



The Nation Municipality Public Library Board

Minutes

Regular meeting
Thursday December 5, 2024 at 6 PM
St Albert

Attendance: France Lamoureux, Chairperson
Suzanne Leblanc, Member
Pierrette Lavergne, Member
Yvon Quesnel, Member
Nathalie Gendron, Member
Danik Forgues, Municipal Councillor
(teleconferencing)
Jeanne Leroux, Chief Executive Officer

<p>1. Call to Order</p> <p>The meeting is called to order at 6 pm.</p>
<p>2. Additions to Agenda</p> <p>None</p>
<p>3. Approval of Agenda</p> <p><i>Proposed by: Pierrette Lavergne</i> <i>Seconded by: Yvon Quesnel</i></p>
<p>4. Conflicts of Interest</p> <p>There were no conflicts.</p>
<p>5. Approval of minutes October 10, 2024</p> <p><i>Proposed by: Yvon Quesnel</i> <i>Seconded by: Suzanne Leblanc</i></p>
<p>6. Questions related to minutes of October 10, 2024</p> <p>None</p>

7. Business arising from previous meetings:

None

8. Report of C.E.O.

Highlights and accomplishments
Meetings of Note
Workshop and conferences
(See attached report)

9. Financial Report:

That the financial report dated October 30, 2024 be adopted as is.

Proposed by: Suzanne Leblanc

Seconded by: Yvon Quesnel

10. Correspondance

None

11.Next Meeting

February 13, 2025

13. Adjournment

The meeting adjourns at 6:59

Proposed by: Suzanne Leblanc

Seconded by: Pierrette Lavergne



The Nation Municipality Public Library

Chief Executive Officer Report

2024 October/November

Highlights & Accomplishments

CEO of Library : The position is available as of December 30, 2024 following the resignation of the current CEO as of December 27, 2024.

Technology Development : Our mission to update the technology at all three (3) branches continues. With the support of Adaptek, new computers will be installed at all three (3) branches. The three (3) computers that give access to the Internet for the public will be installed with the software 'Deep Freeze' which allows for all transactions completed during the day to be erased when each computer is turned off at closing of each branch. Each computer has Microsoft 365 installed on them which is made available through Microsoft at no cost to public nonprofit institutions. New switches will also be installed which should help the speed of transmission.

Internet Access for the St Albert and Limoges Branches: Since the Ontario Government 2-year special grant 'Connecting Public Libraries Initiative' has ended, we have returned to the same access we had with Bell. Installation started on Wednesday November 20 at Limoges Branch to continue November 22, and hopefully finish on Tuesday December 3, 2024. For the St Albert Branch, we discovered there is a problem with the file with Bell. Bell indicates that the service is at 1752 Innovation, Limoges. After multiple

hours on the telephone with Bell, we have been told on November 29, that there is no Internet account at 201 Principale St Albert. Therefore, on November 29, we installed a modem that we had on hand that finally allowed the branch to reopen. The service is extremely slow, but we have requested a new installation with Bell since in their books we have no service. To be continued....

Migration towards our own domain for e-mail : At the suggestion of the municipality, the employees of the library will now have an email address with the following : example@nationmunbiblio.ca. This is the same domain as our library website. A forward will be implemented by the UCPR so that any future emails will be redirected to the new email addresses. The email for each employee will also allow them to access all computers within the library branches.

Notice of volunteer member requested to be a member of the Library Board for Ward 5 and Ward 6, Limoges : We received two (2) applications for the vacant posting on the Library Board to replace Chantal Normand.

Posting of the library technician position : Jessica Dubois's job was posted and the closing date was November 15, 2024.

Memorandum of understanding with the municipality: No developments.

The following text was presented to Municipal Council at the meeting of November 25 and will be discussed at the meeting of December 9. The next scheduled meeting is planned for January 25, 2025.

1. CONSIDÉRATIONS ADDITIONNELLES (texte du budget ébauche no. 2)

Salles communautaires -

- Actuellement, le budget ne prévoit aucun investissement pour la réparation des salles communautaires.
- Comme l'a mentionné le directeur intérimaire, si le conseil décide de maintenir les salles ouvertes au-delà du 31 décembre 2025, un montant estimé à 500 000 \$ devra être ajouté au budget d'investissements en capital.
- Cela représente une augmentation totale des taxes de 1 736 232 \$ (11,58 %) et la facture de taxes municipales passerait à 2 646,95 \$ pour une propriété moyenne dont l'évaluation est de 300 000 \$, soit une augmentation de 310,64 \$ par rapport à l'année précédente.
- En outre, si les salles communautaires devaient être fermées après 2025, le service des loisirs n'aurait pas besoin d'un employé supplémentaire en 2025.
- À cet effet, l'administration souhaite une orientation claire du Conseil quant à l'avenir des salles communautaires

CHANGEMENTS APPORTÉS À LA PREMIÈRE ÉBAUCHE (texte du budget ébauche no. 2 :

- Un résumé des changements apportés aux opérations et au capital de la première ébauche du budget 2025 est présenté ci-dessous. Changements effectués selon les directives du Conseil:
- Le poste de commis à l'archivage a été supprimé, ce qui représente une réduction de 82 486 \$.
- Suppression de l'augmentation proposée de la redevance environnementale de 10 \$ pour maintenir le tarif actuel de 180 \$ par an, ce qui réduit le transfert vers la réserve de 52 000 \$
- Une partie de la charge pour les services de police a été réintégrée dans les taxes, ce qui représente une augmentation de 925 831 \$. (Réduction de la charge initialement proposée pour les services de police, passant de 353 \$ à 189,44\$)
- Approbation de l'utilisation de la réserve de la bibliothèque pour financer la *zamboni*, soit une réduction de 150 000 \$.
- Suppression de l'horloge pour le complexe sportif pendant que d'autres options de financement sont explorées, réduction de 3 500 \$.
- Diminution de la contribution aux bibliothèques de 236 872 \$.

Interlibrary loan for the province : We are continuing to discover the new system which continues to be implemented. This system seems to be a lot more complex than the previous system. Interlibrary Loan has been suspended to 2025. Since there is also a postal strike, even more reason to suspend the service since all transactions are done via Canada Post.