams, etc.;
- Forecast stream flows and water levels; and
- Prepare flood messages outlined in **Section 6.0** of this document and send to the emergency contacts distribution list.

3.3 Municipalities

Municipalities are encouraged to have their own flood contingency plan, which could incorporate SNC's Flood Contingency Plan. While SNC will provide continuous monitoring of water levels and weather conditions, it is a municipal responsibility to respond to a flood by implementing their own plan. The Municipality is responsible for:

- Developing and maintaining an emergency plan to deal with a flood or other emergencies;
- Liaising with SNC;
- Assessing the flood situation;
- Declaring a municipal emergency;
- In case of municipal emergency, implementing the municipal Emergency Response Plan, or similar, and coordinating the municipal response; and
- Requesting provincial assistance if additional resources are needed.

4.0 Flood Prone Areas

Flood prone areas are low-lying areas that are susceptible to flooding.

Within SNC's jurisdiction, there are six flood prone areas, including (see **Figure 1**):

- Brinston - Oak Valley Area (North & South Dundas)
- Plantagenet - Fournier Area (Nation & Alfred-Plantagenet)
- Bear Brook Area (Cumberland & Clarence-Rockland)
- South Castor Area near Vernon (Osgoode)
- Middle Castor Area upstream of Metcalfe (Osgoode)



- Lords Mills (Augusta & Edwardsburgh)
- St Lawrence River
- Ottawa River

With the expansion of SNC's jurisdiction, additional flood prone areas may exist but are not currently mapped. SNC conducts additional surveillance in these unmapped areas to collect the necessary data for future mapping.

Flooding problems normally occur during the spring runoff from a combination of snowmelt and rainfall. However, flooding can also occur any time of the year with the onset of excessive rainfall or snowmelt.

5.0 SNC Flood Forecasting and Warning System

The goals of flood forecasting and warning are:

- To reduce the risk of loss of life and property damage due to flooding through the issuance of flood messages; and
- To provide information for the safe operation of water control structures.

To accomplish these goals, SNC maintains a Flood Forecasting and Warning System as follows:

A) Monitoring Network and Data Collection System

SNC, in partnership with the MNRF and Environment and Climate Change Canada, maintains a network of stream gauges, rain gauges, as well as ice and snow survey sites within SNC's jurisdiction. The data collected can be used to quantify the components of a hydrologic cycle. Monitoring can also include visual inspections of watercourses.

B) Daily Planning Cycle

The Daily Planning Cycle is a series of scheduled tasks, performed daily to ensure that the flood potential can be identified in a timely manner. The Daily Planning Cycle includes the analysis of the following parameters:

- i. Daily water levels and flows collection at 6:00 a.m.;
- ii. Daily check of forecasts for weather conditions, precipitation and temperatures; and
- iii. Snow and ice survey data.



After the Daily Planning Cycle parameters are analyzed, SNC predicts the flood potential (i.e. Low, Moderate or High).

C) Flood Duty Officer

The Flood Duty Officer is a designated SNC staff member responsible for carrying out the Daily Planning Cycle. This individual will be available on a 24-hr basis, seven days a week during potential flood periods. To contact SNC's Flood Duty Officer, see the contact list in **Appendix A**, beginning with the first entry.

D) Messaging

SNC will make every effort to send out flood warning messages with enough lead time to allow member municipalities and the public to respond to a flood. See **Section 6.0** for the types of messages that may be issued by SNC.

6.0 Messaging

Four types of flood messages may be issued by SNC depending on the situation, (see **Figure 2** for example). They will be issued by e-mail and made available on SNC's website: www.nation.on.ca. Updates about road closures can also be found on SNC's website. SNC's contact list for Flood Forecasting and Warning is located in **Appendix A**.

The Provincial Icon will be included on the statements. The statements will be organized by region as follows; South Nation Watershed; Ottawa River; and St. Lawrence River.

6.1 Watershed Conditions Statement

A Watershed Conditions Statement is a general notice of potential flooding or other conditions that pose a risk to personal safety, such as high flows, and unsafe ice. There are two types of Statements:

- **Water Safety Statement:** Indicates that high flows, melting ice or other factors could be dangerous for users such as boaters, anglers and swimmers, but flooding is not expected.
- **Flood Outlook Statement:** Gives early notice of the potential for flooding based on weather forecasts calling for heavy rain, snow melt, high winds or other conditions.

A Watershed Conditions Statement is usually issued before overbank flow occurs, before Spring break-up or any other time of year, as conditions warrant, or as a general reminder of the potential



for high flows and unsafe conditions. The Watershed Conditions Statement will be emailed to the emergency contacts distribution list.

Represented as yellow in the Provincial Icon.

Copies of all transmissions shall be maintained at the SNC office in Finch, Ontario.

6.2 Shoreline Conditions Statement

The Shoreline Conditions Statement is a Watershed Conditions Statement (the lowest severity message) adapted for use along the St. Lawrence River in accordance with the Interim Strategy for Issuing Provincial Flood Messages for Static Water Levels on the Great Lakes and St. Lawrence River.

There are two types of Shoreline Conditions Statements:

- **Water Safety Statement:** Indicates that high flows, melting ice or other factors could be dangerous for users such as boaters, anglers and swimmers, but flooding is not expected.
- **Flood Outlook Statement:** Gives early notice of the potential for flooding based on weather forecasts calling for heavy rain, snow melt, high winds, or other conditions.

Represented as yellow in the Provincial Icon.

6.3 Flood Watch

A Flood Watch is issued to notify Municipalities and other primary contacts that the potential for flooding exists within specific watercourses and municipalities. The Flood Watch will include the watershed conditions, the potential impact and a hydro-meteorological forecast. Municipalities receiving a Flood Watch should initiate a check on their municipal emergency plans. The Flood Watch will be emailed to the emergency contacts distribution list.

Represented as orange in the Provincial Icon.

6.4 Flood Warning

A Flood Warning with the title “ACTION” will be issued as a notice that flooding is imminent or occurring within specific watercourses and municipalities. Municipalities receiving a Flood Warning should commence the issuing of warnings to households, businesses and industries, which may be threatened. Municipalities should be referring to their municipal emergency plans.

Flood Warnings shall be emailed to the emergency contacts distribution list and reception confirmed by telephone. When a Flood Warning message has been prepared and the prime method of communication is inoperable, every alternate means of transmission must be



considered, whether it is by radio, vehicle or on foot. The back-up communication system shall be the Ontario Provincial Police Communications Unit (1-888-310-1122) or alternatively, a Flood Warning message shall be passed to the local police detachments or municipal police. The officer-in-charge will then be responsible for alerting the proper municipal officials.

Represented as red in the Provincial Icon.

7.0 Lines of Communication

SNC shall maintain lines of communication between municipalities and appropriate agencies during a flood event (see **Figure 3**).

Any questions or feedback regarding this plan or other aspects of dealing with flood emergencies should be directed to SNC (see SNC contacts in **Appendix A**, beginning with the first entry). For more information, visit www.nation.on.ca or email waterwatch@nation.on.ca.

