



## The Corporation of The Nation Municipality Minutes

### Meeting Information

**Meeting Number:** 2024-11.2

**Type:** Ordinaire

**Date:** May 27, 2024

**Time:** 4:30 p.m.

**Location:** Town Hall, 958 route 500 West, Casselman, Ontario

**Chair:** Francis Brière, Mayor

**Prepared by:** Julie Langlois-Caisse, Administrative Assistant

**Revised by:** Aimée Roy, Clerk

**Video:** The recording of the meeting is available for viewing on [The Nation's YouTube channel](#).

### Scheduled Agenda Items:

**4:30 p.m.:** Auditors presentation of the 2023 audited consolidated financial statements

**5:00 p.m.:** Eric Leroux, Superintendent of Drainage, Drainage reports

### Presence of Council Members

Mayor Francis Brière, yes

Councillor ward 1 Tim Stewart, yes

Councillor ward 2 Alain Mainville, yes

Councillor ward 3 Danik Forgues, yes

Councillor ward 4 Raymond Lalande, yes

Councillor ward 5 Daniel Boisvenue, yes

Councillor ward 6 Marjorie Drolet, yes

### Presence of Municipal Staff

Aimée Roy, Clerk

Julie Langlois-Caisse, Administrative assistant  
 Nadia Knebel, Treasurer  
 Amélie Deschamps, Communications and Marketing coordinator  
 Justin Lafrance, Deputy Director of Recreation  
 Marc Legault, Director of Public Works  
 Mario Villeneuve, Fire Chief  
 Carol Ann Scott, Director of Recreation  
 Guylain Laflèche, Director of Planning

### **Presence of guests**

Anik Blanchard, CPA, Partner, BDO  
 Eric Leroux, Superintendent of Drainage

### **Agenda Items**

#### **1. Call to order**

**Resolution:** 222-2024

**Moved by:** Danik Forgues

**Seconded by:** Alain Mainville

Be it resolved that the present meeting be opened.

Carried

#### **2. Changes and Additions to Agenda**

Addition:

**6.6.5** June 1, 2024 St-Albert 150<sup>th</sup> Golf Tournament, Casselview

#### **3. Adoption of Agenda**

**Resolution:**223-2024

**Moved by:** Tim Stewart

**Seconded by:** Daniel Boisvenue

Be it resolved that the agenda be accepted, including the modifications made forthwith, as applicable.

Carried

#### **4. Disclosure of Conflict of Interest**

None

#### **5. Closed session**

#### **6. Consent items**

##### **6.1 Minutes of previous Council meetings**

**6.1.1** Minutes of following meetings:

- regular Council meeting held on May 13, 2024
- public zoning meeting held on May 13, 2024

## **6.2 Council Committees minutes and recommendations**

- 6.2.1** Minutes of the Heritage and Culture Steering Committee meetings held on February 6, 2024 and April 25, 2025
- 6.2.2** Minutes of the Municipal Library Board Meeting held on March 14, 2024

## **6.3 Reports from municipal staff and third parties**

### **Building**

- 6.3.1** Building permit statistics report for April 2024

### **Finance**

- 6.3.2** Report F-12-2024, Reserve, Reserve Fund, Deferred Revenue

### **Clerk**

- 6.3.3** Report AD-03-2024, Monthly departments report

### **Other**

- 6.3.4** Noise exemption request, Macha Adam
- 6.3.5** Request for support for a special occasion liquor licence request  
Riceville Agricultural Fair

## **6.4 Accounts payable voucher**

## **6.5 Correspondance**

- 6.5.1** AMO Watchfile
- 6.5.2** EOHU Current outbreaks
- 6.5.3** Township of Manitowadge, Resolution regarding a Review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates
- 6.5.4** Resolutions regarding a Social and Economic Prosperity review

## **6.6 Coming events**

- 6.6.1** June 3, 2024, Regular council meeting
- 6.6.2** June 6 to June 8, 2024 Duck and Feather Festival in St-Isidore
- 6.6.3** June 20 to June 23, 2024 St-Albert 150<sup>th</sup> Anniversary Festival
- 6.6.4** June 22, 2024 Limoges Community Day
- 6.6.5** June 1, 2024 St-Albert 150<sup>th</sup> Golf Tournament, Casselview

**Resolution:** 224-2024

**Moved by:** Danik Forgues

**Seconded by:** Marjorie Drolet

Be it resolved that the following items, as identified under the consent items category on the regular meeting agenda of May 27, 2024 be received and adopted:

- **6.1.1** Resolution to adopt the minutes of the following Council meetings:
  - Regular Council meeting held on May 13, 2024
  - Public zoning meeting held on May 13, 2025
- **6.2.1** Resolution to adopt the minutes of the Heritage and Culture Steering Committee minutes held on February 2, 2024 and on April 25, 2024
- **6.2.2** Resolution to adopt the minutes of the Library Board meeting held on March 14, 2024
- **6.3.1** Resolution to receive the building permit statistics report for April 2024
- **6.3.2** Resolution to receive report #F-12-2023 regarding the reserve, the reserve fund and deferred revenue
- **6.3.3** Resolution to receive the department monthly report #AD-03-2024
- **6.3.4** Resolution to approve an exemption to the noise By-law, for the address presented in the request filed by Sandra Koch, for the following period:
  - **from August 10, 2024 at 3:00 p.m. to 1:00 a.m. on August 11, 2024**
- **6.3.5** Resolution to endorse and support the Riceville Agricultural Society for their application to the Province for a Special Occasion Permit for the event to be held from August 23 to 25, 2024, in the Village of Riceville, this being a municipally significant event.

