



PUBLIC WORKS DEPARTMENT

TENDER REQUEST FOR

(ONE) NEW 4-TON ASPHALT HOT BOX/RECLAIMER

**CONTRACT
TENDER ROAD-03-2025**

Tender closing: Wednesday, February 5th, 2025 at 11:00 a.m. Local Time

**TENDER - Contract Road-03-2025
(ONE) NEW 4-TON ASPHALT HOT BOX/RECLAIMER**

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Tender Request Published	January 9 th , 2025
Deadline for Questions:	January 20 th , 2025, at 11:00 a.m.
Answers to Questions on BidsandTenders.com:	January 22 nd , 2025, at 11:00 a.m.
Deadline for submissions:	February 5 th , 2025, at 11:00 a.m.
Contract awarded:	Week of February 10 th , 2025

**TENDER - Contract Road-03-2025
(ONE) NEW 4-TON ASPHALT HOT BOX/RECLAIMER**

SECTION A - INSTRUCTIONS TO BIDDERS

1. Invitation

- a) The Public Works Department of The Nation Municipality is giving the opportunity to dealers to submit prices for the supply of one new 4-ton asphalt hot box/reclaimer specified in this tender document.

2. CONDITIONS OF SUBMISSION

- a) **ELECTRONIC BID SUBMISSIONS ONLY**, shall be received by the Bidding System. Hard copy submissions not permitted.

<https://nationmun.bidsandtenders.ca/Module/Tenders/en>

No later than 11:00 a.m. local time, on Wednesday, February 5th, 2025.

- b) Bidders are cautioned that the timing of their Bid Submission is based on when the Bid is RECEIVED by the Bidding System, not when a Bid is submitted, as Bid transmission can be delayed due to file transfer size, transmission speed, etc.
- c) For the above reasons, it is recommended that sufficient time to complete your Bid Submission and to resolve any issues that may arise. The closing time and date shall be determined by the Bidding System's web clock.
- d) Bidders should contact bids & tenders support listed below, at least twenty-four (24) hours prior to the closing time and date, if they encounter any problems. The Bidding System will send a confirmation email to the Bidder advising that their bid was submitted successfully. If you do not receive a confirmation email, contact bids & tenders support at support@bidsandtenders.ca.
- e) Late Bids are not permitted by the Bidding System.
To ensure receipt of the latest information and updates via email regarding this bid, or if a Bidder has obtained this Bid Document from a third party, the onus is on the Bidder to create a Bidding System Vendor account and register as a Plan Taker for the bid opportunity.
- f) The municipality reserves the right to negotiate minor changes or variations with the successful tenderer, without a general tender recall, provided any such changes would be deemed to influence the relative standing of the bidders or be in any way otherwise prejudicial to them.
- g) Prices are to be in Canadian funds and are to be exclusive of HST, which is to be added and shown separately, as applicable, on the form supplied.

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CONDITIONS OF SUBMISSION (continued)

- h) All Bidders shall have a Bidding System Vendor account and be registered as a Plan Taker for this Bid opportunity, which will enable the Bidder to download the Bid Call Document, to receive Addenda email notifications and download all documents without the watermark “preview” on them.

- i) The municipality reserves the right to negotiate minor changes or variations with the successful tenderer, without a general tender recall, provided any such changes would be deemed to influence the relative standing of the bidders or be in any way otherwise prejudicial to them.

3. QUERIES / ADDENDA

- a) The bidder must acknowledge reception of any addendum on the bid form of this tender request.

- b) Inquiries must be received no later than five (5) business days before closing date set for receipt of Bids to ensure adequate time remains to issue any required addenda. Addenda may be issued during bidding period. All addenda become part of the bid request.

- c) All inquiries and Questions related to this bid are to be submitted to the Purchasing representative through the **Bidding System only**, by clicking on the **“Submit a Question” button** for this specific bid opportunity.

- d) No officer, agent or employee of the Owner is authorized to alter orally any of this Bid Request. If it becomes necessary to revise, delete, substitute or add to any part of the Bid Request, a written addendum will be issued via Bids & Tenders website.

4. BID SUBMISSION

- a) Apply provided label to a large envelope and insert the following obligatory documents:
 - Schedule of Prices - FORM 1
 - Completed copy of attached detailed specifications and confirmation sheets
 - Statement by bidder - FORM 2
 - Warranty for Unit and Equipment

- b) Bid prices are to be in Canadian funds.

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5. OFFER ACCEPTANCE OR REJECTION

- a) The Corporation of The Nation Municipality reserves the right to reject any or all bids for any reason, or to accept any bids considered best for its interest. The lowest or any tender not necessarily accepted. The award of this tender will be only upon Council approval of 2025 Municipal Budget.
- b) More than one tender submission from an individual firm, partnership, corporation or association under the same or different names will not be considered. Collusion between Bidders will be sufficient cause for rejection of all tenders so affected.
- c) The Tender Request requests shall follow all terms and conditions, and all prospective suppliers of goods or services should ensure that they are familiar with the Municipality's Procurement Policy No. F-2024-01. For reference, the procurement policy is available on the municipal website at www.nationmun.ca.