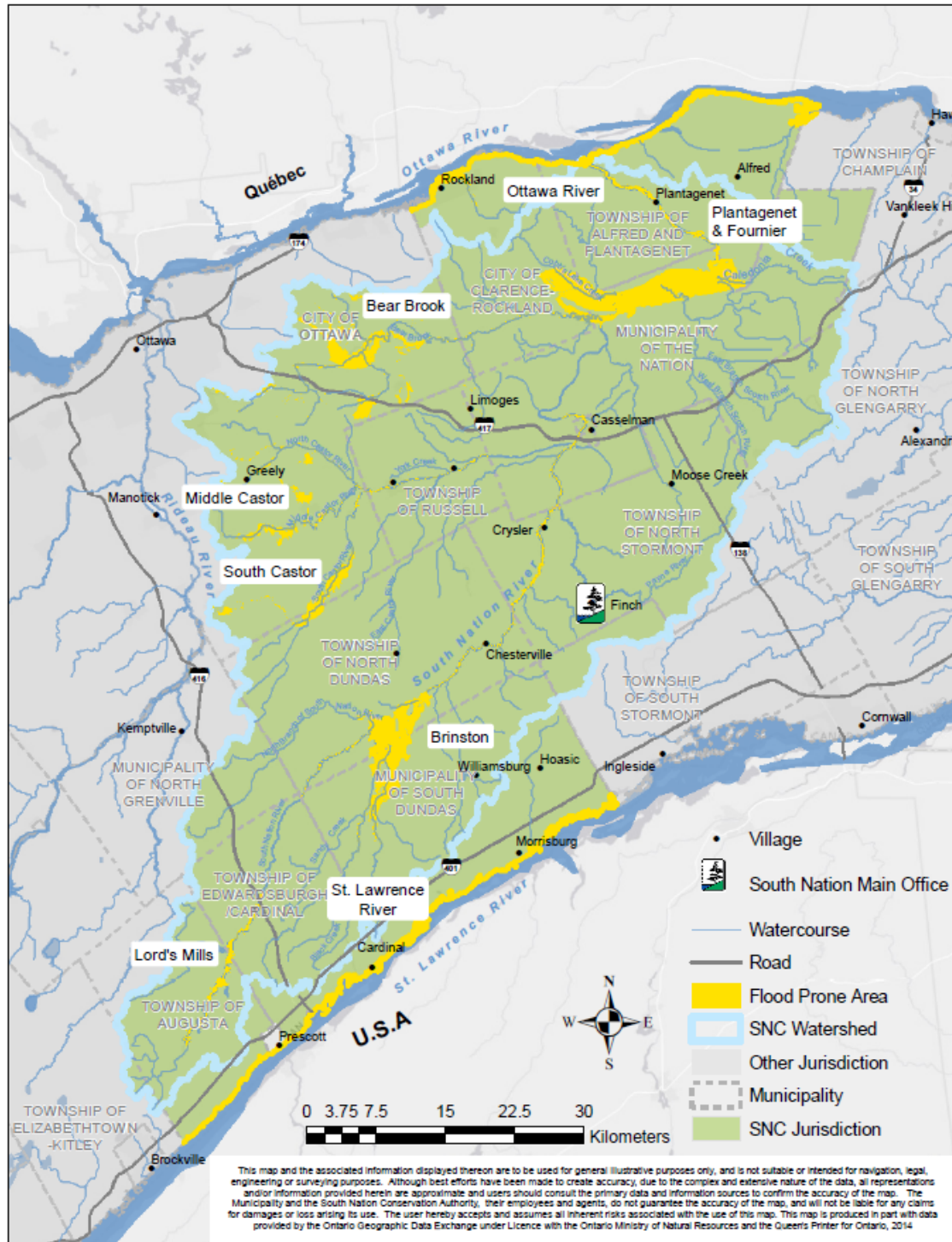


Figure 1: Map of South Nation Conservation's jurisdiction, flood prone areas, and the location of office.



[WATERSHED CONDITIONS/FLOOD WATCH/FLOOD WARNING] STATEMENT:
REGION [Ottawa River, St. Lawrence River or South Nation Watershed]

[mm/dd/yyyy]

Flood Warning

Weather Forecast:
The weather conditions forecasted by Environment Canada and/or Ministry of Natural Resources and Forestry. Includes information such as approximate precipitation if available and temperature changes.

Environmental Conditions:
Current conditions of the jurisdiction which include water levels, snow conditions, soil conditions, soil moisture and/or current flooding issues or concerns.

Risks:
The potential impacts from the weather forecast, and the environmental conditions pose on public and property safety.

ACTION:
CAUTION TO RESIDENTS ON WHAT TO DO IN THE TIME PERIOD OF THIS STATEMENT.

Duration:
The period which this statement will be in effect for.

SNC monitors the water levels and weather forecasts as part of the Flood Forecasting and Warning Program. Updates are provided as conditions change.

Please visit www.nation.on.ca and to also provide feedback with respect to changes in water related conditions in their local areas. All feedback can be sent to waterwatch@nation.on.ca; posted on our Facebook (/SouthNationConservation), or Twitter (@SouthNationCA).

For more information, please contact Duty Officer's Name at 1-877-984-2948 ext. XXXX.

Figure 2: Example of a flood message distributed to the Flood Forecasting and Warning contact list, which are distributed in both French and English

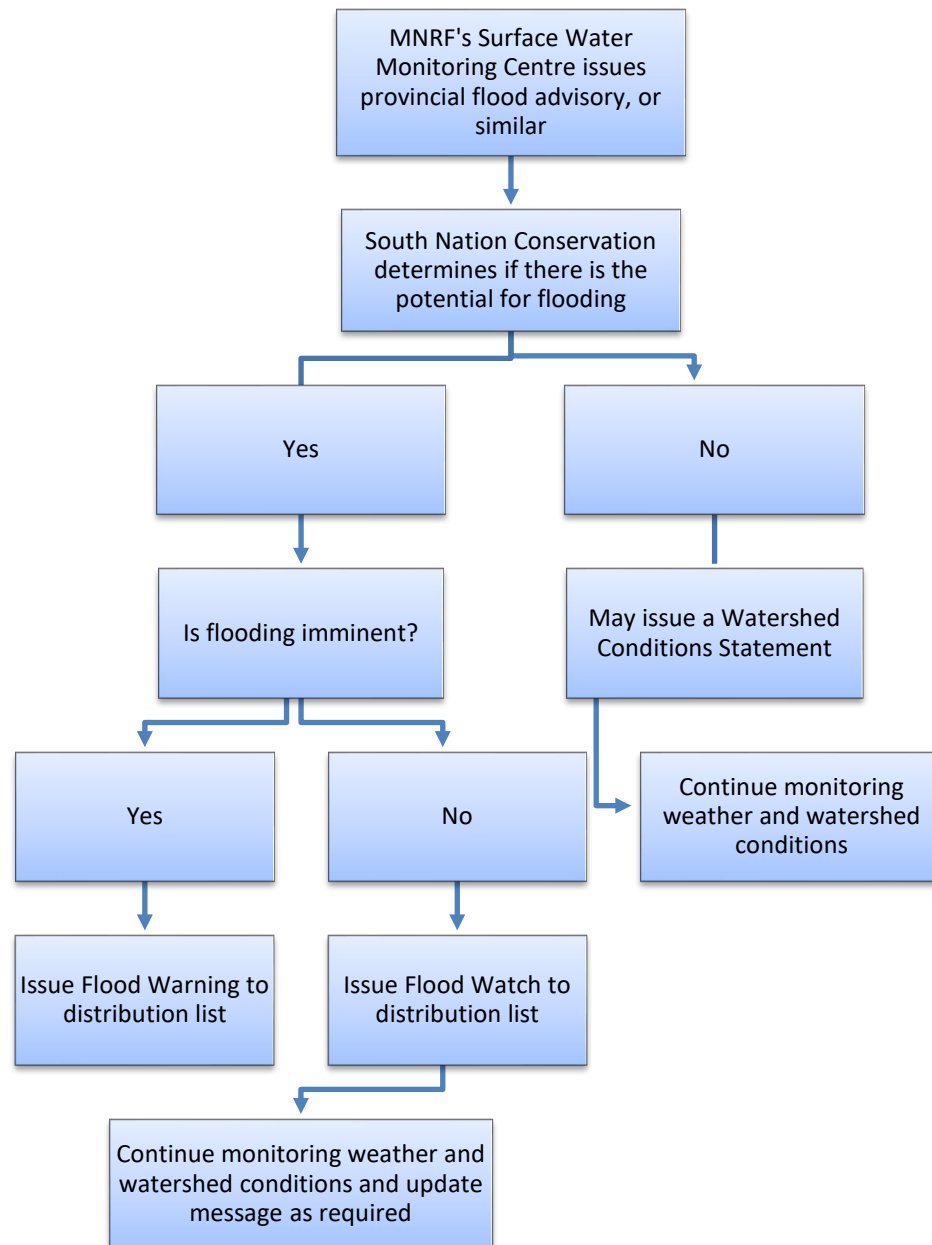


Figure 3: Diagram illustrating how South Nation Conservation will maintain lines of communication between municipalities and appropriate agencies during a flood event.



Appendix A

SOUTH NATION CONSERVATION DIRECTORY

	BUSINESS	CELLULAR	E-MAIL
Sandra Mancini <i>Managing Director, Natural Hazards and Infrastructure</i>	(613) 984-2948	(613) 551-3242	smancini@nation.on.ca
John Mesman <i>Managing Director, Property, Conservation Lands, and Community Outreach</i>	(613) 984-2948	(343) 803-3417	jmesman@nation.on.ca
Katherine Watson <i>Coordinator, Early Warning Systems and Watershed Plans</i>	(613) 984-2948	(343) 803-3733	kwatson@nation.on.ca
Phillip Dagenais <i>Water Resource Specialist – Monitoring</i>	(613) 984-2948	(343) 505-0197	pdagenais@nation.on.ca
Marieh Rajaie <i>Water Resource Specialist – Engineering</i>	(613) 984-2948	(343) 803-3734	mrjaie@nation.on.ca
Erin Thorne <i>Communications Specialist</i>	(613) 984-2948	(613) 551-7158	ethorne@nation.on.ca

Aimée Roy

Subject: Externe-External: Avis de Convocation | Notice

From: La chambre de commerce de Prescott-Russell Chamber of Commerce <communications@ccprcc.com>

Sent: Tuesday, March 5, 2024 12:42 PM

To: Josée Brizard <JBrizard@nationmun.ca>

Subject: Externe-External: Avis de Convocation | Notice

ATTENTION: Ce courriel provient de sources externes à l'organisation. Ne cliquez pas sur les liens ou n'ouvrez pas les pièces jointes à moins de reconnaître l'expéditeur et de savoir que le contenu est sûr.

CAUTION: This email comes from external sources of the organization. Do not click on links or open attachments unless you recognize the sender and know the content is safe.



La chambre de commerce
de Prescott-Russell inc.

The Prescott-Russell
Chamber of Commerce Inc.

AVIS DE CONVOCATION

ASSEMBLÉE GÉNÉRALE ANNUELLE

LA CHAMBRE DE COMMERCE DE PRESCOTT-RUSSELL INC.