Be it also resolved that the Nation Municipality does not assume any liability for lawsuits or claims from these activities.

**6.4** Resolution to approve accounts payable, up to May 31, 2024, voucher 9, for the amount of: **\$894,646.06**

**6.5** Resolution to receive all correspondence listed under item 6.5

## **7. Receiving of Monthly Reports from the Appointed Municipal Officials**

### **7.1 Nadia Knebel, Treasurer**

**7.1.1** Auditors presentation of the 2023 audited consolidated financial statements (4:30 p.m.)

### **7.2 Eric Leroux, Superintendent of Drainage (5:00 p.m.)**

**7.2.1** Report DRAINAGE-02-2024, Request for maintenance on the Longtin Municipal Drain

**Resolution:** 225-2024

**Moved by:** Alain Mainville

**Seconded by:** Tim Stewart

Be it resolved that Council approves under Section 74 of the Drainage Act 1990 c. D17 the request for a maintenance on Longtin Municipal Drain located in the former Township of South Plantagenet.

Carried

**7.2.2** Report DRAINAGE-03-2024, Request for maintenance on the Reynald Leduc Municipal Drain

**Resolution:** 226-2024

**Moved by:** Tim Stewart

**Seconded by:** Alain Mainville

Be it resolved that Council approves under Section 74 of the Drainage Act 1990 c. D17 the request from the landowners on Pt. Lots 15-16-17-18, concession 1 for a maintenance on Reynald Leduc Municipal Drain located in the former Township of Caledonia.

Carried

**7.3 Guylain Laflèche, Director of Planning**

**7.3.1** Report # PLA-9-2024, Gauthier Street changes

**7.4 Marc Legault, Director of Public Works**

**7.4.1** Report # TP-09-2024 Recycled asphalt product (RAP)

**Resolution:** 227-2024

**Moved by:** Raymond Lalande

**Seconded by:** Daniel Boisvenue

Be it resolved that Council approves that the Public Works Department accept the recycled asphalt product (RAP) delivered by Green Infrastructure Partners Inc. (GIP) for Mainville, MacLeod and St-Isidore Roads for free of charge as presented in the report TP-09-2024 (amended).

Carried

**7.5 Carol Ann Scott, Director of Recreation**

**7.5.1** Report # RE-07-2024 Agreements with the Groupe Communautaire St-Albert

**Resolution:** 228-2024

**Moved by:** Danik Forgues

**Seconded by:** Raymond Lalande

Be it resolved that Council approves the agreements for the St-Albert skating rink project and the 150th anniversary mural to be signed with Le Groupe Communautaire de St-Albert.

Be it also resolved that Chief Administrative Officer be authorized to sign the agreements.

Carried

**7.5.2** Report # RE-08-2024 Sports complex anniversary rate and august pilot project

**Resolution:** 229-2024

**Moved by:** Marjorie Drolet

**Seconded by:** Daniel Boisvenue

Be it resolved that Council approves the special rate for birthday party packages for the Nation Sports complex during the summer season from June 1st – September 30th 2024 and a special pilot project for the month of August.

Carried

**7.5.3** Report # RE-09-2024 Public Consultation for the Aviation mural in St-Isidore

**Resolution:** 230-2024

**Moved by:** Alain Mainville

**Seconded by:** Tim Stewart

That Council approves the recommendation made by the Heritage & Culture Steering committee to hold a public consultation on June 17th, 2024, at 6 pm in the hall of the St-Isidore recreation centre for discussion of the aviation mural.

Carried

**7.6 Pierre Leroux, CAO**

**7.6.1** Report CAO-01-2024, Right to Disconnect Policy # HR-2022-01

**Resolution:** 231-2024

**Moved by:** Danik Forgues

**Seconded by:** Alain Mainville

Whereas The Nation Municipality is committed to supporting employee wellness and promoting a healthier work-life balance;

And whereas the practice of delayed sending of emails can help limit emails received outside of regular business hours, reducing stress, and improving mental health for all involved; now

Therefore, be it resolved that The Nation Municipality encourages all employees, council members, and members of the public to utilize the delayed sending feature available on many email platforms. This practice ensures emails are delivered during regular business hours whenever possible.

Carried

## **8. Notice of Proposed Motions**

## **9. Unfinished Business from Previous Meetings**

## **10. Delegations**

## **11. Municipal By-laws**

**11.1** By-law #80-2024, Tax rates 2024

**11.2** By-law #84-2024, To change the name of certain roads

**Resolution:** 232-2024

**Moved by:** Tim Stewart

**Seconded by:** Marjorie Drolet

Be it resolved that the By-law below, as described on the May 27, 2024 agenda, be read and adopted in first, second and third reading:

- **By-law #80-2024**, 2024 property tax rate
- **By-law #84-2024**, to change the name of certain streets, as amended

Carried

## **12. Other Business**

## **13. Confirming By-law**

**Resolution:** 233-2024

**Moved by:** Danik Forgues

**Seconded by:** Alain Mainville

Be it resolved that By-law no.86-2024 to confirm the proceedings of Council at its regular meeting of May 27, 2024, be read and adopted in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

Carried

## **14. Adjournment**

**Resolution:**234-2024

**Moved by:** Raymond Lalande

**Seconded by:** Marjorie Drolet

Be it resolved that the present meeting be adjourned at **5:37 p.m.**

Carried

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Francis Brière, Mayor

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Aimée Roy, Clerk