6. EXECUTE CONTRACT

- a) The tender contract will be adopted through a resolution by the Municipal Council.

7. CONTRACT ADMINISTRATION

- a) Harmonized sales tax (HST) must be shown separately on invoice.
- b) For administration purposes, invoices must be forwarded by emailed to payable@nationmun.ca to the Head Office in Casselman at 958 Route 500 West, Casselman, Ontario K0A 1M0.

8. EXAMINATION OF TENDER REQUEST DOCUMENTS

- a) Each Bidder must carefully examine the Tender Request document before submitting his Bid and must satisfy himself by personal review of all details that there is no confusing information or discrepancy that could lead to future claims. At any time after submission of his Bid, the Bidder shall not claim that there was any misunderstanding of the interpretation of the Tender Request for the purpose of this Tender Request.
- b) It is Bidder's responsibility to send email address and to verify if there are Addenda.

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9. ALTERNATIVE AND EQUIVALENCE

- a) Where the Tender Request document(s) stipulate a particular product, substitutions may be considered by the Owner. In the case of a proposed product substitutions the bidder will provide details of the product by submitting details through email, three (3) working days before bid closing deadline.
- b) If details in respect to a substitution is submitted, the Owner will review the details and determine if the actual proposed substitution is acceptable or rejected. An addendum will be published regarding the submitted request. The Owner reserves the right to reject or accept the proposed substitution.

10. BID DEPOSITS

- a) No bid deposit required.

11. EXPECTED DELIVERY

- a) The municipality expects receiving the equipment before but not later **March 15th, 2025.**

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SECTION B - GENERAL CONDITIONS OF CONTRACT

1. Scope of Work

- a) This Tender Request involves supplying and delivering one hot box/reclaimer at the following location:

Limoges Garage,
1752 Innovation Road, Limoges, ON, K0A 2M0
Hugo Pouliot, Deputy director, 613-306-1887

- b) All services shall be completed promptly.
- c) Tender Request must be submitted on the forms provided and shall be accompanied by a completed copy of the Specifications and Confirmation. Bidders must complete all items under the confirmation column as indicated. The Owner may reject any Bid Request as unacceptable if the submission is not completed or if any answer to the Yes/No column is 'no' or if the bidder's specified rating is less than that required by the specification.
- d) The unit shall be complete and operational at the time of delivery.
- e) The Bid price is for the supply and delivery of specified equipment including all applicable taxes, freight, service and preparatory charges.
- f) The Successful Bidder shall supply fully executed manufacturer's warranties on the equipment.

2. Acknowledgment

The bidder hereby acknowledges that by submission of this document he/she has duly read and fully understands the full context and scope of the work detailed in the specifications, drawings, and conditions of the tender.

3. Collusion

By this submission, the bidder declares that the proposal is not made in connection with any other bidder submitting a proposal for the same commodity and is, in all respects, fair and without collusion or fraud.

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SECTION C – DETAILED SPECIFICATIONS

- a) The following bid qualification specifications must be met to submit a bid. Bids that do not comply with the specification may be rejected at the discretion of The Nation Municipality.
- b) Where minimums are called for, the specification must meet or exceed the capacity, size or performance specified.
- c) This specification lists only the major details of a unit; therefore, it is the supplier's responsibility to deliver a fully equipped vehicle with compatible components to provide dependable efficient service.
- d) The inspection of the entire equipment shall be completed on delivery.

DELAIED SPECIFCATIONS FOR HOT BOX / RECLAIMER			
ITEM No.	DESCRIPTION	YES/NO	ADDITIONAL INFORMATION
A1	Brand new 2024 or 2025 model		Make: Model: Year:
B-HOPPER:			
B1	The Hopper capacity shall be 4 tons minimum		Specify:
B2	The hoist shall be powered by a 12 Volt electric over hydraulic pump.		
B3	The hopper shall be triple wall construction and fully insulated – air jacketed.		
B4	The unit shall be capable of dumping all the material from the hopper in full tilt without the use of outriggers or drop legs.		
C-TRAILER:			
C1	The GVWR of the trailer shall be 5,454 kg minimum		Specify:
C2	The allowable G.V.W.R. as supplied shall be shown on a metal or mylar tag		
C3	The trailer to have electric brakes on each axle with safety breakaway. 7 pin wire harness		