Par la présente nous vous avisons que l'assemblée générale annuelle de La Chambre de commerce de Prescott-Russell inc. aura lieu par vidéo conférence le jeudi 11 avril, 2024 à compter de 19 h.

Cette assemblée est convoquée pour y recevoir les rapports et les états financiers pour l'année se terminant le 31 décembre 2023.

NOTICE

ANNUAL GENERAL MEETING

THE PRESCOTT-RUSSELL CHAMBER OF COMMERCE INC.

Notice is hereby given that the Annual General Meeting of The Prescott-Russell Chamber of Commerce Inc. will take place by videoconference on Thursday April 11th 2024 at 7:00 p.m.

This meeting is called to receive the annual reports and financial statements for the year ending December 31st 2023.

Veillez confirmer votre présence avant 17 h, le vendredi 5 avril 2023 en composant le 613-882-1370 ou par courriel à info@ccprcc.com. Le lien pour assister à la vidéo conférence vous sera acheminé.

Il y aura élection (au besoin) pour combler deux postes au conseil d'administration pour représenter les secteurs de la chambre. Les membres du c.a. sont au cœur des décisions et ont, par le biais de la chambre, le pouvoir de changer les choses.

Si vous êtes intéressés à occuper un poste au sein du conseil d'administration, votre candidature doit parvenir par écrit, pour le 5 avril 2024 au Comité d'évaluation à l'adresse suivante : CCPRCC, C.P. 734, Embrun (Ontario) K0A 1W0 ou par courriel à info@ccprcc.com .

La mission de La chambre de commerce de Prescott-Russell inc. est de travailler au bien-être économique, civique et social des entreprises et commerçants dans municipalités de Casselman, La Nation, Russell et des environs. Il est aussi de notre mission de promouvoir nos commerces et l'achat local tout en essayant d'attirer de nouveaux commerces.

3 mars 2024

Please confirm your attendance by 5:00 p.m., Friday April 5TH, 2024 by calling 613-882-1370 or by email at info@ccprcc.com. The link to participate to the videoconference will be sent to you.

Elections will be held (if needed) to appoint two Directors to the Board, to represent the Chamber's sectors. Being a director is a great occasion to actively participate in making positive changes in our community.

If you are interested in joining the Board of Directors, your application must be sent in writing, for April 5th 2024, to the Evaluation Committee to the following address: CCPRCC, P. O. Box 734, Embrun, Ontario K0A 1W0 or by email at info@ccprcc.com .

The mission of The Prescott-Russell Chamber of Commerce Inc. is to work towards the economic, civic and social well-being of businesses in the municipalities of Casselman, La Nation, Russell and surrounding areas. It is also our mission to promote our businesses, buying locally and encourage new businesses to take ground.

March 3, 2024

Mark Kelly

Président

La chambre de commerce de Prescott-Russell inc.

Sent to: jbrizard@nationmun.ca

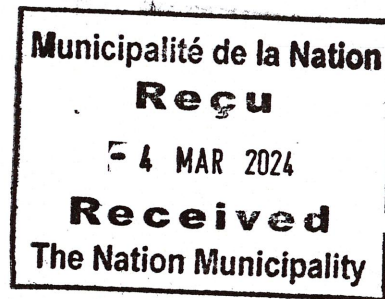
[Unsubscribe](#)

La chambre de commerce de Prescott-Russell inc., C.P. 734, Embrun, ON K0A 1W0, Canada



February 21, 2024

The Nation Municipality
958 Route 500W
Casselman, ON K0A 1M0



Dear The Nation Municipality,

On behalf of the CHEO and CHEO Foundation, we would like to thank The Nation Municipality for your generosity over the holidays.

It warms our hearts to know that we can count on you to bring holiday cheer to the kids who stay at CHEO during the festive season. While nothing can compare to spending time at home during the holidays, your donation of toys, and other items goes a long way in providing moments of joy and respite during what is a difficult time for kids and their families.

You may not realize it, but your contributions have a far-reaching impact. They help a variety of staff and volunteers do their jobs more efficiently, thus providing kids with better support. They also serve as a reminder—to staff, kids, and families alike—that we have a community ready to help our most vulnerable children and youth. For those reasons, you are as much a part of Team CHEO as any employee or volunteer.

Funds raised also helped purchase a mesh hospital bed for Roger Neilson House. Thank you for providing greater safety and comfort for our patients.

Compassionate patient care is what makes CHEO such a beloved institution, a reputation that could simply not be achieved without donors like you. With you by our side, we know we can provide the care that the children and families that rely on us need. Thank you from the bottom of our hearts.

Sincerely,

Jory Flood
Corporate Development Officer
C (613) 613-402-4671
Email jflood@cheofoundation.com

**Municipality of Tweed Council Meeting
Council Meeting**



Resolution No.

94

Title:

Enbridge Gas Inc.

Date:

Tuesday, February 13, 2024

Moved by

J. DeMarsh

Seconded by

J. Flieler

WHEREAS access to natural gas is important to residents and businesses in our community for affordability and reliability;

AND WHEREAS the Ontario Energy Board's (OEB) decision on Phase 1 of the Enbridge Gas 2024 rebasing application, issued on 21 December 2023, has concerning implications including putting into question the future access to natural gas that support of economic development, affordable housing growth, and energy reliability in communities such as the Municipality of Tweed;

AND WHEREAS Ontario is growing and access to affordable energy to support this growth for homes and businesses is crucial, as is a measured approach to energy transition as not having access to natural gas will stifle economic growth and put housing and energy affordability at risk;

NOW THEREFORE BE IT RESOLVED:

THAT the Municipality of Tweed supports a measured approach to Ontario's energy transition;

AND FURTHER, that the Municipality of Tweed recognizes that there may not be enough electricity available to replace the energy provided by natural gas and meet the increased demand from electrification;

AND FURTHER, that natural gas must continue to play an integral role in meeting the energy needs of Ontario;

AND FURTHER, that the Municipality of Tweed supports the work the Government of Ontario has done to date, including the Natural Gas Expansion Program and Electrification and Energy Transition Panel's call for a clear policy on the role of natural gas to secure access to affordable energy;

AND FURTHER, that this resolution be circulated to the President of AMO, Colin Best, Hon. Doug Ford, Premier of Ontario, Hon. Todd Smith, the Minister of Energy, Ric Bresee, Member of Provincial Parliament for Hastings-Lennox and Addington, all regional municipalities as significant actors to ensuring the need for natural gas in Ontario as part of a measured approach towards energy transition, and submitted to municipalaffairs@enbridge.com.

Carried

EOHU Reminds of the Importance of Routine Immunization Amid World Increase in Measles Activity

The Eastern Ontario Health Unit (EOHU) is alerting the public to the global increase in measles activity and reminding them of the importance of routine vaccinations in protecting against illnesses.

The World Health Organization reported in December 2023 that measles cases in Europe have increased 30-fold, and the Pan-American Health Organization has recently reported measles cases in the Americas, from travel to other countries. Four active cases of measles have been reported in Canada. While there are no active measles cases in the EOHU region, there are two cases in Ontario, in the Region of Peel and the City of Toronto.

“As we approach March break and families finalize their travel plans, I would like to remind everyone of the importance of staying up to date on your routine immunizations,” says Dr. Paul Roumeliotis, Medical Officer of Health at the EOHU. “While measles doesn’t normally circulate in Canada, it is currently circulating in other countries and can be acquired while travelling. Being vaccinated against it greatly decreases the chances of catching it and bringing it home with you.”

In Ontario, children receive two doses of the measles (MMR) vaccine as part of the publicly funded immunization schedule. The first dose is given on or after their first birthday, and the second dose between the ages of 4 and 6 years old.

If you or your child are not up to date on your vaccinations, please contact your health care provider to receive missing immunizations. Residents without a health care provider can also receive their routine immunizations at the EOHU.

If you or a member of your family are experiencing symptoms of measles after returning home from travel or believe you may have been in contact with someone with measles, please contact your health care provider or the EOHU at 613-933-1375 or 1-800-267-7120.

-30-

For more information about this press release, please send your request to media@eohu.ca.



March 5, 2024

Dear Member Municipalities,

South Nation Conservation (SNC) regulates development activities within natural hazard areas like floodplains, unstable slopes, and wetlands under the *Conservation Authorities Act*. Property owners in these regulated areas require SNC permission to undertake development activities including, but not limited to, the construction or reconstruction of a building; site grading; the placement or removal of fill; or activities that interfere with the existing channel of a watercourse or a wetland.

We are sharing this letter to inform you that effective April 1, 2024, several amendments to the *Conservation Authorities Act* will come into effect along with a new provincial regulation – O. Reg. 41/24 Prohibited Activities, Exemptions and Permits. While much of SNC's regulatory role protecting people and property from natural hazards will remain the same, please note the following changes.

Effective April 1, 2024

Property owners will still be required to apply for a permit from their local conservation authority to undertake otherwise prohibited development activities in regulated areas. The new regulation, however, will introduce the following changes:

- The definition of a “watercourse” will be “a defined channel, having a bed and banks or sides, in which a flow of water regularly or continuously occurs”.
- Regulated areas around wetlands will be 30 m, including around provincially significant wetlands.
- Permit exemptions for certain low risk development activities (see attachment).

Transition Plan

Conservation authorities are working together to ensure a smooth transition and will work to minimize disruptions to approval processes and development applications. While additional support materials are being developed, please refer to the following in the interim:

- Permit applications submitted to conservation authorities prior to April 1, 2024, will continue to be processed under the current permitting process, while applications submitted on or after April 1, 2024, will be processed under the new regulation.



SOUTH NATION
CONSERVATION
DE LA NATION SUD

- Property owners who plan to undertake development activities that are exempt from a conservation authority permit beginning April 1, 2024, are encouraged to confirm with their local conservation authority that their project meets the exemption criteria.
- Conservation authorities will be working to review and update their regulatory mapping and development review policies where needed to reflect the new regulation. Conservation authority regulatory mapping that is currently available for screening purposes may require updates, and in the interim, conservation authority staff may need to undertake site visits to confirm regulated features and areas.

Review of Planning Applications

These legislative changes do not impact the planning services conservation authorities provide to municipalities. Municipalities must continue to circulate planning applications and other matters under the *Planning Act* (including technical reports) to conservation authorities for review and comment on natural hazards and wetlands as required under the *Conservation Authorities Act*.

More Information

More information on the new regulation and *Conservation Authorities Act* amendments can be found in the decision notice on the Environmental Registry of Ontario, posting #019-2927: [Proposed updates to the regulation of development for protection of people and property from natural hazards in Ontario](#).

We will continue to keep you informed as we transition to the new regulation. In the meantime, please do not hesitate to contact myself or our planning and regulations staff with any questions or concerns.

Sincerely,

FOR: Carl Bickerdike,
Chief Administrative Officer

Attachment: Excerpt from Ontario Regulation 41/24



O. Reg. 41/24: Prohibited Activities, Exemptions and Permits
Effective April 1, 2024

Applicants are encouraged to confirm exceptions with their local conservation authority prior to carrying out the work.

5. Paragraph 2 of subsection 28 (1) of the Act does not apply to,
- (a) the construction, reconstruction, erection or placement of,
 - i. a seasonal or floating dock that,
 - A. is 10 square metres or less,
 - B. does not require permanent support structures, and
 - C. can be removed in the event of flooding,
 - ii. a rail, chain-link or panelled fence with a minimum of 75 millimetres of width between panels, that is not within a wetland or watercourse,
 - iii. agricultural in-field erosion control structures that are not within and that do not have any outlet of water directed or connected to a watercourse, wetland or river or stream valley,
 - iv. a non-habitable accessory building or structure that,
 - A. is incidental or subordinate to the principal building or structure,
 - B. is 15 square metres or less, and
 - C. is not within a wetland or watercourse, or
 - v. an unenclosed detached deck or patio that is 15 square metres or less, is not placed within a watercourse or wetland and does not utilize any method of cantilevering;
 - (b) the installation of new tile drains that are not within a wetland or watercourse, within 30 metres of a wetland or within 15 metres of a watercourse, and that have an outlet of water that is not directed or connected to a watercourse, wetland or river or stream valley, or the maintenance or repair of existing tile drains;
 - (c) the installation, maintenance or repair of a pond for watering livestock that is not connected to or within a watercourse or wetland, within 15 metres of a wetland or a watercourse, and where no excavated material is deposited within an area where subsection 28 (1) of the Act applies;
 - (d) the maintenance or repair of a driveway or private lane that is outside of a wetland or the maintenance or repair of a public road, provided that the driveway or road is not extended or widened and the elevation, bedding materials and existing culverts are not altered;
 - (e) the maintenance or repair of municipal drains as described in, and conducted in accordance with the mitigation requirements set out in the Drainage Act and the Conservation Authorities Act Protocol, approved by the Minister and available on a government of Ontario website, as it may be amended from time to time; and
 - (f) the reconstruction of a non-habitable garage with no basement, if the reconstruction does not exceed the existing footprint of the garage and does not allow for a change in the potential use of the garage to create a habitable space.

E-mail

M04-08

Premier@ontario.ca andrea.khanjin@pc.ola.org Stephane.Sarrazin@pc.ola.org

March 5th, 2024

Hon. Doug Ford, Premier of Ontario
Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks
Hon. Stéphane Sarrazin, MPP Glengarry-Prescott-Russell
Municipalities of Prescott and Russell

SUBJECT: To amend Ontario Regulation 391/21: Blue Box

Madame/Sir:

At its Regular meeting held on March 4th, 2024, the Council of the Town of Hawkesbury adopted the following resolution to support the Township of Perry in their request that the province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources

“Moved by Councillor Antonios Tsourounakis
Seconded by Councillor André Chamaillard
R-64-24

Be it resolved to support the Township of Perry in their request that the province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources, and;

Be it also resolved to send a copy of this resolution to Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, the Honourable Stéphane Sarrazin, MPP, Glengarry-Prescott-Russell and the eight municipalities of Prescott and Russell.

Carried”

Sincerely,



Sonia Girard
Clerk

Julie Langlois-Caisse

From: Julie Langlois-Caisse
Sent: 26 février 2024 09:24
To: Aimée Roy
Cc: Josée Brizard
Subject: Response for minsitry Re: Motion regarding cemetary management

From: CPLB-Admin Asst (MPBSD) <CPLB-Admin@ontario.ca>
Sent: Friday, February 23, 2024 4:39 PM
To: Julie Langlois-Caisse <JLanglois-Caisse@nationmun.ca>
Subject: Externe-External: Response from the Ministry of Public and Business Service Delivery - 996-2024-348

ATTENTION: Ce courriel provient de sources externes à l'organisation. Ne cliquez pas sur les liens ou n'ouvrez pas les pièces jointes à moins de reconnaître l'expéditeur et de savoir que le contenu est sûr.

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Sent on behalf of Kelly Houston-Routley, Director of the Consumer Policy and Liaison Branch, Ministry of Public and Business Service Delivery

Date: February 23, 2024
Name: Julie Langlois-Caisse
Email: JLanglois-Caisse@nationmun.ca

Dear Julie Langlois-Caisse,

Thank you for writing to the Honourable Todd McCarthy, the Minister of Public and Business Service Delivery, expressing support for the Township of Clearview's resolution about cemetery transfer/abandonment administration and management support. As the Director responsible for policy related to the Funeral, Burial and Cremation Services Act, 2002 (FBCSA) and its regulations, and for oversight of the Bereavement Authority of Ontario (BAO), I am pleased to respond on behalf of the Ministry of Public and Business Service Delivery (ministry).

The Government of Ontario is committed to a strong bereavement sector – one that protects consumers and serves them with integrity. The FBSCA, and its regulations, set out certain requirements for Ontario's bereavement sector, including cemetery operators. The requirements in the FBSCA help to protect consumers and to promote high standards for cemeteries.

The ministry acknowledges your request for the Ontario government to provide financial and legislative relief for municipalities that are required to assume ownership of and maintenance

responsibilities for cemeteries that have been abandoned within their geographic boundaries. The ministry also recognizes your request for other resources to support municipal cemetery operators.

The ministry is aware of the challenges that municipalities have raised about funding the ongoing maintenance of abandoned cemeteries. The ministry acknowledges abandoned cemeteries can pose a burden on some municipalities, particularly when an abandoned cemetery has a depleted cemetery care and maintenance fund/account.

While the ministry recognizes your concerns, at this time it is not considering providing municipalities with financial assistance for assuming responsibility for abandoned cemeteries. However, between 2019 and 2021, the ministry consulted with the bereavement sector and municipalities to understand their concerns with the framework for cemetery care and maintenance funds/accounts and to identify solutions.

You may know that regulatory changes took effect on January 1, 2022 – including increases to the minimum care and maintenance fund/account contribution amounts – to help generate more income for ongoing cemetery maintenance.

In addition, as of January 1, 2022, non-commercial cemetery operators, such as municipalities, are permitted to apply for the BAO Registrar's approval to use the capital portion of care and maintenance funds/accounts to increase the capacity of a cemetery.

These changes aim to respond to municipal cemetery operator requests for more flexibility in the framework for care and maintenance funds/ accounts. The ministry is closely monitoring the impact of these changes and will continue to note all feedback from municipalities.

Once again, thank you for writing. Please accept my best wishes.

Sincerely,
Kelly Houston-Routley
Director, Consumer Policy and Liaison Branch
Policy Planning and Oversight Division
Ministry of Public and Business Service Delivery



Legal Services / Clerk's Department

789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801

Toll-free: 1-866-324-6912

Fax: 519-845-0818

February 23, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Ford:

Re: Lambton County Council Motion

Please be advised that at its regular meeting of February 07, 2024, Lambton County Council Passed the following resolution:

#25: Ferguson/Bradley:

WHEREAS the Province of Ontario has agreed to assume responsibility for the Gardiner Expressway and the Don Valley Parkway from the City of Toronto, which will be uploaded to the Province of Ontario;

WHEREAS like the City of Toronto, The Corporation of the County of Lambton and all municipalities in the Province of Ontario are experiencing significant financial and budgetary pressures including those related to infrastructure development, maintenance and repairs, and are seeking reasonable solutions to address the same while balancing their financial books;

WHEREAS the uploading of municipal highway infrastructure to the Province of Ontario or, alternatively, appropriately increasing the Ontario Community Infrastructure Fund to Ontario municipalities will assist municipalities in addressing such financial challenges;

THEREFORE, BE IT RESOLVED:


- a) That the Province of Ontario: (i) upload from local municipalities the responsibility of and costs associated with the continued construction, operation, and maintenance of major municipally-owned highways throughout the Province of Ontario to the Ontario Ministry of Transportation; or (ii) alternatively, if uploading is not the preferred option of the Province and/or local municipality, to appropriately increase the

Ontario Community Infrastructure Fund to municipalities so as to fairly and equitably allocate resources to Ontario municipalities.