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ITEM No.	DESCRIPTION	YES/NO	ADDITIONAL INFORMATION
C4	The trailer shall be equipped with a screw jack with 5,000 lbs capacity and safety chains		
C5	The load range of the radial tires shall meet the G.V.W.R. shown on the mylar tag		
C6	A spare tire with mounting bracket shall be supplied		
C7	Hitch shall be 2"5/16 ball mount style and adjustable from 500mm to 850mm		
C8	Wheel chocks with mounting brackets shall be provided		
D-HEATING SYSTEM:			
D1	Burner shall be powered by diesel fuel with the ability to legally keep burner running while being transported		
D2	The unit shall be equipped with dual burner of 105,000 BTU each minimum.		Specify:
D3	A cold weather protection package (diesel fuel preheater) shall be supplied.		
D4	Shall be equipped with fully automatic temperature control which monitor material temperature in hopper.		
D5	Controls must be capable of monitoring the material with thermostat timers 24 hours and 7 days.		
D6	The unit shall be programmable for overnight heating		
D7	Thermostat to have a LED digital read out displaying desired temperature and actual temperature. Thermostat to be adjustable, please specify temperature range		Specify:
D8	A 12-volt battery and a marine grade battery charger package in a protected enclosure to maintain battery on unit as needed		
D9	An emergency stop button shall be supplied		
E-LIGHTS:			
E1	All lights to be LED and the unit should come with all lightening to meet Highway Traffic Act.		
E2	Two red LED stop/tail/turn lights per side		
E3	An amber strobe light to be mounted on the unit and to always be visible from all sides		
E4	An arrow board (bar mode) with LED lights to be mounted on the top rear of hopper with controller in the operators control panel. The arrow board must conform to a TC-12 sign Ontario Traffic Manual Book 7		
E5	Lights for night work shall be supplied		

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ITEM No.	DESCRIPTION	YES/NO	ADDITIONAL INFORMATION
F-PAINT:			
F1	The paint shall be two coats of epoxy primer and urethane finish applied in manufacturer standard color		Specify:
G-MISCELLANEOUS EQUIPMENT TO BE SUPPLIED:			
G1	A wash down system powered by 12V pump and a 20 litres reservoir tank. The system to include hose, hose reel and hose wand for cleaning tools and hopper.		
G2	A 10lbs fire extinguisher and mounting bracket shall be supplied.		
H-WARRANTY:			
H1	Manufacturer's factory warranty shall be supplied with bid.		Specify:
I-ADDITIONAL:			
I1	Unit shall be supplied with a valid operator's & parts manual on delivery.		
I2	Proper training on how to operate & maintain unit shall be provided by dealer on delivery.		

It is your responsibility of the Bidder to verify if there are any Addenda.

NAME OF BIDDER: _____

SIGNATURE OF BIDDER: _____

NAME OF COMPANY: _____

DATE SIGNED: _____ 2025.

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SECTION D - TENDER REQUEST FORM

SCHEDULE OF PRICES

TENDER Form 1

I /WE, the undersigned, hereby agree to supply and deliver one (1) brand new 4-ton asphalt hot box/reclaimer at the price shown below and as per the requirements and specifications of this tender document.

CLOSING DATE: **Wednesday, February 5th, 2025, at 11:00 a.m.**

MAKE: _____

MODEL: _____

UNIT YEAR: _____

One (1) new 4- tons Asphalt hot box/reclaimer As per specification and tender document (including applicable discounts)	<u>Price:</u> \$ _____
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Plus 13% Harmonized Sales Tax: (H.S.T. number: _____)	\$ _____
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Total Net Price of complete units As per municipality specifications:	\$ _____
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BPS The Corporation of The Nation Municipality is part of the Broader Public Service of the Province of Ontario and as such is entitled to the concessions (discounts) as arranged by the Ministry of Government Services under VOR: OSS 074423.

ADDENDA

I/We hereby acknowledge receipt of the following addendum issued to me/us during the tendering period:

Addendum #: _____: Dated # _____ 2025.

Addendum #: _____: Dated # _____ 2025.



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Confirmation Expected Delivery

I/We agree to deliver the unit within _____ days after the tender is awarded.

DEALER PRINT NAME: _____

POSITION: _____

SIGNATURE OF BIDDER: _____

Date: _____ 2025.

NOTE TO BIDDERS: Complete specifications and confirmation sheets must be attached.



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Statement by bidder

TENDER Form 2

BID DOCUMENT NAME: _____

BID DOCUMENT NUMBER (IF APPLICABLE): _____

1. I/We have reviewed all terms and conditions of all forms included as part of this bid package and in the Municipality's Procurement Policy Number F-2024-01.
2. I/We have read and understand all terms and conditions of all forms included as part of this bid package as well as the Municipality's Procurement Policy Number F-2024-01.
3. I/We understand that if our bid is chosen, all requirements of the successful bidder as outlined in this bid package as well as in the Municipality's Procurement Policy Number F-2024-01 will be completed by the time and in the format required.

Dated at _____, this _____ day of _____, 2025

Print name of Authorized Person

Witness or Seal

Signature of Authorized Person

Position

Name of Firm

Full address

(_____) _____
Cellular number

E-Mail address

(_____) _____
Telephone number

(_____) _____
Fax number

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APPENDIX "A"

BID LABEL AND INSTRUCTIONS

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Company:		Closing Date and Time: February 5th, 2025, at 11:00 a.m.	

TENDER – DO NOT OPEN			
Description of contract: Road-03-2025 (ONE) NEW 4-TON ASPHALT HOT BOX/RECLAIMER		THE NATION MUNICIPALITY 958 Route 500 West Casselman, Ontario K0A 1M0	
Hugo Pouliot, Deputy director		Public Works Department	

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The bidder is to clearly identify its name and address on the reserved section titled "Company".

The bidder is to affix this label in a visible manner on top of a **SEALED** package containing all the required documents.