- b) That a copy of this resolution be circulated to all municipalities in Ontario; the Association of Municipalities of Ontario; Sarnia-Lambton MPP, Bob Bailey; the Ontario Minister of Transportation, the Hon. Prabmeet Singh Sarkaria; and the Premier of Ontario, the Hon. Doug Ford.

Carried.

Kind Regards,

DocuSigned by:

5897867E2272445...

Olivia Leger
Clerk/County Solicitor

Encl #CC 04-10-24

cc: Association of Municipalities of Ontario
All Ontario Municipalities
Bob Bailey, M.P.P. Sarnia-Lambton Riding
Hon. Prabmeet Singh Sakaria, Ontario Minister of Transportation

**The Corporation of the Municipality of St. Charles
RESOLUTION PAGE**



Regular Meeting of Council

Agenda Number: 10.8.

Resolution Number 2024-042

Title: Resolution stemming from January 17, 2024 Regular Meeting of Council - Item 10.1 - Correspondence #8

Date: February 21, 2024

Moved by: Councillor Pothier

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed by the Township of Asphodel-Norwood on December 12, 2023, regarding Rising Municipal Insurance Costs;

AND BE IF FURTHER RESOLVED THAT a copy of this Resolution be sent to Premier Doug Ford; Minister of Finance, Peter Bethlenfalvy; Minister of Municipal Affairs and Housing, Steve Clark; the Association of Municipalities of Ontario (AMO); our local Member of Provincial Parliament; and all Ontario Municipalities.

CARRIED


MAYOR

December 22, 2023

Sent via E-mail
david.piccinico@pc.ola.org

David Piccini, MPP
Northumberland-Peterborough South
117 Peter St
Port Hope, ON L1A 1C5

Re: Rising Municipal Insurance Costs

Dear MPP Piccini,

At its regular meeting held December 12, 2023, the Council of the Township of Asphodel-Norwood considered the above-noted matter and passed the following resolution:

WHEREAS Ontario Municipalities are experiencing higher insurance rates at each renewal with limited access to insurance providers willing to quote on municipal insurance needs;

AND WHEREAS the Township of Asphodel-Norwood's annual insurance premiums have increased from \$150,280 to \$299,729 from 2020 to 2024, representing an accumulated increase of 99.5% over this period;

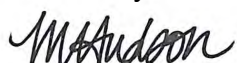
AND WHEREAS these annual increases are unsustainable and divert funds from critical municipal services as one of the most significant constraints in limiting yearly tax levy increases;

NOW THEREFORE BE IT RESOLVED that the Council of the Township of Asphodel-Norwood directs staff to send a letter to the MPP for Northumberland-Peterborough South calling for action to reduce insurance costs;

AND FURTHER BE IT RESOLVED that this Resolution be forwarded to the Association of Municipalities of Ontario (AMO), the Minister of Finance, the Minister of Municipal Affairs and Housing, and all Ontario Municipalities for support.

Trusting you will find the foregoing satisfactory, but please do not hesitate to reach out with any questions or concerns.

Sincerely,



Melanie Hudson, Acting Clerk
Township of Asphodel-Norwood

Cc: Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Steve Clark, Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

**The Corporation of the Municipality of St. Charles
RESOLUTION PAGE**



Regular Meeting of Council

Agenda Number: 10.9.

Resolution Number 2024-043

Title: Resolution stemming from January 17, 2024 Regular Meeting of Council - Item 10.1 - Correspondence #8

Date: February 21, 2024

Moved by: Councillor Lachance

Seconded by: Councillor Pothier

WHEREAS municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

AND WHEREAS, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS, municipal public works departments are already feeling the impacts of a labour shortages, which will only be exasperated over the next three (3) to five (5) years, which will cause the levels of service that municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment;

BE IT THEREFORE RESOLVED THAT the Corporation of the Municipality of St.-Charles supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND BE IT FURTHER RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles, calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND BE IT FURTHER RESOLVED THAT, a copy of this Resolution be forwarded to the Minister of Labour, Training, Immigration and Skilled Trades, David Piccini; our local Member of Provincial Parliament; the Association of Municipalities of Ontario (AMO); the Association of Ontario Road Supervisors (AORS); and all Ontario Municipalities.

CARRIED


MAYOR



City of Stratford, Corporate Services Department

Clerk's Office

City Hall, P. O. Box 818, Stratford, Ontario N5A 6W1

Tel: 519-271-0250, extension 5237

Email: clerks@stratford.ca

Website: www.stratford.ca

February 28, 2024

Sent via email – fred.simpson@townofmono.com

Fred Simpson,
Clerk
Town of Mono

Re: Resolution - Declaration of Road Safety Emergency

We acknowledge receipt of your correspondence dated January 17, 2024, regarding the above-mentioned matter.

The said correspondence was provided to Stratford City Council for their information as part of the February 12, 2024, Council meeting Consent Agenda (CA-2024-008). Council adopted the following resolution:

THAT CA-2024-008, being a resolution from the Town of Mono declaring a road safety emergency to address traffic safety measures, be endorsed.

Sincerely,

T. Dafoe

Tatiana Dafoe, Clerk

/mf

cc: Premier of Ontario
Minister of Transportation
Minister of Finance
Honourable Sylvia Jones, Dufferin-Caledon MPP
Association of Municipalities of Ontario
All Ontario municipalities



Memorandum

To: Mayor Francis Brière, Council, CAO Josée Brizard
From: Carl Bickerdike, Chief Administrative Officer
Date: February 23, 2024
RE: **Invitation – SNC 2024 Annual General Meeting**

South Nation Conservation (SNC) would like to invite you to attend the upcoming Annual General Meeting (AGM) taking place on Thursday, March 21st, 2024.

The AGM will share SNC's financial statements, showcase current and future partnerships, release our 2023 Annual Report and reflect back on the past year of Conservation.

Please contact Ronda Boutz, Secretary-Treasurer (rboutz@nation.on.ca) to confirm attendance. We look forward to welcoming everyone at our upcoming Annual General Meeting!

What: SNC Annual General Meeting

Where: SNC Administration Office
38 Victoria St, Finch, ON

When: Thursday, March 21st, 2024
9:00 am – 12:00 pm

Lunch to follow

Sincerely,

Carl Bickerdike, Chief Administrative Officer
South Nation Conservation.





SOUTH NATION
CONSERVATION
DE LA NATION SUD

Mémoirendum

Destinataires : Maire Francis Brière, Conseil, DG Josée Brizard
De : Carl Bickerdike, directeur général
Date : 23 février 2024
Objet : Invitation - Assemblée générale 2024 de la CNS

La Conservation de la Nation Sud (CNS) vous invite à assister à sa prochaine assemblée générale annuelle (AGA) qui aura lieu le jeudi 21 mars 2024.

L'AGA permettra de partager les états financiers de la CNS, de présenter les partenariats actuels et futurs, de dévoiler notre rapport annuel 2023 et de réfléchir au travail accompli en conservation au cours de la dernière année.

Veuillez contacter Ronda Boutz, secrétaire-trésorière, (rboutz@nation.on.ca) pour confirmer votre présence. Nous nous réjouissons d'accueillir tout le monde lors de notre prochaine assemblée générale annuelle !

Quoi : Assemblée générale annuelle de la CNS

Où : Bureau administratif de la CNS
38, rue Victoria, Finch, ON

Quand : Jeudi 21 mars 2024
De 9 h 00 à 12 h 00

L'AGA sera suivie d'un repas

Sincèrement,

Carl Bickerdike, directeur général
Conservation de la Nation Sud

Dear Minister Calandra :

The Council of the Corporation of Tay Valley Township at its meeting on February 27th, 2024 adopted the following resolution:

RESOLUTION #C-2024-02-28

MOVED BY: Andrew Kendrick

SECONDED BY: Greg Hallam

“WHEREAS, Metroland Media Group has sought bankruptcy protection and will cease the print publication of its weekly community newspapers across Ontario, moving to an online-only model;

AND WHEREAS, Neil Oliver, Chief Executive Officer and President of Metroland Media Group, said the 71 Metroland community publications will be digital only going forward;

AND WHEREAS, the Legislation Act, 2006 provides a definition of “newspaper” which applies to every Ontario Act and Regulation, as in a provision requiring publication, means a document that, (a) **is printed in sheet form**, published at regular intervals of a week or less and circulated to the general public, and (b) consists primarily of news of current events of general interest; (“journal”);

AND WHEREAS, Ontario Municipalities are required to follow publication and notice requirements for Provincial Acts and Regulations;

AND WHEREAS, communities such as Tay Valley Township cannot comply with publication requirements in Provincial Acts and Regulations as the Metroland Media Group news publication is no longer being printed in sheet form and there are no other local news publications fitting the definition of “newspaper”;

AND WHEREAS, some small, rural, Ontario Municipalities may not have the means to bring an application to the Court to ask for directions and approval of an alternate manner of providing notice;

NOW THEREFORE BE IT RESOLVED THAT, the Council of Tay Valley Township does hereby request the Provincial government to make an amendment to the Legislation Act, 2006 to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations;

AND FURTHER, requests the support of all Ontario Municipalities;

AND FURTHER THAT, this resolution be forwarded to the Minister of Municipal Affairs and Housing, Paul Calandra; Lanark Frontenac Kingston MPP, John Jordan; The Association of Ontario Municipalities (AMO); CEO and President of Metroland Media Group, Neil Oliver and all Ontario Municipalities.”

ADOPTED

Aaron Watt, Deputy Clerk

Tay Valley Township

217 Harper Road, Perth, ON K7H 3C6

T: 613-267-5353 ext. 130 or 1-800-810-0161

F: 613-264-8516

E: deputyclerk@tayvalleytwp.ca

www.tayvalleytwp.ca

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From: TVT Deputy Clerk <DeputyClerk@tayvalleytwp.ca>

Sent: Thursday, March 7, 2024 10:47 AM

To: TVT Deputy Clerk <DeputyClerk@tayvalleytwp.ca>

Subject: Externe-External: Council Direction - Declaration of a Climate Change Crisis

ATTENTION: Ce courriel provient de sources externes à l'organisation. Ne cliquez pas sur les liens ou n'ouvrez pas les pièces jointes à moins de reconnaître l'expéditeur et de savoir que le contenu est sûr.

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Right Honourable Justin Trudeau, Prime Minister of Canada:

The Council of the Corporation of Tay Valley Township at its meeting on February 27th, 2024 adopted the following resolution:

RESOLUTION #C-2024-02-15

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“WHEREAS, climate change annually contributes to hundreds of billions of dollars in property and infrastructure damage worldwide, stressing local to national and international economies;

WHEREAS, climate change jeopardizes the health and risks the extinction of millions of species worldwide, stressing and weakening the health and integrity of ecosystems everywhere;

WHEREAS, climate change harms the health and security of people through intense wildfires, flooding, storms, droughts, rising sea levels, the spread of invasive insects bearing diseases, negative impacts on agriculture, and food supply interruption, thus further stressing social, economic, and political systems;

WHEREAS, there is now a large body of evidence and climate change risk scenarios which point to the imperative for steep and permanent reductions in greenhouse gas emissions, immediately and in the coming decades, in order to avoid many climate change “tipping points” which, if crossed, will render further and devastating ecological, economic, and societal losses;

AND WHEREAS, a crisis can be defined as "a dangerous situation requiring immediate action";

NOW THEREFORE BE IT RESOLVED THAT, Tay Valley Township officially declares a climate change crisis for the purposes of naming, framing, and deepening our

commitment in our climate action plan to protecting our local ecosystems, local economy, and our community from climate change;

THAT, this resolution be revisited each term of Council and within the first year of the new council;

AND THAT, this resolution be provided to Prime Minister Trudeau and all federal ministers with portfolios related to climate change; to all federal Opposition party leaders; to MP Scott Reid; to Premier Ford and all Ontario ministers with portfolios related to climate change; to MPP John Jordan and all other Ontario MPPs; to all Ontario Municipalities and the local media.”



Legislative Services
Michael de Rond
905-726-4771
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

March 6, 2024

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by email
premier@ontario.ca

Dear Premier Ford:

**Re: Town of Aurora Council Resolution of February 27, 2024
Member Motion 8.1.9 - Councillor Gilliland; Re: Council/Committee Meeting
Structure Under Strong Mayor Powers**

Please be advised that this matter was considered by Council at its meeting held on February 27, 2024, and in this regard, Council adopted the following resolution:

Whereas the Province expanded Strong Mayor Powers to municipalities over 50,000 in population, who committed to a housing pledge in the fall of 2023 to help address the housing crisis, but was not mandatory to accept with a housing pledge; and

Whereas the Town of Aurora head of council has the discretion whether to use the strong mayor powers, except for those dealing with the budget; and

Whereas strong mayor powers permit the head of council the ability to create new committees of council made under the *Municipal Act, 2001*, where all members are council members, and assign their functions. The head of council is also able to appoint the chairs and vice-chairs of such committees of council;

- 1. Now Therefore Be It Hereby Resolved That Council requests that the Mayor reconsider using strong mayor powers to alter the current structure of Council and/or committee meetings, but rather remains the same as officials were originally elected to do; and**
- 2. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, Dawn Gallagher Murphy, MPP Newmarket—Aurora, and all Ontario municipalities.**

Town of Aurora Council Resolution of February 27, 2024
Council/Committee Meeting Structure Under Strong Mayor Powers
March 6, 2024

2 of 2

The above is for your consideration and any attention deemed necessary.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Michael de Rond', written in a cursive style.

Michael de Rond
Town Clerk
The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill
Dawn Gallagher Murphy, MPP Newmarket—Aurora
All Ontario municipalities



8. Standing Committee Reports

Moved by Councillor Thompson

Seconded by Councillor Gaertner

That the Standing Committee Reports, items 8.1 and 8.2, be received and the recommendations carried by the Committee approved, with the exception of sub-items 8.1.7, 8.1.8, 8.2.1, 8.2.4, 8.2.6, and 8.2.8, which were discussed and voted on separately as recorded below.

Yeas (6): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, and Councillor Gallo

Absent (1): Councillor Kim

Carried (6 to 0)

8.1 General Committee Meeting Report of February 6, 2024

8.1.9 Member Motion - Councillor Gilliland; Re: Council/Committee Meeting Structure Under Strong Mayor Powers

Whereas the Province expanded Strong Mayor Powers to municipalities over 50,000 in population, who committed to a housing pledge in the fall of 2023 to help address the housing crisis, but was not mandatory to accept with a housing pledge; and

Whereas the Town of Aurora head of council has the discretion whether to use the strong mayor powers, except for those dealing with the budget; and

Whereas strong mayor powers permit the head of council the ability to create new committees of council made under the *Municipal Act, 2001*, where all members are council members, and assign their functions. The head of council is also able to appoint the chairs and vice-chairs of such committees of council;

1. Now Therefore Be It Hereby Resolved That Council requests that the Mayor reconsider using strong mayor powers to alter the current structure of Council and/or committee meetings, but

rather remains the same as officials were originally elected to do; and

2. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, Dawn Gallagher Murphy, MPP Newmarket—Aurora, and all Ontario municipalities.

Carried



Legislative Services
Michael de Rond
905-726-4771
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

March 6, 2024

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by email
premier@ontario.ca

Dear Premier Ford:

**Re: Town of Aurora Council Resolution of February 27, 2024
Member Motion 8.2.8 - Councillor Gilliland; Re: Legislative Amendments to
Improve Municipal Codes of Conduct and Enforcement**

Please be advised that this matter was considered by Council at its meeting held on February 27, 2024, and in this regard, Council adopted the following resolution:

Whereas all Ontarians deserve and expect a safe and respectful workplace; and

Whereas municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse; and

Whereas several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst municipal members of councils across Ontario; and

Whereas these incidents seriously and negatively affect the people involved and lower public perceptions of local governments; and

Whereas municipal Codes of Conduct are helpful tools to set expectations of council member behaviour; and

Whereas municipal governments have limited abilities in their toolkit to adequately enforce compliance with municipal Codes of Conduct; and

Whereas the most severe penalty that can be imposed on a municipal member of council is the suspension of pay for 90 days, even when egregious acts are committed and substantiated; and

Whereas AMO has called on the government to table and pass legislation that reflects the following recommendations:

- **Updating municipal Codes of Conduct to account for workplace safety and harassment**
 - **Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario**
 - **Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province**
 - **Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner**
 - **Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office;**
1. **Now Therefore Be It Hereby Resolved That the Town of Aurora supports the call of action the Association of Municipalities of Ontario (AMO) has submitted to the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them, in consultation with municipal governments; and**
 2. **Be It Further Resolved That the legislation encompasses the Association of Municipalities of Ontario's letter of recommendations which includes options for enforcing compliance by council members with municipal Codes of Conduct such as**
 - **Updating municipal Codes of Conduct to account for workplace safety and harassment**
 - **Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario**
 - **Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province**
 - **Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner**
 - **Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office; and**

- 3. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, and Dawn Gallagher Murphy, MPP Newmarket—Aurora, the Hon. Paul Calandra, Minister of Municipal Affairs and Housing, and all 444 Ontario municipalities.**

The above is for your consideration and any attention deemed necessary.

Sincerely,



Michael de Rond

Town Clerk

The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill
Dawn Gallagher Murphy, MPP Newmarket—Aurora
Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario (AMO)
All Ontario municipalities



8. Standing Committee Reports

8.2 General Committee Meeting Report of February 20, 2024

8.2.8 Member Motion - Councillor Gilliland; Re: Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

Moved by Councillor Gilliland

Seconded by Councillor Gallo

Whereas all Ontarians deserve and expect a safe and respectful workplace; and

Whereas municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse; and

Whereas several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst municipal members of councils across Ontario; and

Whereas these incidents seriously and negatively affect the people involved and lower public perceptions of local governments; and

Whereas municipal Codes of Conduct are helpful tools to set expectations of council member behaviour; and

Whereas municipal governments have limited abilities in their toolkit to adequately enforce compliance with municipal Codes of Conduct; and

Whereas the most severe penalty that can be imposed on a municipal member of council is the suspension of pay for 90 days, even when egregious acts are committed and substantiated; and

Whereas AMO has called on the government to table and pass legislation that reflects the following recommendations:

- Updating municipal Codes of Conduct to account for workplace safety and harassment

- Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
 - Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
 - Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
 - Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office;
1. Now Therefore Be It Hereby Resolved That the Town of Aurora supports the call of action the Association of Municipalities of Ontario, (AMO), has submitted to the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them, in consultation with municipal governments; and
 2. Be It Further Resolved That the legislation encompasses the Association of Municipalities of Ontario's letter of recommendations which includes options for enforcing compliance by council members with municipal Codes of Conduct such as
 - Updating municipal Codes of Conduct to account for workplace safety and harassment
 - Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
 - Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
 - Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
 - Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office; and

3. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, and Dawn Gallagher Murphy, MPP Newmarket—Aurora, the Hon. Paul Calandra, Minister of Municipal Affairs and Housing, and all 444 Ontario municipalities.

Yeas (6): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, and Councillor Gallo

Absent (1): Councillor Kim

Carried (6 to 0)

Friday, March 8, 2024

Rural Ontario Municipal Association
ATTN: Board of Directors

SENT VIA EMAIL: roma@roma.on.ca

Ontario Good Roads Association
ATTN: Board of Directors

SENT VIA EMAIL: info@goodroads.ca

RE: Return to Combined ROMA and OGRA Conferences

Dear ROMA & OGRA Board of Directors,

Please be advised of the following motion passed at the Monday, February 26, 2024, Goderich Town Council Meeting:

Moved By: Councillor Kelly
Seconded By: Councillor Petrie

WHEREAS as a past attendee of combined conferences, it makes great sense for the OGRA & ROMA conferences to be returned to a combined conference effort, not only financially for the municipality but also for availability for participation of members of Council and staff; and

WHEREAS these conferences afford a vital opportunity for delegations with members of our provincial parliament, returning to a combined conference provides a better respect to their availability and participation; and

WHEREAS during the 2019 OGRA conference AGM a resolution was passed regarding the re-establishment of an annual combined conference for both OGRA & ROMA; and

WHEREAS it is understandable that little movement has happened since the resolution at the 2019 OGRA conference AGM was passed, due to delays of the COVID-19 pandemic; and

WHEREAS not all persons who wish to attend can do so in person, that a hybrid participation option be considered for the sessions;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Goderich call upon both the ROMA & OGRA boards to re-establish a combined OGRA & ROMA annual conference.

The Town of Goderich
57 West Street
Goderich, Ontario
N7A 2K5
519-524-8344
townhall@goderich.ca
www.goderich.ca



FURTHERMORE that this resolution be forwarded to Premier Doug Ford, Minister Paul Calandra, MPP Ben Lobb and be circulated to Municipalities of Ontario; as amended.

CARRIED

If you have any questions, please do not hesitate to contact me at 519-524-8344 ext. 210 or afisher@goderich.ca.

Yours truly,

A handwritten signature in cursive script, appearing to read "Andrea Fisher", is written in dark ink.

Andrea Fisher
Director of Legislative Services/Clerk
/ar

cc. Premier Doug Ford premier@ontario.ca
Hon. Paul Calandra Paul.Calandra@pc.ola.org
MPP Lisa Thompson, Huron-Bruce lisa.thompsonco@pc.ola.org
Mandi Pearson, Clerk/Operations Clerk mpearson@petrolia.ca
Ontario Municipalities



The Corporation of the Town of Cobourg

Resolution

All Ontario Municipalities

Sent via email

Town of Cobourg
55 King Street West,
Cobourg, ON, K9A 2M2
clerk@cobourg.ca
Town of Cobourg

March 8, 2024

RE: Correspondence from the Architectural Conservancy Ontario regarding Proposed Amendment to Subsection 27(16) of the Ontario Heritage Act with respect to the removal of listed (non-designated) properties from municipal heritage registers

Please be advised that the Town of Cobourg Council, at its meeting held on February 28, 2024, passed the following resolution:

WHEREAS subsection 27(16) of the Ontario Heritage Act stipulates that any non-designated heritage property listed on the municipal register of properties as of December 31, 2022 shall be removed from the municipal register on or before January 1, 2025, if the council of the municipality does not give a notice of intention to designate the property under subsection 29(1) of the Ontario Heritage Act on or before January 1, 2025; and

WHEREAS since January 1, 2023, municipal staff and members of the municipal heritage committee in the Town of Cobourg have been diligently working to: review the municipal heritage register; research the heritage value and interest of listed (non-designated) properties; review and research the heritage value and interest of non-designated properties; contact owners of such properties; determine which properties should potentially be designated in accordance with the provisions of Section 29 of the Ontario Heritage Act; and take all required steps to designate such properties; and

WHEREAS the above-noted work involving 213 listed properties in the Town of Cobourg is extremely time-consuming and cannot be completed by December 31, 2024 with the limited municipal resources available.



The Corporation of the Town of Cobourg

Resolution

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Cobourg authorize the Mayor to promptly send a letter to Doug Ford, Premier of Ontario, and Michael Ford, Minister of Citizenship and Multiculturalism, requesting that Subsection 27(16) of the Ontario Heritage Act be amended to extend the above-noted deadline for five years from January 1, 2025 to January 1, 2030; and

FURTHER THAT Council direct staff to forward this resolution to all 443 municipalities in Ontario seeking support of the ACO correspondence.

Sincerely,

A handwritten signature in black ink that reads "Kristina Lepik".

Kristina Lepik
Deputy Clerk/Manager, Legislative Services

P.O. Box 490
7 Creswell Drive
Trenton, Ontario K8V 5R6
www.quintewest.ca



A Natural Attraction

Tel: 613-392-2841
Toll Free: 1-866-485-2841
josh.machesney@quintewest.ca
clerk@quintewest.ca

Josh Machesney, City Clerk / Manager of Legislative Services

March 7, 2024

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2
Via Email - justin.trudeau@parl.gc.ca

RE: Notice of Motion – Councillor Stedall – Housing Funding

Dear Prime Minister:

This letter will serve to advise that at a meeting of City of Quinte West Council held on March 6, 2024 Council passed the following resolution:

Motion No 24-167 – Notice of Motion – Housing Funding

Moved by Councillor Stedall

Seconded by Councillor Armstrong

Whereas the City of Quinte West is in need of \$28M in funding to complete the West End Trunk Sewer Main replacement in 2024, which is critical in the ongoing development of new homes in Quinte West;

And Whereas the City of Quinte West requires \$58.6M in funding to upgrade the Trenton Wastewater Treatment Plant Upgrade building to accommodate new homes to be built;

And Whereas the City cannot afford to increase Water, Sewer or Tax rates to fund all of this infrastructure;

And Whereas increased Debt to build the projects will just increase costs to Water, Sewer and Tax rates, or increased costs to developers;

And Whereas the City of Quinte West is currently experiencing a housing crisis from all citizens but specifically with regards to over 250 requiring housing, from Military members of CFB Trenton;

And Whereas City Council approved a Housing Action Plan with a projected 831 new residential units to be completed based on anticipated Housing Accelerator Fund funding over 3 years;

And Whereas the Federal government denied the City of Quinte West the Housing Accelerator Fund;

And Whereas the City of Quinte West is not currently eligible for funding under the Provincial Building Faster Fund as its population is below the threshold;

And Whereas the City of Quinte West may make application to the provincial Housing-Enabling Water Systems Fund which has only \$200M available in funding of which the province would only fund up to 73% to a maximum of \$35M for one project;

And Whereas additional funding has not been allocated from the Federal Government to enhance the Housing-Enabling Water Systems Funding;

Now Therefore Be It Resolved That the City of Quinte West calls on the Federal Government to re-evaluate their lack of funding for municipalities with a population less than 50,000 in rural Ontario and to make available funding for infrastructure programs to help build infrastructure to help build much-needed new homes;

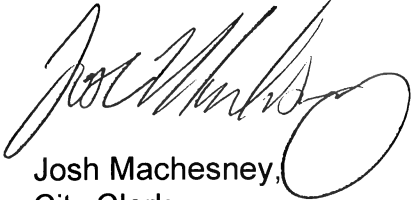
And Further That the Province of Ontario be asked to invest more than the currently allocated \$200M into their Housing Enabling Water Systems Fund;

And Further That this motion be circulated to Prime Minister Justin Trudeau, Federal Minister for Housing, Ryan Williams MP, Premier Doug Ford, the Provincial Ministers of MOI, MMAH, and Todd Smith MPP, and all municipalities, for their support. **Carried**

We trust that you will give favourable consideration to this request.

Yours Truly,

CITY OF QUINTE WEST



Josh Machesney,
City Clerk

cc: Hon. Sean Fraser, Minister of Housing, Infrastructure and Communities
Ryan Williams, MP, Bay of Quinte
Hon. Doug Ford, Premier of Ontario
Hon. Kinga Surma, Minister of Infrastructure
Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Hon. Todd Smith, MPP, Bay of Quinte
All Municipalities



The Honorable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

The Honorable Paul Calandra
Minister of Municipal Affairs and Housing

Minister.mah@ontario.ca

DEVLIVERED VIA EMAIL

February 26, 2024

RE: Comprehensive Review of Social and Economic Prosperity

Dear Premier Ford,

Please be advised that at the Regular Council Meeting of February 26, 2024, the Township of Limerick Council passed the following motion, supporting the resolution from the Council of the Hanover regarding a Social and Economic Prosperity Review.

Motion023-2024

Moved by Councillor Jan MacKillican

Seconded by Councillor Grace Hamm

That Council direct staff to issue a letter of support for the Comprehensive Review of Social and Economic Prosperity.

CARRIED

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at clerk@township.limerick.on.ca.

Best Regards,

Victoria Tisdale
Clerk-Treasurer
Township of Limerick

cc. Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Ric Bresee – MPP, Hastings-Lennox and Addington
Association of Municipalities of Ontario
All Ontario Municipalities

Victoria Tisdale, Clerk Treasurer
clerk@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478



Nicole Ilcio, Deputy Clerk Treasurer
assistant@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478

February 1, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Via Email: premier@ontario.ca

Dear Premier Ford:

Re: Social and Economic Prosperity Review

Please be advised that the Council of the Town of Hanover adopted the following resolution at their meeting of January 15, 2024 regarding the above noted matter;

Moved by COUNCILLOR KOEBEL Seconded by COUNCILLOR HOCKING

Whereas current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life;

Whereas nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year;

Whereas municipal revenues, such as property taxes, do not grow with the economy or inflation;

Whereas unprecedented population and housing growth will require significant investments in municipal infrastructure;

Whereas municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises;

Whereas inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity;

Whereas property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need;

Whereas the province can, and should, invest more in the prosperity of communities;

Whereas municipalities and the provincial government have a strong history of collaboration;

Therefore be it resolved that the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario;

And further that a copy of this motion be sent to the Minister of Municipal Affairs and Housing, and to the Association of Municipalities of Ontario.

CARRIED

Should you have any questions or concerns, please do not hesitate to contact the undersigned.

Respectfully,

A handwritten signature in cursive script that reads "Tanya Patterson".

Tanya Patterson
Deputy Clerk

/tp

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing
Honourable Rick Byers, MPP Bruce-Grey-Owen Sound
Association of Municipalities of Ontario
Ontario Municipalities



The Honorable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

DELIVERED VIA EMAIL

February 26, 2024

RE: National Fire Fighting Strategy

Dear Premier Ford,

Please be advised that at the Regular Council Meeting of February 26, 2024, the Township of Limerick Council passed the following motion, supporting the resolution from the Council of the Municipality of Calvin regarding a review of the National Fire Fighting Strategy.

Motion024-2024

Moved by Councillor Jan MacKillican

Seconded by Councillor Glenn Locke

That Council direct staff to issue a letter of support for the National Fire Fighting Strategy.

Carried

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at clerk@township.limerick.on.ca.

Best Regards,

Victoria Tisdale
Clerk-Treasurer
Township of Limerick

cc.

Ric Bresee – MPP, Hastings-Lennox and Addington
All Ontario Municipalities

Victoria Tisdale, Clerk Treasurer
clerk@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478

EST. 1792
Hastings
COUNTY

Nicole Ilcio, Deputy Clerk Treasurer
assistant@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478



Corporation of the Municipality of Calvin Council Resolution

Date: January 30, 2024

Resolution Number: 2024-31

Moved By: Councillor Moreton

Seconded By: Councillor Manson

Background: Before Calvin township became a township, it was burned by numerous forest fires. This was before the time of fire towers, water bombers, and municipal fire departments. A 1881 report from Lawrence Tallan, Provincial Land surveyor, states: *"The township of Calvin has been traversed by repeated and severe fires – so well have the flames done their work that with the exception of an insignificant portion, scarcely a vestige of the original timber remains."*

History has a way of repeating itself, and now rural municipalities and remote areas need more than ever to be prepared to respond to forest fires. Invasive pests like the emerald ash borer and the spruce bud worm are killing large numbers of trees, leaving copious amounts of dry kindling in our forests just waiting for a careless human or a lightning strike. Our forests are choked with deadfall and forest fires are becoming increasingly difficult to control. Add to this the effects of rising temperatures and drier seasons, or climate change, and we could be facing increasingly disastrous forest fires. This is not the time to be caught short with limited forest fire-fighting resources.

Jordan Omstead of the Canadian Press recently wrote: "But as Canada's water bombers age – and wildfire seasons are expected to intensify – some wildland

firefighters and emergency preparedness experts say the country needs to prop up its fleet of firefighting aircraft, even though several provinces are playing down concerns about capacity." He quotes Eric Davidson, president of the Ontario Professional Association of Wildland Firefighters, "We're really starting to see the effect of the aging fleet."

The article further states the John Gradek, lecturer at McGill University estimates that almost half of the larger water bombers used to fight Canadian forest fires are nearing the end of their service life.

However, a Canadian company making a large skimmer-style water bomber is backed up with orders from European countries until the end of the decade.

Ontario has its own fleet of aircraft. They have 20 fixed-wing aircraft which includes 9 CL215 and CL415 water bombers that are 24 years old on average. The remaining 11 aircraft are an average of 54 years old. Melissa Candelaria, a spokesperson for Minister Graydon Smith says the MNR can handle Ontario fires with these aircraft, but Jennifer Kamau, communications manager for the Canada Interagency Forest Fire Centre, CIFFC, noted that other provinces contract out firebombers and last year there was a strain in Canada to get the resources to areas in need because there were so many fires across the country at the same time and very few aircraft available.

Peter Zimonjic of the CBC quoted the Canadian Association of Fire Chiefs (CAFC) President Ken McMullen, "It's not often that the fire chiefs sound the alarm. We are very concerned about this impending crisis that the summer of 2024 and beyond is going to bring our sector."

In 2023 we all smelled the smoke and saw the sky turn brown. Buildings can be replaced, but lives cannot. And once an area is burned it takes more than a lifetime for it to return to its original state.

WHEREAS Forest fires are a very real threat to rural municipalities.

AND WHEREAS smoke from forest fires put people's health at risk. This is especially true of children and the elderly. The David Suzuki Foundation reports that wildfires kill many thousands of people per year and most of the deaths are from smoke inhalation.

AND WHEREAS forest fires are a very real danger to the climate and according to The Guardian, in 2023 they emitted three times as much carbon as the entire carbon footprint of Canada.

AND WHEREAS according to the John Crace interview in The Guardian with William Kurz, a retired scientist with Natural Resources Canada, around two billion tonnes of carbon have been released into the atmosphere from forest fires in 2023.

AND WHEREAS carbon emissions from forest fires are not counted against Canada's Paris agreement commitments, according to Kurz, but they far exceeded all of the emissions tied to Canada's economy (670 mega tonnes, or 0.67 billion tonnes, according to Environment and Climate Change Canada).

AND WHEREAS that standing healthy forest serves as a carbon sink, drawing in carbon, but once destroyed by fire, even though second growth takes its place, it is much less effective for many decades.

AND WHEREAS the federal government owns no water bombers and assists the provinces through the CIFFC, Canadian Interagency Forest Fire Centre, a spokesperson with CIFFC says that last year there were too many requests and not enough inventory to meet the needs of the country.

AND WHEREAS as reported by De Havilland Canada who manufacture the Canadian made water bomber, they have contracts with European countries for the next 22 of its new DHC-515 planes, which will take until 2029 or 2030 to complete and there will be very little production available to replace the aging water bombers in Ontario and the rest of Canada.

NOW THEREFORE BE IT RESOLVED THAT the council of the Corporation of Calvin Township urges and encourages the Federal Government to commit additional funds for cost sharing of provincial firefighting and to consider the development of a national strategy of firefighting. Furthermore, we urge the federal government to consider the measures necessary for acquiring a national fleet of Canadian-made waterbombers, with home bases strategically located to best serve and respond to the needs of rural communities, and a national fire administration to better coordinate and manage efforts across the country. We also encourage the introduction of a program similar to the Joint Emergency Preparedness Program (JEPP) which was ended in 2013.

And we encourage Minister Graydon Smith to step up the on-the-ground firefighting capability and water bomber acquisitions in Ontario.

AND THAT this resolution be forwarded to The Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Bill Blair, Minister of National Defence, The Honourable Doug Ford, Premier of Ontario, The Honourable Graydon Smith, Minister of Natural Resources and Forestry of Ontario, The Honourable Vic Fideli, Minister of Economic Development Ontario, the Federation of Canadian Municipalities (FMC) and the Association of Municipalities Ontario (AMO).

AND THAT this resolution be shared with all 444 municipalities in Ontario for their consideration and adoption.

Results: Carried

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input type="checkbox"/>	<input type="checkbox"/>